

2021 ANNUAL REPORT

OF THE
OFFICERS OF THE TOWN OF
HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2021



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IN MEMORIAM 2021

Stephen Ford
Board of Selectmen

Robin Davis Wilkins
Board of Selectmen

Senna Mary Fernandez
Town Hall – Accounting Department and Community Center

Cynthia B. McGalliard
Harwich Town Band

Thomas P. Johnson, Sr.
Golf Committee

Peggy Rose
Brooks Academy Museum Commission

Morton “Captain Mort” Terry
Waterways Committee

Raymond Lincoln Thacher
Forest Committee

Paul Robert Widegren
Friends of the Harwich Council on Aging

***We remember those who have passed away
and are grateful for their years of faithful service
given to the Town of Harwich***

GIFTS TO THE TOWN 2021

Harwich Athletic Association (Harwich Mariners)

Friends of Harwich Town Band

Monomoy Regional School District

K9's United

Gunner Kennels

Harwich Historical Society

Ora Gaylord Arooth Trust

Michael and Jennifer Lewis of Westgate Farms in Harwich

Nicholas and Trina Stavropoulos

Paul B. Manning

Victor Petkauskos

David Terry and family

Brenda Azure and family

***With gratitude for your thoughtfulness and generosity
on behalf of the residents of the Town of Harwich.***

ADMINISTRATION

Elected Town Officers - 2021

BOARD OF SELECTMEN

Michael D. MacAskill, Chair	Term expires May 2022
Julie E. Kavanah, Vice Chair	Term expires May 2022
Larry G. Ballantine	Term expires May 2023
Mary E. Anderson	Term expires May 2024
Donald F. Howell	Term expires May 2023

MODERATOR

Michael D. Ford, Esq.	Term expires May 2024
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TOWN CLERK

Anita N. Doucette, MMC/CMMC	Term expires May 2022
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MONOMOY REGIONAL SCHOOL COMMITTEE

Tina Games, Chair	Term expires May 2022
Jo-anne Sheehan	Term expires May 2024
Joseph Auciello	Term expires May 2022
Meredith Henderson, chair	Term expires May 2023
Robert T. Russell	Term expires May 2024
Nancy Scott	Term expires May 2023
Sharon Stout	Term expires May 2023
Jackie Zibrat-Long, vice chair	Term expires May 2023

BOARD OF WATER/WASTEWATER COMMISSIONERS

Gary Carreiro, Chairman	Term expires May 2024
Judith Underwood	Term expires May 2022
Allin P. Thompson	Term expires May 2023
Noreen Donahue	Term expires May 2024
John B. Gough, Jr.	Term expires May 2023

BOARD OF TRUSTEES - BROOKS FREE LIBRARY

Jo-Anne Brown, Chair	Term expires May 2023
Joan McCarty, Vice Chair	Term expires May 2024
William D. Crowell, Treasurer	Term expires May 2022
Bernadette Waystack, Recording Secretary	Term expires May 2022
Jeannie S. Wheeler	Term expires May 2024
Linda Cebula	Term expires May 2023
Kathleen Remillard	Term expires May 2024
Recognition to: Ann Emerson	

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

Elizabeth Harder	Term expires December 2022
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HOUSING AUTHORITY

State Appointee: Sandra Woodbridge, Chair	Term expires May 2023
Mark Kelleher, Vice Chair	Term expires May 2024
Kimberly Bourgea, Treasurer	Term expires May 2026
Elizabeth Harder	Term expires May 2025
Executive Director: Tracy Cannon	

APPOINTED BY THE MODERATOR

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Robert J. Furtado	Term expires May 2022
John Our	Term expires May 2023

FINANCE COMMITTEE

Jon Chorey, Chair	Term expires June 30, 2022
Brian L. Weiner, Vice Chair	Term expires June 30, 2024
Angelo S. LaMantia, Clerk	Term expires June 30, 2022
Thomas Sherry	Term expires June 30, 2023
Mark Ameres	Term expires June 30, 2023
Daniel Tworek	Term expires June 30, 2024
Dale Kennedy	Term expires June 30, 2022
Recognition to: Mary Anderson	

CALEB CHASE FUND, TRUSTEES

Paul V. Doane, Esq., Chairman	Term expires May 2023
Robert Doane, Treasurer	Term expires May 2022
James Stinson, Esq.	Term expires May 2021

APPOINTED BY THE BOARD OF SELECTMEN

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

John Rendon, Regular Member / Representative	Term Indefinite
Mark Russell, Alternate Member / Representative	Term Indefinite

BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND ENVIRONMENT - RABIES TASK FORCE

Meggan Eldredge, RS, CHO - Alternate Representative

**BARNSTABLE COUNTY “HOME” CONSORTIUM
ADVISORY COUNCIL**

Art Bodin	Term expires January 1, 2024
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**BARNSTABLE COUNTY WASTE MANAGEMENT
ADVISORY COMMITTEE**

Lincoln S. Hooper	Term expires June 30, 2022
-------------------	----------------------------

CAPE COD COMMISSION REPRESENTATIVE

Jacqueline Etsten	Term expires April 24, 2023
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**CAPE COD JOINT TRANSPORTATION
COMMISSION REPRESENTATIVE**

Joseph F. Powers	Term expires June 30, 2022
Lincoln Hooper, Alternate Representative	Term expires June 30, 2022

CAPE LIGHT COMPACT REPRESENTATIVE

Valerie Bell

CEMETERY ADMINISTRATOR

Robbin Kelley

CHIEF OF POLICE

Chief David Guillemette

COUNCIL OF SEMASS COMMUNITIES

Lincoln Hooper	Term Indefinite
Michael Kiernan, Alternate	Term Indefinite

FINANCE DIRECTOR/TOWN ACCOUNTANT

Carol Coppola, CPA, CFE

FIRE CHIEF

Chief David LeBlanc

FOREST WARDEN

David LeBlanc, Fire Chief

Term to expire June 30, 2022

HARBORMASTER/NATURAL RESOURCES OFFICER WHARFINGER/SHELLFISH CONSTABLE

John Rendon, Harbormaster

Term expires June 30, 2022

Heinz M. Proft, Natural Resources Director

Term expires June 30, 2022

HAZARDOUS MATERIALS COORDINATOR

David LeBlanc, Fire Chief

Term to expire June 30, 2022

HEALTH OFFICER

Kathleen O'Neill

Term to expire June 30, 2022

MUNICIPAL COORDINATOR FOR TOXIC WASTE

David LeBlanc, Fire Chief

Term to expire June 30, 2022

OIL SPILL COORDINATOR

David LeBlanc, Fire Chief

Term expires June 30, 2022

RIGHT-TO-KNOW COORDINATOR FOR HAZARDOUS MATERIALS

David LeBlanc, Fire Chief

Term expires June 30, 2022

TOWN COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

TOWN COUNSEL – SPECIAL REAL ESTATE MATTERS

James E. Coppola, Esq.

Term Indefinite

LABOR COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

AFFORDABLE HOUSING TRUST

Donald Howell Selectmen / Chairman

Term expires June 20, 2022

Judith Underwood

Term expires June 30, 2023

Larry Brophy

Term expires June 30, 2023

Brendan Lowney

Term expires June 30, 2022

Joseph F Powers

Ex-Officio

AGRICULTURAL COMMISSION

Angela McNamara	Term expires June 30, 2023
Aaron Gingras	Term expires June 30, 2022
Mark J. Coleman	Term expires June 30, 2023
Benjamin A. Hall	Term expires June 30, 2022
Jeff Brown	Term expires June 30, 2022
Brent Hemeon, Alternate member	Term expires June 30, 2023

BIKEWAYS COMMITTEE

Francis Salewski, Chairman	Term expires June 30, 2022
Eric Levy	Term expires June 30, 2023
Charlene Pilon	Term expires June 30, 2024
Paul Gazaille	Term expires June 30, 2023
Andrew Docken	Term expires June 30, 2022
Charles Walkey	Term expires June 30, 2024
Jacqueline Pentz-Greene	Term expires June 30, 2023

BOARD OF APPEALS

David Ryer, Chair	Term expires June 30, 2024
Al Donoghue	Term expires June 30, 2023
James Armstrong	Term expires June 30, 2022
Brian Sullivan	Term expires June 30, 2022
Christopher Murphy	Term expires June 30, 2023
Timothy Bailey, Alternate	Term expires June 30, 2023
David Nunnally, Alternate	Term expires June 30, 2023
Joseph Beasley, Alternate	Term expires June 30, 2024

BOARD OF ASSESSORS

Richard Waystack, Chair	Term expires June 30, 2024
Jay Kavanaugh	Term expires June 30, 2022
Bruce Nightingale	Term expires June 30, 2023

BOARD OF HEALTH

Pamela Howell, R.N., Chairman	Term expires June 30, 2024
Sharon Pfleger, M.S.	Term expires June 30, 2022
Ronald Dowgaillo, D.M.D.	Term expires June 30, 2022
Matt Antone	Term expires June 30, 2023
Kevin DuPont	Term expires June 30, 2023

BOARD OF REGISTRARS

Raymond Gottwald	Term expires June 30, 2024
Dorothy Hemmings	Term expires June 30, 2022
Deborah A. Sementa	Term expires June 30, 2023
Anita D. Doucette, Town Clerk	

BROOKS ACADEMY MUSEUM COMMITTEE

David Spitz, Chairman	Term expires June 30, 2022
Debora Miller	Term expires June 30, 2023
Sandra Hall	Term expires June 30, 2024
Janet Cassidy	Term expires June 30, 2024
Lynne Ellen Zalesak	Term expires June 30, 2023

BY-LAW / CHARTER REVIEW COMMITTEE

Ray Gottwald	Term expires June 30, 2023
Carol Thayer	Term expires June 30, 2024
Sandra Hall	Term expires June 30, 2024
Deborah Sementa	Term expires June 30, 2023
Anita Doucette	Term expires June 30, 2022

CAPITAL OUTLAY COMMITTEE

Richard Larios, Chairman (Town Administrator)	Term expires June 30, 2024
Bruce Nightingale (Selectmen)	Term expires June 30, 2022
Joseph McParland (Planning Board)	Term expires June 30, 2022
Martha Donovan (Selectmen)	Term expires June 30, 2023
Brian Weiner (Finance Committee)	Term expires June 30, 2022
Jon Chorey (Finance Committee)	Term expires June 30, 2022
Robert Bosworth (Town Administrator)	Term expires June 30, 2024

CEMETERY COMMISSION

Cynthia Eldredge, Chair	Term expires June 30, 2024
Steven Connor	Term expires June 30, 2023
Robert B. Thompson	Term expires June 30, 2022

COMMUNITY CENTER FACILITIES COMMITTEE

Brian Power	Term expires June 30, 2023
Ralph Smith (Council on Aging)	Term expires June 30, 2022
Angela Chilaka	Term expires June 30, 2024
Vahan Khachadoorian (Rec & Youth Commission)	Term expires June 30, 2022

COMMUNITY PRESERVATION COMMITTEE

Dave Nixon, Chairman

(Rec & Youth Commission)

Term expires June 30, 2022

Mary Maslowski, Vice Chair (Planning)

Term expires June 30, 2022

Kathy Green (Real Estate & Open Space)

Term expires June 30, 2022

John Ketchum (Conservation)

Term expires June 30, 2022

Robert Doane

(Historic District Historical Commission)

Term expires June 30, 2022

Joseph McParland, III (Housing Committee)

Term expires June 30, 2022

Donna J. Kalnick (Selectmen)

Term expires June 30, 2022

Elizabeth Harder (Housing Authority)

Term expires June 30, 2022

CONSERVATION COMMISSION

Bradford Chase

Term expires June 30, 2024

Ernest Crabtree

Term expires June 30, 2023

John Ketchum

Term expires June 30, 2022

Mark Coleman

Term expires June 30, 2022

James Atkinson

Term expires June 30, 2024

Alan Hall

Term expires June 30, 2024

Stanley Pastuszak

Term expires June 30, 2023

Paula McGuire, Associate Member

Term expires June 30, 2023

Wayne Coulson

Term expires June 30, 2024

CONSTABLES

Leo Cakounes

Term expires June 30, 2023

David Robinson

Term expires June 30, 2024

Gerald Beltis

Term expires June 30, 2024

COUNCIL ON AGING

Richard Waystack, Chairman

Term expires June 30, 2024

Ralph Smith

Term expires June 30, 2022

Carol Thayer

Term expires June 30, 2023

Joanne Lepore

Term expires June 30, 2023

James Mangan

Term expires June 30, 2022

Angela Chilaka

Term expires June 30, 2022

Justin White, Alternate

Term expires June 30, 2024

GOLF COMMITTEE

Clement Smith, Chairman	Term expires June 30, 2022
John F. Crook	Term expires June 30, 2023
Steven Bilotta	Term expires June 30, 2024
John Connolly	Term expires June 30, 2024
Carol Fuller	Term expires June 30, 2024
Martha Duffy	Term expires June 30, 2022
W. Paul White	Term expires June 30, 2023

HARWICH ACCESSIBILITY RIGHTS COMMITTEE

Eileen Garrity	Term expires June 30, 2023
Stephen Duffy	Term expires June 30, 2024
Donald MacAskill	Term expires June 30, 2024
Meggan Eldredge, ADA Compliance Officer	Term expires June 30, 2022

HARWICH CULTURAL COUNCIL

Nina Schuessler	Term expires June 30, 2023
Dinah Lane	Term expires June 30, 2022
Jacqueline Leach	Term expires June 30, 2024
Christine Banks	Term expires June 30, 2023
Bernadette Waystack	Term expires June 30, 2022
Peter Hollis	Term expires June 30, 2022
Sharon Moore	Term expires June 30, 2023

HARWICH UTILITY AND CLIMATE ACTION COMMITTEE

Valerie Bell, Chairman	Term expires June 30, 2023
Charles Czech	Term expires June 30, 2024
Barry Worth	Term expires June 30, 2023
Jacqueline Pentz-Greene	Term expires June 30, 2023

HARWICH HOUSING COMMITTEE

Claudia Williams	Term expires June 30, 2023
Joseph McParland, Jr	Term expires June 30, 2024
Cindi Maule	Term expires June 30, 2024
Mary Maslowski	Term expires June 30, 2023
Meg Patterson	Term expires June 30, 2022

HISTORIC DISTRICT & HISTORICAL COMMISSION

Mary Maslowski, Chair	Term expires June 30, 2024
Lynne Ellen Zalesak	Term expires June 30, 2023
Robert Bradley	Term expires June 30, 2022
Brendan Lowney	Term expires June 30, 2022
Robert Doane	Term expires June 30, 2023
Julie Eldredge	Term expires June 30, 2024

PLANNING BOARD

James Duncan Berry, Ph.D., Chairman	Term expires June 30, 2023
Joseph McParland	Term expires June 30, 2022
Mary Maslowski	Term expires June 30, 2024
Craig Chadwick	Term expires June 30, 2022
William E. Stolz	Term expires June 30, 2024
David Harris	Term expires June 30, 2023

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Indefinite Terms

Allin P. Thompson

Dorothy Howell, Member

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE

Indefinite Terms

John Rendon (Harbormaster / NRO)
Daniel Pelletier, Superintendent of Water & Wastewater
Amy Usowski, Conservation Director
Heinz Proft, Natural Resources Director
Carole Ridley, Coordinator

REAL ESTATE & OPEN SPACE COMMITTEE

Elaine Shovlin, Chairman	Term expires June 30, 2022
Carol Porter, Clerk	Term expires June 30, 2024
Katherine Green	Term expires June 30, 2024
James Atkinson	Term expires June 30, 2024
Dave Callaghan	Term expires June 30, 2023
Marcia Thorngate Smith	Term expires June 30, 2024
Margo L. Fenn	Term expires June 30, 2022

RECREATION & YOUTH COMMISSION

John Mahan, Chairman	Term expires June 30, 2024
Francis Crowley, Vice Chairman	Term expires June 30, 2022
Dave Nixon, Treasurer	Term expires June 30, 2023
Vahan Khachadoorian	Term expires June 30, 2022
Janet S. Bowers	Term expires June 30, 2023
Michael Hurley	Term expires June 30, 2024

SHELLFISH CONSTABLES (VOLUNTARY)

1 year terms

Ron Saulnier
Dean Knight

Greg Garber

TOWN FOREST COMMITTEE

Recognition to: Tim Millar

TRAFFIC SAFETY COMMITTEE

Gerald Beltis, Chairman	Term expires June 30, 2023
Linda Cebula, Secretary	Term expires June 30, 2022
Lincoln Hooper, Director of Public Works	Term expires June 30, 2023
Jerry Scannell	Term expires June 30, 2024
Sgt. Aram Gosgarian, Police Dept. Designee	Term Expires June 30, 2022

TREASURE CHEST COMMITTEE

Eleanor Gerson	Term Expires June 30, 2022
Eric Fahle	Term expires June 30, 2024
Sheila Eldredge	Term expires June 30, 2023
Maureen Davis	Term expires June 30, 2023
Cindy Beaulieu	Term expires June 30, 2024
Heather Bolinder	Term expires June 30, 2023
Mella Navickas, Alternate	Term expires June 30, 2022
Noella Morrison, Alternate	Term expires June 30, 2022

VOTER INFORMATION COMMITTEE

Christina Joyce, Chair	Term expires June 30, 2022
Emily Milan, Clerk	Term expires, June 30, 2024
Joy Jordan	Term expires June 30, 2023
Pamela Groswald	Term expires June 30, 2022

WATERWAYS COMMITTEE

Daniel Hall	Term expires June 30, 2023
Roger Peterson	Term expires June 30, 2023
Joseph V. Johnson, Jr.	Term expires June 30, 2024
Thomas Themistos	Term expires June 30, 2022
Daniel Casey	Term expires June 30, 2022
Kent Drushella	Term expires June 30, 2022
Larry Brutti	Term expires June 30, 2024
James Walpole, Alternate	Term expires June 30, 2022
Cameron Smith, Alternate	Term expires June 30, 2023

YOUTH SERVICES COMMITTEE

Sheila House, MS Youth & Family Counselor

Joy Jordan, Co-Chairman	Term expires June 30, 2022
Meredith Henderson, Clerk	Term expires June 30, 2024
Jeff Craig	Term expires June 30, 2024
Rebecca Craig, Alternate	Term expires June 30, 2024

Report of the **Harwich Board of Selectmen**

Despite the challenges presented by COVID-19, 2021 can be marked as year when the Board of Selectmen, with the assistance of our department heads and employees, got things done.

The Board welcomed our newest member, Mary Anderson, who was elected in May to replace Ed McManus who opted not to run for reelection. We welcomed back our former colleague Julie Kavanagh who was elected in September to fill the remainder of Stephen Ford's unexpired term until May, 2022.

We were saddened by Selectman Ford's untimely passing in April. He was a great asset to the Board and served the town well as Selectman and Vice Chairman. I know I speak for my colleagues on the Board as we continue to mourn his passing and keep his family in our thoughts and prayers.

While we were still impacted by the restrictions due to COVID, the Board continued to meet regularly throughout the year as well as participating in a "more normal" Annual Town Meeting albeit outdoors but at least occurring in May as our Charter dictates.

The town continues to make strong progress in our wastewater efforts while still evaluating best practices going forward so as not to repeat the mistakes of the past as we saw with the Phase 2 contract debacle.

Additionally the effort to establish the Dennis-Harwich-Yarmouth (DHY) Clean Waters Partnership came to end with no formal agreement having been reached between the three towns. However, we continue to evaluate and assess any number of options regarding regional partnerships as well as partnering with another town for potential wastewater treatment and/or recharging efforts.

The Board took up an initiative to clear up the longstanding issues related to miscellaneous parcels and/or "owners unknown" parcels. This effort will extend well into 2022 with the hope of bringing articles to Town Meeting to tackle the tax implications of these parcels.

On behalf of my fellow Board of Selectmen colleagues, Vice Chair Julie Kavanagh, Clerk Mary Anderson, Larry Ballantine and Don Howell, we thank

our executive management team, department heads, employees and the many volunteers whose combined efforts continue to make our town a great place to live, work or visit. We also thank you our residents and taxpayers for your support of our town and our efforts. Thank you.

Michael MacAskill, Chairman
Board of Selectmen

Report of the **Town Administrator**

2021 offered the hopeful promise of resuming “normal life” after dealing with the impact of the COVID-19 global pandemic in 2020. Unfortunately, while we did see some hopeful advances and enjoyed a brief period of normalcy in 2021, the reality is the opening statement in last year’s report is still relevant for this year’s report.

That statement was “A common thread throughout this annual Town Report is undoubtedly the COVID-19 virus and the effects of the global pandemic on the Town of Harwich.”

Adding to the struggles of the continuing effects of having to distance ourselves socially, wear face coverings and meeting remotely in the first quarter of the year as well as the fourth quarter, we were deeply saddened by the loss of our friend and Selectman Stephen P. Ford in April. Despite his relatively brief stint on the Board, Vice Chairman Ford made a deep and lasting impact on our town during his service.

There were bright spots and accomplishments to recognize as well in 2021. Many of the best accomplishments were achieved by several new hires and/or promotions. In the category of promotions, Meggan Eldredge moved up from Health Director to Assistant Town Administrator in February. Her successor as Health Director is our own Dr. Kathleen O’Neill who served previously as Senior Health Agent. Additionally, we welcomed Jon Idman as our new Director of Planning and Community Development. Jon comes to the town after many years of service to the Cape Cod Commission.

I am very grateful that the Board of Selectmen allowed me to confirm Danielle Delaney as Executive Assistant for Licensing. Danielle served in that role for nearly two years in a temporary capacity. I appreciate her service and most importantly, her patience, as we are well served to have her in this permanent role. She was joined in the Administration Department by Ellen Powell who serves as Executive Assistant to the Town Administrator/Board of Selectmen. Ellen has made an immediate and positive impact in her role with the Town and we are grateful to have her on the team. The Administration Department has endured complete turnover between 2019 and 2021 in every position from Town Administrator to the Executive Assistants. I am grateful that we now have every role filled and with such consummate and dedicated professionals. Thank you to the Administration Department team.

The other major bright spot in 2021 is nothing new. It is the recognition of our many department heads, employees and committee volunteers who

keep and kept our town running despite the headwinds of the global pandemic and while enduring all of the necessary measure to ensure everyone's safety during the ongoing health crisis.

I end this report with my sincere thanks to the employees and volunteers of the Town of Harwich for their continued dedication to our town. Thank you also to the members of the Board of Selectmen and you, the residents and taxpayers of our Town, for the privilege to serve as your Town Administrator.

Respectfully submitted,

Joseph F. Powers, *Town Administrator*

TOWN RECORDS

Report of the **Town Clerk**

Fees Collected – Fiscal Year 2020-2021

Births, Death, Marriages	\$	18,910.00
Dog Licenses	\$	13,105.00
Business Certificates	\$	5,680.00
Photocopies	\$	195.00
Non-Criminal Violation Payments – Police	\$	100.00
Non-Criminal Violation Payments - Health	\$	1,000.00
Non-Criminal Violation Payments – Harbormaster	\$	100.00
Non-Criminal Violation Payments – Conservation	\$	1,200.00
Non-Criminal Violation Payments – Building	\$	00.00
Underground Fuel Tanks	\$	250.00
Raffle Permits	\$	00.00
Utility Poles	\$	80.00
Total Amount Collected:	\$	40,620.00
Total Amount to Treasurer:	\$	40,620.00

Vital records for 2021

“As recommended by the State Office of Vital Records, only the number of births, deaths and marriages recorded in the past year are listed”

Number of Births – 71

Number of Deaths – 224

Number of Marriages – 83

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
May 8, 2021**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, May 8, 2021 at 10:00 A.M., then and there to act on the following articles:

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 29th day of March, 2021.

s/Larry G. Ballantine, Chair
s/Stephen P. Ford, Vice Chair
s/Michael D. MacAskill, Clerk
s/Donald F. Howell
s/Edward J. McManus

Board of Selectmen
Town of Harwich

A true copy Attest:
s/ David A. Robinson
Constable

DATE: April 9, 2021

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, the 8th of May 2021 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David A. Robinson
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 10:00 AM and it was adjourned to allow the voters to check in for the Town Meeting, a quorum of more than 100 was met, having 270 registered voters in attendance. Before town business began the Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

The May 2021 Harwich Annual Town Meeting was held at the Monomoy Regional High School Stadium Field, 75 Oak Street, and the Town Meeting began with:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 1: Town Officers and Committees

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

At this time the Moderator, Michael D. Ford, Esq. made the following appointments:

**TOWN MODERATOR APPOINTMENTS
ANNUAL TOWN MEETING**

I appoint Brian Weiner to a three year term expiring June 30, 2024

I appoint Daniel Tworek to a three year term expiring June 30, 2024

I appoint Karen Doucette to a three year term expiring June 30, 2024

I appoint James B. Stinson, Esq. as a Trustee of the Caleb Chase Fund for a three year term expiring June 30, 2024

I appoint the Building Commissioner Raymond Chesley as the surveyor of wood and lumber.

s/ Michael D. Ford, Esq.
Town Moderator

The following tellers were appointed for the May Annual Town Meeting as follows:
Thomas Evans, Laurie Moore, Mary Ellen Lorefice, Peter DeBakker

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2020.

FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

At this this time Jon Chorey, Chairman – Finance Committee read the Report of the Finance Committee to the Town Meeting.

Article 2: Reports of Town Officers and Committees

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2021 and ending June 30, 2022 as follows and to act fully thereon. Estimated cost: \$128,503.00.

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 3: Elected Officials Salaries

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

ACTION: It was a unanimous vote, so declared.

TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2022, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX B). Estimated Cost: \$39,027,463.00.

OPERATING BUDGET	
Betterments	\$61,287
Cable Fund	\$210,100
Community Preservation Act (CPA)	\$233,050
FEMA	\$13,855
Free Cash	\$560,331
Golf Improvement	\$104,950
Overlay Surplus	\$200,000
State Aid	\$667,067
Water Enterprise	\$727,304
Wastewater Enterprise	\$31,446
SUBTOTAL	\$2,809,390
Local Receipts	\$12,680,198
Taxes	\$23,537,875
OPERATING BUDGET	\$39,027,463

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 4. Town Operating Budget

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$39,027,463 be appropriated for the purposes listed in Appendix B under the column entitled “TA Proposed FY 2022” with the following adjustments:

Reduce Line 95 by \$515,331 to zero, reduce Line 140 by \$308,390 to zero, reduce Line 142 by \$253,720 to zero and reduce Line 143 by \$263,649 to zero for a new total budget figure at Line 149 of \$39,027,463.

And further the sum of \$36, 218,073 be raised and appropriated and that the following amounts be transferred as follows:

- \$ 61,287 from the Betterment and Septic Funds;
- \$210,100 from the PEG Access and Cable Related Fund;
- \$233,050 from the Community Preservation Act Funds;
- \$ 13,855 from the FEMA Fund;
- \$560,331 from Free Cash;
- \$104,950 from the Golf Improvement Fund;
- \$200,000 from Overlay Surplus;
- \$667,067 from State Aid; and

Further that the sums of 727,304 and \$31,446 be raised and appropriated in the General Fund Operating Budget and allocated to the Water and Wastewater Enterprise Funds respectively for the purpose of funding the Fiscal Year 2022 operating budget.

Duly seconded

At this time Larry Ballantine, Chair of the Board of Selectmen read the Presentation of the FY 2022 Budget message to Town Meeting.

ACTION: It was a unanimous vote, so declared.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2022, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$27,361,049.00.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET	
Operating Budget	\$25,043,128
Transportation	\$591,564
Capital	\$273,260
Debt	\$1,453,097
TOTAL	\$27,361,049

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 5. Monomoy Regional School Budget:

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$27,361,049 be appropriated for the purpose of funding the Town of Harwich’s assessment for the FY 2022 annual operation of the Monomoy Regional School District and that the sum of \$27,087,789 be raised and appropriated and further that the sum of \$273,260 be transferred from Free Cash for capital items. Duly seconded

ACTION: Motion carried.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2022, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,536,309.00.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET	
Operating Budget	\$1,026,670
Debt	\$509,639
TOTAL	\$1,536,309

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 6: Cape Cod Regional Tech Budget

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$1,536,309.00 be raised and appropriated to fund the annual operation of the regional technical high school.

Duly seconded

ACTION: It was a unanimous vote, so declared.

WATER DEPARTMENT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,223,405.00.

WATER OPERATING BUDGET	
Salaries	\$1,279,529
Expenses	\$1,462,195
Debt	\$704,377
Indirect Costs	\$727,304
OPEB	\$50,000
TOTAL	\$4,223,405

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 7: Water Department Budget:

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$4,223,405 be transferred from Water Department Receipts to operate the Water Enterprise Fund for this purpose:

Salaries	\$1,279,529
Expenses	\$1,462,195
Debt	\$ 704,377
Indirect Costs	\$ 727,304
OPEB	\$ 50,000

And further to transfer the sum of \$50,000 from the Water Department Budget to Other Post-Employment Benefits Trust Fund created under Article 8 of the May 6, 2014 Special Town Meeting. Duly seconded

ACTION: It was a unanimous vote, so declared.

WASTEWATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$515,331.00.

WASTEWATER OPERATING BUDGET	
Salaries	\$78,099
Expenses	\$405,786
Indirect Costs	\$31,446
TOTAL	\$515,331

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 8: Wastewater Budget

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$515,331 be transferred from Free Cash for this purpose.

Salaries	\$ 78,099
Expenses	\$ 405,786
Indirect Costs	\$ 31,446

Duly seconded

ACTION: It was a unanimous vote, so declared.

**PUBLIC, EDUCATION & GOVERNMENT (PEG) ACCESS
AND CABLE RELATED FUND FOR PUBLIC ACCESS**

ARTICLE 9: To see if the Town will vote to transfer from the PEG Access and Cable Related Funds such sums of money that may be required for the purpose of funding the public access station, Cape Cod Community Media Center, 17 Shad Hole Road, Dennis Port, MA 02639, providing the public access television to citizens of Harwich. Said funds are paid by Comcast to the Town for, and restricted to, use for local programming operations subject and pursuant to MGL c. 44 § 53F ¾; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$150,994.00.

Explanation: To be funded from the PEG Access and Cable Related Fund. The Town of Harwich receives funding from Comcast subscriber fees to fund and maintain Public, Education, and Government television stations (PEG access) and which may be used only for such local programming purposes. Under a new cable license agreement with Comcast the Town will allocate funds directly to Cape Cod Community Media Center. The funding was previously paid directly from Comcast to Cape Cod Community Media Center to provide local and regional programming as well as access to equipment, training, use of local channels for the benefit of Harwich residents and the Town. The appropriation sum has been based on FY20 actual revenue paid by Comcast into the fund.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 9: Public Education & Government (PEG) Fund Request

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$150,994 be transferred from the PEG Access and Cable Related Fund for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

LEASE PURCHASE AGREEMENTS

ARTICLE 10: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2022, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

***Explanation:** The Municipal Modernization Act of 2016 allows the Town to enter into a tax exempt lease purchase agreement for a period in excess of three years as a means of financing equipment purchases. The statute requires a recommendation by the Town Administrator and a two-thirds vote of Town Meeting.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 10: Lease Purchase Agreements

This article requires a 2/3 majority vote to pass.

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

ACTION: It was a unanimous vote, so declared.

ADOPT THE CAPITAL PLAN

ARTICLE 11: To see if the Town will vote to adopt the Capital Plan for the ensuing five year period as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX C)

***Explanation:** Sections 5 and 6 of Chapter 9 of the Harwich Charter were amended by the voters at the 2020 Annual Town Election. Article 41 of this Town Meeting will codify the intent of Article 36 from the 2019 Annual Town Meeting to establish a Five (5) Year Capital Plan. At the direction of the Town Administrator, the Capital Outlay Committee established a Five (5) Year Plan covering Fiscal Years 2022 through 2026 for adoption at this Town Meeting.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**CAPITAL ITEMS FUNDED FROM FREE CASH –
ITEMS UNDER \$50,000**

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2022 Capital Plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$18,000.00

Department	Description	Amount
Police	Digital Fingerprint Machine (regular replacement)	\$18,000.00

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 12: Capital Items from Free Cash under \$50K

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$18,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: Motion carried

**FUNDS FOR SUPPORT OF ADA-COMPLIANT
SIDEWALKS THROUGH HARWICH CENTER**

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money for the engineering and surveying services necessary for the preparation of plans and bid processes for proposed sidewalks from the Community Center to the Cultural Center; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00

***Explanation:** This article resumes efforts to develop ADA-compliant sidewalks from Center (Community Center) to Center (Cultural Center) via Harwich Center. The town will pursue a Community Development Block Grant (CDBG) in FY 2022 when the grant program resumes. The funds from this article will support the necessary site plan design and preparations as well as initial bid process costs in anticipation of receiving a CDBG grant. This article builds upon the grant of \$142,021 received on March 3, 2021 from MA DOT Shared Streets Emergency Grant Program.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mark Ameres, Mary Anderson, Jon Chorey, Angelo LaMantia, Dan Tworek

Nays: 2 (two): Dale Kennedy, Brian Weiner

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 13: Funds for support of ADA-compliant sidewalks through Harwich Center

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$50,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: Motion carried

SIDEWALKS FROM SAQUATUCKET HARBOR TO HARWICH PORT

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to restore funds for the Walkway Design & Construction Project from Saquatucket Harbor to Harwich Port; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$200,000.00

***Explanation:** This articles restores most of the \$250,000.00 that was voted at the 2018 Annual Town Meeting and returned to the Town to offset a budget deficit exacerbated by COVID-19. The town recently received approval from the Commonwealth of Massachusetts' Department of Transportation to proceed with this project. This article supplements a gift to the town in support of this much-needed and oft-delayed project.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 14: Sidewalks from Saquatucket Harbor to Harwich Port

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$200,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

FUNDS FOR THE MS4 MANDATED STORMWATER PERMITTING AND MANAGEMENT PROGRAM

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to support the town's local stormwater permitting and program management; and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$200,000.00.

***Explanation:** The articles funds the costs necessary for the ongoing stormwater permitting and management program as required by the MassDEP MS4 program.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 15: Funds for the MS4 Mandated Storm water Permitting and Management Program

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$200,000 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: Motion carried, unanimously.

BROOKS FREE LIBRARY ROOF REPLACEMENT

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to repair and/or replace the Brooks Free Library roof; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$148,500.00.

***Explanation:** The Brooks Free Library's roof was last updated in 1997 with 20-year shingles. This project was originally submitted for the FY 2020 Capital Plan and was deferred in FY 2021. The estimated costs at that time were \$135,000.00. This request assumes a 10% increase in costs of materials and prevailing wage rates on installation.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 16: Brooks Free Library roof replacement

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$148,500 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

AUTHORIZE THE SALE OF 5 BELLS NECK ROAD

ARTICLE 17: To see if the Town will vote to transfer the care, custody, management and control of the Town-owned property with the building thereon located at 5 Bells Neck Road from the Board of Selectmen for the purpose of leasing to a nonprofit for affordable and market-rate housing and for arts, cultural, educational or other purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey said property on such terms and conditions and for such consideration and purposes as the Board deems in the best interest of the Town, which may include reserving or obtaining a historic preservation restriction on said property, and to hereby rescind the terms, conditions and restrictions placed on the disposition of said property by the votes taken under Article 60 of the 2006 Annual Town Meeting and Article 12 of the Special Town Meeting of May, or to act fully thereon. By request of the Board of Selectmen.

Explanation: Previous efforts to lease this property were not successful. This article would allow the Board of Selectmen to seek Requests for Proposals (RFP) for the outright sale of this property in light of recent interest from several local groups to acquire the property.

Requires a two-thirds vote for adoption

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept or adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 17: Authorize the sale of 5 Bells Neck Road

This article requires a 2/3 majority vote to pass.

MOTION: (Jon Chorey, Chairman – Finance Committee)I move that this article be accepted and adopted as printed in the warrant except that the date of 2008 be added after May in the next to last line. Duly seconded

NOTE: THE YEAR 2008 WAS OMITTED IN THE WARRANT ARTICLE

ACTION: This article required a 2/3 majority vote to pass, it was a uniramous vote, so declared.

PUBLIC SAFETY RADIOS

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase radios for the Fire Department and Police Department; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$223,204.00.

Explanation: The radios used by both public safety departments need to be upgraded in conformity with state standards. The anticipated cost for the Police Department radios is \$74,165.00 and for the Fire Department is \$149,039.00 for a total radio replacement cost of \$223,204.00. The Fire Department has applied for a grant FY 2022 from the Commonwealth of MA to offset costs related to this mandated upgrade.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

MOTION: I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$223,204 be transferred from Free Cash for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

PURCHASE OF A COMBINATION PUMPER/LADDER FIRE TRUCK

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the purchase of combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto. The

appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$1,138,000.00.

***Explanation:** The fire department, in an effort to relieve some financial pressure on the capital budget in FY 2020 and 2021, offered the following modification of the Capital plan: Remove the Engine replacement in FY20, accelerate the Ladder replacement in FY24 and purchase a Quint, a vehicle that performs the functions of a ladder and an Engine in FY21. By the time the FY21 budget was being prepared, the estimated cost of the quint had risen to 1.1 million. The manufacturer has indicated that another price increase will happen this month, and the new estimate is \$1,138,500.00. We are working with the representative and reviewing the specifications in the hopes of reducing that number. The passage of a debt exclusion ballot question #1 at the Annual Town Election on Tuesday, May 18, 2021 is also necessary for the purchase of this item.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

DEBT EXCLUSION

Article 19: Purchase of a combination Pumper/Ladder Fire Truck

This article requires a 2/3 vote majority vote to pass.

NOTE: This article corresponds to Ballot Question #1

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the town appropriate the sum of \$1,086,673 to fund the purchase of combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto; that to meet this appropriation the Treasurer

with the approval of the Board of Selectmen is authorized to borrow \$1,086,673 pursuant to Chapter 44, Section 7 or 8, or any other enabling authority and to issue bonds and notes of the Town therefor. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied. Duly seconded

ACTION: This article required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

FUND THE FY 2022 ROAD MAINTENANCE PROGRAM

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the Road Maintenance Program, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$700,000.00.

***Explanation:** The capital request for road maintenance for FY 2022 is \$700,000.00. The town anticipates receiving a similar amount from Chapter 90 funds from the Commonwealth. The town's Chapter 90 apportionment for FY 2021 is \$676,736.00. There is a debt exclusion ballot question #2 regarding this article on the Annual Town Election ballot to be voted on May 18, 2021.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

DEBT EXCLUSION

Article 20: Fund the FY 2022 Road Maintenance Program

This article requires a 2/3 vote majority vote to pass.

NOTE: This article corresponds to Ballot Question #2

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the town appropriate the sum of \$700,000 to fund the Road Maintenance Program, and all costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$700,000 pursuant to Chapter 44, Section 7 or 8, or any other enabling authority and to issue bonds and notes of the Town therefor. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.Duly seconded

ACTION: This article required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**PURCHASE AND EQUIP VEHICLES FOR
THE DEPARTMENT OF PUBLIC WORKS**

ARTICLE 21: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase and equip the vehicles listed in the table below and further to authorize the Board of Selectmen to dispose of the vehicles listed in the table below if determined to be surplus property; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$460,000.00.

Purchase and Equip Vehicles	
VEHICLE TYPE	ANTICIPATED COST
Front-End Loader or equivalent	\$200,000.00
6 Wheel Dump Truck or equivalent	\$175,000.00
Ford F-150 Pickup Truck or equivalent	\$50,000.00
Ford E-250 Van or equivalent	\$35,000.00
TOTAL COST	\$460,000.00

Vehicles to be disposed of if determined to be surplus
1991 Elgin Premier
1996 L-70C Front End Loader
2005 Ford F-150
2006 Ford E-250 Van

***Explanation:** The 1999 Sterling Dump Truck is becoming extremely difficult to find parts for due to its age and the parts we do get are extremely expensive. The front end loader has over 30,000 hours of use or the equivalent of 1,200,000 miles on it. It has been a solid piece of equipment and served the Town well, but it is time to replace it. This is a front line piece of equipment that is used 362 days per year at the Disposal Area and helps generate the \$3.3M in revenue. The average yearly maintenance cost has been \$21,748, indicating that it is time to remove this loader from front line work. The 2005 F-150 is at the end of its useful life and has 191,102 miles on it. The frame on this 16 year old vehicle is rotted through and may not pass State safety inspections any longer. The 2006 Ford E-250 Building Maintenance van floors and body panels are rusted through. It is questionable whether it will pass a safety inspection this year.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 21: Purchase and Equip Vehicles for the Department of Public Works

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$460,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

**PUBLIC, EDUCATION & GOVERNMENT (PEG) ACCESS AND CABLE
RELATED FUND FOR HEARING ROOM & STUDIO IMPROVEMENTS**

ARTICLE 22: To see if the Town will vote to transfer from the PEG Access and Cable Related Fund such sums of money that may be required to purchase and install studio cameras, lighting, video production hardware/software, and network peripherals in multiple Town Hall and other municipal hearing room locations for improved public meeting coverage subject and pursuant to MGL c. 44 § 53F ¾; and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$99,254.00

***Explanation:** To be funded from the PEG Access and Cable Related Fund.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 22: PEG Access & Cable Related Fund for Hearing Room & Studio Improvements

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the Warrant and further that the sum of \$99,254 be transferred from the PEG Access and Cable Related Fund for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared

**LAND ACQUISITIONS FOR THE PROTECTION
OF WELL HEAD AND WATER SUPPLY**

ARTICLE 23: To see if the Town will vote to authorize the Water and Wastewater Commission to acquire by purchase, gift, eminent domain, or otherwise, five parcels of land, all with an address of 0 Chatham Road, identified as Assessor's Owners Unknown Parcels 43-E7-0, 43-E9-0, 43-E9-A-0, 43-E10-0, and 43-E12-0, consisting of 7.76 acres more or less, said parcels to be placed under the care, custody, control, and management of the Water and Wastewater Commission and held for well head and water supply protection purposes; and further to appropriate from Certified Retained Earnings of the Water Enterprise Fund the sum of \$175,000 more or less, for said acquisition, including all costs incidental and related thereto; provided however that said appropriation shall be reduced by the amount of any gifts or grants received under the Cape Cod Commission DRI Grant program or any other grant program made available to the Town at the time of said acquisition; and further to authorize the Water and Wastewater Commission to apply for any such grants and to enter into all necessary agreements and to take such actions as may be necessary to carry out the purposes of this Article; or to act in relation thereto. By request of the Water and Wastewater Commission. Estimated Cost: \$175,000.00.

***Explanation:** The Water Department is seeking funds to support the acquisition of 5 undeveloped parcels off Chatham Road totaling 7.76 acres abutting the Chatham Rd. wellfield. Acquisition of these parcels will further support the department's efforts to protect the water supply by limiting development immediately adjacent to the Chatham Road wellfield. The requested funds will be used to support the necessary title research and*

property acquisition. Funds used for the property acquisition are eligible for 100% reimbursement through Cape Cod Commission DRI funds.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 23: Land acquisitions for the protection of well head and water supply

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further to authorize the Water and Wastewater Commission to acquire by purchase, gift, eminent domain, or otherwise, five parcels of land, all with an address of 0 Chatham Road, identified as Assessor's Owners Unknown Parcels 43-E7-0, 43-E9-0, 43-E9-A-0, 43-E10-0, and 43-E12-0, consisting of 7.76 acres more or less, said parcels to be placed under the care, custody, control, and management of the Water and Wastewater Commission and held for well head and water supply protection purposes; and further to appropriate from Retained Earnings of the Water Enterprise Fund the sum of \$175,000, for said acquisition, including all costs incidental and related thereto; provided however that said appropriation shall be reduced by the amount of any gifts or grants received under the Cape Cod Commission DRI Grant program or any other grant program made available to the Town at the time of said acquisition; and further to authorize the Water and Wastewater Commission to apply for any such grants and to enter into all necessary agreements and to take such actions as may be necessary to carry out the purposes of this Article. Duly seconded

ACTION: This article required a 2/3 majority vote to pass, it was a unanimous vote,

NEW SOURCE EXPLORATION FOR TOWN WATER SUPPLY

ARTICLE 24: To see if the Town if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money to conduct new source exploration for the Town's water supply, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$250,000.00.

Explanation: The Water Department is seeking \$250,000 to conduct well exploration in North Harwich. Services rendered through this appropriation will include site review and mapping, installation of 2-inch & 4-inch test wells, well development and pump testing of 4-inch wells, and preparation of Mass DEP Request for Site Examination and Prolonged Test

Pumping Proposal. Should a viable production well be identified a future appropriation will be required to install the final well casing and pump house.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 24: New source exploration for town water supply

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$250,000 be transferred from Retained Earnings of the Water Enterprise Fund for this purpose. Duly seconded

ACTION: Motion carried.

ROUTE 28 WATER MAIN REPLACEMENT DESIGN

ARTICLE 25: To see if the Town if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money for the design and engineering for the replacement of approximately 1.75 miles of water main replacement on Route 28 between Lower County Road and the Herring River Bridge, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$500,000.00.

***Explanation:** The Water Department is seeking \$500,000 for the purpose of preparing plans and specifications for the replacement of approximately 1.75 miles of water main on Route 28 from Lower County Road to the Herring River Bridge. The existing water was installed in the 1940's and is beyond its useful life and the subject of several water main breaks. This segment of water main also contains very few gate valves which requires as many as 25 valves to be closed to isolate and repair the water main after a break leaving large sections of town without water during the repair. Should this article be approved a future appropriation will be required to complete the work.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 25: Route 28 Water Main Replacement Design

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$500,000 be transferred from Retained Earnings of the Water Enterprise Fund for this purpose.

Duly seconded

ACTION: It was a unanimous vote, so declared.

STATION 8 GENERATOR

ARTICLE 26: To see if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money to purchase, equip, and install a new generator for Station 8, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$50,000.00.

***Explanation:** The Water Department is seeking funds to replace a 2005 Generac generator located at Station 8 which provides back-up power to Well #8 and the corrosion control facility on Bay Road. The generator has been in service for 16 years and can no longer be relied upon for back-up power.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 26: Station 8 Generator

MOTION: (Jon Chorey, Chairman – Finance Committee)I move that this article be accepted and adopted as printed in the warrant and further that the sum of \$50,000 be transferred from Retained Earnings of the Water Enterprise Fund for this purpose. Duly seconded

ACTION: Motion carried, unanimously.

**APPROPRIATE SUMS OF MONEY FROM THE FY 2022
ESTIMATED ANNUAL REVENUES OF THE
COMMUNITY PRESERVATION ACT FUN**

ARTICLE 27: To see if the Town will vote to appropriate the following sums of money from the FY 2022 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;
- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
- A sum of money for the acquisition, creation, preservation and support of community housing; and
- A sum of money for the Community Preservation Act Fund FY2022 Undesignated Fund Balance (including Recreation)

and to act fully thereon. By request of the Community Preservation Committee.

<u>Appropriation</u>	<u>FY 2022</u>
Community Housing Reserve	\$161,171
Open Space Reserve	\$161,171
Historic Preservation Reserve	\$161,171
Undesignated Fund Balance Operating Expenses	\$25,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 27: Appropriate Sums of Money from the FY 2022 Estimated Annual Revenues of the Community Preservation Act Fund

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the Town transfer from FY 2022 estimated annual revenues of the Community Preservation Act Fund to the following:

Duly seconded

- The sum of \$161,171 to the Community Housing Reserve Fund;
- The sum of \$161,171 to the Open Space Reserve Fund;
- The sum of \$161,171 to the Historic Preservation Reserve Fund; and
- The sum of \$ 25,000 to the Undesignated Fund Balance for operating expenses.

**Report of CPC Chairman David Nixon
Recommendations on Articles 28 – 36**

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: It was a unanimous vote, so declared.

FUND LAND BANK DEBT SERVICE

ARTICLE 28: To see if the Town will vote to appropriate from the Community Preservation Act Funds – \$51,692.06 from the Undesignated Fund Balance and \$181,357.94 from estimated annual revenue for Fiscal Year 2022 for a total of \$233,050 to fund the Land Bank Debt Service. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$233,050.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 28: Fund Land Bank Debt Service

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded
The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: It was a unanimous vote, so declared.

COMMUNITY PRESERVATION ACTIVITIES UNDER \$50,000

ARTICLE 29: To see if the Town will vote to appropriate from the Community Preservation Act Funds a sufficient sum of money to fund the items in the table below consistent with their respective applications, with each item considered a separate appropriation. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements with the Cape & Islands Veterans Outreach Center and Community Development Partnership, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$127,066

Item #	Project	Purpose	Amount	Appropriation Source
1	Old Colony Rail Trail Harwich/Chatham Town Border marker project	To delineate town boundaries along the Old Colony Rail Trail	\$1,000.00	Estimated annual revenue for FY 2022
2	Lower Cape Housing Institute	Ongoing support of the Cape Housing Institute	\$7,500.00	Community Housing Reserve
3	Crossing lights at Depot Road South	Ongoing effort to enhance safety through the Rail Trails	\$15,000.00	Estimated annual revenue for FY 2022
4	Veterans Home – Dennis, MA	Support the Cape & Islands Veterans Outreach Center's effort to creating housing; and to authorize the Board of Selectmen to enter into a grant agreement between the Town of	\$15,000.00	Estimated annual revenue for FY 2022

		Harwich and the Veteran's Outreach Center.		
5	Senior Memorial Field fencing project	Install new fencing at widely used softball field	\$40,181.00	Estimated annual revenue for FY 2022
6	Phase I of II for Veterans Memorial Circle at Evergreen Cemetery	Install flags, lighting and related electrical service	\$48,385.00	Estimated annual revenue for FY 2022
		Total:	\$127,066.00	

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 29: Community Preservation Activities under \$50,000

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the chart under Article 29 in the warrant.

Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: It was a unanimous vote, so declared

**EAST HARWICH METHODIST CHURCH
CEMETERY GRAVESTONE PROJECT**

ARTICLE 30: To see if the Town will vote to appropriate from Community Preservation Act Funds- estimated annual revenue for Fiscal Year 2022 \$112,200 to support the East Harwich Methodist Church Cemetery Gravestone Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Fund

Balance, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Commission. Estimated Cost: \$112,200.00.

***Explanation:** The article funds the cleaning, consolidation, repair and/or resetting of grave markers in the East Harwich Methodist Church Cemetery.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To recommend Indefinite Postponement

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Abstain: 1 (one): Don Howell

Article 30: East Harwich Methodist Church Cemetery Gravestone Project

MOTION: (Jon Chorey, Chairman-Finance Committee) I move that this article be indefinitely postponed. Duly seconded

ACTION: This article was indefinitely postponed.

BROOKS ACADEMY STRUCTURAL IMPROVEMENT PROJECTS

ARTICLE 31: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$485,734.55 from the Historic Reserve, \$664,265.45 from the estimated annual revenue for Fiscal Year 2022, for a total appropriation of \$1,150,000.00, to make structural improvements to Brooks Academy. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve and to act fully thereon. By request of the Community Preservation Committee and the Brooks Academy Museum Commission. Estimated Cost: \$1,150,000.00.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Jon Chorey, Dan Tworek, Dale Kennedy, Mary Anderson, Mark Ameres

Nays: 2 (2): Angelo LaMantia, Brian Weiner

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 31: Brooks Academy Structural Improvement Projects

MOTION: (Jon Chorey, Chairman – Finance Committee)I move that this article be accepted and adopted as printed in the warrant. Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: Motion carried.

FUND A PART-TIME HOUSING COORDINATOR

ARTICLE 32: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$50,000.00 from the estimated annual revenue for Fiscal Year 2022 to fund the Harwich Affordable Housing Trust Housing Coordinator. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Affordable Housing Trust. Estimated Cost: \$50,000.00.

Explanation: Annual request to fund a part-time housing coordinator to support the Affordable Housing Trust.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 4 (number): Jon Chorey, Dan Tworek, Mary Anderson, Brian Weiner

Nays: 1 (one): Angelo LaMantia

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 32: Fund a Part-Time Housing Coordinator

MOTION: (Jon Chorey, Chairman – Finance Committee)I move that this article be accepted and adopted as printed in the warrant. Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

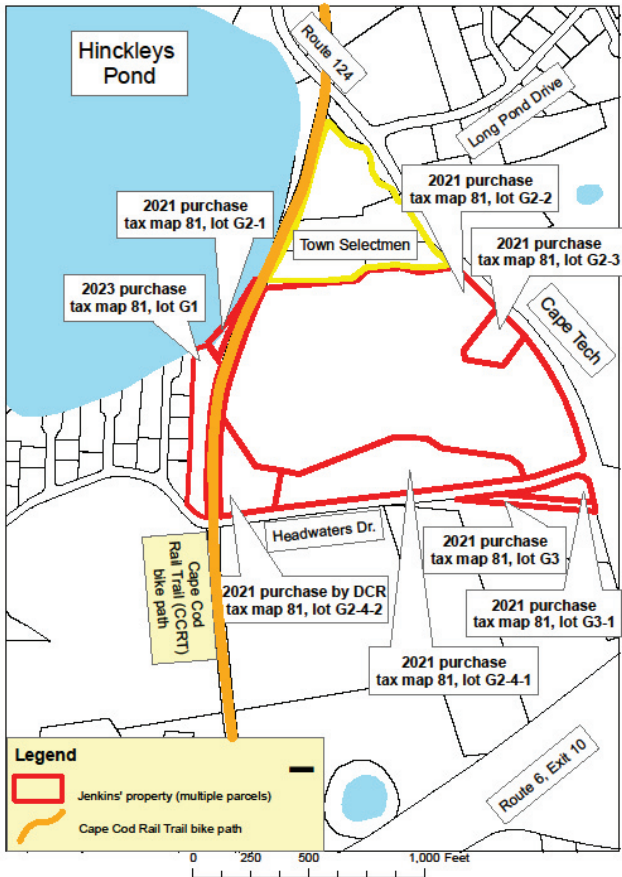
ACTION: It was a unanimous vote, so declared.

HICKLEYS POND WASTESHED PRESERVATION PROJECT

ARTICLE 33: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$360,000.00 from the Open Space Reserve to fund the acquisition of a parcel of land located on Headwaters Drive and identified as Assessor's Parcel 81-G1, and costs incidental or related thereto, and to authorize the Board of Selectmen to acquire said parcel for open space and passive recreation purposes by purchase, gift, and/or eminent domain on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and to grant a conservation restriction thereon to Harwich Conservation Trust and/or any other qualified entity pursuant to G.L. c. 184, §§31-33 and meeting the requirements of G.L. c. 44B, §12(a), with the care, custody and control of said parcel to be held by the Board of Selectmen pursuant to the provisions of G.L. c. 40, §8C, Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Open Space Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Real Estate & Open Space Committee. Estimated Cost: \$360,000.00.

Explanation: *The goal of this article is to support a partnership between the Town, State, and nonprofit Harwich Conservation Trust (HCT) that will result in the preservation of approximately 31 acres in the Hinckleys Pond/Herring River Watershed to protect water quality, walking trails, land bordering the Cape Cod Rail Trail bike path, scenic views, and wildlife habitat. The following parcels owned by the Jenkins Nominee Trust (9 deeds) would be purchased by the Town, the Commonwealth of Massachusetts, and the Harwich Conservation Trust: Assessor Map 81, Lot G1: Assessor Map 81, Lot G2-1: Assessor Map 81, Lot G2-2: Assessor Map 81, Lot G2-3: Assessor Map 81, Lot G2-4-1: Assessor Map 81, Lot G2-4-2: Assessor Map 81, Lot G3: Assessor Map 81, Lot G3-1*

**Jenkins Project: Installment Purchase Parcel Map
Harwich MA**



FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 33: Hinckleys Pond Watershed Preservation Project

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article indefinitely postponed. Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that at a Public meeting held by the CPC committee on May 7, 2021 the committee had voted not in support of this article as presented to the Town Meeting.

A motion was made and seconded to terminate debate, this vote required a 4/5 majority vote to pass, it was a unanimous vote, so declared.

ACTION: This article was indefinitely postponed.

HARWICH NATURAL HERITAGE TRAIL PROJECT

ARTICLE 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$150,000 from estimated annual revenue for Fiscal Year 2022 to fund the Natural Heritage Trail Project, including the creation of a wheelchair accessible trail loop off Bank Street for open space and recreational purposes, and further to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Conservation Trust, and further to authorize the Board of Selectmen to acquire a permanent restriction on said land. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$150,000.00.

Explanation: The Harwich Natural Heritage Trail Project goal is to enhance the recreational and educational experience in Harwich by creating a wheelchair accessible trail loop off Bank Street at HCT's Robert F. Smith Cold Brook Preserve, which is also the site of a HCT/Town ecological restoration partnership. Harwich residents and visitors will be able to enjoy passive recreational opportunities (walking, birdwatching, dog walking, photography, and more) in a scenic and ecologically restored destination between Harwich Center and downtown Harwich Port.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero):

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 34: Harwich Natural Heritage Trail Project

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: It was a unanimous vote, so declared.

BROOKS PARK LIGHTING PROJECT

ARTICLE 35: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$125,000 from estimated annual revenue for Fiscal Year 2022 to fund the Brooks Park Lighting Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$125,000.00.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 35: Brooks Park Lighting Project

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: Motion carried.

SAND POND REVITALIZATION PROJECT

ARTICLE 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$83,500.00 from estimated annual revenue for Fiscal Year 2022 to fund the rehabilitation and restoration of Sand Pond, which is a recreational facility owned by the Town of Harwich. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$83,500.00.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-3

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 4 (four): Dan Tworek, Mary Anderson, Brian Weiner, Jon Chorey

Nays: 3 (three): Angelo LaMantia, Dale Kennedy, Mark Ameres

Board of Selectmen:

To recommend Indefinite Postponement

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 36: Sand Pond Revitalization Project

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

The Moderator, Michael D. Ford, had stated that he had been apprised that the CPC committee was in support of this article, as presented to the Town Meeting.

ACTION: Motion did not carry.

**AMEND THE CODE OF THE TOWN OF HARWICH CHARTER TO AMEND
CHAPTER 9, SECTION 6**

ARTICLE 37: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapter 9, Section 6 of the Town Charter, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

Section 6. Capital Outlay Plan

9-6-1 The purpose of the ~~7~~ **5**-year capital outlay plan shall be to provide the town with a long-range forecast of the town's major capital improvement needs and to attempt to keep debt borrowing levels as even as possible from year to year.

9-6-2 A "capital outlay" shall mean the acquisition, construction or renovation of buildings, equipment or land having a total cost of \$50,000 **or more** during any budget year and planning funds for any such capital outlay.

9-6-3 The town administrator and the capital outlay committee shall submit a ~~7~~ **5**-year capital outlay plan to a joint public meeting of the board of selectmen and the finance committee during the month of December of each year.

9-6-4 The board of selectmen shall prepare articles to be included in the May annual town meeting warrant seeking adoption of the ~~7~~ **5**-year capital outlay plan and funding of the current year of the plan.

9-6-5 A simple majority vote of the town meeting shall be required to adopt the ~~7~~ **5**-year capital outlay plan as submitted. Any amendment to a previously adopted Capital Plan shall require a two-thirds vote at the Annual Town Meeting.

9-6-6 If any part of the current year of the plan receives funding support at the annual town meeting, but fails at any necessary debt exclusion, capital exclusion or proposition 2 1/2 override ballot votes, the unsupported portion shall be returned to the ~~7~~ **5**-year capital plan in year 1 of the next ~~7~~ **5**-year plan, and to act fully thereon. By the Board of Selectmen.

***Explanation:** This article seeks to correct defects in Article 36 at the Annual Town Meeting in 2019. The statement under the Finance Committee's recommendation at that time indicated that the article was intended to modify the Capital Outlay Plan from seven (7) years to five (5) years. The article amends 9-6-2 by providing text to qualify that capital outlay items are \$50,000 or greater. These amendments will be subject to approval by the voters at the 2022 Annual Town Election if adopted at this town meeting.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (number): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 37: Amend the Code of the Town of Harwich Charter to Amend Chapter 9, Section 6

This article requires a 2/3 majority vote to pass.

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**GRANT A PERMANENT EASEMENT TO
CELLCO PARTNERSHIP ON HAROBR ROAD**

ARTICLE 38: To see if the Town will vote to authorize the Board of Selectmen to grant a permanent easement to Cellco Partnership (d/b/a Verizon Wireless), in, on and under a portion of the Town-owned property located on Harbor Road and identified by the Assessors as Parcel 15-U23, which portion is approximately shown as “Approximate Area of Utility Easement” on a sketch plan entitled “Site Name: Harwich SC13 MA”, prepared by Tilson, and on file with the Town Clerk, for the purpose of installing and maintaining lines and cables to serve the communications equipment to be located on a utility pole by Cellco Partnership on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate; to take any action relative thereto; and to act fully thereon. By the Board of Selectmen.

***Explanation:** Verizon intends to install telecommunications equipment on an existing pole, owned by a utility company and located on the Town-owned parcel of land identified as Assessors Map 15, Lot U23. Verizon has requested the Board of Selectmen to grant Verizon an easement on an approximately 10-foot wide strip of the Town parcel for the purpose of installing and maintaining utility lines and cables to serve the equipment.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 38: Grant a permanent easement to Cellco Partnership on Harbor Road

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: It was a unanimous vote, so declared.

**AMEND ZONING ARTICLE XXIV BY ADDING A
NEW SECTION - §325-160 DESIGN GUIDELINES**

ARTICLE 39: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning Article XXIV West Harwich Special District by adding a new §325-160 as follows:

§325-160 Design Guidelines

For the purpose of this section the Harwich Planning Board, after a public hearing, shall adopt “*West Harwich Special District Site and Architectural Design Guidelines*” which shall constitute rules and regulations guiding historic structures and new construction within the WHSD. And to act fully thereon. By request of the Planning Board

***Explanation:** The new section 325-160 references design guidelines for the West Harwich Special District, which will be created and adopted by the Harwich Planning Board through a separate public hearing process. These guidelines will assist property owners and applicants with the development and redevelopment of properties within the West Harwich Special District (aka the West Harwich DCPC).*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 39: Amend the Code of the Town of Harwich - Zoning Article XXIV West Harwich Special District - by adding a new Section - §325-160 Design Guidelines

This article requires a 2/3 vote to pass.

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

REPORT OF PLANNING BOARD CHAIR:

To: Chairman, Larry Ballantine and the Board of Selectmen

From: Duncan Berry, Planning Board Chairman

Date: April 17, 2021

*Re: Final Planning Board Report on Proposed Zoning Amendment
Article 39 – West Harwich Special District: Design Guidelines*

On Tuesday, April 13, 2021 the Planning Board held a duly posted and noticed public hearing via remote participation on the proposed zoning amendment. All members of the public having an interest in the proposed article were welcomed to submit comment for the record.

Hearing no questions or comments from the public, the Board closed the public hearing and the Planning Board voted unanimously (7-0-0, via roll call) to approve the proposed zoning amendment and recommend that this article be adopted at Town Meeting.

Members present and voting in the affirmative; Duncan Berry, Joe McParland, Mary Maslowski, Dave Harris, Craig Chadwick, Bill Stoltz and Alternate Arthur Rouse.

Cc: Anita Doucette, Town Clerk
Michael Ford, Moderator

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

FUNDS FOR ROOF REPAIRS AT 5 BELLS NECK ROAD

ARTICLE 40: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to make necessary repairs to the roof of the building at 5 Bells Neck Road; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00.

Explanation: This article was deferred in FY 2021 due to the impact of COVID-19 on the overall budget process. The town is currently developing a "Request for Proposal (RFP)" for the sale pending the adoption of Article 42 at this Town Meeting which will rescind previous votes to lease and authorizing the Board of Selectmen to sell 5 Bells Neck Road as surplus property.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 40: Funds for roof repairs at 5 Bells Neck Road

MOTION: (Ed McManus, Board of Selectmen) I move that this article be accepted and adopted as printed in the warrant and that \$50,000.00 be transferred from Free Cash for this purpose. Duly seconded

NOTE: The vote listed in the Warrant is incorrect. The Finance Committee voted 7-0 to indefinitely postpone and not to accept and adopt as printed in the Warrant.

ACTION: A standing count was taken, YES 61 NO 41, motion carried.

AMEND THE CODE OF HARWICH GENERAL BY-LAWS –
CHAPTER 8 DEPARTMENT REVOLVING FUNDS
§ 8-1. FUNDS ESTABLISHED

ARTICLE 41: To see if the Town will vote to amend the Departmental Revolving Funds Bylaw, Section 8-1 of the Town Code, (the language to be added is shown in underlined text), or to act fully thereon. By request of the Conservation Commission.

Revolving Fund	Authorize to Spend Fund	Revenue Source	Use of Fund
Wetlands	Conservation Commission	Notice of Intent Filing Fees; <u>as well as in-lieu fees generated as a result of an approval of a Notice of Intent</u>	Consultants and wetland and buffer zone management and restoration projects

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7 NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 1 (one): Don Howell

Article 41: Amend the Code of the Town of Harwich General Bvalws – Chapter 8 Departmental Revolving Funds § 8-1. Funds Established

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that this article be accepted and adopted as printed in the warrant. Duly seconded

ACTION: Motion carried.

ANNUAL DEPARTMENTAL REVOLVING FUNDS AUTHORIZATION

ARTICLE 42: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2022 Spending Limit</u>	<u>Disposition of FY21 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure
Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 1 (one): Don Howell

Article 42: Annual Departmental Revolving Funds Authorization

MOTION: (Jon Chorey, Chairman-Finance Committee) I move that the article be accepted and adopted as printed in the warrant.

Duly seconded

ACTION: Motion carried.

STABILIZATION FUND

ARTICLE 43: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Stabilization Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$1,074,171.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 43: Stabilization Fund

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the article be accepted and adopted as printed in the warrant and that the sum of \$1,074,171 be transferred from Free Cash for this purpose. Duly seconded

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary votes, the motion carried.

OPEB TRUST FUND

ARTICLE 44: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the OPEB Trust Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$500,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 44: OPEB Trust Fund

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the article be accepted and adopted as printed in the warrant and that the sum of \$500,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: Motion carried.

FUND PRIOR YEAR’S UNPAID BILLS

ARTICLE 45: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$21,349.00

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 45: Fund Prior Year’s Unpaid Bills

This article requires a 4/5 majority vote to pass.

MOTION: (Jon Chorey, Chairman-Finance Committee) I move that the article be accepted and adopted as printed in the warrant and that the sum of \$21,349 be transferred from Free Cash to pay unpaid bills from Fiscal Year 2021. Duly seconded

Weston & Sampson	\$ 21,107.00
EverSource	\$ 119.60
WB Mason	\$ 15.92
WB Mason	\$ 106.48

ACTION: This article required a 4/5 majority to vote to pass, it was a unanimous vote, so declared.

PROMOTE THE TOWN OF HARWICH

ARTICLE 46: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic

development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$30,000

***Explanation:** This is a customary article whereby the Town supports the efforts of the Harwich Chamber of Commerce in promoting the town widely and throughout the year.*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 46: Promote the Town of Harwich

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the article be accepted and adopted as printed in the warrant and that the sum of \$30,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

**DEFRAY THE EXPENSES OF THE
CHASE LIBRARY AND HARWICH PORT LIBRARY**

ARTICLE 47: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$20,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0, ABSTAIN-1

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (number): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Brian Weiner

Nays: 0 (number): none

Abstain: 1 (one): Dan Tworek

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 47: Defray the expenses of The Chase Library and Harwich Port Library

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the article be accepted and adopted as printed in the warrant and that the sum of \$20,000 be transferred from Free Cash for this purpose. Duly seconded

ACTION: It was a unanimous vote, so declared.

**SUPPLEMENT ANNUAL ALLOCATION OF MASS
CULTURAL COUNCIL FOR LOCAL CULTURAL COUNCIL GRANTS**

ARTICLE 48: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Board of Selectmen and the Harwich Cultural Council. Estimated Cost: \$3,600.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 48: Supplement the annual allocation of Mass Cultural Council for Local Cultural Council Grants

MOTION: (Jon Chorey, Chairman – Finance Committee) I move that the article be accepted and adopted as printed in the warrant and that the sum of \$3,600 be transferred from Free Cash for this purpose. Duly seconded

ACTION: Motion carried unanimously.

HERRING FISHERIES

ARTICLE 49: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Article 49: Herring Fisheries

MOTION: (Richard Houston) I move that this customary article be accepted and adopted.
Duly seconded

ACTION: It was a unanimous vote, so declared.

At 12:55pm on Saturday, May 8, 2021, a motion was made and seconded to adjourn the Annual Town Meeting.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
ANNUAL TOWN MEETING
MAY 8, 2021**

CUSTOMARY ARTICLES

- Article 1. Town Officers & Committees
- Article 2. Reports of Town Officers & Committees
- Article 3. Elected Officials Salaries
- Article 49. Herring Fisheries

CAPITAL PLAN

- Article 11. Adopt the Capital Plan
- Article 12. Capital Items Funded From Free Cash – Items under \$50,000.00

LEASE PURCHASE AGREEMENTS

- Article 10. Lease Purchase Agreements

ATTORNEY GENERAL

ZONING BY-LAWS

- Article 39: Amend the Code of the Town of Harwich - Zoning Article XXIV West Harwich Special District - by adding a new Section - §325-160 Design Guidelines

GENERAL BY-LAWS

- Article 41: Amend the Code of the Town of Harwich General Bylaws – Chapter 8 Departmental Revolving Funds § 8-1. Funds Established

CHARTER AMENDMENT

- Article 37. Amend The Code of the Town of Harwich Charter to Amend Chapter 9, Section 6

REVOLING FUNDS

- Article 42. Annual Departmental Revolving Funds Authorization

LAND

- Article 17. Authorize the sale of 5 Bells Neck Road
- Article 38. Grant a permanent easement to Cellco Partnership on Harbor Road

COMMUNITY PRESERVATION

- Article 27. Appropriate sums of money from the FY 2022 Estimated Annual Revenues of the Community Preservation Act Fund
- Article 28. Fund Land Bank Debt Service

APPROPRIATIONS VOTED UNDER ARTICLES
ANNUAL TOWN MEETING
MAY 8, 2021

BUDGETS

FROM TAX LEVY

Article 4	Budget	\$ 36,218,073.00
	Allocate to the Water/Wastewater Enterprise Fund	727,304.00
	Allocate to the Water/Wastewater Enterprise Fund	31,304.00
Article 5.	Monomoy Regional School District Budget	27,087,789.00
Article 6.	Cape Cod Regional Technical School District Budget	1,536,309.00

FROM FREE CASH

Article 4.	Budget	560,331.00
Article 5.	Monomoy Regional School District Budget	273,260.00
Article 8.	Wastewater Department Budget	515,331.00
Article 12.	Capital Items Funded From Free Cash – Items under \$50,000	18,000.00
Article 13.	Funds for support of ADA-compliant sidewalks through Harwich Center	50,000.00
Article 14.	Sidewalks from Saquatucket Harbor to Harwich Port	200,000.00
Article 15.	Funds for the MS4 Mandated Stormwater Permitting and Management Program	200,000.00
Article 16.	Brooks Free Library roof replacement	148,500.00
Article 18.	Public safety radios	223,204.00
Article 21.	Purchas and Equip Vehicles for the Department of Public Works	460,000.00
Article 40.	Funds for roof repairs at 5 Bells Neck Road	50,000.00
Article 43.	Stabilization Fund	1,074,171.00
Article 44.	OPEB Trust Fund	500,000.00
Article 45.	Fund Prior Year's Unpaid Bills	21,349.00
Article 46.	Promote the Town of Harwich	30,000.00
Article 47.	Defray the Expenses of The Chase Library and Harwich Port Library	20,000.00
Article 48.	Supplement Annual Allocation of Mass Cultural Council For Local Cultural Council Grants	3,600.00

<u>FROM OTHER AVAILABLE FUNDS</u>		
Article 4.	Budget	
	Betterment and Septic Funds	61,287.00
	PEG Access and Cable Related Fund	210,100.00
	Community Preservation Act Funds	233,050.00
	FEMA Fund	13,855.00
	Golf Improvement Fund	104,950.00
	Overlay Surplus	200,000.00
	State Aide	667,067.00
Article 9.	Public, Education & Government (PEG) Access and Cable Related Fund for Public Access	150,994.00
Article 22.	Public, Education & Government (PEG) Access and Cable Related Fund Hearing Room & Studio Improvements	99,254.00
<u>DEBIT EXCLUSIONS</u>		
Article 19.	Purchase of a combination Pumper/Ladder Fire Truck	\$ 1,086,673.00
Article 20.	Fund the FY 2022 Road Maintenance Program	700,000.00
<u>COMMUNITY PRESERVATION</u>		
Article 29.	Community Preservation Activities under \$50,000.00	
	Estimated Annual Revenue	1,000.00
	Community Housing	7,500.00
	Estimated Annual Revenue	15,000.00
	Estimated Annual Revenue	15,000.00
	Estimated Annual Revenue	40,181.00
	Estimated Annual Revenue	48,835.00
Article 31.	Brooks Academy Structural Improvements Projects	
	Historic Reserve	485,734.55
	Estimated Annual Revenue	664,265.45
Article 32.	Fund a Part-Time Housing Coordinator	50,000.00
Article 34.	Harwich Natural Heritage Trail Project	
	Estimated Annual Revenue	150,000.00
Article 35.	Brooks Park Lighting Project	
	Estimated Annual Revenue	125,000.00
Article 36.	Sand Pond Revitalization Project	
	Estimated Annual Revenue	83,500.00
<u>WATER ENTERPRISE</u>		
Article 7.	Water Department Budget	4,223,405.00
		50,000.00
Article 23.	Land acquisitions for the protection of well head and water supply	75,000.00
Article 24.	New source exploration for town water supply	250,000.00
Article 25.	Route 28 Water Main Replacement Design	500,000.00
Article 26.	Station 8 Generator	50,000.00

APPENDIX B - OPERATING BUDGET

TOWN OPERATION BUDGET 2022		Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	TA Proposed FY2022	\$ Change	PCT CHANGE
1	MODERATOR S&W	-	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	7,077	7,237	5,737	8,750	8,750	-	0.0%
4	Sub-Total	14,577	19,237	17,737	21,250	21,250	-	0.0%
5	FINANCE COMMITTEE S&W	745	229	76	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	809	1,516	1,824	2,000	2,000	-	0.0%
7	Sub-Total	1,554	1,744	1,900	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	-	50,000	50,000	-	0.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	258,180	265,485	278,184	12,699	4.8%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	6,990	7,875	8,139	264	3.4%
11	AUDIT - EXP	37,900	40,505	40,000	40,000	40,000	-	0.0%
12	Sub-Total	275,183	289,853	305,170	313,360	326,323	12,963	4.1%
13	ASSESSORS - S&W	153,113	182,201	178,746	204,048	206,287	2,239	1.1%
14	ASSESSORS - EXP	68,266	97,871	85,332	110,520	108,220	(2,300)	-2.1%
15	Sub-Total	221,379	280,071	264,078	314,568	314,507	(61)	0.0%
16	TOWN COLLECTIONS - S&W	12,476	12,837	9,425	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,700	5,500	5,500	-	0.0%
18	Sub-Total	15,631	16,597	13,125	21,500	21,500	-	0.0%
19	POSTAGE	46,452	39,128	47,487	41,500	41,500	-	0.0%
20	Sub-Total	46,452	39,128	47,487	41,500	41,500	-	0.0%
21	TREASURER - S&W	234,025	254,705	276,730	288,776	291,686	2,910	1.0%
22	TREASURER - EXP	102,106	97,616	101,573	95,358	91,550	(3,808)	-4.0%
23	Sub-Total	336,131	352,322	378,303	384,134	383,236	(898)	-0.2%
24	VACATION & SICK LEAVE BUY BACK	-	46,074	84,023	138,728	150,622	11,894	8.6%
25	MEDICARE	217,264	236,704	253,229	242,888	255,008	12,120	5.0%
26	ADMINISTRATION - S&W	418,242	425,860	494,694	469,123	397,945	(71,178)	-15.2%
27	ADMINISTRATION - EXP	75,450	74,692	85,053	96,880	119,879	22,999	23.7%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	3,013	5,500	5,500	-	0.0%
29	WEATHER EVENT	-	-	844,876	-	-	-	0.0%
30	Sub-Total	498,651	505,352	1,427,636	571,503	523,324	(48,179)	-8.4%
32	LEGAL SERVICES - EXP	159,374	170,825	140,192	185,000	185,000	-	0.0%
33	CLAIMS & SUITS	-	-	-	500	500	-	0.0%
34	Sub-Total	159,374	170,825	140,192	185,500	185,500	-	0.0%
35	INFORMATION TECHNOLOGY - S&W	99,800	101,439	108,577	111,098	111,098	-	0.0%
36	INFORMATION TECHNOLOGY - EXP	211,708	244,542	202,496	276,250	274,141	(2,109)	-0.8%
37	Sub-Total	311,507	345,981	311,073	387,349	385,240	(2,109)	-0.5%
38	IT CHANNEL 18 - S&W	106,300	117,843	128,625	143,627	149,496	5,869	4.1%
39	IT CHANNEL 18 - EXP	24,790	28,089	15,772	66,480	60,604	(5,876)	-8.8%
40	Sub-Total	131,091	145,933	144,397	210,107	210,100	(7)	0.0%
41	CONSTABLE S & W	356	188	375	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	240,754	272,756	240,726	(32,030)	-11.7%
43	TOWN CLERK - EXP	30,684	33,186	51,130	49,300	32,228	(17,072)	-34.6%
44	Sub-Total	232,964	262,462	291,884	322,056	272,954	(49,102)	-15.2%

APPENDIX B – OPERATING BUDGET

45	CONSERVATION - S&W	111,527	138,789	148,974	168,022	165,506	(2,516)	-1.5%
46	CONSERVATION - EXP	6,673	8,198	4,891	7,565	5,915	(1,650)	-21.8%
47	Sub-Total	118,200	146,987	153,865	175,587	171,421	(4,166)	-2.4%
48	TOWN PLANNER - S&W	69,515	87,324	93,093	95,480	95,305	(175)	-0.2%
49	TOWN PLANNER - EXP	1,928	3,580	3,428	4,531	4,531	-	0.0%
50	Sub-Total	71,443	90,904	96,520	100,011	99,836	(175)	-0.2%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	594	15	124	735	735	-	0.0%
53	Sub-Total	594	15	124	735	735	-	0.0%
54	ALBRO HOUSE - EXP	3,148	2,928	2,177	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	5,001	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	408	404	365	1,424	1,424	-	0.0%
57	Sub-Total	8,876	7,455	7,543	15,405	15,405	-	0.0%
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	211,842	242,945	235,150	(7,795)	-3.2%
59	COMMUNITY DEVELOPMENT - EXP	10,834	9,207	6,596	13,113	13,113	-	0.0%
60	Sub-Total	229,713	234,968	218,438	256,058	248,263	(7,795)	-3.0%
61	PUBLIC BUILDINGS REPAIRS	-	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	5,961	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	4,788	22,750	22,750	-	0.0%
64	POLICE - S&W	3,384,205	3,716,952	3,554,438	4,041,890	4,267,392	225,502	5.6%
65	POLICE - EXP	544,305	484,541	375,889	506,643	493,737	(12,906)	-2.5%
66	POLICE - CAP OUTLAY	121,482	131,100	85,811	60,000	-	(60,000)	0.0%
67	Sub-Total	4,049,992	4,332,593	4,016,139	4,608,533	4,761,130	152,596	3.3%
68	FIRE - S&W	3,353,682	3,872,857	3,744,052	4,129,052	4,209,768	80,716	2.0%
69	FIRE - EXP	394,875	362,291	356,867	406,192	551,329	145,137	35.7%
71	Sub-Total	3,748,556	4,235,148	4,100,920	4,535,244	4,761,097	225,852	5.0%
72	AMBULANCE - S&W	112,767	137,969	86,233	131,607	Merged w/Fire	(131,607)	-100.0%
73	EMS - EXP	136,314	118,467	122,332	124,095	Merged w/Fire	(124,095)	-100.0%
74	Sub-Total	249,081	256,436	208,565	255,702	-	(255,702)	-100.0%
75	BUILDING - S&W	246,408	291,192	283,536	337,190	336,170	(1,020)	-0.3%
76	BUILDING - EXP	11,349	13,822	10,568	24,976	26,475	1,499	6.0%
77	Sub-Total	257,757	305,013	294,104	362,166	362,645	479	0.1%
78	EMERG. MGMT - S&W	2,444	1,032	2,300	5,355	5,355	-	0.0%
79	EMERG. MGMT - EXP	3,317	4,562	7,075	8,500	8,500	-	0.0%
80	Sub-Total	5,761	5,593	9,375	13,855	13,855	-	0.0%
81	NATURAL RESOURCES - S&W	96,343	102,223	110,546	113,631	114,714	1,083	1.0%
82	NATURAL RESOURCES - EXP	26,998	27,835	21,525	28,200	27,100	(1,100)	-3.9%
83	Sub-Total	123,341	130,058	132,071	141,831	141,814	(17)	0.0%
84	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	23,760	-	0.0%
85	TOWN ENGINEER - S&W	174,256	131,618	115,709	114,549	114,549	-	0.0%
86	TOWN ENGINEER - EXP	9,831	22,695	28,677	30,310	30,310	(50,000)	-62.3%
87	Sub-Total	184,088	154,313	144,386	194,859	144,859	(50,000)	-25.7%
88	HIGHWAY - S&W	2,495,639	2,623,322	2,578,958	2,848,196	2,771,009	(77,186)	-2.7%
89	HIGHWAY - EXP	2,501,442	2,805,897	2,690,057	3,226,579	3,303,765	77,186	2.4%
90	Sub-Total	4,997,081	5,429,219	5,269,015	6,074,775	6,074,775	(0)	0.0%

APPENDIX B – OPERATING BUDGET

91	SNOW/ICE - S&W	104,576	81,499	25,914	40,000	40,000	-	0.0%
92	SNOW/ICE - EXP	260,924	190,965	66,955	95,000	95,000	-	0.0%
93	Sub-Total	365,500	272,463	92,870	135,000	135,000	-	0.0%
94	STREET LIGHTS	31,372	22,731	30,356	35,000	31,000	(4,000)	-11.4%
95	INTERGOVERNMENTAL TRANS - WW		70,000	125,000	200,000	515,331	315,331	157.7%
96	COUNTY WW SUPPORT FUND			100,000	-	-	-	0.0%
97	CEMETERY ADMIN - S&W	63,203	65,070	70,040	71,434	71,434	-	0.0%
98	CEMETERY ADMIN - EXP	3,164	4,546	4,670	5,075	5,108	33	0.6%
99	Sub-Total	66,367	69,617	74,710	76,509	76,542	33	0.0%
100	BOARD OF HEALTH - S&W	139,795	163,782	183,249	203,881	193,196	(10,685)	-5.2%
101	BOARD OF HEALTH - EXP	16,209	13,241	8,331	16,390	12,560	(3,830)	-23.4%
102	Sub-Total	156,004	177,023	191,579	220,272	205,756	(14,515)	-6.6%
103	COMMUNITY CENTER S&W	165,498	176,286	185,474	193,389	196,876	3,487	1.8%
104	COMMUNITY CENTER EXP	131,306	117,063	109,175	125,354	121,190	(4,164)	-3.3%
105	Sub-Total	296,804	293,349	294,649	318,743	318,066	(678)	-0.2%
106	COUNCIL ON AGING - S&W	370,042	352,597	361,824	396,169	393,012	(3,157)	-0.8%
107	COUNCIL ON AGING - EXP	63,690	63,932	55,274	79,232	82,326	3,094	3.9%
108	Sub-Total	433,732	416,529	417,099	475,401	475,338	(63)	0.0%
109	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	96,855	600	0.6%
110	YOUTH COUNSELOR - EXP	4,017	4,604	4,221	3,485	3,485	-	0.0%
111	Sub-Total	85,528	89,807	97,663	99,740	100,340	600	0.6%
112	VETERANS EXPENSE/BENEFITS	99,997	97,461	133,899	128,058	144,277	16,219	12.7%
113	DISABILITY RIGHT - EXP	-	300	-	500	500	-	0.0%
114	HUMAN SERVICES	72,605	78,690	79,450	83,250	83,250	-	0.0%
115	LIBRARY - S&W	630,719	665,422	696,848	730,885	737,977	7,092	1.0%
116	LIBRARY - EXP	269,410	267,370	248,848	274,820	274,820	-	0.0%
117	Sub-Total	900,128	932,792	945,695	1,005,705	1,012,797	7,092	0.7%
118	RECREATION - SEASONAL - S&W	174,725	216,097	208,379	218,026	213,213	(4,813)	-2.2%
119	RECREATION - S&W	228,268	245,726	253,706	272,618	274,076	1,457	0.5%
120	RECREATION - EXP	41,735	46,281	52,966	45,575	45,575	-	0.0%
121	RECREATION - CAP OUTLAY	-	9,029	-	-	-	-	0.0%
122	Sub-Total	444,728	517,133	515,051	536,219	532,864	(3,356)	-0.6%
123	HARBORMASTER -S&W	289,490	311,293	324,299	343,404	342,729	(675)	-0.2%
124	HARBORMASTER - EXP	171,596	203,466	107,197	252,580	253,230	650	0.3%
125	Sub-Total	461,086	514,759	431,496	595,984	595,959	(25)	0.0%
126	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	7,842	12,894	12,894	-	0.0%
127	HISTORICAL COMMISSION	540	-	-	-	-	-	0.0%
128	HISTORICAL COMMISSION	-	198	-	350	350	-	0.0%
129	Sub-Total	540	198	-	350	350	-	0.0%
130	CELEBRATIONS	1,299	992	-	1,600	1,600	-	0.0%
131	GOLF - S&W	798,628	865,827	795,295	919,180	937,540	18,360	2.0%
132	GOLF - EXP	621,381	614,144	535,217	665,271	639,223	(26,048)	-3.9%
133	GOLF CAP OUTLAY	66,277	66,199	13,829	68,000	68,000	-	0.0%
134	Sub-Total	1,486,286	1,546,170	1,344,341	1,652,451	1,644,763	(7,688)	-0.5%

APPENDIX B – OPERATING BUDGET

135	GOLF IMA MRSD	-	82,000	82,000	83,538	83,538	-	0.0%
136	ELECTRICITY - CVEC	66,254	68,140	71,705	73,900	75,750	1,850	2.5%
137	INTERFUND TRANSFERS			100,558	-		-	0.0%
138	Total Departmental Budgets	21,532,254	23,350,924	23,502,145	25,739,671	26,048,163	308,492	1.2%
139	Total Debt Service (Prin & Int)	2,494,459	4,710,046	4,920,069	4,617,408	4,146,161	(471,247)	-10.2%
140	STATE ASSESSMENTS	261,135	269,883	285,138	300,901	308,390	7,489	2.5%
141	BARNs CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	3,242,673	97,779	3.1%
142	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	234,056	240,570	253,720	13,150	5.5%
143	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	218,307	223,101	236,649	13,548	6.1%
144	UNEMPLOYMENT COMPENSATION	5,087	32,401	16,281	20,000	20,000	-	0.0%
145	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,551,199	4,833,551	4,938,071	104,520	2.2%
146	OPEB	100,000	125,000	150,000	-	250,000	250,000	100.0%
147	GENERAL INSURANCE	656,366	726,142	805,793	854,470	877,726	23,256	2.7%
148	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	3,696	20,000	20,000	-	0.0%
149	TOTAL TOWN	32,452,592	36,931,737	37,711,447	39,994,565	40,341,553	346,988	0.9%
150	OVERLAY (Abatements/Exemptions)	413,262	450,000	437,775	400,000	450,000	50,000	12.5%
151	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,317,475	1,737,789	1,536,309	(201,480)	-11.6%
152	MONOMOY REG. SCH. DISTRICT							
153	TOTAL MRSD ASSESMENT	24,759,749	25,609,390	26,643,415	26,820,046	27,361,048	541,002	2.0%
154	TOTAL	59,112,965	64,572,363	67,110,112	68,952,400	69,688,911	736,511	1.1%

APPENDIX B – OPERATING BUDGET

FISCAL YEAR 2022 CAPITAL BUDGET

Art. #	Project	Funding	Amount
12	Digital fingerprint machine	Free Cash	\$18,000
13	ADA-compliant sidewalks	Free Cash	\$50,000
14	Sidewalks – Harbor to Harwich Port	Free Cash	\$200,000
15	MS4 Permitting & Management Program	Free Cash	\$200,000
16	Brooks Free Library roof repair	Free Cash	\$148,500
18	Public safety radios	Free Cash	\$223,204
19	Pumper/Ladder Fire Truck	Debt Exclusion	\$1,138,000
20	FY 2022 Road Maintenance Program	Debt Exclusion	\$700,000
21	Purchase & Equip DPW vehicles	Free Cash	\$460,000
22	Hearing Room & Studio Improvements	PEG Access Funds	\$99,254
23	Land acquisition for well head protection	Retained Earnings	\$175,000
24	New source exploration for water supply	Retained Earnings	\$250,000
25	Route 28 Water Main Replacement Design	Retained Earnings	\$500,000
26	Station 8 Generator	Retained Earnings	\$50,000
40	Repair 5 Bells Neck Road roof	Free Cash	\$50,000

APPENDIX C – CAPITAL PLAN

FULL CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022 THROUGH 2026									
Department	Project	Funding Source	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Admin	Harwich Center ADA Sidewalk Project	FC	\$ 50,000						
	Harwich Center ADA Sidewalk Pro. ADA/CDBG Grant (\$1 Million)	Grant		\$ 1,000,000					
	Walkway Design & Construction Rte 28SAQ to Harwichport	FC	\$ 200,000						
	Walkway Design & Construction Rte 28 Project - Supplemental Funding	Grant	\$ 400,000						
	Green/Fuel Efficient Fleet Replacement Schedule (Need Revisions)			\$ 30,000	\$ 32,000	\$ 35,000	\$ 35,000		
	Walkway Reconstruction Bank Street Harwich Center to Rte 28			\$ 450,000					
	Brooks Academy Structural Improvements Project	OPC - HP4	\$ 1,150,000						
	Brooks Academy Pond Watershed Preservation Project	OPC - OS8	\$ 360,000						
	Hinckleys crossing lights at Depot Road South project	OPC - R11	\$ 15,000						
	Bikeways Committee	Old Colony Rail Trail Harwich/Chatham Town Border marker project	OPC - R12	\$ 1,000					
ADMIN SUB-TOTAL			\$ 2,176,000	\$ 1,480,000	\$ 32,000	\$ 35,000	\$ 35,000		
AFFORDABLE HOUSING TRUST (AHT)									
AHT	AHT Funding for Housing and Part Time Coordinator (\$50K PIT) [CH7]	OPC Housing	\$ 50,000						
AHT SUB-TOTAL			\$ 50,000						
CEMETERY									
Cemetery Department	East Harwich Methodist Cemetery Grave stone Project	OPC Historic	\$ 112,000						
Cemetery Department	Restoration of fence posts & rails at East Harwich Methodist Cemetery	OPC - HP2							
Cemetery Department	Flag Poles project at Veterans Memorial Circle at Evergreen Cemetery	OPC - HP3	\$ 46,385						
Cemetery	Island Pond Arboretum Implementation of Master Plan (Construction)	Grant			\$ 100,000				
Cemetery	Island Pond Arboretum Master Plan (Study)	Grant		43000					
Cemetery SUB-TOTAL			\$ 160,385	\$ 43,000	\$ -	\$ 100,000	\$ -		
CHANNEL 18									
Channel 18	Main Control (playbacks, servers)					\$ 4,388	\$ 17,650		
Channel 18	Field Production on Equipment				\$ 4,388		\$ 4,388		
Channel 18	Edit Computers						\$ 2,859		
Channel 18	Production Studio: Cams and Lighting	PEG Grant	\$ 32,784						
Channel 18	Meeting Rooms (5 - various locations)	PEG Grant	\$ 66,470	\$ 66,470		\$ 47,863			
Channel 18 SUB-TOTAL			\$ 99,254	\$ 66,470	\$ 4,388	\$ 47,863	\$ 24,897		
COMMUNITY CENTER									
COMMUNITY CENTER SUB-TOTAL			\$ -						
CONSERVATION									
Conservation	Harwich Artificial Reef (Additional Project)	GRANT	\$ -	\$ -	\$ -	\$ -	\$ -		
CONSERVATION SUB-TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -		
ENGINEERING									
Engineering	MS4 Municipal Surface Drainage Plan and Improvements [Per Permit]	FC	\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000		
ENGINEERING SUB-TOTAL			\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 100,000		

APPENDIX C – CAPITAL PLAN

Facility Main-DPW						
Facility Main-DPW	Brooks Library Roof	FC	\$	148,500	\$	
Facility Main-DPW	Implement Facilities Wide ADA Compliance Plan Improvements	FC			\$ 86,840	
Facility Main-DPW	Implement Facilities Wide ADA Compliance Plan Improvements (MOD Grnt)	GRANT			\$ 350,000	
Facility Main-DPW	5 Bells Neck Roof Repair		\$	50,000		
Facility Main-DPW	Cultural Center Systems Generator				\$ 70,000	
Facility Main-DPW	Cultural Center - Boiler Replacement				\$ 160,000	
Facility Main-DPW	Remove and Replace Privacy Fence	FC			\$ 55,000	
Facility Main-DPW	Cultural Center - Window Replacement Sash Windows that Failed				\$	200,000
Facility Main-DPW	Community Center Roof Replacement				\$ 240,000	\$ -
Facility Main-DPW	Community Center Boiler Replacement				\$	120,000
Facility Main-DPW	Community Center Systems Generator				\$	115,000
Facility Main-DPW	DPW Facilities and Mechanic Shop					
FACILITY MAINTENANCES SUB-TOTAL			\$	198,500	\$ 721,840	\$ 435,000
FIRE						
Fire	Phased Police and Fire Radio System	FC	\$	223,204		
Fire	Air Pack Replacement Program - (Town Funded Portion)	FC				
Fire	Ambulance Replacement Program		\$	386,616	\$ 405,969	\$ -
Fire	Air Pack Replacement Program - (Town Funded Portion)		\$			
Fire	Air Pack Replacement Program - (Federal/State Grant Funded Portion)					
Fire	Staff Car					
Fire	Pumper and Ladder - Request converted to Pumper/Ladder called Quint	DE	\$	1,138,000		
FIRE SUB-TOTAL			\$	1,361,204	\$ 386,616	\$ -
GOLF						
Golf	Tree Work Front 9 (Final Year of 5 Year Project)					
Golf	Design and Feasibility of 3 hole Practice and Putting Course					
Golf	Renovate Cart Path (Following Mungbean Plan) Hole 10 PY21 & Hole 1 PY 22				\$ 87,050	\$ 87,050
Golf	Various Mow/In Equipment per Lease		\$	87,050	\$ 87,050	\$
Golf	Improvements to Nets at Driving Range (Back FY 22 & Main FY 23)		\$	34,800		
Golf	New Tee Box Improvements - Mungbean Plan (Two Year Project)		\$		\$ 148,000	\$ 148,000
Golf	Golf Course Irrigation Update		\$	75,000	\$ 75,000	\$ 75,000
GOLF SUB-TOTAL			\$	-	\$ 196,850	\$ 311,050
HARBORMASTER						
Harbormaster	Allen Harbor Jetty Reconstruction (Construction)				\$	2,000,000
Harbormaster	Round Cove Bulkhead Replacement (Study, Design and Construction)		\$	42,000	\$ 42,000	\$
Harbormaster	Herring River Ramp Replacement (Study, Design and Construction)				\$ 21,000	\$ 210,000
Harbormaster	SAQ Harbor North & East Bulkhead (Offloading Area) Reconstruction					\$ 157,500
Harbormaster	Harbormaster Truck Replacement				\$ 42,000	\$
HARBORMASTER SUB-TOTAL			\$	-	\$ 42,000	\$ 2,469,500
LIBRARY						
Library	Library Interior Modifications/Renovations				\$ 40,000	\$ 150,000
LIBRARY SUB-TOTAL			\$	-	\$ -	\$ 40,000
NATURAL RESOURCES						
NATURAL RESOURCES SUB-TOTAL						
PLANNING						
PLANNING SUB-TOTAL						
TOTAL						
TOTAL			\$	3,981,704	\$ 1,661,466	\$ 3,000,000

APPENDIX C – CAPITAL PLAN

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
May 18, 2021**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 18, 2021 then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: One (1) Selectmen for three (3) years; One (1) Moderator for three (3) years; One (1) Monomoy Regional School Committee Member for three (3) years; three (3) Library Trustees for three (3) years; two (2) Water and Wastewater Commissioner for three (3) years; One (1) Water and Wastewater Commissioner for two (2) years; one (1) Housing Authority Member for five (5) years.

BALLOT QUESTIONS

1. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the purchase of a combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto?

YES _____ NO _____

2. Shall the Town of Harwich be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program, and all costs incidental and related thereto?

YES _____ NO _____

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 29th day of March, 2021.

s/Larry G. Ballantine, Chair
s/Stephen P. Ford, Vice Chair
s/Michael D. MacAskill, Clerk
s/Donald F. Howell
s/Edward J. McManus

Board of Selectmen
Town of Harwich

A true copy Attest:
s/David Robinson
Constable

DATE: April 21, 2021

By virtue of this Warrant I have this day notified and waned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 18th of May 2021 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in the Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as an Election Officer at 6:30 AM.

PRECINCT I
Warden: Sheila O'Toole
Clerk: Dick Bowers
Insp.Ck In: Joan Callahan
Insp.Ck Out: Shirley Knowles

PRECINCT II
Carol Thayer
Juell Buckwold
Ann Kaplan
Gayle Carrol

PRECINCT III
Warden: Chuck Callahan
Clerk: Delores Sherry
Insp. Ck In: Sandy Robinson
Insp. Ck Out: JoAnne Clancy

PRECINCT IV
Eric Carroll
Jan Bowers
Donna Tavano
Rosanne Shapiro

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I
Dep. Warden: Sheila O'Toole
Dep. Clerk: Paul Schlansky
Dep.Insp.In: Joan Callahan
Dep.Insp.Out: Alice Bonatt

PRECINCT II
Carol Thayer
Juell Buckwold
Ann Kaplan
Gayle Carroll

PRECINCT III

Dep. Warden: Chuck Callahan
 Dep. Clerk Delores Sherry
 Dep.Insp.In: Carol Genotassio
 Dep.Insp.Out: JoAnne Clancy

PRECINCT IV

Eric Carroll
 Elaine Dickinson
 Marilyn Schlansky
 Joyce Bearse

INFORMATION TABLE

Sandy Hall – Deb Sementa – Dot Hemmings - Maddyline Hastings
 Ray Gottwald – John Eldredge Mary Ann Pina

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1427 included 40 early voters.

The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I 426 including 22 early voters
 Precinct II 435 including 11 early voters
 Precinct III 309 including 3 early voters
 Precinct IV 257 including 4 early voters

The Town Clerk, Anita N. Doucette, announced the results on May 18, 2021 at 8:45 pm as follows:

BALLOT	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
RESULTS					
BOARD OF SELECTMEN					
BLANKS	7	4	3	3	17
MARY E. ANDERSON	348	352	229	211	1,140
JESSE M. GALLANT	71	78	76	39	264
WRITE-INS	0	1	1	4	6
Total	426	435	309	257	1,427
MODERATOR					
BLANKS	70	78	55	33	236
MICHAEL D. FORD	355	355	251	222	1,183
WRITE-INS	1	2	3	2	8
Total	426	435	309	257	1,427

MONOMOY REGIONAL SCHOOL COMMITTEE					
BLANKS	87	97	73	55	312
ROBERT T. RUSSELL	339	334	235	200	1,108
WRITE-INS	0	4	1	2	7
Total	426	435	309	257	1,427
TRUSTEES, BROOKS FREE LIBRARY					
BLANKS	349	375	274	215	1213
JOAN A. McCARTY	308	309	215	183	1,015
KATHLEEN A. REMILLARD	313	315	229	195	1,052
JEANNIE S. WHEELER	307	303	205	175	990
WRITE-INS	1	3	4	3	11
Total	1278	1305	927	771	4,281
WATER/WASTEWATER COMMISSION-3 YR					
BLANKS	316	326	233	173	1048
GARY A. CARREIRO	264	279	203	161	907
NOREEN A. DONAHUE	271	265	182	177	895
WRITE-INS	1	0	0	3	4
Total	852	870	618	514	2,854
WATER/WASTEWATER COMMISSION-2 YR					
BLANKS	10	14	10	5	39
JOHN B. GOUGH	199	225	175	108	707
EDWARD JAMES McMANUS	217	196	124	142	679
WRITE-INS	0	0	0	2	2
Total	426	435	309	257	1,427
HOUSING AUTHORITY					
BLANKS	113	108	86	57	364
KIMBERLY E. BOURGEA	312	325	221	198	1056
WRITE-INS	1	2	2	2	7
Total	426	435	309	257	1,427

QUESTION #1 – FIRE DEPARTMENT					
BLANKS	24	25	11	16	76
YES	268	295	185	181	929
NO	134	115	113	60	422
Total	426	435	309	257	1,427
QUESTION #2 – ROAD MAINTENANCE					
BLANKS	24	24	13	15	76
YES	290	315	202	181	988
NO	112	96	94	61	363
Total	426	435	309	257	1,427

Board of Registrars:

Raymond C. Gottwald
Dorothy G. Hemmings
Deborah Sementa
Anita N. Doucette

Attest:

Anita N. Doucette

Anita N. Doucette, MMC/CMMC
Town Clerk

**BALLOT
COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL ELECTION BALLOT
SEPTEMBER 21, 2021**

BARNSTABLE , ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, September 21, 2021

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officer: one (1) member of the Board of Selectmen to fill a vacancy.

Hereof fail not to make return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 23rd day of August, 2021

s/Michael D. MacAskill
s/Mary E. Anderson

s/Larry G. Ballantine
s/Donald F. Howell

BOARD OF SELECTMEN

A true copy Attest:

s/David Robinson
Constable

Date: August 25, 2021

By virtue of this Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and town affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, September 21, 2021, at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Harwich Community Center, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/ David Robinson
Constable

The following persons will report to the Town Clerk at the Harwich Community Center Gymnasium, to sworn in as an Election Officer at **6:30** AM.

PRECINCT I		PRECINCT II	
Warden:	Sheila O'Toole		Carol Thayer
Clerk:	Sue Mills		Ann Kaplan
Insp. Ck In:	Mary Ann Pina		Juell Buckwold
Insp.Ck Out:	Shirley Knowles		Maddyline Hastings
PRECINCT III		PRECINCT IV	
Warden:	John Babyak		John Eldredge
Clerk:	Delores Sherry		Dean Panko
Insp. Ck In:	LuAnn Tribastone		Donna Tavano
Insp. Ck Out:	JoAnne Clancy		Rosanne Shapiro

The following election officers will report to the Town Clerk at the Community Center Gymnasium at 2:00 PM and work until the close of the polls.

PRECINCT I		PRECINCT II	
Dep. Warden:	Sheila O'Toole		Carol Thayer
Dep. Clerk:	Marilyn Schlansky		Juell Buckwold
Dep.Insp.In:	Mary Ann Pina		Ann Kaplan
Dep.Insp.Out:	Alice Bonatt		Maddyline Hastings
PRECINCT III		PRECINCT IV	
Dep. Warden:	John Babyak		Paul Schlansky
Dep. Clerk:	Delores Sherry		Elaine Dickinson
Dep.Insp.In:	LuAnn Tribastone		Carol Genotassio
Dep.Insp.Out:	JoAnne Clancy		Joyce Bearse

INFORMATION TABLE

Sandy Hall – Deb Sementa – Dot Hemmings - Ray Gottwald – John Eldredge

The voters were directed to their respective precinct polling places in the Community Center gymnasium. Voting proceeded until 8:00 P.M. at which time, with no voters in sight or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1383 included 178 early voters.

The voting list of each precinct showed the same number of names checked as ballots cast.

These ballots were cast by Precincts as follows:

Precinct I	452	including	71 early voters
Precinct II	411	including	67 early voters
Precinct III	287	including	31 early voters
Precinct IV	233	including	9 early voters

The Town Clerk, Anita N. Doucette, announced the results on September 21, 2021 at 8:30pm as follows:

BALLOT	PRECINCT 1	PRECINCT 2	PRECINCT 3	PRECINCT 4	TOTAL
RESULTS					
BOARD OF SELECTMEN					
BLANKS	0	0	1	1	2
JEFFREY F. HANDLER	158	164	114	116	552
JULIE E. KAVANAUGH	190	165	130	97	582
MARK P. KELLEHER	102	82	42	17	243
WRITE-INS	2	0	0	2	4

Board of Registrars:

Raymond C. Gottwald
Dorothy G. Hemmings
Deborah Sementa
Anita N. Doucette

Attest:

Anita N. Doucette

Anita N. Doucette, MMC/CMMC
Town Clerk

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING WARRANT
OCTOBER 18, 2021**

BARNSTABLE, SS:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, October 18, 2021 at 6:30 P.M., then and there to act on the following articles:

Hereof fail not to made return of the Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 20th day of September, 2021.

s/Michael D. MacAskill, Chair
s/Mary E. Anderson, Clerk
s/Larry G. Ballantine
s/Donald F. Howell

Board of Selectmen

A true copy Attest:

s/David Robinson
Constable

September 24, 2021

By virtue of the Warrant I have this day notified and warned the inhabitants of the Town of Harwich, qualified to vote in elections and Town affairs, to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday October 18, 2021 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings and in Town Hall in the Town of Harwich, which covers all four precincts, at least fourteen (14) days before the time of said meeting as within directed, and causing an attested copy thereof to be published in the Cape Cod Chronicle published in Barnstable County and having its circulation in the Town of Harwich.

s/David Robinson
Constable

The Moderator, Michael D. Ford, Esq. called the meeting to order at 6:30 PM, a quorum of more than 150 was met, having 247 registered voters in attendance. Before town business began the Town Clerk, Anita N. Doucette read the Warrant and Return of Warrant.

The October 18, 2021 Harwich Special Town Meeting was held at the Community Center, 100 Oak Street, and the Special Town Meeting began with:

ARTICLES

FUND COSTS RELATED TO UPDATING THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN (CWMP)

ARTICLE 1: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to obtain engineering services needed to update the Comprehensive Wastewater Management Plan (CWMP), including all costs incidental and related thereto; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$250,000.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$250,000 be transferred from Free Cash for this purpose.

Duly seconded

Majority Vote

EXPLANATION:

The current CWMP was adopted in 2016, funds approved under this article would be used to review and update various components of the CWMP including growth assumptions, enhanced innovative alternatives (I/A) systems, septic system, regionalization opportunities, project cost and project timeline. Updates to the CWMP would be done in coordination with the Massachusetts Environmental Policy Act (MEPA) office.

ACTION: It was a unanimous vote, so declared.

The following tellers were appointed for the October Special Town Meeting as follows:
Jonas Robinson, Dana DeCosta, Mary Ellen Loreface, Edward McManus

**FUND COSTS RELATED TO ADDITIONAL
WASTEWATER COLLECTION SYSTEM DESIGN**

ARTICLE 2: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to obtain engineering services for additional wastewater collection system in the East Harwich area, including permitting and design, including all costs incidental and related thereto; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$2,100,000.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

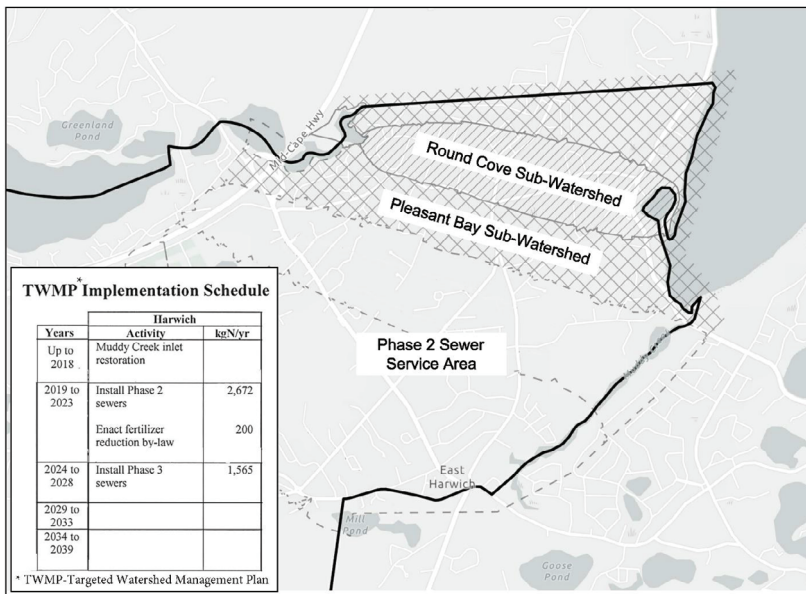
MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$2,100,000 be transferred from Free Cash for this purpose.

Duly seconded

Majority Vote

EXPLANATION:

Funds approved under this article would be used to complete wastewater collection system design in East Harwich within the Round Cove and Pleasant Bay sub-watersheds, (former Phase 3 area). Future wastewater flows generated through this design will be treated under the existing Inter Municipal Agreement with the Town of Chatham. The proposed area to be sewerer contributes nitrogen to an impaired waterbody (Pleasant Bay) regulated by a watershed permit with Massachusetts Department of Environmental Protection (MA DEP. The design of this collections system will keep Harwich on track to meet its obligations under the watershed permit. With the prospect of a federal infrastructure bill, the Town looks to develop “shovel ready” plans to take advantage of any available state/federal funding opportunities that may arise. Residents should consider that a vote to fund this design will result in a future request of approximately \$30-\$40 million to fund the construction.



A motion was made and seconded to terminate debate, this vote required a 3/4 majority vote to pass, a standing count was taken YES195 NO 19, motion carried.

ACTION: A standing count was taken, YES 163 NO 58, motion carried.

FUND COSTS RELATED TO WASTEWATER COLLECTION SYSTEM DESIGN ON CONTINENTAL DRIVE AND WHIDAH DRIVE

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to obtain engineering services for wastewater collection system of approximately 5,500 linear feet of gravity sewer main on Continental Drive and Whidah Drive, including permitting and design, including all costs incidental and related thereto; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$400,000.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Amers, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Three (3): Anderson, Ballantine, And MacAskill

Nays: One (1): Howell

MOTION: (Sandy McClardy) I move that this article be accepted and adopted.

Duly seconded

Majority Vote

EXPLANATION:

At the time this article was developed the Town was not in possession of design drawings for the above referenced streets. The Town has since obtained the design drawings and recommends taking no action on this article.

A motion was made and seconded to terminate debate, this vote required a 3/4 majority vote to pass, it was a unanimous vote, so declared.

ACTION: Motion failed.

FUND COSTS RELATED TO ROUTE 28
WASTEWATER COLLECTION SYSTEM DESIGN

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to obtain engineering services for Route 28 wastewater collection system, including design and permitting, and all costs incidental and related thereto; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$200,000.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$200,000 be transferred from Free Cash for this purpose.

Duly seconded

Majority Vote

Explanation:

Funds approved under this article would be used to complete the wastewater collections system design on Route 28 in West Harwich from the Dennis town line to the Herring River Bridge. The Massachusetts Department of Transportation (Mass DOT) is planning to repave this stretch of Route 28 in 2024. By completing the design and partnering with Mass DOT on construction the Town can save considerable money on trench paving and road restoration costs. Once Mass DOT completes its paving project, a road cut moratorium will be placed on this stretch of Route 28 for 5 years. It is the intent of this article to fund the design of a “dry pipe” to be installed for future use in sewerage in the Herring River watershed. Residents should consider that a vote to fund this design will result in a future request of approximately \$2-\$3M to fund the construction.

ACTION: Motion carried.

CREATE A WASTEWATER SPECIAL PURPOSE STABILIZATION FUND

ARTICLE 5: To see if the Town will vote to accept M. G. L. Chapter 40, Section 5B, Paragraph 4, thereby creating a Wastewater Special Purpose Stabilization Fund, with monies in said Fund to be used, subject to appropriation, to implement the Town’s Comprehensive Wastewater Management Plan, including the development of wastewater infrastructure; provided that twenty-five (25) percent of the rooms excise tax collected by the Town in accordance with M.G.L., Chapter 64G, §3A, be dedicated to the Wastewater Special Purpose Stabilization Fund, without further appropriation, to take effect in the fiscal year beginning on July 1, 2022; and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS ADOPTION**ROLL CALL VOTES:****Finance Committee:**

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

Two-Thirds Vote Required

EXPLANATION:

Adopting this article will redirect 25% rooms’ tax revenue from the General Fund to this Fund to ensure a funding source for wastewater efforts going forward.

The Wastewater Special Purpose Stabilization Fund is proposed to be funded annually through a share of lodging excise tax. Historical and estimated excise tax is summarized below:

Hotel/Motel/Short Term Rental Excise Tax			
Fiscal Year	Total Excise Tax	Operating Budget	Wastewater Stabilization
2019	684,793	684,793	
2020	905,397	905,397	
2021	1,132,825	1,132,825	
Est 2022	1,000,000	1,000,000	
Est 2023	1,000,000	750,000	250,000

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**CREATE AN AFFORDABLE HOUSING SPECIAL
PURPOSE STABILIZATION FUND**

ARTICLE 6: To see if the Town will vote to accept M. G. L. Chapter 40, Section 5B, Paragraph 4, thereby creating an Affordable Housing Special Purpose Stabilization Fund, with monies in said Fund to be used, subject to appropriation, for the acquisition, creation, preservation, and support of affordable housing available for occupancy by low and moderate households earning less than 100% of area wide median income as most recently determined by the United States Department of Housing and Urban Development, adjusted for household size; provided that twenty-five (25) percent of the rooms excise tax collected by the Town in accordance with M.G.L., Chapter 64G, §3A, be dedicated to the Affordable Housing Special Purpose Stabilization Fund, without further appropriation, to take effect on July 1, 2022; and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

Two-Thirds Vote Required

EXPLANATION:

Adopting this article will redirect 25% rooms’ tax revenue from the General Fund to this Fund to ensure a funding source for affordable housing efforts going forward.

The Affordable Housing Special Purpose Stabilization Fund is proposed to be funded annually through a share of lodging excise tax. Historical and estimated excise tax is summarized below:

Hotel/Motel/Short Term Rental Excise Tax				
Fiscal Year	Total Excise Tax	Operating Budget	Wastewater Stabilization	Affordable Housing Stabilization
2019	684,793	684,793		
2020	905,397	905,397		
2021	1,132,825	1,132,825		
Est 2022	1,000,000	1,000,000		
Est 2023	1,000,000	500,000	250,000	250,000

ACTION: This motion required a 2/3 majority vote to pass, it was a unanimous vote, so declared.

AMEND ROOMS TAX RATE PER M.G.L., CHAPTER 64G, §3A

ARTICLE 7: To see if the Town will vote to accept the provisions of M.G.L., Chapter 64G, §3A to amend the local excise rate from 4% to 6% to take effect on January 1, 2023; and to act fully thereon. By request of the Board of Selectmen.

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant.

Duly seconded

Majority Vote

EXPLANATION:

The town has been at 4% for the rooms' tax rate since 1987. This article would increase that rate to 6% effective **January 1, 2023** to allow for advance notice to lodging establishments and their renters. Harwich will be in line with ten other Cape Cod communities if this article is adopted. Articles 5 and 6 at this town meeting also call for a total of 50% of the rooms' tax revenue to be directed to two special purpose stabilization funds supporting wastewater infrastructure and affordable housing. Those funds require a two-thirds vote of Town Meeting to be used for those purposes. The remaining 50% of revenue derived from the rooms' tax (as shown on the previous two pages) will support the town's annual operating budget.

Municipality	Current Rooms Tax Rate	Current Rooms Tax Effective Date
Bourne	6.00%	July 1, 2019
Brewster	6.00%	July 1, 2010
Chatham	4.00%	July 1, 1988
Dennis	6.00%	January 1, 2020
Eastham	6.00%	January 1, 2022
Falmouth	5.00%	January 1, 2020
Harwich	4.00%	January 1, 1987
Mashpee	6.00%	October 1, 2019
Orleans	6.00%	July 1, 2019
Provincetown	6.00%	July 1, 2010
Sandwich	4.00%	July 1, 1986
Truro	6.00%	October 1, 2021
Wellfleet	6.00%	January 1, 2022
Yarmouth	6.00%	July 1, 2010

Source: MA Department of Revenue – Division of Local Services, Local Tax Options Report accessed 10/08/2021

**Actual and Projected
Hotel/Motel/Short-term Rental
Revenue
For the Town of Harwich**

Fiscal Year	4% Excise Tax (\$)	6% Excise Tax (\$)
2019	684,793	
2020	905,397	
2021	1,132,825	
Est 2022	1,000,000	
Est 2023	1,000,000	1,500,000

ACTION: Motion carried.

FUND NON-UNION PERSONNEL WAGE INCREASES

ARTICLE 8: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2022 budget to fund cost-of-living adjustments (COLA) for non-union personnel covered under personal service contracts and/or the Personnel Bylaws; and to act fully thereon. By request of the Board of Selectmen.
Estimated cost: \$39,843.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$39,843 be transferred from Free Cash for this purpose. Duly seconded

Majority Vote

EXPLANATION:

This article funds a two percent (2%) Cost-of-Living-Adjustment (COLA) for non-union, Personnel Bylaw employees in line with what has been collective bargained between the town and two collective bargaining associations as outlined in Articles 9 and 10 of this town meeting.

PBL FY 22

2% Increase

	Step & COLA	\$\$ Increase	% Increase	Longevity	Educ Stipend	Medicare	Retirement	Total Cost	\$\$ Increase	% Increase
FY 2021	1,392,709			19,954	9,705	20,624	199,132	1,642,124	-	
FY 2022	1,424,746	32,036	2.33%	22,099	10,035	21,125	203,963	1,681,967	39,843	2.37%
Total	1,424,746	32,036		22,099	10,035	21,125	203,963	1,681,967	39,843	

Note: 7/1/2021 - 2% Cola Increase

No estimation of overtime included in analysis

Assumes:

Medicare cost is 1.45% of wages

Retirement cost is 14% of wages

Assumes all employees step increase is 7/1

ACTION: It was a unanimous vote, so declared.

FUND NEGOTIATED CONTRACT – FIRE FIGHTERS

ARTICLE 9: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2022 Fire Department budget to implement the new contractual agreement between Harwich Permanent Fire Fighters, Local 2124, International Association of Fire Fighters and the Town of Harwich; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$86,957.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION**ROLL CALL VOTES:****Finance Committee:**

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$86,957 be transferred from Free Cash for this purpose.

Duly seconded

Majority Vote

EXPLANATION:

This article funds a two percent (2%) Cost-of-Living-Adjustment (COLA) for the members of the International Association of Fire Fighters local union (Harwich Permanent Fire Fighters Association Local 2124) representing Fire Fighters, Fire Officers, the Fire Inspector and Emergency Management Services (EMS) Officers.

Additionally, this article funds an educational incentive in line with the one outlined in the Police Department's contracts.

FIRE FY 22 2% Increase

	Step & COLA	\$\$ Increase	% Increase	Longevity	Education	Medicare	Retirement	Total Cost	\$\$ Increase	% Increase
FY 2021	2,466,838			86,663	142,850	39,097	377,489	3,112,938		
FY 2022	2,516,175	49,337	2.00%	94,848	160,649	40,189	388,034	3,199,895	86,957	2.79%

Note: 7/1/2021 - 2% Cola Increase

Educational Incentive increase for Bachelor's Degree in fire related field of study from 8% to 10.5%

Educational incentive increase for Master's Degree in fire related field of study from 8% to 13%

No estimation of overtime included in analysis

Assumes:

Medicare cost is 1.45% of wages

Retirement cost is 14% of wages

Assumes all employees step increase is 7/1

ACTION: It was a unanimous vote, so declared.

FUND NEGOTIATED CONTRACT – WATER DEPARTMENT

ARTICLE 10: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2022 Water Department budget to implement the new contractual agreement between the International Association of Machinists and Aerospace Workers, Local Lodge 264 of District 38, A.F.L.-C.I.O. and the Town of Harwich, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$38,245.

Funding Source: Water Enterprise Retained Earnings

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$38,245 be transferred from Water Enterprise Fund Retained Earnings for this purpose.

Duly seconded

Majority Vote.

EXPLANATION:

This article funds a two percent (2%) Cost-of-Living-Adjustment (COLA) for the members of the Water Department Field Employees union (International Association of Machinists and Aerospace Workers, Local Lodge 264 of District 38, AFL-CIO).

Additionally, this article funds a change in the Water Department Field Employees' hours of operation to align with the current hours of operations of the Public Works Department's operational units. The net effect of the change in operational hours means most heavy equipment either from DPW or Water Department operations will be off the road on Fridays by noon barring any emergency repairs or work that may be necessary from time to time.

WATER FY 22 2% Increase

	Step & COLA	\$\$ Increase	% Increase	Longevity	Overtime	Medicare	Retirement	Total Cost	\$\$ Increase	% Increase
FY 2021	618,134			16,943		8,963	86,539	730,579		
FY 2022	636,565	18,430	2.98%	20,560	8,813	9,656	93,231	768,825	38,245	5.23%
Total	636,565	18,430		20,560	8,813	9,656	93,231	768,825	38,245	

Note: 7/1/2022 - 2% Cola Increase

Assumes 1/2 day Friday

Overtime estimated @ 2 incidents per month x 3 employees

3 members have step increases which equate to 6% increases, remaining members are currently at the top step.

Assumes:

Medicare cost is 1.45% of wages

Retirement cost is 14% of wages

Assumes all employees step increase is 7/1

ACTION: It was a unanimous vote, so declared.

TRANSFER OF SURPLUS BOND PROCEEDS

ARTICLE 11: To see if the Town will vote to appropriate \$217,894.56 to pay costs of acquiring a fire quint apparatus, and to determine whether this amount shall be transferred from surplus bond proceeds, or otherwise provided; or take any other action relative thereto. By request of the Finance Director.

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey-Chairman-Finance Committee) I move that the sum of \$217,894.56 is appropriated to pay costs of acquiring a fire quint apparatus, including the payment of costs incidental or related thereto, and that to meet this appropriation, \$217,894.56 shall be transferred from proceeds of the bonds issued in June 2019 to pay costs of the construction of a fire station, which project is complete and no further liability remains, and funds are no longer needed to complete the project, as provided by M.G.L. c. 44, § 20. Duly seconded.

Majority Vote

EXPLANATION:

Annual Town Meeting of 2018, Article 24, appropriated \$6,750,000 for the construction of Fire Station #2. The project has since been completed and a balance of \$217,894.56 remains unexpended from the borrowing. It is the intent of the Town, upon approval, to re-allocate these funds to reduce the amount to be borrowed for the quint fire apparatus which was approved at the Annual Town Meeting of 2021, Article 19.

ACTION: It was a unanimous vote, so declared.

LAND TAKING BY EMINENT DOMAIN

ARTICLE 12: To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain, or otherwise, a parcel of land consisting of 2 acres, more or less, located off Pleasant Lake Avenue, Route 124, identified as Assessor's Map 82, Parcel R5, for affordable housing purposes; and to raise and appropriate or transfer from available funds a sufficient sum of money for said acquisition, including all costs incidental and related thereto, provided that upon acquisition of said parcel by the Town, said parcel be transferred to the Harwich Affordable Housing Trust to be held for affordable housing purposes; and to authorize the Board of Selectmen to enter into all agreements and take any and all actions as may be necessary or convenient to accomplish the foregoing purposes; and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$25,000.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

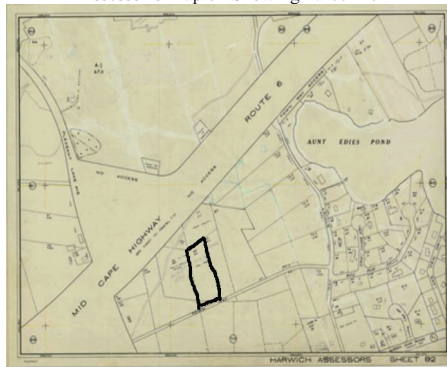
Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

Assessor's Map 82 Showing Parcel R5



MOTION: (Jon Chorey, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$170,000 be transferred from Free Cash for this purpose.
Duly seconded

Two-thirds Vote

EXPLANATION:

The land identified in this article bisects two properties previously purchased by the Harwich Affordable Housing Trust for future use as a site for Town-developed affordable housing. It is currently listed as “owners unknown”. Passage of this article would allow the Town to acquire this parcel by means of eminent domain and join it with the other two parcels.

ACTION: This motion required a 2/3 majority vote to pass, it was ruled to have received the necessary 2/3 vote, motion carried.

PURCHASE AND EQUIP A FIRE DEPARTMENT AMBULANCE

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to purchase and equip one ambulance for the Fire Department; and to act fully thereon. By request of the Fire Chief. Estimated cost: \$378,676.

Funding Source: Free Cash

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$378,676 be transferred from Free Cash for this purpose.

Majority Vote

EXPLANATION:

The town has been advised that that the lead time for Ford F550 Chassis has pushed ambulance construction out to almost a year.

Currently we have an ambulance scheduled to be replaced in the Spring Annual Town Meeting. The impact of this delay in construction would be an almost 10 month delay in replacing the ambulance. This delay would add mileage to the current first due ambulances in each station, that would normally be moved into a reserve status after two years. Additionally the current cost adjustment per quarter is \$2000, meaning the ambulance would cost \$4,000 more in the spring.

By moving the purchase to the fall rather than waiting until the Spring Annual Town Meeting and factoring in the anticipated delay, we would be on schedule with this replacement vehicle.

The price for this town meeting is \$378,676.00.

ACTION: It was a unanimous vote, so declared.

FUND PRIOR YEAR'S UNPAID BILLS

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$10,405.33.

Invoice/Debt	Description	Amount	Source
112	Rock Harbor Respite	300.00	Free Cash
308832	Baskin's Ace Hardware	8.98	Free Cash
50221	Horsley Whitten Group	6,865.13	Water Retained Earnings
5518-17680	National Grid	470.20	Free Cash
8773 10 273 0122241	Comcast	114.77	Free Cash
16992	Guardian Info. Technologies	326.25	Free Cash
2020-15793	Structures North	1,360.00	CPC ATM 19 #41
2021-15931	Structures North	320.00	CPC ATM 19 #41
2021-16014	Structures North	640.00	CPC ATM 19 #41
Total:		\$10,405.33	

FINANCE COMMITTEE RECOMMENDS ADOPTION

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: Seven (7): Ameres, Chorey, Doucette, Kennedy, LaMantia, Tworek, Weiner

Nays: Zero (0)

Board of Selectmen:

To accept and adopt:

Yeas: Four (4): Anderson, Howell, Ballantine, And MacAskill

Nays: Zero (0)

MOTION: (Jon Chorey, Chairman-Finance Committee) I move that this article be accepted and adopted as printed in the warrant and that the sum of \$10,405.33 be transferred from the accounts and in the amounts set forth in the warrant for this purpose.

Nine-tenths vote required.

EXPLANATION:

The article allows the town to pay vendor bills which were incurred in Fiscal Year 2021 but not received until after the closing of FY 2021.

Invoice/Debt	Description	Amount	Source
112	Rock Harbor Respite	300.00	Free Cash
308832	Baskin's Ace Hardware	8.98	Free Cash
50221	Horsley Whitten Group	6,865.13	Water Retained Earnings
5518-17680	National Grid	470.20	Free Cash
8773 10 273 0122241	Comcast	114.77	Free Cash
16992	Guardian Info. Technologies	326.25	Free Cash

	2020-15793	Structures North	1,360.00	CPC ATM 19 #41
	2021-15931	Structures North	320.00	CPC ATM 19 #41
	2021-16014	Structures North	640.00	CPC ATM 19 #41
	Total:		\$10,405.33	

ACTION: This vote required a 9/10 majority vote to pass, it was a unanimous vote, so declared.

At 8:40 pm a motion was made and seconded to adjourn the October 18, 2021 Special Town Meeting – motion carried.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
SPECIAL TOWN MEETING
OCTOBER 18, 2021**

ARTICLES

CREATE A WASTEWATER STABILIZATION FUND

ARTICLE 5: CREATE A WASTEWATER SPECIAL PURPOSE STABILIZATION FUND

CREATE AN AFFORDABLE HOUSING STABILIZATION FUND

ARTICLE 6. CREATE AN AFFORDABLE HOUSING SPECIAL PURPOSE STABILIZATION FUND

MASSACHUSETTS GENERAL LAWS – ACCEPTED

ARTICLE 7. AMEND ROOMS TAX RATE PER M.G.L., CHAPTER 64G, §3A

BUDGETS

FROM FREE CASH

ARTICLE 1: FUND COSTS RELATED TO UPDATING THE COMPREHENSIVE WASTEWATER MANAGEMENT PLAN (CWMP)	\$ 250,000.00
ARTICLE 2. FUND COSTS RELATED TO ADDITIONAL WASTEWATER COLLECTION SYSTEM DESIGN	\$ 2,100,000.00
ARTICLE 4. FUND COSTS RELATED TO ROUTE 28 WASTEWATER COLLECTION SYSTEM DESIGN	\$ 200,000.00
ARTICLE 8. FUND NON-UNION PERSONNEL WAGE INCREASES	\$ 39,843.00
ARTICLE 9. FUND NEGOTIATED CONTACT – FIRE FIGHTERS	\$ 86,957.00
ARTICLE 10. FUND NEGOTIATED CONTRACT – WATER DEPARTMENT	\$ 38,245.00

ARTICLE 12. LAND TAKING BY EMINENT DOMAIN	\$ 170,000.00
ARTICLE 13. PURCHASE AND EQUIP A FIRE DEPARTMENT AMBULANCE	\$ 378,676.00
ARTICLE 14. FUND PRIOR YEAR'S UNPAID BILLS	\$ 10,405.33
<u>FROM OTHER AVAILABLE FUNDS</u>	
ARTICLE 11. TRANSFER OF SURPLUS BONDS (COSTS OF ACQUIRING A FIRE QUINT APPARATUS)	\$ 217,894.56

Report of the Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 2021 is as follows:

.VOTER TOTALS – REPORT AS OF DECEMBER 2021

Ward 0	PREC 1	PREC 2	PREC 3	PREC 4	TOTALS
DEMOCRAT	754	756	668	710	2888
REPUBLICAN	482	418	385	350	1635
AMERICA FIRST PARTY	0	1	0	0	1
SOCIALIST	0	0	0	1	1
UNITED INDEPENDENT PARTY	13	3	6	13	
GREEN RAINBOW	1	0	2	1	4
GREEN PARTY USA	0	0	1	1	2
INTER. 3RD PARTY	1	5	3	1	10
CONSERVATIVE	2	2	1	1	6
LIBERTARIAN	5	10	9	9	33
MA INDEPENDENT PARTY	1	1	1	1	4
PIRATE	0	1	1	0	2
PIZZA PARTY	0	0	1	0	1
AMERICAN INDEPENDENT	0	1	0	1	2
UNENROLLED	1877	1710	1846	1720	7153
TOTAL NUMBER OF REGISTERED VOTERS					11755

The 2021 census enumerated a population of 13,415 persons. The Board of Registrars and the Town Clerk's Office conducted the Annual Street Listing (census) by a town wide mailing that was followed by additional mailing and telephone solicitations for information. The intake of census data was completed by April 2021. The School Age Children's list, the list of town residents street by street, and statistical groupings by population and precinct were tabulated and completed by mid-May. The Jury list also was compiled for the State.

During 2021 the Town held it's an Annual Town Meeting and the Annual Town Election in May, there was a Special Town Election held in September and a Special Town Meeting which was held in October.

The Board of Selectmen appointed Raymond C. Gottwald to a three year term on the Board of Registrars. We would like to thank the Town Clerk's Office staff Paula M. West, Assistant Town Clerk, and Philip B. Gaudet,

Executive Assistant, for their dedication and support during the year. We would also like to thank the residents of the Town of Harwich for their continued support and cooperation with the Annual Street Listing.

Respectfully submitted,

Raymond C. Gottwald
Dorothy G. Hemmings-Bassett
Deborah A. Sementa
Anita N. Doucette, Town Clerk
Board of Registrars

Report of the **Harwich Voter Information Committee**

The Voter Information Committee charge is to *inform and prepare voters on issues to be addressed at Annual and Special town meetings and the local annual election and to encourage voter registration and participation*. The committee meets monthly on the 4th Wednesday at 2 pm in the Channel 18 Studio located in the Harwich Community Center. Members of the public are encouraged to attend.

Civic Engagement Programs: In an effort to expand community awareness ahead of the May 2021 Annual Town Meeting as well as the October 2021 Special Town Meeting the following programs were hosted and recordings can be found on the committee webpage:

- *Know Your Town 2021:* podcast series interviewing department heads and discussing operations, budgets and impacts of the pandemic.
- *Financial State of Harwich:* review of current town finances and proposed budget with Town Administrator Joe Powers, Finance Director Carol Coppola, Finance Committee Chair Jon Chorey, Selectman Larry Ballantine, and Monomoy Regional School Superintendent Scott Carpenter.
- *Annual Town Warrant Review:* review of warrant for annual town meeting with Town Administrator Joe Powers
- *Special Town Meeting 2021 Warrant Review:* review of warrant for special town meeting with Town Administrator Joe Powers
- *Special Town Meeting 2021 Wastewater Article Review Podcast:* review of warrant articles related to Wastewater with Water/Wastewater Superintendent Dan Pelletier

Election Programs: In support of the May 2021 Election and the September 2021 Special Election the following programs were hosted and recordings can be found on the committee webpage:

- *Annual Election Candidates Forum - 2021*
- *Candidates Forum for the Board of Selectmen Special Election-September 2021*

Support and Assistance: The work of the committee could not be undertaken without a great deal of assistance from town and community partners. First, the committee would like to thank Jamie Goodwin and Caleb Ladue of Channel 18 for their support recording special programs throughout the year. Additionally, thanks are owed to the Town Administrator and Department heads for their participation in the programs outlined above as well as to the staff in the Town Administrator's office for its assistance in scheduling and coordinating programs. As always, we thank the Board for its support of our endeavors, participation in special programs and assistance in helping to spread the word about our efforts to the wider community. Finally, we owe a good deal of thanks to the League of Women Voters of the Cape Cod Area for moderating the Candidates forums and to the candidates themselves for their participation.

Future Plans: Our plans for the upcoming year included a follow-up Know Your Town podcast series focusing on the charge of town committees and boards and recruitment efforts to fill associated vacancies. In addition to annual programs related to town meetings and local elections, we also intend to focus on voter registration and participation activities in an attempt to boost voter turnout. Finally, we would also like to express our willingness to pursue new programming. Community members are invited to attend one of our meetings to share feedback and ideas or can contact us directly using the contact information on our committee webpage.

Memoriam: Until her sudden passing in April, VIC was also served by Margaret "Peggy" Rose. Peggy was a long-time member of the Voter Information Committee as well as a long list of other boards and committees. A dedicated volunteer, known informally as the unofficial "Mayor" of Harwich, Peggy was extremely giving of her time, talents, expertise and experience. A great deal of institutional knowledge was lost with her passing and she is greatly missed.

Respectfully submitted,

Emily Milan, *Chair*
Pam Groswald
Joy Jordan
Christina Joyce

Report of the **By-law/Charter Review Committee**

The Harwich Home Rule Charter was adopted in 1987, establishing a framework for our town government. This option, which is available with certain limitations to cities and towns under Massachusetts General Law, allows for a greater degree of self-governance and local control.

The newly reconstituted Harwich By-law/Charter Review Committee held its organizational meeting on August 16, 2021, with returning members Carol Thayer, Anita Doucette, Deborah Sementa, Sandra Hall, and first-time member Raymond Gottwald. First order of business was election of Sandra Hall, Chair; Carol Thayer, Vice Chair; and Deborah Sementa, Clerk. During 2021 the Committee held four meetings and agendas and approved minutes have been posted as required.

As outlined in the Harwich Home Rule Charter, the By-law/Charter Review Committee is appointed by the Board of Selectmen and is charged with regularly reviewing the Charter and By-laws of the town and submitting proposed amendments and/or revisions to the Board of Selectmen for possible consideration by the town meeting as well as reviewing all articles proposing to change the By-laws or Charter.

Members of the committee are currently engaged in reviewing the Charter, By-laws, and Committee Handbook to identify any potential conflicts and/or grey areas among those documents. A very productive meeting was held on October 5th, 2021, with Town Administrator Joseph Powers to discuss questions raised so far and to address areas of his own concern. The Committee will continue to focus on those issues and will look forward at some point to meeting with the Board of Selectmen to discuss our findings and recommendations.

Respectfully submitted,

Sandra Hall, *Chair*

Carol Thayer, *Vice Chair*

Deborah Sementa, *Clerk*

Anita Doucette

Raymond Gottwald

Harwich By-Law/Charter Review Committee

HUMAN SERVICES

Report of the **Harwich Bikeways Committee**

The Bikeways Committee is tasked with overseeing our Town's bike routes / trails, suggesting and advancing improvements / maintenance, and promoting safe, enjoyable and practical bicycling. While this charge may seem fairly broad, the Committee has always attempted to use varied methods / measures in attempts to achieve these objectives.

Cape Cod Rail Trail overall usage was up by 39% (according to a local municipal count station). It is estimated the bicyclists accounted for 70-75% of all trail users. The Committee sincerely believes that this usage continued to rise due to the vast numbers of people who retreated to the Cape during the ongoing pandemic.

In previous years our Committee, in conjunction with the Chatham Bikeways Committee, created an online and paper map of the Old Colony Rail Trail. This map shows the entire OCRT, from its divergence off the Cape Cod Rail Trail at the Harwich Bike Rotary to the Trail's terminus at Crowell Rd. in Chatham. The Committee continues to stock local trail boxes and provide regional bike stores with these maps free of charge.

The Committee has an ongoing focus on increased safety of the Town trails. We have continued to recommend and request the implementation of motion-activated crossing lights at intersections deemed to be potentially dangerous. While some of our requests are granted and some are tabled, we continue to persistently submit applications for these safety-enhancing crossing lights.

Members promptly report any trail hazards to local DPW and/or DCR representatives. These hazards are rectified in a timely manner. Furthermore, the OCRT Rotary in Harwich has been updated with signage that educates trail users regarding various sights / aspects of the trail.

While the Committee primarily focuses its attention within our municipal borders, they have also been amenable to a somewhat global approach. In that vein, the Committee has interfaced with the Cape Cod Commission, the

Friends of the Cape Cod Rail Trail, and various local bikeways committees and advocacy groups. This has allowed us to share ideas and concerns, and has engendered a unified approach to ongoing issues. There is, indeed, strength in numbers, and our group will continue to take a global as well as local approach to achieving our goals.

We are very grateful to Link Hooper / DPW and Eric Levy / DCR for their unswerving assistance vis-à-vis our various projects. Specifically, their help has been integral in keeping the trail safe and free of debris, mud, water, and other hazards.

Finally, we recognize all the members of town committees and boards with whom we had the pleasure of interacting with this year.

Respectfully submitted,

Harwich Bikeways Committee

Report of the **Brooks Academy Museum Commission**

At annual Town Meeting in May 2021, a Community Preservation Committee (CPC) article was approved in the amount of \$1,150,000 to make structural improvements to Brooks Academy. The project was started in August 2021 with the selection of Spencer Preservation Group to prepare construction documents and provide bid administration. Project principals Lynne Spencer, Preservationist and Doug Manley, Architect each have previous Harwich experience with Brooks Academy and Brooks Free Library. John Wathne, Principal Engineer for Structures North, will continue his previous evaluation of conditions at Brooks Academy by serving as the project structural engineer.

The consultants held a preliminary on-site meeting with Town of Harwich and Brooks Museum representatives in early September and have conducted several field evaluations since then. The project is currently on schedule to advertise construction bids in early 2022.

While this important project proceeds, the Brooks Academy Museum Commission (BAMC) will continue to monitor other building needs including maintenance and improvements to exterior siding, roof, historic columns, accessibility, climate-controlled storage, and windows. Applications for federal/state grants and additional CPC funds are likely in future years.

In spring 2021, Paul Doane presented a plan to BAMC for landscaping improvements at the Crowell Barn. The site was denuded of trees by the cyclone of 2019. The Commission approved plans for planting of three mature shade trees, a row of smaller shrubs along Parallel Street and a regraded and loamed lawn with irrigation. With financial contributions from Mr. Doane and from the Harwich Historical Society, all of these improvements were done in fall 2021. We also hope to complete an accessible brick walkway to the barn prior to the celebration of Elmer Crowell's 160th birthday in summer 2022.

Respectfully submitted,

David Spitz, Chair
Sandra Hall, Clerk
Debora Miller
Janet Cassidy
Lynne Zalesak

Report of the **Brooks Free Library Board of Trustees**

Brooks Free Library Board of Trustees

739 Main Street, Harwich MA 02645
508-430-7562, www.brooksfreelibrary.org

Vision

“a world of ideas in the heart of the community”

Mission Statement

The Library will promote full and equal access to information and ideas, the love of reading, the joy of learning, and engagement with the arts, sciences and humanities.

ANNUAL REPORT FOR 2021

Brooks Free Library is a department of the Town of Harwich and is governed by a seven-member elected Board of Trustees. In May of 2021 Trustees Joan McCarty, Kathleen Remillard and Jeannie Wheeler were re-elected for three-year terms. The Board met remotely this year until in-person meetings were allowed to resume in July. The Trustees meet monthly on the first Wednesday of the month at 7 pm. Members of the public are welcome to attend and provide input and feedback on Library operations and services. The agenda, draft minutes and reports from librarians are posted on the Town and Library websites in advance of each meeting.

Impact of COVID-19 pandemic

In December 2020 the Library suspended inside browsing sessions for patrons when community conditions worsened and returned to a curbside-only model for the winter and spring of 2021. To help limit staff members' exposure to others and ensure continuity of operations should staff members become ill with COVI-19 or need to quarantine, the Library implemented a cohort system with staff members working on a team with the same small subset of co-workers each day they were in the building. Operating in curbside-pickup mode was akin to running a fulfillment center for online ordering vendors. It was challenging to keep up with the volume of requests from patrons but as time went on we adapted procedures and became more efficient.

Curbside operations provided daily, on-demand pick up of items by community members, and was a welcome alternative to the complete shutdown for

several months at the start of the pandemic in the spring of 2020. To provide patrons the opportunity to select materials themselves, staff developed an innovative solution in the form of “Book Bundles.” Library staff selected books, videos and audiobooks based on subject matter, genres, read-alikes and other criteria to create these bundles, which were then placed outside in the curbside pickup area for community members to peruse. Patrons completed a check-out card for items they borrowed, so no staff –patron interaction was required. A cart of book sale items from the Friends of Brooks Free Library was also placed next to our curbside pickup tables. Both options to select items in-person were very popular with patrons.

While closed to the public over the winter and spring Library staff members also provided technology assistance and reference services by phone and email. 24/7 wireless internet access was available in the library parking lot utilizing a secure and stable Open Cape internet connection that provided adequate bandwidth for the high levels of use experienced during the building closure. Library programs including Knit Lit, book groups, story times and discussion groups continued to meet virtually during curbside operations and were well attended.

Pandemic restrictions eased in the late spring as community conditions improved and vaccines became available first for seniors and immune-compromised individuals, and then for adults over the age of 18. The Library reopened to the public on May 17, 2020 with full services. Both floors were open to the public so patrons had access to the full collection, newspapers were once again available, and there were no pandemic-related restrictions on the use of the public computers. We were unable to open our full-pandemic schedule immediately due to staffing shortages but in planning our 36 open hours for May and June we prioritized including evening and Saturday hours to ensure community members who work during the day had the opportunity to use the Library. This was very much appreciated by patrons as libraries in the area and most other entities chose day-time only hours during the pandemic. Returning part-time Library Assistants who had not worked in over a year were re-oriented and trained over the next few weeks and several experienced substitute Library Assistants were hired in June to bring staffing up to full strength.

On July 1st the Library returned to full pre-COVID hours of 48 hours per week (Monday – Thursday 10 AM to 6 PM and Friday & Saturday 10 AM to 4 PM.) There were no restrictions on occupancy or the length of time patrons could stay and, per the directive of the Town, face coverings were no longer required in Town facilities. At the end of the calendar year, with a new COVID-19 surge caused by the Omicron variant, the Town’s Board of Health enacted a mask mandate in municipal buildings, which was effective Dec. 30. 2021.

FY21 Statistics (July 2020 - June 2021)

Total Hours Open for Inside Browsing:	371
Number of Registered Borrowers	9897
Number of Harwich Residents with Library Cards	7560
Items in the Collection (physical items, eBooks & downloadable Audio) .	109704
Items Checked Out (physical items, eBooks & downloadable Audio) . . .	170589
Use of Electronic Resources	97869
Inter-Library Loans	47139
Number of Reference Questions	11941
Number of Adult Programs	187
Attendance at Adult Programs	2545
Number of Programs for Youth	24
Attendance at Programs for Youth	653
Number of Programs for Children	138
Attendance at Programs for Children	2188
Total Number of Programs	349
Total Attendance at Programs	5386

The Library has 24-27 staff members - 7 full-time and 17-20 part-time (8 permanent part-time and 9-12 substitute/intermittently scheduled) with a Full-Time Equivalent (FTE) of 12.

Adult Programs and Services

The Library’s four monthly book discussion groups met online through-out the pandemic. In October they resumed meeting in-person at the Library. Our weekly Knit-Lit program switched from online meetings to in-person outside meetings at the pavilion at Brooks Park in June, and then returned to inside meetings in October. We have also offered a slate of other programs including discussion groups, musical performances and educational programs, both online and, since October, in-person. The very popular “First Sunday” series of performances and presentations sponsored by the Friends of Brooks Free Library also resumed in October, to the delight of community members.

Several students with sight loss were trained remotely in the use of assistive technology through our VITAL program (Vision Impaired Technology Assistance at the Library) during the pandemic, but most needed to wait for in-person instruction. This fall Assistive Technology Coordinator Carla Burke trained several new volunteer tutors and in-person instruction has resumed. This training is provided one-on-one and proceeds at the student’s pace, so it will be some time before those on the waiting list receive instruction.

We continued to provide technology assistance over the phone during the pandemic and resumed providing in-person assistance this fall, both as the need arises and through set “eBook Help” sessions. The type of assistance requested by community members has been changed by the pandemic. As more meetings, groups, and personal communication and tasks of daily life began to take place in the virtual world, community members relied heavily on the library staff for support in using new devices, software, and platforms. That need for technology assistance remains high, as does the need for stable and reliable internet connections. This need grew tremendously during remote work phases of the pandemic and demand for wireless access was high. Our public computers continue to provide an important means of accessing the Internet for those who do not have ready access to technology at home or work or who lack a reliable, fast Internet connection. Fortunately, the library’s wired and wireless network is connected to Open Cape’s fiber optic network which provides extremely reliable and stable internet access with built-in redundancy that can weather most storms without network outages.

Youth Services Programs and Services

Story Time and other programs for young children were held outside each week beginning in June, utilizing both Brooks Park and our upper parking lot. With the arrival of colder temperatures Story Time and Preschool Projects returned inside in January 2022. An additional outdoor Story Time continues to be offered in Brooks Park for those families who are not comfortable participating in indoor group activities until vaccine is approved for young children.

In September, Youth Services Librarian Ann Carpenter resumed her weekly classroom visits at Harwich Elementary School, where she conducts story-times and book talks that encourage the students to become recreational readers. She also runs a Mock Caldecott project that will culminate in February with a schoolwide vote on the best picture book. The Library also hosts visits from neighboring schools, welcoming multiple visits each week from the Laurel School for story time, book talks, browsing, project assistance and more. The Lighthouse Charter School arranges regular visits depending on their schedule and curriculum needs. This year Ann expanded her collaboration with the Monomoy Family Resource Center and the Cape Cod Children’s Place, partnering with Monomoy Family Resource Coordinator Lucy Gilmore to offer joint weekly online story-times and early childhood activities during the winter and spring.

As in years past, the Library offered a summer reading program. Children and youth earned free books and prizes for every 150 minutes of reading they logged. Several outdoor performances were held at Brooks Park and Ann also led two weekly story-telling groups for tweens and teens this summer. The per-

formances and prizes for the Summer Reading Program were funded by the Friends of Brooks Free Library.

Shared Streets Grant

Pedestrian safety in Harwich Center has been a concern of Library staff members for many years. With limited parking on the Library grounds, visitors utilize overflow parking across Main Street at Town Hall and Brooks Park. The speed of vehicles traveling through Harwich Center meant utilizing the crosswalks was a risky undertaking and staff members witnessed many accidents and close calls. This year the Town utilized funds from a state Shared Streets Grant to make some changes - new crosswalks were added, existing crosswalks were made ADA-compliant, and paint was used to create narrower travel lanes and intersections. These improvements, coupled with increased police presence along Main Street, have decreased the speed of vehicles and improved the safety of pedestrians in the vicinity of the Library.

Know Your Town Series

The Library has been partnering with the Voter Information Committee to produce a Know Your Town series designed to inform voters about Town operations. Early in 2021, with pandemic restrictions still in place, Assistant Director Emily Milan reformatted the program to utilize a virtual platform rather than in-person events. Emily recorded sessions with department heads and produced a Know Your Town series for the library's podcast, BFL Podcast. The series included 14 episodes covering 16 different town departments. Each episode reviewed the primary objectives, related budget lines and the pandemic impacts on each department. In the fall of 2021, Emily recorded an episode of the podcast covering the Wastewater Articles included on the Special Town Meeting Warrant in October 2021 with Water/Wastewater Superintendent Dan Pelletier. The podcast is available for on-demand listening on the library website as well as Apple, Google, Spotify and anywhere else listeners might subscribe to podcasts. In addition to the podcasts, Emily also hosted a video-recorded pre-town meeting warrant review on Channel 18 with Town Administrator Joe Powers for the October 2021 Special Town Meeting.

Rogers Groups Conservation Project

In 1881 Harwich philanthropist Pliny Nickerson donated 40 Rogers Groups to Brooks Free Library to celebrate the opening of the Town's first public library. This collection is among the oldest and most treasured part of the Town's cultural heritage. John Rogers created these clay and plaster statues from 1859 to 1892. Known as the "People's Sculptor," Rogers' works were highly prized. Most early Rogers Groups statues depicted Civil War themes and were very popular with the opponents of slavery. When the Civil

War ended, Rogers turned his attention to the simple lives of his countrymen and again captured the hearts and minds of Americans with sculptures that captured scenes of everyday life. Other themes of Rogers' works featured historical figures and events, and scenes from literature and theatre.

Eventually the library owned 69 Rogers Groups, which was thought to be one of the largest public collections. That changed on March 31, 1976 when thieves broke into the Library and stole 56 statues. Despite a lengthy investigation by local authorities and the FBI, the theft was never solved and remains a mystery. In 2013, however, one of the stolen statues, "Checkers Up At The Farm," was discovered among donations at the Treasure Chest with a rolled-up newspaper clipping about the theft tucked under the arm of one of the players and it was returned to the Library. The statute of limitations on the theft has long since passed and we remain hopeful other statues will be anonymously returned to the Library.

This year we're pleased to report that a multi-year conservation and restoration project was completed on the collection. The project began with the preparation of an Assessment and Conservation Treatment Plan followed by the solicitation of quotes to do the work. The project was awarded to Robert Shure of Skylight Studios of Woburn, Mass., a highly respected conservator experienced in working on Rogers Groups. Work was completed this fall and the collection was returned to us in October. The statues are on display throughout the library, protected by a modern security alarm system. We are grateful to the Community Preservation Committee and the voters for approving the use of Community Preservation Act funds for this project. The collection is now in museum-quality condition so it can be enjoyed and appreciated by current and future generations of Harwich residents, just as Pliny Nickerson intended.

Friends and Volunteers

Once again, we'd like to extend our sincere appreciation to the Friends of Brooks Free Library for all that they do to support the Library. The past several years have presented challenges that, at times, seemed quite daunting. However, the Friends have worked to overcome every challenge presented, continuing to provide contactless book delivery services to homebound community members throughout the pandemic.

This fall community members were overjoyed when the Friends' Book Sale Room re-opened in October. While there were carts of book sale items in the lobby and outside during the year, the Book Sale Room had been greatly missed. Staffed by volunteers, the Friends Book Sale is housed in a room on the lower level of the library and is open to the public six days a week for 2 hours each day.

In November, the Friends “First Sunday” programs resumed and received a very warm response from community members. Each year the Friends plan a slate of monthly programs which cover a variety of topics for both education and entertainment purposes. Generally held on the first Sunday of the month from October through June, these programs have no admission charge and provide a welcome opportunity for community members to gather and enjoy a presentation or performance. It is programs like these that help build connections between residents and create a sense of community.

In addition to the Friends, our volunteers were instrumental throughout the pandemic. During the height of the pandemic we relied on a few core volunteers who came in and worked while maintaining social distance. In June 2021, we were able to bring back a full cohort of volunteers to assist staff with a variety of tasks related to daily operations. Library volunteers manage the shifting and shelving of library materials throughout the building on a daily basis allowing staff to focus on the circulation of materials (check in and check out), customer service, technology assistance, reader’s advisory, and other tasks which take place at the public service desks. The service provided to the community by these steadfast volunteers is extraordinary and we appreciate their dedication.

Sincerely,

BROOKS FREE LIBRARY BOARD OF TRUSTEES

JoAnne Brown, *Chair*

Joan McCarty, *Vice Chair*

William Crowell, *Treasurer*

Kathleen Remillard, *Corresponding Secretary*

Jeannie Wheeler, *Building and Grounds*

Bernadette Waystack

Linda Cebula

BROOKS FREE LIBRARY STAFF MEMBERS

Library Director:	Virginia A. Hewitt
Assistant Director:	Emily Milan
Reference Librarian:	Jennifer Pickett
Youth Services Librarian:	Ann Carpenter
Staff Librarian:	Suzanne Martell
Staff Librarian:	Jamie Thornton
Executive Assistant:	Megan Green
Assistive Technology Coordinator:	Carla Burke
Evening Shift Supervisor:	Phil Inman

Senior Library Technicians:

Alan Caughey, Joanne Clingan, Lee Kelley, Pam Paine, Jack Sheedy and Carey Sims

Substitute Circulation Assistants:

Joy Buhler, Sue Carr, Caroline Crowell, Lauren Elliot-Grunes, Sue Henken, Cathy Howard, Jackie Leach, Judy Nichols, Pam North, John Parker, Kim Sauter and Melissa Stello

Report of the **Trustees of the Caleb Chase Fund**

On January 21, 1899, Caleb Chase signed his Last Will and Testament establishing the Caleb Chase Fund. In his Will, he bequeathed, to the Town of Harwich, Ten Thousand Dollars (approximately \$200,000 in present day value) to financially assist certain residents. Subsequent Town Meeting actions, over a period of years, established an independent Board of Trustees and instructed it to manage and administer said funds and to establish policies pertaining to the awarding of grants for qualified beneficiaries. Grants are made payable directly to vendors/providers of essential need services, in accordance with the current policies as set by the Trustees. The Trustees issue grants utilizing entities, including the Town's Council on Aging, to identify eligible individuals and Town social services provider organizations. The Town of Harwich, through the Board of Selectmen, issue certain grant payments, upon the recommendation of the COA, directly to the vendors of services provided to qualifying Town residents.

During this challenging COVID-19 period, the Trustees have acted quickly in response to conditions by temporarily expanding the list of qualifying services and recipients. The Fund expects to distribute record levels in grant funds approaching \$22,000 to Harwich residents during this pandemic impacted period. In accordance with its Investment Policy, the fully invested, diversified Portfolio consists of holdings in Exchange Traded Equity Funds and Fixed Income Mutual Funds and a small cash reserve to meet expected drawdowns. The portfolio currently generates about \$12-14,000 annually in dividends and interest income. The balance of Fund appreciation comes from capital gains. During this COVID impacted period, however, the Fund will likely continue to distribute amounts in excess of its annual dividend and interest income.

The Fund's asset value as of 6/30/21 stood at \$622,296. Chase Fund value at the beginning of the Fiscal Year (7/1/20) was \$476,819. In addition, the Trustees distributed \$13,500 in grants from the Fund during the past Fiscal Year period. Dividends earned totaled \$12,404. The remainder of the growth in assets was due to realized and unrealized capital gains. The Portfolio's total return during FY'21 was placed at 33.3%.

By the end of this past calendar year, December 31, 2021, the Fund's assets had further increased to \$653,996. It marked the first time that a month end value had reached that level. The Fund's stated Investment Policy seeks to annually outperform the "real" rate of return (inflation plus 5%) which we are pleased to report it handily achieved in this past fiscal year. The Policy also places a limit on the amount of annual grants of 3% (roughly \$18,000) of

total Fund assets. On an emergency basis, due to the Covid crisis, the Trustees have temporally waived that provision if necessary to meet demand for eligible grants.

Assets at the end of the Fiscal Year (6/30/21) were \$622,296 broken down by asset class:

Cash	\$ 18,521	(3%)
Equity (ETF's)	\$ 520,844	(84%)
Fixed Income	\$ 82,933	(13%)

Respectfully submitted,

Robert Doane, *Treasurer*
James Stinson, Esq.
Paul Doane, Esq., *Chairman*

Report of the **Channel 18**

Another year under our belts in the Channel 18 department has brought some success and exciting improvements. First I would like to announce that after three years of negotiations the Town of Harwich has a new ten-year contract with Comcast. The new contract will allow us to expand our government station into High definition and provide Harwich's Public and Educational stations with funding for upgrades. Our second big achievement of this year is the ability for anyone to watch Harwich Channel 18 on Roku or Apple TV.

Caleb Ladue, the department's Video and Community information specialist has been hard at work keeping the town's website up-to-date, posting agendas and minutes, as well as maintaining our expansive YouTube library. This year we uploaded more than 355 videos. Utilizing YouTube allows the public to easily search for and access public meetings and community videos. YouTube also enables us to share our content across multiple platforms as well as added closed captioning.

Many of you have noticed that our popular program Community Journal has not made a triumphant return and we are looking at ways that we can safely bring the show back with a fresh look. This leads me to thank Channel 18's many volunteers; Jack and Eileen Wyatt, Vic Alten, Dinah Lane, Jim and Jane Fulton. Without their continued dedication, support and hard work Channel 18 would not be the best department to work in.

The future of Channel 18 will bring upgrades to our studio at the Community Center in addition to the well-loved and used Griffin room at Town Hall. We always welcome comments and concerns and even visits to our control room at the community center. Also, please make sure to follow Harwich Channel 18 on social media to stay informed on all the happenings in Harwich.

Facebook <https://www.facebook.com/HarwichChannel18>

YouTube <https://www.youtube.com/harwichchannel18>

Respectfully Submitted,

Jamie Lee Goodwin
Station Manager

Report of the **Harwich Community Center Facilities Committee**

The Facilities Committee is pleased to provide this report to the Board of Selectmen and to update you on the work and services provided by the Community Center.

The Facilities Committee has meetings on the second Friday of the month at 10 am. The Committee recently reorganized with members holding the following roles: Brian Power Chairman, Angelina Chilaka, Vice Chair, Ralph Smith COA representative, Vahan Kachadoorian Recreation Representative, and Sean Libby. We have recently reached out to the Town Clerk to get information on member's status and necessary requirements. We are currently getting all our members up to date with State Ethics training requirements. All Committee agendas and minutes are appropriately posted and are up to date.

We are currently working with our liaison from the Board of Selectmen, Larry Ballantine, on the charge of the Committee. In addition, we are working on holding public information sessions for both Room Use and Weight Room fees. The Committee and departmental staff will provide feedback and recommendations to the Board of Selectmen, and plan a formal public hearing, if the Selectmen determine changes to the fees are warranted.

This Committee wanted to take this opportunity to highlight and share information about the work and events at the Community Center in FY 21 and the beginning of FY 22.

Operations during this period of time have been significantly impacted by COVID-19. As you can see below, even during the height of pandemic impacts, the Community Center found creative ways to serve our community. We are thrilled to be transitioning back to our ordinary scale of pre-pandemic operations.

In July 2020, the Community Center reopened to the public on a limited basis after closing several months earlier in March. Groups were welcomed back, within certain size and activity guidelines. Contact tracing procedures were implemented to ensure patrons could be reached in the event of a positive case onsite. Access to common equipment (coffee maker, hallway and reception seating areas, mats for fitness classes, etc.) was restricted. Group members were required to maintain social distancing and adhere to mask mandates. By July 2021, all restrictions surrounding group activities, masks and attendance caps were lifted. Details on building use by community groups is outlined in more detail below.

The initial reopening policy also called for group programming and activity bookings to occur on a month-to-month basis. This is designed to ensure that building operations remain responsive to changes in local, state, and federal guidelines, to prevent groups from paying for a service they may be unable to utilize (in the event of further restrictions or closures), and to provide a framework for continuous check ins with the groups that use this space. Through the hard work of Community Center staff and the flexibility of groups and patrons, this process has continued successfully to the present.

In October 2020, the Community Center reopened its Weight Room. Fitness equipment was spaced out between multiple rooms to provide additional distance between machines. Members signed up for designated time slots, with a maximum of six participants signing up for any given slot. There was a window of time allocated between each slot to provide for full sanitation. Locker rooms and showers remained closed during this time. Beginning in July 2021, the Community Center was able to reopen its Weight Room at full scale, including locker room access, with no capacity or time slot restrictions. Personal Trainer Jill Brown is now back providing consultations and education to participants, ensuring everyone is safe and getting the most out of their membership. Membership details are available in the attached charts. Through each of these permutations, the Center was thrilled to find ways to make this tremendously popular resource available to members!

Passport services provided at the Community Center by the two certified agents, Carolyn Carey and Samantha Estabrook, continue to be heavily utilized. The Center processes new passport applications and assists residents in completing applications for renewals. For the 2021 calendar year to date, staff have processed 253 new applications and assisted with 122 renewals. While this is a bit lower than past years, it is impressive in light of restrictions on building access, as well as broader scale travel restrictions.

The Community Center is known not only as a space for community groups to host meetings and events, but also for a variety of new and recurring large events organized by staff. Undeterred by external factors, Director Carolyn Carey found ways to modify special events to ensure they were safe and enjoyable. In the spring, she spearheaded an Easter celebration where families could pick up prepackaged Easter eggs and other goodies in advance to enjoy at home. Similarly in the fall, she coordinated the Halloween costume "Boo-tique" by appointment to ensure children and families had the opportunity to pick out costumes. For the second year in a row, the Center hosted a drive thru Halloween party with multiple stations to trick or treat on the property. The Community Center distributed lots of candy and other treats to over 320 kids! This was made possible with generous donations from community

groups and individuals. Volunteer support on the evening of the event along with the help of the Harwich Police Department providing lighting and traffic flow assistance allowing the drive thru Trick or Treating to go off without a hitch.

The Fall was a busy time overall. In September, the Center was able to provide building access for attendees of the annual Cranberry Festival. September was also marked by the Special Town Election to fill the vacant seat on the Board of Selectmen held in the Community Center gymnasium. In October, we were excited to host the first indoor Town Meeting since the start of the pandemic! October was also filled with three separate drive thru flu clinics organized by the Health Department, one for Town staff and two for the public. The Community Center also continued its annual partnership with the Department of Children and Families to collect holiday gift donations. All donations stayed local and help ensure all kids on the Cape have a joyful holiday season. Letters to Santa was also back – children delivered letters to a life size mailbox within the Community Center and then anxiously awaited the response. December 19th marked the wonder of the season by the Town Band Concert in the building.

While we often focus on the success of the programs occurring inside the building, we would be remiss not to acknowledge the efforts that go into maintaining the beautiful exterior gardens. The gardens are maintained solely by volunteers – those volunteers completed over 130 hours or work towards that goal! Many visitors stop in and express their awe and gratitude for how well these gardens are tended. A special thanks to Toni Hollingsworth for managing that volunteer effort and putting in many hours herself.

When reopening in July 2020, the building hours were reduced, limited to Monday through Friday, 6 AM to 4 PM. We are thrilled to report that, as of November 8, 2021, the building has expanded its hours of operation. Currently, the building is open Mondays from 6 AM to 6 PM, Tuesdays through Fridays 6 AM to 9 PM, and Saturdays from 8 AM to 4 PM. Staff and Committee members are cognizant of the importance of this space to all residents – older adults, kids, and everyone in between – expanded hours will make it possible for everyone to utilize this resource.

Staff remains committed to getting information about programs and resources out to the community. Updates and events are posted on the website, social media, Channel 18, and local radio. We have updated our Activities Listing booklet to reflect current operations and program details. The Center has also created a new monthly newsletter, available online, by email, and in hard copy, to help people stay up to date.

The accomplishments and undertakings of the last year highlight the invaluable contributions of the Community Center team. We thank Samantha Estabrook, Executive Assistant, Kerry Lotti, Office Assistant, and Mary Beth Buhler, Customer Service Representative Weight Room and of course Carolyn Carey, Director for their commitment and service to our community. These programs and services would be impossible without their efforts. We also wish to thank the other departments that share the building including Channel 18, the Council on Aging, and Recreation – the teamwork and collaboration shared within this space is unparalleled. The Community Center and Town as a whole are well served by their joint passion, creativity, and dedication.

As always, we remain committed to the continued growth and success of the Community Center, both during the pandemic and as we work to return to ordinary circumstances. The Center continues to find innovative ways to meet needs, support local groups and residents, and spread joy during these unique times, while also eagerly awaiting the opportunity to resume the full scope of onsite programming and events once it is safe. We look forward to working with you, with all other Town Departments, and with all members of our community to best serve the Town of Harwich.

Respectfully submitted,

Carolyn Carey, *Director*
Brian Power, *Chair*
Angelina Chilaka, *Vice Chair*
Ralph Smith
Vahan Khachadoorian
Sean Libby

Report of the **Community Preservation Committee**

Harwich adopted the Community Preservation Act (CPA), modified to accommodate the replacement of the so-called Land Bank, effective beginning July 1, 2005. The primary source of revenue for the Community Preservation Fund is a property tax surcharge of 3% that is assessed on each parcel of taxable real estate within the community. The other major sources of revenue for the fund are distributions from the Massachusetts Community Preservation Trust Fund and interest revenue. The Community Preservation Fund may be appropriated and spent for certain open space, historic resource, recreation, and community housing purposes.

The committee is comprised of 9 members: 2 selectman appointees, and representatives from the following areas (1 each) Housing Committee, Housing Authority, Recreation, Historical Commission, Open Space/Real Estate, Conservation and Planning Board. As of this report, there is one vacancy on the committee, a selectman appointee. In the last year, the committee has held sixteen meetings.

In last year's round of Community Preservation Act Funding, the committee received sixteen project funding applications for review and deliberation. The adjusted funding requests totaled \$2,412,791. There was approximately \$2,790,500 available for distribution. At the May 8, 2021 Annual Town Meeting, ten warrant articles were passed, three articles were not supported. The Town voted to approve approximately \$1,602,066 to fund the articles and \$233,050 for the Land Dept Service.

In 2021, the committee successfully rescinded and closed out previously funded and completed articles in the approximate amount of \$13,643.06. In the 2019 ATM Article #40, Crossing Lights at Depot Street North, Bikeways Committee project was completed. The rescinded amount is \$13,008.33. In the 2016 ATM Article #30, Albro House Improvements project was completed. The rescinded amount is \$634.73.

On October 30, 2021, the committee received ten applications with requests totaling \$1,705,300 for review and deliberation for funding approval at the 2022 Town Meeting. There is approximately \$2,236,251 available for distribution. Project vetting began November 2, 2021, with three meetings for

project presentations. In January 2022, the committee began discussion and voting on the submitted applications. Two projects were withdrawn by applicant. One project was not supported. The Community Preservation Committee has submitted their articles to the 2022 Annual Town Meeting Warrant.

Respectfully submitted,

David Nixon, *Chairman*

Report of the **Council on Aging**

The Council on Aging, in this annual report to the Town of Harwich, continues to promote the mission of the Council on Aging which is to support and advocate for older adults, their families, and caregivers.

The Council serves this mission in a variety of ways. We organize or sponsor programs designed to meet a wide variety of seniors' needs including entertainment, health and fitness, socialization, nutrition, and more. We bring in SHINE counselors who assist residents in navigating the complicated world of health insurance, attorneys who specialize in Elder Law, caseworkers from the Homeless Prevention Council, specialists in providing foot care, specialized support groups, a monthly dental clinic, and video conferencing technology that allows people to make appointments regarding Social Security without having to travel to the Hyannis office. We provide free transportation to any resident who needs it to all Council on Aging programming as well as to the Family Pantry, the library, local grocery stores, and further locations as well.

The department documents attendance for all events and programs, services, and volunteer hours. During 2021, the department delivered 12,493 lunches between January and September through the community lunch distribution program and has served another 1,005 since resuming onsite dining in October. They coordinated the delivery of 692 grocery orders. Through their transportation program, they've provided 1,938 rides on the Cranberry Coach van – noteworthy where van capacity has been severely restricted under COVID ranging from just 1/passenger per trip for much of 2021 up to 7 passengers/trip in more recent months. In terms of programs, 532 unique individuals have signed in a total of 3,497 times, also noteworthy where many programs only resumed in the summer and fall months. The Department played a significant role in assisting residents accessing the COVID-19 vaccine – coordinating homebound vaccinations for 63 residents, assisting with onsite clinics at the Pine Oaks senior affordable housing sites (open to all residents) and facilitating appointments at other regional locations (over 300 residents).

The bimonthly COA newsletter which serves as the primary source for sharing information about COA programs and resources with the public, is mailed to approximately 2,000 homes each month at no charge. With the help of dedicated volunteers, another 300 copies are distributed to public locations around town including Town Hall, the libraries, Public Safety, and area housing complexes and medical offices. With the use of My Senior Center, we are now able to distribute the newsletter via email as well.

The Council on Aging is well served by Emily Mitchell, Council on Aging Director. Emily has more than met the challenge of serving our older adults, their families and caregivers in our community and has expanded programs. Her work continued to be dramatically altered by the COVID pandemic and required substantial reworking of programs to ensure the safety of our residents and staff while providing necessary services.

Kate Seeley was hired as a Program Specialist 1, filling a vacant position. Ms. Seeley has a background in program management for seniors as well as extensive experience in social services.

The Council on Aging could not provide the breadth and scope of programs and services without the aid of our 100+ plus volunteers. Their donations of time, energy and experience make our Council successful in reaching out to the countless members of our community. We are grateful for their service! Our yearly recognition programs had to be postponed due to the pandemic, but we are anxious to begin again anew as public health trends improve and we can safely organize larger gatherings. Our gratitude to our volunteers are pale in comparison to the work they do for the older adults of our community.

The COA has an exceptional relationship with the Friends of the Harwich Council on Aging, a 501C(3) nonprofit organization which supports programs and needs outside of the town budget for our seniors. A member of the COA attends Friends meetings monthly to coordinate programs and to continue to monitor the needs our senior population. Through their generosity, they have stepped up to purchase the equipment necessary to continue to provide quality, nutritious meals and provide services not available through the budgeting process.

Our relationship with the Department staff continues to excel. In addition to Director Emily Mitchell, we rely on Susan Jusell, Town Nurse, Julie Witas, Social Services Coordinator, Kate Seeley, Program Specialist, Linda St. Pierre, Town Chef, Marie Carlson, Executive Assistant, and our Van Drivers, all who are integral components in providing the services and programs that enable our seniors to be active, thriving members of our community.

The Council on Aging meets monthly, the third Wednesday of each month at the Community Center at 10:00 AM. Due to the ongoing pandemic, our meetings were held electronically through the town's online meeting channel. Mr. Larry Ballantine, is the liaison to the Council on Aging, and we appreciate his availability as our link to the Board of Selectmen. Our posted meetings are open to the public, and we welcome any and all who share in our mission of providing comprehensive support for Harwich's senior population.

It is our honor and pleasure to assist the residents of Harwich, their families and caregivers; we thank you for the opportunity to serve!

Respectfully submitted,

Council on Aging

Richard Waystack, *Chairman*

Carol Thayer, *Vice Chairman*

Ralph Smith

James Mangan

Joanne Lepore

Angelina Chilaka

Justin White, *HFD*

Report of the **Golf Department**

2021 proved to be another banner year at Cranberry Valley Golf Course. Who could have predicted that a worldwide pandemic would drive the masses to the golf course? Golf has been a hero nationally during the Covid-19 crisis, offering people much needed exercise, recreation and socializing in a safe environment. It has been no different in Harwich. The Cape's busiest 18-hole golf course has experienced all-time recorded highs in rounds played, memberships and driving range usage. These new high-water marks for facility usage led to record revenues in FY22 (\$2.13 million, 11% increase over previous high).

The benefits of almost overnight unprecedented demand at Cranberry Valley put tremendous pressure on the golf operation. In 2020 the golf department had to navigate and adapt to ever-changing industry specific guidance from the state. 2021 brought much more stability, allowing the golf department to plan and update our operation for the "new normal".

In 2021 the majority of resident annual passes were sold online. A high majority of the daily fee public booked their tee times and paid their fees online. This required updating all of our electronic systems and marketing plan. The golf course starter shack was renovated (using CARES Act funds) from a storage building to a remote payment kiosk that allowed customers to pay fees without needing to enter the clubhouse. Customers have responded very favorably to this new payment option and, with the operational efficiencies gained, the remote payment kiosk will be a permanent addition to the golf operation that will hopefully last well beyond the pandemic.

2021 also saw major operational changes from planned capital projects. The front of the clubhouse landscape & hardscape project was completed, remedying the area where the old cart barn and fuel tank were located with a new and safer traffic pattern, bag drop & cart staging area. This project accomplished its goals of beautifying the front of the house, making it safer and more user friendly and creating operational efficiencies.

The golf department's solar project also came to completion, with the roof mounted panels on the new cart barn and ground mount array generating electricity that will power most of the facility, including the new electric cart fleet that was delivered in December 2021. The new electric carts offer a major upgrade to the customer experience while greatly reducing department fuel consumption.

Possibly the clearest sign of a return to normalcy at Cranberry Valley is our ability once again to positively affect the youth of the community. Programs such as The First Tee and PGA Junior League returned to full operations. The golf course also welcomed back Monomoy High School and Middle School Boys and Girls golf programs. Cranberry Valley also returned to hosting the Cape's only Drive, Chip and Putt qualifier. Our commitment to being a welcome and friendly place for the youth of the community to learn, socialize and grow was never more evident as our programs flourished and families were ever present throughout the season.

The challenges and accomplishments of the golf department are the result of hard work, creativity and dedication of our staff. I would like to recognize Golf Course Superintendent Shawn Fernandez and the Maintenance Staff, Assistant Golf Operations Manager Dick Fagan and the Operations Staff, Administrative Assistant Mike Serijan and Clem Smith and the Harwich Golf Committee for all of their hard work and support.

We hope to see you at the golf course in 2022!

Respectfully submitted,

Roman Greer, *PGA*
Director of Golf

Report of the Golf Committee

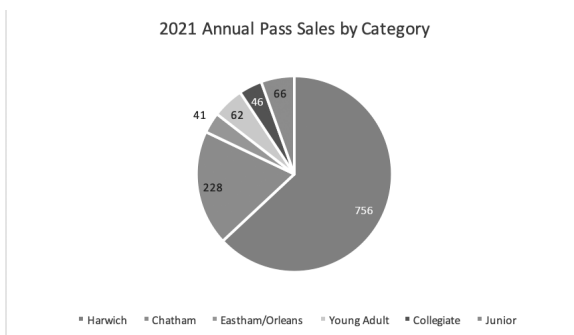
2021 Back to a “new normal”

Covid and its variants are not going away. No one has a crystal ball for predicting the future, but thanks to active engagement by the HGC and its management team we are focused on strategies to make the golf experience as enjoyable and safe as one can expect. Special thanks to the committee that works with me, and to the CV management team: Roman Greer -Director, Shawn Fernandez-Supt. Of the Green, Dick Fagan- Assistant Golf Operations Manager and Mike Serijan- Administrative Assistant.

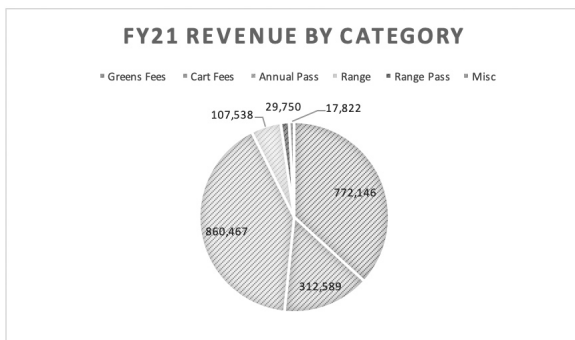
They are here! Our new EZGO electric lithium powered cart fleet has now been delivered. Besides the efficiency and cost effectiveness of this new fleet these golf carts also create the flexibility of giving management enhanced safety capabilities. In the event of a medical emergency or a natural disaster (tornado alert etc.) communication with the on course fleet can be accomplished. The environmental positives with the elimination of gas fuel for the carts is also ground breaking, and will recoup roughly thirty thousand dollars in savings. The inaugural role out of the new fleet will be April 2022, as well as a formal recognition of the completion of our Capital project that has spanned over two years to completion sometime in May of 2022.

The installation of our “stand alone” solar field and cart barn component are now on line. Along with the fueling of our cart fleet the payback of electric bills associated with EverSource will now be negated. In fact, energy credits are now being banked. This adds to the positive position of the Town’s investment in this project.

Once again on the financial side of operations business has never been better. The annual pass holder/ member not only garners a great golf experience but at an extremely affordable price.



The committee has followed rate increases on an “every other year basis”. With a modest increase of less than thirteen dollars a year operations will come close to a match of expenses and revenues. This includes everything as well as salaries and benefits.



On the maintenance side of operations there is continued commitment to upgrades and improvements. On course improvements continue to be a focus for Cranberry Valley. Bunker restoration, tree removal, and aggressive maintenance scheduling are ongoing. Of immediate concern is the replacement and redesign of our irrigation system. Our new system will eventually guarantee that our water resources, so valuable to the Cape, are used wisely and efficiently. Consistent with the importance and awareness of fertilizer application and in keeping with our “Audubon International” goals, we are continuing our quest to go as “Green” as possible. This approach makes our operation not only state of the art, but competitive in the municipal golf destination market.

With Covid hopefully in the rear view mirror amenities in and around the club house and on the course will continue to receive attention. The committee will be looking at restroom upgrades on the course. The “Hot Stove” continues to lend to the overall golf experience taking the lead providing excellent food service to golfers and the “walk in” trade from all over the Cape. In the Pro Shop the frustration of Covid related delays of product availability will hopefully improve. Shoppers will have a wide variety of both soft and hard goods available or to directly order.

Another component of our Capital Project has resulted in completion of the landscaping in and around the clubhouse. This pleasing walk up to the Club house and the new staging area for our cart fleet is a huge improvement. Remember the old cart barn that blocked the access to the club house? It is now gone, and it is hard to believe it even used to be there. By the way, easy to forget the major “fuel tank” that sat in view of the club house, this has also been moved down to the Maintenance area. This is the result of progressive professional planning.

The committee and management under Roman Greer and Shawn Fernandez also have been focused on the importance of community relations and our role as a Town recreational outlet. The new tournament schedule for 2022 reaches out both to the “Harwich Boosters” and the Harwich Chamber of Commerce with dates for competition on our Tournament Calendar.

Also, a new level of Collaboration with the **Harwich Conservation Trust** was initiated this past August. This is a preliminary list of collaboration opportunities between CVGC and HCT:

1. Explore the idea of adding an overlay protection to the golf course so that golf can continue, but the land cannot be developed into something else. Perhaps adding an overlay protection could also save taxpayer money by earning the town nitrogen credits since the golf course is within the Herring River watershed, which is an estuary with impaired water quality due to septic system nutrients.
2. Continue to find and certify vernal pools around the margin of the golf course as was done in 2007 to 2008.
3. Share information about songbird nest box projects since the golf course is **Audubon** certified and HCT works with volunteers at 5 sites in Harwich to monitor 100 nest boxes for bluebirds and other songbird species.
4. Explore opportunities to establish walking trails around the golf course that may link to other walking trails.

The future of Cranberry Valley has to include a look at long range goals like any well run business. This is a glimpse of what might be possible. We will continue to prioritize our capital needs in alignment with the Town’s master Capital Plan. Completion of forward tee options and driving range enhancements will be considered. Design and construction of a Junior (short) practice course if practical. The feasibility of a shared complex that will function as a green’s nursery and putting complex. All of our projects will be guided by professional management consultants and in collaboration with the USGA.

Finally, our commitment to growing the game of golf by focusing on Junior participation is imperative. Our **“First Tee”** affiliation as a regional center for Junior Golf, and its promotion and development is one way we have done this. On the national level as well, we continue to partner with the “Drive Chip & Putt” competition. • Through our affiliation and support of MIAA, we continue in the sponsoring of State wide competitions. At the local level, support of Monomoy Golf with clinics, and with **free** access to Cranberry Valley a mainstay of our operations.

These policies and direction, given in conjunction with our management team, continue to map out a vision for the future of Harwich Golf.

Respectfully submitted,

Clement Smith, *Chair HGC*

Harwich Golf Committee

Steve Balata

Jack Connolly

John Crook

Martha Duffy (*Vice Chair*)

Carol Fuller

Paul White

Report of the **Harwich Cultural Council**

The Harwich Cultural Council (HCC) is a town-appointed committee with a goal to enrich the cultural lives of our citizens. We are one of 329 local councils who are charged with allocating grant funds for community-based projects, as well as ticket subsidies for our students and seniors to theaters, museums, and educational venues in the arts, humanities, and interpretive sciences.

The HCC is annually funded in part by the Massachusetts Cultural Council (MCC) and by the Town of Harwich. Additionally, HCC fundraising and private gifts provide us with discretionary monies that can be used for programs, activities, and events that meet MCC and HCC criteria.

The Committee

The Harwich Cultural Council, with a maximum of nine members, currently has seven active members with two vacancies. We meet monthly on the second Thursday of the month at 4:00 p.m. at the Harwich Cultural Center. The HCC elected Bernadette Waystack as chair, Sharon Moore as Grants Coordinator and re-elected Secretary Dinah Lane and Treasurer Christine Banks at our June 2021 meeting to serve for the 2021 fiscal year. Additional council members include –Peter Hollis, Jackie Leach, and Nina Schuessler.

Special thanks go to outgoing Chair Tina Games for many years of tireless service and to former Grant Coordinator Charles Barnes for his time on the Harwich Cultural Council.

Grant Awards

Our local cultural grants program continues to be our focus and we are always looking for new and innovative ways to get the word out to members of our community. We are pleased to see more events and projects being offered in person as some of the constraints of the pandemic ease and we look forward with hope to resuming our attendance at awardee events and programs by sending one or more council representatives in the coming months.

In September of 2021, the Mass Cultural Council rolled out a new online platform, Smart Simple, to be used for the review of all applications and distribution of all awards. For FY 2022, the Harwich Cultural Council received a total of 23 grant applications. Using our criteria to determine the benefit for Harwich residents, we approved 12 projects totaling \$6550.00 in funding requests. The approved projects fall into one or more of the three categories – arts, humanities, and interpretive sciences that comprise the mission of the Harwich Cultural Council.

The following grantees have been awarded 2022 grants and have been notified. They have one full year to complete their program, project or event. As the ever-changing protocols during COVID allow, we continue to hope that we will be able to honor this year's recipients as well as past ones at a special reception later this year.

FY22 Harwich Cultural Council grantees are:

Leda Muhana Iannitelli	Moveimento VI dance project	\$500.00
Pleasant Bay Community Boating	Speaker Series	500.00
Cape Cod Museum of Art	Youth Art Program	500.00
Sarah Thornington	Hope Is Not Passive interactive art	400.00
Beyond the Bounds, Inc.	Beyond the Bounds	
	2022 performances	500.00
Harwich Historical Society	Art of Decoy Making	1000.00
Eventide Arts, Inc.	Master Class (hybrid)	500.00
Cape Cod Chamber Orchestra	Wild Card Concert	500.00
Guild of Harwich Artists	Make It – Take It	500.00
Alzheimer's Family Support	Musical Souvenirs for Memory Loss	500.00
Mary Wilson	Pitter Patter Puppet Show	150.00
Cultural Center of Cape Cod	Rise and Shine	1000.00

Due to the new move to an all-online service, annual grants information sessions are now available as a video tutorial directly from Mass Cultural Council prior to the opening of the new grant cycle. This year it was published in early September and uploaded to our town website. Additionally, the grant application deadline was extended from October 15 to November 1, 2021 to assist members of the Local Cultural Council communities in having extra time to adjust to the changes. It is important to note that the move to an all online process is a permanent one. However, potential applicants may still reach out to the chair by email and get additional assistance and support in applying for grants as needed. The Harwich Cultural Council also established active social media on Facebook and Instagram to promote and inform the public about our work in addition to traditional press releases, etc.

Goals for 2022

- The HCC will continue to partner with the Town of Harwich and the Harwich Chamber of Commerce toward finalizing the Cultural District designation for Harwich Port and Harwich Center (prospective final approval in the spring).
- The HCC intends to hold our annual grant reception at the Harwich Cultural Center to honor our 2022 grant recipients as well as those from prior years, pandemic regulations permitting.

- The HCC will resume exploring new fundraising opportunities and will work in collaboration with local artists.
- The HCC will continue its efforts to increase public awareness of cultural activities in our town through a variety of marketing approaches, including our Facebook and Instagram pages, and through collaborations with the Harwich Cultural Center and Channel 18.

Respectfully submitted by:

Bernadette Waystack, *Chair*
Harwich Cultural Council

Report of the **Harwich Housing Authority**

TO: The Honorable Board of Selectmen and the Citizens of the Town of Harwich

The office of the Harwich Housing Authority shares space with the Chatham Housing Authority and is located at 240 Crowell Road in Chatham. The office is open five days a week, 8am to 4pm, except for Fridays when we close at 3:30. Our physical office is currently re-opened to the general public for in-person appointments following last year's closing due to Covid-19. Our Board consists of five members, we currently have two vacancies.

The mission of the Harwich Housing Authority is to provide affordable, decent, safe and sanitary housing through the maintenance of our existing units and the development of new units; to create an environment which enables residents to live responsibly and with dignity; to support residents in their effort to achieve self-sufficiency; to honor public commitments in a fiscally and ethically responsible manner; to create and maintain public confidence in the Authority's operations and staff; to ensure that the facilities owned and managed by the HHA are marketable to the community and are appealing to residents; to enable the HHA staff to improve their performance through appropriate vision, training, and career development; to establish performance goals that meet or exceed industry standards and that optimize the use of available resources to achieve our performance objectives; and to assist the Town, State and National governments in identifying and addressing housing needs.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD).

The Harwich Housing Authority operates a total of forty (41) units of state subsidized housing under three (3) different government subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has twenty-one (21) scattered site family and elderly vouchers. These voucher amounts are based on income and pay for any portion of rent that exceeds 30% to 40% of household income. The state has revamped the program opening it up to a wider income base for eligibility. Other programs include the Massachusetts 705 Family Housing Program which consists of twelve (12) family units, two (2) two-bedroom units and ten (10) three-bedroom units, one which is wheelchair accessible. The rent for these apartments is based on 27% of household income after deductions. And finally we have

the Massachusetts 167 Program through the Department of Mental Health which has a total of eight (8) special needs units in a single building which is currently leased to VINFEN.

Projects being funded with Community Preservation Act funds approved by Harwich Town Meetings:

The Rental Assistance Program is still going strong. We requested \$150,000 in additional funds last year from the CPC to continue the program and received \$200,000. We currently have 6 families and/or individuals receiving assistance through this program. We still have enough funding for 12 more applicants. All of the local ongoing rental assistance programs have a surplus of money currently due to all the funding poured into the State during Covid. We expect the applications to pick up when that money dries up.

We have assisted over 100 households since the program started. Under this program we offer assistance to qualified families by paying a portion of their rent each month (not to exceed \$350 per month) for a maximum of three years. We recertify them once a year and adjust their voucher accordingly. This program is designed to help people as they work towards becoming self-sufficient.

We continue to contract with the Chatham Housing Authority for management of the HHA. Tracy Cannon and Kayta Koehler-Rice handle the daily activities of the HHA. David Chausse is our Maintenance Mechanic and works a part-time schedule with the HHA. We thank them for their service.

As listed below you will see that we currently have two vacant seats on our Board. The three current members are canvassing as best they can to find new members. Given the relatively small size of our Housing Authority in Harwich, it has proven to be more difficult than hoped. Any assistance from the Board of Selectmen would be greatly appreciated.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2021 and looks forward to a productive 2022. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

Board Members:

Elizabeth Harder, *Chair*
Mark Kelleher, *Vice-Chair*
Kim Bourgea, *Treasurer*

Staff:

Tracy Cannon, *Executive Director*
Kayta Koehler-Rice, *Admin Assist*
David Chausse, *Maint. Mechanic*

Report of the **Health Director**

To the Board of Selectmen and citizens of Harwich, it is with great honor that I submit this annual report for the Health Department. The year 2021 started with first responders receiving the COVID-19 vaccine. As the year progressed, a phased vaccination administration progressed through the various sectors and populations. This was also the first year that we saw newly emergent variants of the COVID-19 virus, such as Delta and Omicron. The Public Health Emergency officially ended in Massachusetts on June 15, 2021. Restrictions were slowly eased, until ultimately most limitations were entirely lifted. Although the Public Health Emergency technically ended, we are still very much in the throes of a global pandemic. The Health Departments days still very much revolve around COVID-19. In addition to our pandemic related responsibilities, the health department team has continued to maintain an exceptional level of productivity and services.

The following is a summary of statistics and programs overseen by the Health Director.

REVENUE

The following permits were reviewed and issued by the Health Department:

TYPE	CURRENT FEE	#ISSUED
Food service establishments	\$10-250	195
Motels/Cabins	\$75	8
Rubbish Haulers	\$125	11
Swimming Pools	\$125	26
Disposal Works Installers	\$125	65
Milk & Cream	\$10	17
Manufacture of Frozen Dessert	\$50	7
Stable	\$30/50	39
Funeral Directors	\$50	2
Mobile Food	\$100	7
Septage Carriers	\$125	24
Catering	\$100	3
Well Permits	\$60	17
Sale of Tobacco	\$75	15
Recreational Camps	\$75	2

Sewage Construction Permits	various	209
Real Estate Transfer Inspections	\$110	327
Test Holes/perc tests	\$110/lot	360 test holes
Trench permits	\$30	127
Beach Operators	\$50	40
Title 5 Inspector Registrations	\$125	27

The total 2021 department revenue came to \$146,406.33, which includes \$3,937.33 from insurance reimbursement for the 2021 employee flu clinic, \$4250.00 in Board of Health filing fees, and \$121.00 in photo copies.

PROJECTS AND PROGRAM DEVELOPMENT

Technical Assistance to the Board of Health

The Health Director prepared 36 cases for discussion and/or hearings presented at 12 Board of Health regularly scheduled meetings, and 7 additional special meetings, for a total of 19 Board of Health meetings held in 2021.

- 22 variances were reviewed in accordance with Title 5.
- 7 orders of conditions were modified/granted for remodeling/alterations
- 5 Show Cause Hearings were held
- 1 Public Hearing held for the Town of Harwich Fertilizer and Nutrient Control Regulation
- 1 Public Hearing held to rescind the Town of Harwich Nutrient and Fertilizer Control Regulation
- 2 meeting held to review the existing mandatory mask zone order on Route 28
- 1 Board of Health discussion regarding potential face covering requirement during Board, Committee and Town Meetings
- 1 Public Hearing held for Harwich Board of Health Sewer Connection Regulation
- Various discussions on revisions to Animal Regulations
- Various discussions on the create of a fee structure for piggery application (public hearing being held in January 2022)
- Various discussions on sewer extension criteria
- Meeting held to adopt a mandatory mask order or mask advisory for all Town of Harwich Town Buildings and adoption of mask advisory for all indoor spaces in the Town of Harwich

Community Development Programs

Project Review:

- 209 Disposal Works Construction Permits for the installation of septic systems
- 327 Septic System Inspection Reports for Real Estate Transfer
- 46 Board of Appeals projects
- 25 Planning Board projects
- 397 Building permits
- 17 Well permits
- 127 Trench permits

Our Thursday morning Community Development meetings resumed in person as of June of 2021. The team met with many applicants in person to review proposed projects. These meetings are a great opportunity for both the Town and the Public to work openly and efficiently together.

Community Sanitation Programs

Bathing Beach Program

The results of water quality sampling from the 2021 bathing season indicate great water quality for beaches on Cape Cod. Beaches were a safe, outdoor activity for the public during the summer. A significant amount of regional effort goes into this program through the cooperation of the Barnstable County Department of Health & Environment. The County provides staffing and obtains funding for all of the town's marine beach monitoring and provides freshwater monitoring at no charge.

In 2021, 346 water quality samples were taken at 32 individual Harwich beaches, including 23 public beaches and 9 semi-public beaches. The Town of Harwich had an overall sampling success rate of 99.9% for all public and semi-public beaches. Of the Town's 346 samples, one failure was reported. The failure location was the Strand Way site a semi-public marine beach located in the Old Mill Point neighborhood and resulted in a 7 day closure as samples are not collected over the weekend. This failure was re-tested, and passed. No Public beach was closed this summer. The marine sampling success rate was 99.9%, and the fresh water success rate was 100%.

The Cape Cod Local Health Agent Coalition and Barnstable County Health Department have been working together to address growing concerns regarding Cyanobacteria. Some of the discussion topics among the county and coalition are uniform signage for bacteria advisory and closures as well as, how to better communicate these advisories to the community. Barnstable County

Health Department is trying to secure funding to add testing for Cyanobacteria at some of our fresh water bathing beaches. This adding testing is not guaranteed, as it is subject to available funding. There are not any Algae specific standards set by the State.

Food Program

In 2021, a total of 197 food permits were issued, and 209 inspections of food establishments were performed in the Town of Harwich. The final phase of reopening Massachusetts addressing the many restrictions placed on restaurants because of the pandemic were lifted as of May 29, 2021. Event permits were issued for The Harwich Cranberry Festival Artisan Market, Pug Fest, The Lion's Craft Fair and the Harwich Cranberry Arts & Music Festival. Harwich welcomed five new businesses this year: 7-11 Food Mart, Cape Cod Macaroons, The Harwitch, Seagulls Ice Cream, Jakes at the Harbor, and Say it Sweetly. We wish them all the best of luck in the coming years.

Recreational Camps for Children

The Health Department is responsible for licensing and inspecting all Recreational Camps for Children within the Town. This year was quite different with all of the additional COVID-19 regulations and restrictions. This task encompasses a vast set of regulations and requirements, and is a time consuming process. In 2021, two Camps applied for permits; Pleasant Bay Community Boating and the Nike Lacrosse Camp. Pre-operational inspections were made of the camps in the company of the Camp Director, and on-site inspections were made at the start of camp.

We recommend that all parents and caregivers ensure that the Summer Camps that their children are attending are licensed by the Town the camp is based out of. Licensed Camps must meet health and safety guidelines including background checks of counselors and volunteers, camper to counselor ratios, medical and vaccination standards, as well as have contingency plans on hand for all emergency situations.

Semi-public Swimming Pool Program

All semi-public swimming pools are required to obtain a permit from the Health Department and comply with regulations provided by the State. The final phase of reopening Massachusetts addressing the many restrictions placed on Semi-Public and Public Swimming Pools because of the pandemic were lifted as of May 29, 2021. Of the fifteen facilities, only 14 facilities were issued permits, for a total of 26 swimming pools. These were facilities that have consistently shown a high level of health and safety over the years, and were trusted to ensure that all appropriate regulations were being met. In 2021 a total of 42 inspections were made by staff.

Stables and Animal Health

Harwich Board of Health Regulations require inspection and permitting for all stables (keeping of horses). Manure management, cleanliness of stall and paddock, vector control, animal health and safe water supply are all essential parts of a well-managed stable. There are currently 39 sites in town, residential and commercial, that house over 150 horses. Animal Control Officer, Jennifer Harrington has been a great addition to the team and we look forward to a continued collaboration with her in the future.

Weights & Measures

The Town of Barnstable continues to serve in the capacity of sealer of weights and measures for Harwich to fulfill all of our required device certification and measuring, file annual reports with the Commonwealth, and respond to consumer complaints. This program is operated at no cost to the Town in exchange for the device inspection fees being collected by the Town of Barnstable.

Community Health Programs

Nursing Programs

The Health Director administers and manages the service contract with the Visiting Nurses Association. This contract covers maternal-child care visits for first time mothers; communicable disease investigation and reporting requirements; and monthly childhood immunization clinics for uninsured residents.

The VNA resumed its responsibility of COVID-19 case investigation and contact tracing. With over 1500 cases confirmed in Harwich at the end of 2021, this service was instrumental in containing the disease and providing essential education to those who were affected. My sincere thanks go out to the VNA Public Health and Wellness Operations Manager, Meg Payne. Meg has worked tirelessly with her team throughout this pandemic, her assistance has been indispensable. Carmen Lugo-DeRaleau took over as Director of Provider Relations and Contact Tracing half way through the year, and was just as an indispensable asset as Meg.

Barnstable County took over our Contact Tracing in December of 2021. We appreciate this service provided, and have thoroughly enjoyed working with Public Health Nurse Theresa Covell. Theresa brings an incredible amount of knowledge and energy, and we could not be happier working with her.

As always, our Town Nurse, Sue Jusell, has been an immense help all year round. I would like to thank her for continued coordination of our flu clinics. There was a high demand for flu shots in 2021, and we expanded our usual employee clinic to include two drive-thru options opened to the public.

Special thanks also go to Deirdre Arvidson (BCDH&E Public Health Nurse) for her assistance at the flu clinic, and ordering the vaccine.

With organizing help from Council on Aging Director Emily Mitchell and Town Nurse Sue Jusell, and with vaccine provided from Outer Cape Health Services, our Fire/EMS members were able to administer COVID-19 vaccines to our homebound elderly population. This was truly an amazing service provided that demonstrates the ongoing effort between all departments.

We hosted two COVID-19 vaccination clinics with the Harwich Fire Department. This was a wonderful opportunity that both departments worked seamlessly together. We appreciate Outer Cape Health Services providing the vaccine, and for their support throughout the year.

A very special thank you goes out to both our Public Safety departments for always being available to assist in any way possible with all of our clinics. The amazing services that were provided to residents would not have happened without their continued support and assistance.

Emergency Management

All the years of drills and emergency planning paid off as we continue to experience the COVID-19 pandemic. The pandemic has continued to test all facets of the Town's Emergency Operations plans. Building closures and re-openings, resource management, infection prevention planning, testing clinics and vaccine distribution plans are a small sampling of the topics covered during the pandemic. The cooperation between Health, Police, Fire, and Administration continued from 2020 through 2021 and beyond. I would like to thank and acknowledge Town Administrator Joseph Powers, Fire Chief David LeBlanc, Deputy Fire Chief Craig Thornton, Police Chief David Guillemette, and Deputy Police Chief Kevin Considine. Harwich is one of the few towns who always consistently work well as a team.

Our staff continues to field a significant amount of phone calls and emails each week regarding COVID-19. We organized and staffed a testing clinic open to the public before the holidays, and we offered up regular BinaxNOW testing to all employees and Board members. In 2021 alone our staff of 3 issued over 460 rapid tests. The enormous amount of work that our staff has been able to accomplish over the course of 2021 amazes me, I am so proud to have such incredible people to work with.

I would like to thank all of the CERT volunteers for their assistance at all of our clinics. They assist with traffic control, and are a much needed asset.

Closing Remarks

The Department staffing underwent many changes in 2021, most noteworthy was the promotion of Meggan Eldredge to Assistant Town Administrator, and my promotion from Senior Health Agent to Health Director. Ms. Eldredge left an extremely well run and well developed Department, and continues to offer up her knowledge. I'm am very grateful for her continued guidance and mentorship.

Mark Polselli, former longtime Health Inspector, took a 90 day temporary contract to help assist with staffing shortages. I am forever grateful for his continued support of the Department, his flexibility, humor, knowledge, and willingness to step up and assist.

Geri Leonard resigned in July. The part time Health Inspector position has historically been very difficult to keep staffed. This is a challenging job to have as part time. We appreciate all of Geri's work, and wish her the best in her future endeavors.

We welcomed Carrie Schoener, Senior Health Agent, in August of 2021. Carrie has been an incredible asset to the Department already. She was able to hit the ground running, as she has years of Public Health and Health Department experience under her belt with the Town of Dennis. Carrie and I learn from each other on a daily basis, and I am truly grateful to work alongside her. Harwich is very fortunate that she chose to join our team. Carrie is enthusiastic, knowledgeable, and hard working. Even when the going gets tough she continues to have a fantastic attitude. I look forward to working together for many years.

Executive Assistant Jennifer Clarke always goes above and beyond the call of duty. Her work and dedication are truly outstanding. Jen has always been an indispensable asset, and I am continually amazed by her abilities. Jen is knowledgeable, hardworking, and an exemplary employee. The Health Department could not do what it does without Jen. I am continually impressed by the results that this small team produces.

We hope that COVID-19 will become endemic in the near future, but we are prepared to continue to respond as needed for the long haul. Public Health is commonly referred to as the "invisible profession" because it's not typically mentioned until there is a problem. As the current pandemic wanes, our staff will continue to invisible protecting the health and wellbeing of everyone in the Town Harwich. We will continue our long standing tradition of exceptional service based on trust, transparency, consistency, and hard work. I wish everyone a safe, happy, and healthy year ahead.

Respectfully submitted:

Kathleen A. O'Neill, Sc.D., R.S., *Health Director*
Carrie Schoener, *Senior Health Agent*
Jennifer Clarke, *Executive Assistant*
Meggan Eldredge, RS, CHO, *Former Health Director*¹
Mark Polselli, *Former Health Inspector*²
Geri Leonard, *Former Health Inspector*³

¹ Promoted to Assistant Town Administrator 3/16/2021

² Resigned 7/8/2021

³ Resigned 7/28/2021

Report of the **Harwich Recreation Department – Youth, Park, Beach & Commission**

The Town of Harwich Recreation Department and Commission had a good 2021/22, which still saw restrictions and limitations due to the ongoing Covid pandemic. Nevertheless, we were able to offer a busy slate of Recreation programming for all ages throughout the Recreation department seasons. We were able to have a fully operational summer beach season and re-implement our, very popular, summer swim lesson program at Long Pond. We also continued to upgrade Recreation facilities and properties through projects including the completion of all new lifeguard stands at town beaches, installation of new scoreboard at Whitehouse Field, and the installation of a new lighting system at Whitehouse Field. We have also begun work on the new lighting system at Brooks Park. We are working on specifications for new fencing at Brooks Park baseball field, new fencing at Senior Memorial Softball field, and a new restroom facility at Sand Pond.

We continue to use the Cultural Center for our programming this year along with the Community Center. While use of the Community Center gymnasium was focused primarily on several approved adult programs, we used the cultural center and community center gymnasium as a base for our after school childcare program.

The following is a list of our youth program registration numbers by season for the past year.

Spring 2021-	181 youth program participants (limited programming due to Covid)
Summer 2021-	354 youth program participants (limited programming due to Covid)
Fall 2021	105 youth program participants (limited programming due to Covid)
Winter 2021/22-	110 youth program participants (limited programming due to Covid)

We also had over 600 adults and seniors participate in adult Recreation Department programming throughout the year.

We would like to extend our thanks and appreciation to all of the Recreation staff: Director, Eric Beebe; Executive Assistant, Lee Ames; Program Specialists, Susan Fraser, and Gerrit Murphy in recognition of their continued dedication, support, and hard work throughout the years.

Adult Programs Offered:

Adult Tennis	Co-Ed Volleyball
Over 55 Volleyball	Cultural Center Pickle Ball
Over 55 Basketball	Table Tennis
Pickle Ball Instructional Clinic	Brooks Park Outdoor Pickle Ball
Gymnasium Walking Club	

Other Programs Sponsored:

Community Center Easter Event	Harwich After-Prom Event
Community Center Halloween Event	Harwich Town Band

The following deposits were made into the Town's General Fund:

Summer Recreation Program		
Registration Fees	\$6,120	(0 last year due to Covid)
Daily Beach Parking Passes	\$77,520	(18% increase from 2020)
Beach Sticker Sales	\$351,005	(16% increase from 2020)
General Fund Program Fees	\$8,250	(38% decrease from 2020)
Food Vendor Bids for Town Beaches	\$15,398	(21% decrease from 2020)
Beach Parking Violations	\$20,300	(29% decrease from 2020)
Fishing Tournaments	\$2,000	(11% increase from 2020)
Total Deposit to General Fund	\$480,593	(16% increase from 2020)

The Recreation and Youth Department is responsible for the Town beaches, parks, ball fields, and memorial squares. We thank the Harwich Mariners for all they have done to facilitate Whitehouse Field, one of our Town's finest assets as well as the Cape Cod Senior Softball League for the work and resources they have contributed to Potter and Senior Memorial Fields.

All of our Summer Staff is American Red Cross certified in CPR and first aid for the Professional Rescuer. Lifeguards must also have Lifeguard Training certificates as well. Our Water Safety Instructors need both Lifeguard Training and Water Safety Instructor certifications. Our staff consists of 59 seasonal employees; Beach Supervisor, Assistant Beach Supervisor, Waterfront Director, Lifeguards, Gate Attendants, Parking Enforcement Officers, and Covid Compliance Beach Personnel. We also have between 15-20 volunteers each summer on our staff. We would like to thank our summer staff for their hard work and dedication to a safe and successful season again this year.

Also many thanks go to the Community Center Staff who work so hard everyday to make the building such a success; Community Center Director, Carolyn Carey, Channel 18 Director, Jamie Goodwin, Council on Aging Director Emily Mitchell, and all of their staff members for their continuous support and cooperation with all of our programs. We would also like to thank the Community Center custodians who keep the building a safe and clean place for the Recreation Department to function within.

We would like to thank the following people for all of their continued support; the Town Administrator, Joseph Powers, and his Administrative Assistants. We would also like to thank all of our volunteers and our many coaches. We would like to thank, as well, everyone in the Division of Highways and Maintenance team for caring for our parks, ball fields, beaches, memorial squares, and vehicles; the Harwich Board of Selectmen; the Harwich Police Department; the Harwich Fire Department; the Town Finance Director; the Harbormaster and his staff; the Town Planner's Office; the Health Department; the Conservation Department; the School Department, and all the other departments and Town Boards and Committees which we depend upon daily for assistance.

We would also like to acknowledge and thank the Community Preservation Committee for all of their help and support, without them our projects would not be the success that they are. Acknowledgments also go out to the Town Band, Friends of the Harwich Youth, The Jordan Fisher Scholarship Fund, Friends of the Harwich Community Center, Friends of the Council on Aging, the Harwich Garden Club, the Harwich Evening Women's Club, the Harwich Chamber of Commerce, the Senior Softball League, and the Town Youth Counselor, Sheila House, for all their hard work and continued dedication to the youth in Harwich.

We are thankful to all of our part-time employees that aid us significantly with our daily youth programming and seasonal programming. Especially including: Jason Allen, Kaeden Quinn, Casey Quinn, Walter Quinn, Amber Hidalgo, Sophia Milan and Maddy Hastings.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually. Without your commitment to our activities and services provided, we would not be able to continue to provide the number, variety, and high level of recreational programs and services to the youth and adults of this community.

Respectfully Submitted by:

The Harwich Recreation and Youth Commission

John Mahan-
Francis Crowley-
Michael Hurley
Vahan Khachadoorian
Janet Bowers
David Nixon

Report of the **Harwich Town Band**

After a year of missed concerts due to the global pandemic, The Harwich Town Band returned triumphantly in 2021. With Covid-19 rules and regulations still in place and with limited availability of rehearsal space at the Harwich Community Center, the Board of Directors including Peter de Bakker, Cynthia Shick, and Michael Hayes decided to brave the elements and begin rehearsals out of doors in historic Brooks Park. The musicians set up a makeshift playing area on the lawn in front of the bandstand, keeping socially distanced, wearing masks when not playing, and eventually becoming a fully vaccinated make up of merry musicians. Each Tuesday at 6 pm from late April to the end of June, the band members met to rehearse many of the tried and true scores from years past as well as a bevy of new pieces to keep things fresh for their upcoming 46th Summer season! Each “plein air” rehearsal brought a hint of hardship but mostly happiness. They encountered cold temperatures, excessive wind, drizzle, glaring sunshine, and even a raindrop or two in order to be prepared to entertain their upcoming audiences. But as each song was mastered, every rehearsal ended on a happy note.

With minimal debate and to keep in line with the ever-changing pandemic protocols, it was decided to keep everyone off the bandstand. Having upwards of 42 members including 17 varieties of musical instruments, it was deemed that the best way to ensure everyone’s safety was to continue on the lawn next to the bandstand for performances. Under the direction of new full-time conductor, Tom Jahnke, the band’s season opening concert called the “Red, White, and Blue Spectacular” went off without a hitch at 7 pm on Tuesday, June 29th, 2021. With favorites such as “Strike Up the Band,” “Selections from Mary Poppins,” and the “Stars & Stripes Forever,” it was evident from the thunderous applause that the bigger-than-ever audiences enjoyed the musical selections as well as the stellar performance. Breaking from tradition, the mid-concert “Hat Parade” became an “American Flag March-Around.” With funding from the town, the Harwich Cultural Council, the Friends of Harwich Town Band, and the Chamber of Commerce, the band was able to purchase and hand out more than 500 take-home American flags to every child and child-at-heart to wave with pride while they stepped to the beat each week around the bandstand. The band was also able to purchase additional music, advertising postcards, new uniform hats, new vests for the conductor, and needed percussion instruments through this much appreciated support.

With only one concert cut short by 10 minutes due to an impending storm, the band was able to perform all ten Tuesday night concerts, the last one on August 31st. Each of these concerts was filmed by Jim Fulton and uploaded to Cable Access Channel 18 YouTube Channel. The band was also invited to play an additional concert at the Dennis Village Improvement Society bandstand on Route 6A on Monday, August 2nd. To end the summer season, the band hopped aboard a trailer and played for the Harwich Hometown Parade on Sunday, September 12th which earned them a picture on the front page of the Cape Cod Times.

After a brief post-parade respite, the band needed to start rehearsals again in October. Unfortunately, rehearsal space was limited. The First Congregational Church in Harwich Center stepped up to the plate and allowed the band to rehearse safely in their historic Parish House which they did until mid-November before returning to the Community Center. For the first time in two years, the Holiday Stroll was a “go” and the band played at the TD Bank on Main Street in Harwich Port on Friday December 3rd to the delight of hundreds of holiday revelers. Joined in song by branch manager Amy Fadley Camenga, the band and bank employees performed a fun-filled sing-along of holiday tunes.

As the band’s holiday concert date approached, the pandemic’s Omicron variant was discovered. Carolyn Carey, Community Center Director, suggested the brilliant idea to move the holiday concert into the gymnasium for safety, so on Sunday afternoon December 19th at 2 pm, the band played a marvelous selection of rousing and poignant holiday scores while more than two hundred masked and socially distanced audience members listened, ending the year on a high note!

With a growing membership and increasing audience size, the band hopes to continue its musical success. Rehearsals resume on March 1st and the first concert of their 47th season is scheduled for June 28th, 2022.

The Board of Directors and the Harwich Town Band would like to express its appreciation to:

- Eric Beebe and Lee Ames of the Harwich Recreation and Youth Commission
- Carol Coppola, Harwich Finance Director
- Carolyn Carey and the Harwich Community Center Staff
- The Harwich Department of Public Works
- Harwich Town Administrator, Joseph Powers
- The Harwich Board of Select Persons

- Jim Fulton and Cable Access Channel 18
- The First Congregational Church of Harwich
- The Harwich Cultural Council
- The Harwich Chamber of Commerce
- Friends of Harwich Town Band
- The late Margaret “Peggy” Rose & Cindy McGalliard for their decades long, unparalleled support and contributions to the Harwich Town Band

Respectfully submitted:

The Harwich Town Band Board of Directors

Report of the **Harwich Youth Services Committee**

Harwich Youth Services Committee Charge

The Harwich Youth Services Committee is a board comprised of individuals from the community. Some of the organizations and institutions that the committee represents are Harwich Public Schools, Retired Educators and Parents of Harwich. For a complete listing of committee members, see the attached sheet.

The objective of the committee is to support the mission statement of the Harwich Youth Counselor, as well as assisting the Youth Counselor in the following program components:

- Develop programs and events that enrich the lives of youth. Such programs should promote prevention of dangerous or unhealthy behaviors or actions that interfere with one's quality of life
- Collaborate with area youth enrichment programs to promote the welfare of young people in Harwich
- Provide the public relations and information necessary to maintain the community's support of the Office of the Youth Counselor and activities for Harwich Youth

Mission Statement for the Harwich Youth Counselor

To support and maintain a Harwich Youth Counseling and Referral Service that is universally accessible, visible, confidential, and linked to other support networks.

Harwich Youth Services is a collaborative committee working with schools and the community to inform the public about resources, educational events and supports for Harwich youth and families.

Sheila House, from Harwich Youth & Family Services, saw a rise in referrals and case management this year, due to the stressors caused by social isolation and anxiety during the pandemic. There is a dire shortage of mental health counselor services on Cape Cod (this appears to be a nationwide problem) and youth on Cape Cod often have to wait 2-3 months to see a clinician. Sheila is able to see youth in Harwich within a week, and often sooner if there is an emergency.

Sheila House is involved with the following boards and organizations:

1. Barnstable County Regional Substance Use Commission (town appointee)
2. Substance Use Prevention Council (Prevention Working Group)
3. Monomoy Regional School District Crisis Response Team (Tier 1)
4. Harwich Children's Fund
5. Monomoy Regional School District Equity Task Force, curriculum subcommittee
6. Behavioral Health Innovators, Inc. (currently running an after-school peer support/substance use program for teens called *Recovery/Build APG/Alternative Peer Group-NEW LOCATIONS* in Harwich at Pleasant Bay Community Boating, and in Falmouth at Gus Canty Recreation Center. www.recoverybuild.org)

GOALS FOR 2021 MET

- **Bring Save-A-Life Tour Presentation (for impaired and distracted driving) to juniors and seniors at Monomoy High School.** This event took place on Friday December 3rd, 2021 and was open to all wellness classes, peer leaders and 8th grade students.
- **Organize future middle school events when Covid restrictions are lifted.** During the pandemic, it has been challenging to hold events with students, because of the challenge of safe mask compliance indoors. However, on Friday October 22nd, we hosted the 1st annual Middle School Kickball Tournament under the lights at Whitehouse Field. This event brought together Monomoy Middle School students and first responders from the Towns of Harwich and Chatham. It was a spirited and fun event and we are planning more events with these 2 populations to keep connections strong.
- **Support the work of the Harwich Children's Fund,** an all-volunteer group of community members and retired teachers, who provide needed assistance for Harwich families including but not limited to clothing, food assistance, camp scholarships and enrichment programs. This year, because of generous funding from the Harwich Fund of Cape Cod Foundation, Cape & Islands United Way, and Cape Cod 5, Harwich Children's Fund was able to provide winter coats, boots and clothing to over 100 Harwich Children, enrichment and summer camp placements, and scholarships for 2 students attending college in the fall of 2021.

- **Support community activities** such as The Family Fun Day Drive Thru event, which took place April 10, 2021 at Monomoy High School. Harwich Children's Fund had a table at this fun event handing out brochures from Harwich Children's Fund, Harwich Conservation Trust and The Harwich Arboretum.

Respectfully submitted,

Meredith Henderson, *Secretary*

Joy Jordan, *Acting Chair*

Holly Tavano

Jeffrey Craig

Rebecca Craig, *Vice Chair*

Annalise Langelier, *Youth Volunteer*

Sheila House, *Department Head Liaison*

THANK YOU

- Harwich Recreation & Youth
- Chatham Recreation & Youth and Sharon Stark
- Harwich & Chatham First Responders and Public Safety
- The Harwich Fund of Cape Cod Foundation
- Cape & Islands United Way
- Cape Cod 5
- Harwich Employees' Association
- The Angels & Elves at Allen Harbor Club
- Pilgrim Congregational Church Mission Fund
- Pilgrim Congregational Church Knitters' Group
- Harwich Women's Club
- Lucy Gilmore & the Early Childhood Resource Center
- Alexis Mahon who organized a book drive
- The Harwich Artists' Guild
- The teachers, staff and administration from Monomoy Schools

Presented by Meredith Henderson, Clerk

Harwich Youth Services Committee

Monday, January 3, 2021

PUBLIC SAFETY

Report of the **Harwich Fire Department**

In 2021 the Harwich Fire Department responded to 4964 calls for service. 75% of the incidents were Emergency Medical in nature and 69% of those were transports. The Department also conducted 735 inspections, countless plan reviews and well as participated in various community events.

The mission of the Fire Department is to provide service to the community, and while the numbers above show the quantitative data of our efforts, there are countless examples of the qualitative service provided to the other town departments, the town and our local area.

Operations and Personnel

Your fire department is comprised of four shifts of 8 firefighters each. These shifts staff the firehouses located on Sisson Road and Route 39. In addition to the shift personnel, the department also has a Chief, Deputy Chief, Fire Prevention Officer, Emergency Medical Services Officer and an Executive Assistance.

Each day there are a minimum of 7 firefighters on duty, 4 at headquarters and 3 at station 2. Aside from responding to an average of 13 incidents per day, shift personnel are also responsible for checking apparatus, training, and station cleaning.

Each shift has a Captain, Lieutenant, and a minimum of 4 Paramedics assigned. Firefighters will rotate between the two stations, while the Captain and Lieutenant are aside to Headquarters and Station 2 respectively.

A typical EMS incident requires 3 personnel for transport and takes about 2 hours to complete. During this absence, off duty personnel are recalled to cover the station and provide Fire and EMS protection for the town.

Large scale incidents, fires and serious car accidents, will require that all off duty firefighters are recalled. The department also relies heavily on mutual aid from the surrounding towns, just as they rely on Harwich.

In order for off duty personnel to be able to respond back for incidents, they need to live within 6 miles of either station. The change in the housing market is making more difficult for new hires to live in this area. The long-term impact of this could be that less personnel are available for off duty response.

Administration	
Chief of Department	David LeBlanc
Deputy Fire Chief	Craig Thornton
Fire Prevention Officer	Bruce Young
Emergency Medical Services Officer	Paul Finn
Executive Assistant	Susan Pires

Shift Personnel						
Rank	Group 1		Group 2		Group 3	Group 4
Captain	Donald Parker		Leighanne Smith	P	Joseph Mayo	Justyne Walorz
Lieutenant	Brad Willis	P	Scott Tyldesley	P	Ryan Edwards	Justin White
OIC	Adam Laplante	P	Joseph Rego		Eric Diamond	Eric Elliott
Firefighter	Matthew Eldredge		Josh Ford	P	James Clarke	Shawn Piche
Firefighter	Kevin Duquette		James Sandino	P	Ryan Avery	Dan SanGiovanni
Firefighter	William Schneeweiss	P	Brandon Ferro	P	Christina Regan	Robert Williams
Firefighter	Christi Brown	P	Tracy Stewart	P	Timothy Drukenbrod	Bryant Warner
Firefighter	Mark Pirruccio		Stephen Imparato		Andrew Ottino	Andrew Riker
OIC – Designated Officer in Charge				P - Paramedic		

It is not unusual for the department to experience a long-term vacancy due to injury or illness. Fortunately, provisional firefighters can be hired to cover these absences. In 2021 the department had three absences that consecutively, and Stephen Imparato was hired as a provisional firefighter.

Stephen was a volunteer with the West Barnstable Fire Department, and was a good fit for the department.

On September 10, 2021, Firefighter Glenn Hawthorne worked his last shift as a Harwich Firefighter. Glenn started with Harwich in 1997, after working in Eastham as Firefighter/Paramedic. He had also worked as a provisional firefighter in Harwich during Operation Desert Storm when two members were deployed. Firefighter Hawthorne's department coincided with the end of Firefighter Imparato's provisional assignment, and the department was able to offer a full-time position to Stephen.

In December, Captain Justyne Walorz notified the administration she would be retiring in February. With over 20 years in Harwich, Captain Walorz brings

a tremendous amount of experience to the firehouse every shift. The department will move forward with interviews to hire a new firefighter, and promotional lists are in place to fill the officer vacancies created by her retirement.

2021, like 2020, was dominated with COVID-19. While the department had adjusted to responding to and dealing with potential and confirmed COVID incidents, the impact of the virus added an additional layer to an already difficult job. The constant changes in guidance, plus additional protective equipment required made each day a challenge.

The department assisted the Health Department and Outer Cape Health with COVID vaccination clinics for homebound residents. This proved to be a very effective way to get vaccine to those unable to access it easily. There were also several testing clinics that the department provided personnel for.

As 2021 ended, we saw some of the restrictions coming back due to an increase in COVID-19 cases. We are hoping that 2022 continues to see a decrease in cases and illness.

Early last spring the Department had an opportunity for a live fire training building, purchased through a grant by Barnstable County, to be built behind fire headquarters on Sisson Rd. The original plan was for the County to operate and maintain the building, with the department having access and use of it. Unfortunately, as the project progressed the plan changed and the County ultimately wanted no part of the operation or maintenance. With some question as to the amount of funding available to complete the project, and no funding available for maintenance or operation, the decision was made to have the County seek another location. The department still has some plans for a similar, but smaller, project behind headquarters.

The loss of the Barnstable County Fire Academy creates a multitude of issues for our department as well as the other departments in Barnstable County. Live fire and smoke training is an important part of maintain skill, not to mention having a structure that water can be used in. Additionally, without an academy, we have lost a pipeline of candidates for new positions that will have Firefighter I/II training. This means that we will potentially have to wait until they go to the State Fire Academy until they can function on shift as a firefighter. As of the end of the year, the wait list for the State Academy is close to a year.

There are two different types of Firefighting Foam used for fire suppression. Class A foam, which is alcohol based, is used for structure fires and brush fires. Class B foam, which is carbon based, is used for flammable liquid fires. Unfortunately, older Class B foam contains PFAS, which stands for Perfluorinated Chemicals (PFAS) including Perfluorooctane sulfonate (PFOS) and Perfluorooctanoic acid (PFOA) or Perfluorooctanesulfonic Acid. These

chemicals, which are found in many household items, such as Teflon pans and water repellent clothing, present serious health concerns. There is also research into the protective clothing worn by our fire personnel, as it too may contain PFAS. What impact that has or will have has yet to be determined.

This spring the department removed all legacy Class B from service. Using a program run by the Massachusetts Department of Environmental Protective, the older legacy foam was collected free of charge. The non-legacy foam, which contains similar compounds but is not considered as harmful, along with all Class A foam. While the Class A foam had not been identified as a problem yet, it was felt that it made sense to remove it before a problem was found.

An environmentally friendly foam product was purchased and this product actually can be used as either Class A or Class B foam.

Tragedy was averted in August when an individual almost drown on Seymours Pond off Route 124. Fortunately, two citizens acted quickly and rescued the individual before the Fire Department arrived. Life Saving awards were presented to Grace Alpert, who swam out and prevented the individual from going under and also to Joseph Evans, who brought a kayak out and helped bring the individual to shore. The efforts of these two clearly made a difference.

September 11, 2021 represented the 20-year anniversary of the terrorist attack on America. Twenty years, it seems like a lifetime ago and yet it seems like yesterday. The attack that took place is unthinkable. We struggle to describe it. No words seem appropriate enough. September 11 took away our innocence. It brought us face to face with an enemy most didn't know existed. It revealed our weaknesses, it left us vulnerable. We promised 20 years ago that we would never forget this tragedy, the sacrifice of so many, the murder of thousands. Every year we keep that promise, as we did this year, meeting in front of Fire Headquarters just as we did on the night of September 11, 2001, saying a prayer and speaking of that day.

Response Statistics
Incidents

Incident Type Category	Total
Fire	79
Overpressure Rupture, Explosion, Overheat	4
Rescue & Emergency Medical Service Incident	3636
Hazardous Condition (No Fire)	229
Service Call	268
Good Intent Call	159
False Alarm and False Call	448
Severe Weather & Natural Disaster	1
Special Incident Type	40
Total Incidents	4864

Ambulance Transports

ALS Transport	BLS Transport
2115	411
Total Transports	2526
ALS – Advanced Life Support BLS – Basic Life Support	

Station Responses (Station 1st Due to Address)

Station	Incidents
Headquarters	3263
Station 2	1601

Apparatus Response

Headquarters – Sisson Road	
Vehicle	Incidents
Car 60 – Headquarters	346
C61 – Chief	136
C62 - Deputy	83
Engine 64 – Headquarters	1031
Ladder 66 – Headquarters	61
Forestry 67 – Headquarters	37
Engine 69 – Headquarters	179
Car 70 – Headquarters	144
Dive 910	12
Tech Trailer 914	7
Ambulance 73 – Headquarters	1957
Ambulance 75 – Headquarters	366

Station 2 – Route 39	
Vehicle	Incidents
Car 63 – Station 2	215
Engine 65 – Station 2	405
Engine 68 – Station 2	37
Forestry 71	2
Ambulance 72 – Station 2	695
Ambulance 74 – Station 2	1043

Mutual Aid Response

Automatic Aid – Received		Mutual Aid – Received
Brewster	12	21
Chatham	8	11
Dennis	9	25
Orleans		2
Total Mutual Aid Received		88
Town	Automatic Aid – Given	Mutual Aid – Given
Brewster	13	58
Chatham	7	32
Dennis	10	38
Eastham		4
Orleans	4	15
Provincetown		2
Wellfleet		3
Yarmouth		4
Total Mutual Aid Given		190

Automatic Aid – Certain responses require Towns to send apparatus on the report of an incident. For example, a reported building fire in Harwich receives an Engine from either Dennis or Chatham and a Ladder from Brewster.

Mutual Aid – these responses are generated by a request from another town for additional resources. For example, when all the Harwich ambulances are tied up and another ambulance call is received, the next closest ambulance is requested by Mutual aid.

Buildings / Fleet

There were no major changes with the buildings and ground in 2021. The Department of Public Works Building Maintenance Division continues to keep everything in good working order. Both bathrooms on the second floor were updated as part of routine maintenance. This was the first time any major work had been done to them since the building was built in 1995.

The new firehouse in East Harwich is working well. We did spend some time working with the contractors resolving some issues with the air conditioning. Unfortunately, these systems seem to be problematic in all new construction. Sean Libby worked closely with the manufacturer and the contractors to get these issues resolved.

At the annual town meeting in May, the quint was approved. This vehicle, a combination of a Ladder and Engine, will replace the 2000 pumper that was scheduled for replacement in 2019 and the 1992 Ladder that was scheduled for replacement in 2024. Originally proposed for FY20, the COVID Town Meeting delayed the vote. With the support of the Selectmen, Finance Committee and most importantly the voters, it passed both Town Meeting and the ballot.

The truck is in the queue to be built and it is expected to be delivered in early fall of 2022.

In June one of the Station 2 ambulances was involved in an accident at Route 39 and Chatham Road. Most importantly, there were no serious injuries. Unfortunately, the department lost the use of the ambulance for most of the summer.

The department was able to get a loaner ambulance from Specialty Vehicles, the company we have purchased our ambulances from. This allowed the department to continue to operate normally, and not burden our neighbors with extra requests for mutual aid.

The department replaces the ambulances every other year. This program, which has been in place since the 3rd ambulance was added, ensures that the

oldest ambulance isn't more than 8 years old, and that the primary ambulances are less than two and four years old.

Like most other areas, the vehicle market has been affected by COVID. A shortage of computer chips increased the build time of a replacement ambulance to at least a year. The next replacement was scheduled for a vote at the Annual Town Meeting, but with the blessing of the Selectmen, it was moved to the Special Town Meeting. This way, even with the extended build time, the replacement should arrive on time and this will prevent the replacement program out of sync.

Budget / Grants

The recurring theme throughout this report is COVID. It has truly affected every aspect of everyone's lives. It also had a profound effect on the budget and budgeting process.

The fire departments operating budget, like the other departments, was level funded on the expense side. Additionally, other than contractual obligations, there was no increase in salary and wages. As discussed in the beginning of this report, overtime is used to maintain a level of coverage in the town. This reduced budget, essentially 2019 levels on the expense side, is making it more challenging to continue to meet the response, training and others activities the department provides. One saving grace is that there haven't been any significant storms requiring significant extra manning. Those storms always present a challenge to the budget.

In 2019 the department was awarded an Assistance to Firefighters Grant to replace all of the department Self Contained Breathing Apparatus and both of the breathing air compressors located in the stations. Early in 2020 the new compressors were installed, and the remaining equipment was delivered. The grant provided training overtime for all personnel, and once the training was completed, the new equipment was placed in service. This program was on the Capital Plan for \$400,000 and the grant award not only allowed the department to upgrade the Self Contained Breathing Apparatus, but did so with a minimal cost to the town. The 2019 grant was the third grant in a row the department had been awarded from the AFG Program.

The Department was fortunate to receive a donation from the Stavropoulos family to purchase masks for the SCBA that connect to our radios by Bluetooth technology. One of the biggest challenges we face at fires is communications, and it is always listed as a factor in after-action reports, and Line of Duty Death investigations. Nick and Trina Stavropoulos, new residents of Harwich, made this donation in memory of their daughter Nicole.

Annual Town Meeting approved an to replace all the Police and Fire radios.

These radios, which are critical to firefighter and officer safety, needed to be upgraded as part of the Commonwealth's radio system upgrade. Originally on the Capital Plan for \$200,000 for 5 years, a grant from the State reduced the cost to \$223,204.00 in one year.

Shortly after Town Meeting, the Fire Department was notified that a grant program to replace all the Fire Department radios was approved by AFG. This grant, for \$335,443.35 reduced the amount the town needed to fund from the article from \$149,039 to \$16,772.17.

The Baker-Polito Administration developed a five-year grant program for all Fire Departments in the Commonwealth. The Firefighter Safety Equipment grant provides a fixed amount of funds to each department based on population. Harwich Fire was awarded \$12,172 to replace our electric positive pressure ventilation fans with battery powered fans.

The Department also received a grant from the Cape Cod Foundation Medi-Center Five Fund. This grant provided \$1,321.00 for Stop the Bleed kits to be placed at the beaches in the summer. These kits contain supplies to prevent blood loss from significant lacerations/injuries. Many Outer Cape Towns have used these kits for the last several years.

For the third year in a row, the town received funds from the Massachusetts Ambulance Certified Public Expenditure program. The department files an application with the program and Mass Health funding is used to provide additional receipts for ambulance billing. This year the town received \$172,564, which is \$5000 more than anticipated. Like all ambulance billing receipts, these funds go into the general fund and are available for the Town to use to meet expenses.

Department Receipts		
Fire Prevention		
Type	Number	Fee
Inspections: Resale, Final, Quarterly, Annual	735	\$42,970.00
Permits	140	\$7,520.00
Record requests: Copies	22	\$125.00
Fines	0	\$0.00
Totals		\$50,615.00

Ambulance Receipts	
Type	Fee
Ambulance Billing Receipts	\$1,420,340.58
CPE Program Receipts	\$172,564.00
Totals	\$1,592,904.58

Conclusion

As we look to the future, the fire department is well poised to handle whatever it has to. Throughout the last year, the men and women of your fire department have proven that they stand ready, willing and able to respond to the call; and they will meet any challenge thrown their direction.

As members retire, it is critical that we train those remaining to make up for that experience. The department will continue to seek out new training programs and equipment so that future firefighters can be better prepared.

The Department will continue to look at ways to be more effective while also seeking out grant funding and other means to reduce the cost of doing business.

It is my pleasure to serve as your Fire Chief, and I appreciate the trust placed in me by the Board of Selectmen. It is an honor to serve along side the men and women of this department.

Respectfully submitted,

David J LeBlanc,
Chief of Department
Forest Warden

Report of the Harbormaster Department

MISSION

Maintaining a multi-mission readiness and response posture, the Harbormaster Department provided assistance to mariners and vessels in distress, enforced MA General Laws and Harwich bylaws pertaining to vessel operations and waterways, maintained all Town owned aids to navigation, operated all Town owned marine pump-out facilities, effectively managed the Saquatucket Municipal Marina, and administered the slip, mooring, and off-loading permitting process.

PERSONNEL

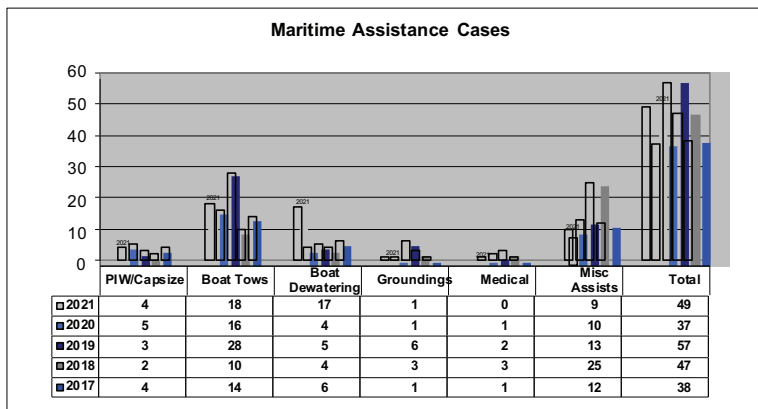
Full-Time Staff:

John Rendon	Harbormaster
Bill Neiser	Deputy Harbormaster
Heinz Proft	Natural Resources Director/Assistant Harbormaster
Michelle Morris	Waterways Specialist
Tom Telesmanick	Dockhand/Maintenance

Seasonal Staff:

Alan Fish	Barry Springer	Scott O'Conno
Rich Matthews	Matt Croke	

OPERATIONS



The above graph illustrates the number and type of maritime assistance cases that were accurately recorded in Incident Reports and patrol boat daily logs. Significant number of boat dewatering cases a result of two significant

storms that brought heavy rain and winds. Two challenging cases accounted for in Miscellaneous Assists category included the multi-unit search for an overdue Jet Ski with two person on board at night and under dense fog conditions, and the multi-agency search and recovery operations for small aircraft and pilot that crashed 2 miles east of Nauset Beach near the Chatham/Orleans town line.

Law Enforcement – The primary objective of all law enforcement actions by the Harwich Harbormaster Department is to promote public safety and compel voluntary compliance with federal, state and local boating and waterway regulations. Conducted routine patrols throughout the boating season to check compliance with boat registration, mooring permit and occupancy, and waterway user fee requirements. In addition, a great deal of staff time and effort was devoted to enforcement of vehicle and boat trailer parking regulations. The following enforcement actions were recorded:

- Harbor Management Plan - 6 non-criminal violations issued for non-compliance.
- Parking Violations – Issued 135 violations.

Patrol boat operators also conducted security patrols for Jul 3 and 4 fireworks events at Wequassett Resort.

Aids to Navigation – Patrol Boat operators deployed seasonal private aids to navigation within Harwich waterways prior to the start of the boating season; this includes channel markers, swim area buoys and no-wake buoys. Position of aids are verified and adjusted as needed throughout the season, and all buoys are hauled for maintenance at season end.

Clean Vessel Act: Operating within the guidelines of the state Clean Vessel Act (CVA) program, the department operated 4 portable pump-out carts and 2 pump-out boats, one located in Round Cove and one in Saquatucket Harbor. The department responded to over 50 vessel pump-out requests recovering approximately 3826 gallons of sewage. This does not include the hundreds of gallons of sewage collected at the self-service shore side pump-out station at the east bulkhead of Saquatucket Harbor. The department is reimbursed through the state CVA program for 75% of operating costs related to vessel pump-out operations; this equated to \$9446 for 2021.

ADMINISTRATION

Harbor Management Plan: The following changes to the Harbor Management Plan were implemented during 2021:

- Section 8.3 – Addition of a Class C (Charter) Unattached permit – Sail Only

- Appendix B – Marina Fee Schedule – Rate Increase

Training: Hosted Commercial Fishing Vessel Safety Training conducted by Fishing Partnership Support services.

Snack Shack Vendor Public Bid: With the unexpected passing of the owner of Dockside Seafood Shack LLC the lease was terminated and a public bid was held for the operation of an abbreviated 2021 season of the Snack Shack at Saquatucket Harbor Marina. Ashwood Food Service, Inc. (Jake Rooney's) dba Jake's at the Harbor was awarded the single season contract.

2021 Harbor Receipts: The table below provides a comprehensive list of Harbor and Waterway related revenues collected within the Harbormaster Department throughout fiscal year 2021 compared to the previous 3 years.

Source	FY21	FY20	FY19	FY18
Seasonal Dockage	\$748,205	\$739,889	\$741,855	\$729,817
Visitor Dockage	\$294,040	\$237,3545	\$158,178	\$110,971
Ramp Fees	\$36,605	\$33,147	\$32,140	\$29,285
Offload Permit Fees	\$38,618	\$39,382	\$35,013	\$28,106
List Waiting Fee (Slips)	\$12,470	\$11,444	\$10,660	\$10,080
Fuel Commission	\$7,327	\$9,316	\$8,613	\$5,619
MSA Fee	\$1,200	\$1,200	\$600	\$600
Electric Use	\$39,887	\$40,072	\$37,807	\$27,416
Ice Receipts	\$1,544	\$232	\$360	\$1,350
Water/Land User Fees (1626)	\$91,240	\$82,350	\$97,318	\$84,830
Mooring Fees (1621), 1/2 Boat Excise	\$125,794	\$122,148	\$124,865	\$122,187
Parking Rental	\$22,785	\$22,785	\$10,900	\$10,900
Miscellaneous Fees	\$2,756	\$2,519	\$1,849	\$1,227
Ticket Booth	\$8,000	\$8,000	\$0.00	\$0.00
Snack Shack	\$31,267	\$32,737	\$0.00	\$0.00
Artisan Shacks	\$2,068	\$1,650	\$0.00	\$0.00
Parking Violations	\$2,875	\$1,945	\$0.00	\$0.00
	\$1,466,682	\$1,386,169	\$1,260,158	\$1,162,386

The Harbormaster Department continues to produce annual revenues at a record level. 2021 fiscal year-end revenues of \$1,466,682 was an increase of \$80,513 from the previous year. The increase in revenues is due in large part to the popularity of our new docks and landside marina facility, as we have seen a large increase in the number of visitor dockage requests. The department processed over 400 transient (visitor) reservations that produced close to \$300,000 in revenue.

GRANTS / PROJECTS

Round Cove Boat Ramp – Replacement of the Round Cove boat ramp was completed by Robert B Our., Inc. in May 2021. A change order to the project included some much needed repairs to the adjacent concrete bulkheads. Total cost of the project was \$280,803.

Allen Harbor Jetty Rehabilitation – GEI Consulting has been contracted to perform a site investigation, required permitting, and concept and final designs to repair the Allen Harbor west jetty. Initial assessment of the jetty structure has been completed and a draft report with recommended repair alternatives has been submitted for consideration. Next step will be the review and selection of a repair option by the town so permits and engineering design can be completed. Tentative construction period has been pushed to FY24 if construction funding is approved.

MA Dredging Grant – The town was again award a MA Dredging Program grant in the amount of \$36,000 from the Executive Office of Housing and Economic Development to fund a portion of the Allen Harbor channel dredge project; dredging is scheduled for late May 2022.

DREDGING / BEACH NOURISHMENT

Allen Harbor Channel (June 2021) – Barnstable County Dredge removed approx. 10,913 cubic yards of material from the Allen Harbor entrance channel. 50% of the total dredge cost was funded by a state Executive Office of Housing and Economic Development grant.

Saquatucket Harbor Channel (June 2021) - Barnstable County Dredge removed approximately 12,919 cubic yards of material from the Saquatucket Harbor entrance channel.

All dredged material from Allen Harbor and Saquatucket Harbor was utilized for beach nourishment on public and private beaches. Grey Neck, Wah Wah Taysee, Neel Road and Red River public beaches received sand nourishment. Nine private waterfront homeowners purchased sand based upon an advertised public bid process; a total of \$128,984 was received from the sale of sand.

CLOSING

A sincere appreciation to the Harbormaster Department full-time and seasonal staff who continued to provide exceptional service to the boating public; a noticeable increase in the number of transient boaters, ferry and passenger boat customers, charter boat customers and public boat ramp users kept our minimal staff extremely busy during the season. Also, I greatly appreciate the support that the Department of Public Works provided our department in the

maintenance of our facilities; notably the repair of the Herring River public boat ramp greatly improved the safety conditions and its usefulness for boaters. For the past two summers, the Harbormaster Department enjoyed a very positive and productive working relationship with Dockside Seafood Shack LLC, so we were saddened by the unexpected passing of the owner Joe Griffiths and the resulting termination of the lease. A special thanks to the Waterways Committee for their continued support of the department and the positive service provided to the waterways users. Unfortunately the Committee lost a valued member with the unexpected passing of Mort Terry. Mort was a professional mariner who was well known and highly respected throughout the local maritime and fishing community. He operated his charter boat FISHTALE out of Saquatucket Harbor for over 30 years. He is missed.

Respectfully Submitted,

John C. Rendon, *Harbormaster*

Report of the **Harwich Police Department**

To the Honorable Board of Selectmen and the citizens of the Town of Harwich, as Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2021.

MISSION STATEMENT OF THE HARWICH POLICE DEPARTMENT

The members of the Harwich Police Department believe in making a positive difference in our community by providing legitimate and equitable law enforcement with a strong focus on active community engagement and community service. Our primary concern is the health, well-being and safety of all those we serve.

**In order to honor our core values and
preserve public trust we will always:
Do the right thing
Be truthful in all matters
Practice empathy with those we encounter
Strive for excellence through knowledge and training**

DEPARTMENT ROSTER

(As of December 31, 2021)

ADMINISTRATION / COMMAND STAFF

Chief David J. Guillemette
Deputy Chief Kevin M. Considine
Lieutenant John F. Sullivan, Jr.
Lieutenant Adam E. Hutton
Katie A. Varley, Assistant to the Chief

SERGEANTS

Detective Sergeant Robert C. Brackett
Sergeant Aram V. Goshgarian
Sergeant Paul P. Boorack
Sergeant Amy R. Walinski

FULL TIME OFFICERS

Officer Jonathan L. Mitchell
Officer Robert D. Hadfield
Officer Michael E. Porter
Detective T. Paul Ulrich

Officer Neil A. Nolan
Officer Thomas D. Clarke
Detective Marc W. Harris
Officer Richard E. Buttrick
Officer Derek J. Dutra
Officer Mark T. Holmes
Officer Keith T. Kannally
Officer Peter P. Petell
Officer James R. Connery
Officer Keith E. Lincoln
Officer Brendan R. Brickley
Officer Tyler J. Vermette
Officer Thomas G. Griffiths
Officer Tegan M. Debaggis
Officer John J. Larivee
Officer Ronald D. Ruggiero
Officer Ryan J. Fazzino
Officer Daniel Donovan
Officer Charles Brooks
Officer Christopher Arrigo
Officer Colin Thomas

SPECIAL OFFICER - ANIMAL CONTROL

Jennifer L. Harrington

POLICE COMMUNICATIONS

Diane E. Nicholson
Iris G. McNally
Theodore J. Monteiro
Jade Ross
Kyleigh Sears

POLICE RECORDS SPECIALIST

Julie L. Judge

SPECIAL OFFICERS

Robert E. Currie
Thomas Gagnon
Robert F. Horgan
Joseph Stone
Richard Campbell

POLICE CHAPLAINS

Reverend Tiffany Nicely Holleck

Bishop Jim F. David

PERSONNEL

The Harwich Police Department has an authorized strength of 35 full time police officers, 5 Dispatchers, 5 Special Police Officers, 1 Records Specialist, 1 Executive Administrative Assistant and 1 Animal Control Officer. In February of 2021 Kyleigh Sears was hired as our fifth dispatcher. Kyleigh is a graduate of DY high School and holds a Bachelor's degree in Business Operations from The University of Massachusetts Dartmouth. In September of 2021 Sergeant Richard Campbell retired. Rick began his career with Harwich PD in 1986 as a part time officer then was appointed full time the following year. Rick was promoted to Sergeant in 2003 and served as a road supervisor for the next 18 years. On behalf of the entire police department, I want to thank Rick for his years of dedicated service to the community of Harwich and to the Harwich Police Department. Congratulations Rick.

2021 was a challenging year for patrol staffing. As of December 31, 2021 the department was down 1 Sergeant and 5 patrol officers. Vacancies are created by a variety of circumstances such as retirements, leave and long term injuries. It is very difficult for our hiring process to keep pace with multiple vacancies because it takes roughly a year from time of hire before an officer is properly trained and prepared to work on their own unless they have already completed police academy training which is rare at the recruit level.

CRIMINAL ACTIVITY REPORTED IN 2021

	2020	2021
Homicide	0	0
Rape	5	3
Robbery	0	0
Assault	70	90
Burglary	19	35
Larceny	54	60
Auto Theft	2	6
Arson	0	1

	2020	2021
Arrests/PCs/Sec. 12	166	217
Summons Arrests	121	128
Total Calls and Patrol		
Initiated Activity:	14,596	17,261

TRAFFIC UNIT – Sgt. Aram Goshgarian

The Harwich Police Traffic Division is staffed by Patrol Officer Mark Holmes and Patrol Officer Tegan Debaggis. In addition to responding to calls for service, Traffic Division Officers are responsible for traffic enforcement and motor vehicle crash investigation. The Harwich Police Department stopped 1155 vehicles in 2021.

Crash Investigation

Traffic Division Officers investigate all types of motor vehicle crashes ranging from the simple “fender bender” to crashes involving serious injuries and death. Traffic Division Officers receive advanced training in the field of crash reconstruction. Each officer must complete three phases of crash reconstruction training which total 240 hours of classroom training as well as hands on application of the classroom instruction. In addition, each member has additional training in specialized area such as Pedestrian/Bicycle Crash Investigation.

The Harwich Police Department responded to 374 total motor vehicle crashes in 2021. Harwich Police Officer Mark Holmes conducted 6 crash reconstruction reports in the Town of Harwich. A crash reconstruction is a detailed analysis of a crash that can involve several hours of investigative work. A crash reconstruction is completed when a crash involves a fatality or serious bodily injury.

Cape Cod Regional Law Enforcement Council Crash Recon Team

Officer Holmes is a member of the Cape Cod Regional Law Enforcement Council’s Crash Reconstruction Team. He has responded to 12 mutual aid requests from other Cape Cod communities to assist in the reconstruction of crashes. The creation of the regional law enforcement council has allowed for the sharing of resources among the departments on Cape Cod. Harwich has benefited as members of the Crash Reconstruction Team have also responded and assisted Officer Holmes with investigation in the Town of Harwich.

Traffic Grant

Patrol Officer Mark Holmes applied for a state grant that awarded the Harwich Police Department a total of \$19,981. This money was used for specialized enforcement activities such as Distracted Driving, Click It or Ticket, and Operating Under The Influence. The money was also used to reimburse the department for training costs and covered the purchase of a new speed monitoring device.

Traffic Complaints

The Harwich Police Department responded to numerous traffic related complaints. These complaints were for speed, parking, and line of sight problems. The Harwich Police Department responds by analyzing the problem

and then working on solutions with the citizens. These solutions could be increased enforcement, more signage, or trimming hedges that are causing a visibility issue.

Radar Trailers

The Harwich Police Department maintains two state of the art radar trailers that are routinely deployed throughout town. The trailers serve as an educational tool that informs drivers of the speed that they are traveling. Both trailers are equipped with software that tracks a variety of information such as speeds of vehicles, average speed during the deployment timeframe, and how many cars are traveling along the roadway. The information obtained helps the Police Department identify how best to address the problem. The trailer can be requested through the Harwich Police Department website or by contacting Sergeant Aram Goshgarian at 430-7541 ext. 5709 or at agoshgarian@harwichpolice.com or Patrol Officer Mark Holmes at mholmes@harwich-police.com.

Animal Control – Jennifer Harrington

I hereby respectfully submit the Annual Report of the Animal Control Officer for the year 2021.

Animal Control total calls for 2021 were 692 which is up from the 330 calls in 2020. There was a significant increase in “Loose Dog” calls from 146 in 2020 to 251 in 2021. A good amount of the loose dog calls were newly acquired dogs. The one “Exotic Animal” call was for a venomous Copperhead snake which was inside of an out of state vehicle purchase. Though there was a decrease in deceased wildlife calls (from 49 to 28) the overall wildlife calls increased from 85 in 2020 to 142 in 2021. These numbers do not include the hundreds of phone calls in regards to advice on wildlife in our neighborhoods and sometimes taking up residence in our homes.

We had 1202 dogs licensed in town which is up from the 1024 licensed in 2020. We did send out several reminder letters, warning letters and then citations for unlicensed dogs. Mass state law requires all dogs in Massachusetts to be licensed each year in the town they reside. Licensing your dog can also be their ticket home if they happen to get loose.

We continue to educate pet and farm owners on the need to properly confine or control, vaccinate, license, spay/neuter, train, waste pick-up, and overall being a responsible pet/farm owner. I spent a good amount of time out in Thompson’s Field this past year speaking with many dog owners in regards to the off leash issue and dogs not being under voice control. I came across many wonderful pet owners whose dogs were very well trained and under voice control. That being said there are still many dogs who are not under voice control and this has been a big issue especially for those who live abut-

ting the walking areas, folks walking without dogs or those who have a dog on leash that do not want to interact.

The “Freedom File” which I created last year to identify our cats who are allowed outdoors in Harwich has been working well and has helped to identify many cats as not being lost and just out on an adventure. We do ultimately recommend that you keep your cats indoors as there are many dangers to them outdoors. If you do have a cat you allow outdoors we recommend getting your cat microchipped and putting a safety release collar on to help identify them in case they are picked up or injured. We had 26 cats reported missing in 2021: 8 were reunited with their owner, 3 were found deceased, 15 were never found and still on our missing list, 5 other cats were found deceased who did not match any missing reports, did not have identification and were never claimed.

We worked with USDA Wildlife Services and the Cape Cod & Southeast MA Rabies Task Force on the control of rabies after the first positive case was found in over 8 years in Hyannis. Below is a letter submitted by Brian Bjorklund of the Cape Cod & Southeast MA Rabies Task Force.

The Town of Harwich has worked diligently with USDA Wildlife Services (WS) and the Cape Cod and Southeast MA Rabies Task Force to reduce incidence of raccoon-variant rabies in Barnstable County, and prevent the reintroduction of raccoon-variant rabies to peninsular Cape Cod. For greater than 13 years, no cases of raccoon-variant rabies had been detected on the Cape – in May 2021, a rabid raccoon was discovered in Hyannis. This prompted an emergency trap-vaccinate-release and oral rabies vaccination (ORV) campaign to prevent the spread of rabies further down-Cape. Currently, Plymouth, Wareham, Marion, Rochester, Middleboro, Carver, Kingston, Lakeville, Barnstable, Bourne, Sandwich, Falmouth, Mashpee, Yarmouth, Dennis, Harwich, Brewster, Orleans, and Chatham receive ORV baits (19 municipalities). In Harwich, ORV baits were distributed by helicopter and by vehicle in July and September. During these timeframes, approximately 1,140 ORV baits were distributed by vehicle by Town of Harwich staff and Elder Services of Cape Cod & the Islands volunteers. The majority of baits were distributed by helicopter over Harwich – while the exact number distributed by helicopter in Harwich is not available, 121,945 ORV baits were distributed by air throughout Barnstable County in 2021 (52,500 baits in July 69,445 baits in Sept.).

In response to the Hyannis rabies case, USDA implemented an emergency trap-vaccinate-release campaign that covered the towns of Yarmouth, Dennis, Brewster, Harwich, and Chatham from June 14-July 2. In Harwich, USDA captured, tagged, vaccinated, and released 190 rac-

coons, 2 fishers, 2 red foxes, 1 striped skunk, and 1 eastern coyote. One Harwich raccoon was euthanized due to injury. Recaptured specimens included 31 raccoons and 1 striped skunk and were immediately released. Non-target species that were immediately released included 1 gray catbird, 1 eastern chipmunk, 7 American crows, 46 Virginia opossums, 3 eastern cottontails, 6 eastern gray squirrels, and 3 eastern box turtles. One additional eastern cottontail was captured and euthanized due to injury. Overall, greater than 700 unique raccoons were tagged and vaccinated during this effort.

Enhanced rabies surveillance includes only animals NOT involved in any exposure event. In Harwich, USDA WS processed and tested 9 animals that had been collected by several agencies, including Harwich Animal Control. Animals sampled and tested included 7 raccoons, 1 eastern coyote, and 1 short-tailed weasel. All specimens tested negative for rabies via DRIT method. These would not have been tested via public health system normally and would have been discarded otherwise. As of 12/13, 242 animals were sampled by USDA (WS) in 2021 in total from Barnstable, Plymouth, Bristol, Norfolk, Worcester, Middlesex, and Hampden Counties. Rabies data from the Massachusetts Department of Public Health Laboratory in Jamaica Plain was not available at the time this report was written.

This project will continue on a yearly basis until further notice to help reduce rabies cases in Plymouth and Barnstable Counties. Submitted by Brian Bjorklund of the Cape Cod and Southeast MA Rabies Task Force.

As a Town of Harwich Pet Owner, please be responsible, respectful of others and obey all the Town's Animal Bylaws. Respect our wildlife neighbors and call us with any questions or concerns. Please continue to follow us on Facebook for educational post in regards to pets, our wildlife neighbors, community outreach, helping lost or found animals reunite with their owners, and the occasional fun pet photo contest.

Follow us: <https://www.facebook.com/Harwich-Animal-Control-111813213785686>

Respectfully submitted,

Jennifer L. Harrington,
Animal Control Officer

Animal Control Activity for 2021

Loose Dog Complaints	251	Cats Picked up	8
Barking Dogs	37	Injured Cats	5
Dogs Picked Up	74	Deceased Cats	8
Dog complaints other	5	Cat Complaint	7
Injured Dogs	3	Farm Animal Loose	13
Deceased Dogs	2	Farm Animal Noise Complaint	4
Presumed deceased/ never found dogs	1	Farm Cruelty / Neglect	3
Animals surrendered	3	Farm Animal Attack	1
Animals Quarantine	38	Reported Animal Bites	32
Kennel Inspections	15	Stable Inspection	48
Cruelty / Neglect Complaints	24	Animal Invest Follow up	64
Assist Owner	9	Exotic Animal	1
Wildlife Injured	49	Wildlife Deceased	28
Wildlife Nuisance Calls	34	Wildlife Transport	26
Wildlife Assist	28	Wildlife Bite to Human	0
		Lost and Found	55
Total Animal Related Calls	692		
Total Leash Violations Issued	0	Total Barking Violations Issued	0
Warnings	1	Warning	0
Second Offense	1	Second Offense	0
Third Offense	0	Third Offense	0
Fourth Offense	2	Fourth Offense	0
Total License Violations	0	Total Failure to Vaccinate	0
Warning	1	Warnings	0
Second Offense	20	Second Offense	0
Failure to Provide Adequate Shelter	0	Third Offense	0
Warning	0	Total Failure to Remove Animal Waste	0
Second Offense	0	First Offense	0
Animal on Public Beach	0	Second Offense	0
Warning	0	Third Offense	0
Second Offense	1	Dog Threatening Violation	0
Total Animal Neglect Citations	0	First Offense	0
Warning	0	Second Offense	0
Second Offense	0	Third Offense	0
Third Offense	0	Total Other Citations Issued	0
Document Delivery	0		
Total Citations Issued	23	Administrative Hearings on Complaints	0
Total Fines Issued	\$650		

SCHOOL RESOURCE

OFFICER PROGRAM – Officer Thomas Clarke

The Harwich Police Department and School Resource Officer program are committed to maintaining a strong partnership with the Monomoy Regional School District.

SRO's strive to build positive, trusting relationships with their students and families. In an effort to show their support, our school officers are quite often seen outside of normal school business hours attending a variety of school related activities; sporting events, plays, concerts, dances, parades, graduations, proms, etc.

SRO's are also a regular presence and participate in many school fundraisers and student driven initiatives and events...to name just a few: Project Purple, Game Change Initiative, Hoops For Heart, Volleyball For A Cause, Homecoming Powder Puff Games, Community Public Safety Football Game, Special Olympics Games, Best Buddies, Holiday Drives, Safe Routes To School Programs, High Five Fridays, HES and MRMS Field Days, MRHS Senior Beach Day, Bike Rodeos and our Back To School and Holiday Shop With a Cop events.

Safety is a top priority. We are annually training students, faculty and staff in school safety procedures and protocols, while also conducting drills on a regular basis. In addition to helping maintain a safe and secure learning environment in the schools, SRO's are visiting classrooms and giving presentations on a variety of topics such as: vaping, drugs and alcohol education, bullying and criminal harassment, and responsible use of social media, junior operator teen driver laws, dating /relationship violence, journalism/crime stories, personal security and safe driving tips. And also the popular "Get to know your SRO" interaction program.

K9 Fritz, one of the newer additions to the SRO Unit, has become a very popular member of the Monomoy school community. As a result, I am now affectionately known as "that guy with Fritz". With the recent isolation challenges presented by the pandemic, Fritz's daily presence in school serving as a comfort dog has provided a much needed boost for student's social/emotional well-being.

On the scent detection piece, K9 Fritz is a constant reminder and highly effective deterrent. The random vape/drug searches have resulted in several finds and this program has been a resounding success in helping to keep the high school safe and drug free.

Elder Affairs and Mental Health liaison – Sergeant Amy Walinski

Sergeant Amy Walinski continues to work closely with the Harwich Council on Aging, Pine Oaks Village, and Elder Services of Cape Cod in identifying

and assisting elders in need throughout the community. This team approach allows us to identify the elder's needs and find the appropriate resources that will benefit them.

Since the start of the pandemic the elderly population in Harwich has suffered greatly because it has been hard for them to see family and friends and socialize. Sergeant Amy Walinski has assisted the Council on Aging with delivering meals and necessities to various elders throughout the town.

Hopefully Sergeant Walinski will be able to start having her talks with elders again about home/personal safety, scams/fraud, and various other issues facing elders. Unfortunately, elders continue to be the target of scams and continue to lose their hard earned savings. Educating these elders is a start in stopping them from being taken advantage of.

You can see Sgt. Walinski in and out of the Council on Aging on a weekly basis.

Mental Health

It is estimated that at least 20% of police calls for service involve a mental health or substance use crisis, and that demand is growing. That percentage is up from 10% in 2019. A significant factor contributing to the rise in mental health calls can be related to the Coronavirus pandemic. The uncertainties we still face in our world and all the restrictions still implemented is difficult for some people to know how to cope and handle daily activities, causing people to become; depressed, anxious, and stressed.

With these increasing numbers police and clinicians are collaborating more closely on emergency call responses. At the Harwich Police Department we have a clinician from Bay Cove Human Services who comes to our department once a week. Throughout that day an officer will go out with the clinician and make home visits with people in the community who the officer believes can benefit from the services offered through Bay Cove. The results have been beneficial and the community members are receiving the assistance that they need.

The Harwich Police Department has also teamed up with other local police departments to establish a Community Crisis Intervention Team which collaborates with local organizations that can help citizens within the community in need of housing, food, fuel assistance, benefits and resources for veterans, and many other local organizations that can help them.

The Harwich Police Department has over half of their officers and dispatchers trained through NAMI (National Alliance of Mental Illness) of Cape Cod which sponsors Community Crisis Intervention Training for officers every year. Our goal at the Harwich Police Department is to have every officer and dispatcher trained in Crisis Intervention.

The Harwich Police Department has recently added a Veteran Affairs Officer to assist veterans in our community with services that can benefit them. Officer Chris Arrigo, a former Marine with extensive knowledge on benefits and resources, will be an asset to the veterans in Harwich.

In closing, I would first like to thank Assistant to the Chief Kate Varley for her invaluable assistance throughout the year. I want to thank Detective Marc Harris, Sgt. Aram Goshgarian, Sergeant Amy Walinski, School Resource Officer Tom Clarke and Animal Control Officer Jennifer Harrington for their contributions to this annual report. I would also like to express my sincere appreciation to my Deputy Chief Kevin Considine for his wise counsel and extraordinary commitment to the Harwich Police Department. As second in command Kevin is required to handle a very wide variety of challenging tasks and he consistently displays strong leadership and professionalism while accomplishing those tasks.

I would like to thank the Board of Selectmen and Town Administrator Joe Powers for their leadership and their ongoing support of the police department. I would like to thank all of my fellow department heads for their assistance, cooperation and teamwork over the past year. I would especially like to thank the citizens and visitors of Harwich for the strong support they continue to show for our officers. I regularly receive notes, emails and phone calls from our residents and visitors wishing to thank an officer they interacted with for their kindness, empathy and professionalism. Finally, I would like to thank each member of the Harwich Police Department for their exemplary work and their deep commitment to the community of Harwich and our public safety mission.

Respectfully submitted,

David J. Guillemette
Chief of Police

Report of the **Traffic Safety Committee**

To the Harwich Board of Selectmen and the Residents of the Town of Harwich.

The Traffic Safety Committee is an advisory committee and reports to the Town Administrator. The purpose of the committee is to assist the town and staff with planning and design improvements to roadways, intersections, sidewalks, etc. Due to ongoing pandemic issues, the committee was only able to meet once via remote platform provided by the Town of Harwich.

Two years later, we are still waiting for the utility companies to move the lines to the new pole located at Pleasant/Miles/South streets. Once that is completed, the slipper lane will be closed and the remaining access widened, thus providing more safety to that corner for both vehicles and pedestrians.

Upon advice from the Town Administrator, the committee voted to request the addition of a capital project to be added to the next Capital Plan: design and construct a new intersection at route 39 and Old Chatham Road. This request is currently under consideration for inclusion in the Capital Plan. These changes should greatly improve the visibility for those attempting to turn onto Route 39 from Old Chatham Road.

The Committee still plans on creating on creating a policy to ensure lines of sight issues at problem areas are quickly recognized and addressed by appropriate town departments and resolved. Bushes and other growth continue to impede visibility, particularly at intersections.

A reminder to the community that the Traffic Calming Policy and the Crosswalk Policy are both available on the Harwich website, the page for the Traffic Safety Committee.

The Committee would like to thank all the staff of the Town and the Barnstable County Commission that assist us in achieving our objectives.

With many thanks,

Traffic Safety Committee

BOS appointees

Gerald (Jerry) Beltis

Linda Cebula, *Chair*

Gerard Scannell

TA appointees

Aram Goshgarian, *Harwich Police Department*

Lincoln Hooper, *Harwich Department of Public Works*

ENVIRONMENT & PUBLIC WORKS

Report of the **Zoning Harwich Board of Appeals**

Currently, the Harwich Zoning Board of Appeals has 8 members: 5 regular members and 3 alternate members:

Dave Ryer, Chairman; Al Donoghue, Clerk; James Armstrong, Member; Chris Murphy, Member; Brian Sullivan, Member; Tim Bailey, Alternate Member; Joseph Beasley, Alternate Member; Dave Nunnally, Alternate Member.

All Members are sworn in and up to date with Ethics Training.
Agendas and Minutes are posted on the Town website monthly.

The Board held its regularly scheduled monthly meetings throughout 2021. The meetings held from January through April were remote access only due to Covid. The meetings from May through November have been held in Town Hall. The October meeting was cancelled due to the Town Hall closure resulting from power failures caused by a Nor'easter.

As of 12/31/21: ZBA cases consisted of the following:

Special Permits: 47 Granted;
Variances: 3- Granted;
Withdrawals without prejudice: – 6
Denials: - 1
Modifications: - 3
Motion to Dismiss – NONE
Matter of Right –NONE
Appeals of ZBA Decisions - 0
40B Applications - NONE

Respectfully submitted,

David Ryer, *Chair*
Harwich Board of Appeals

Report of the **Board of Water/Wastewater Commissioners and Water Department**

The Harwich Board of Water/Wastewater Commissioners and Water Department respectfully submit our Annual Report to the Honorable Board of Selectmen and to the citizens of the Town of Harwich for the year of 2021.

COVID-19

As the COVID-19 pandemic continued throughout 2021 the Department was able to restore and maintain non-essential and public facing services that were halted at the onset of the pandemic. The department was also able to reopen the office to the public and resume in-person public meetings.

2021 Public Water Systems Awards

The Harwich Water Department received the 2021 Public Water Systems Award from the Massachusetts Department of Environmental Protection for Outstanding Performance and Achievement in the Medium and Large Community Water System Category in 2021. Through the hard work and dedication of department staff 2021 marks the seventh consecutive year Harwich has been selected to receive the PWS Award.

Operations

The Water Department offers a wide variety of services from seasonal water turn on/off, new and renewal water service installation, utility mark outs, final readings for property transfers, backflow inspection and much more. Below is a summary of 2,568 services performed in 2021:

2021 Service Activity			
Change Meter	203	Repair/Replace Valve	12
Damaged Box/Gate	10	Service Install/Renew	114
Final Read	362	Service Call/Repair	143
Frozen Meter/Service	1	Site Visit	109
Hydrant Meter Use	6	Troubleshoot	28
Install Meter	50	Turn Off (Seasonal)	390
Leak Investigation	67	Turn Off Service	41
Mark Out Property	545	Turn On (Seasonal)	417
Remove Meter	18	Turn On Service	52

Projects & Accomplishments

The Department remained very active throughout 2021, please find some of the more notable projects & accomplishments below:

- **Rules, Regulations and Rates** – This past year the Board worked diligently to update the department's rules, regulations, and rates. The Board conducted several public hearings and was able to successfully update the Water Rules & Regulations, adopt new Sewer Use Regulations, and establish new water & sewer rates.
- **Pleasant Lake Storage Tank Upgrade** – Upgrades to the Pleasant Lake storage tank which included increasing the diameter of the tank fill pipe were completed in the late spring of this past year. In addition to the interior tank work completed by the contractor, water department staff also worked to upgrade the exterior yard piping saving the department approximately \$200,000.
- **Phase 2 Wastewater Collections System** – Construction of the Phase 2 collections system is now complete and recently authorized by MassDEP to accept flow. This reflects a major accomplishment in our efforts to restore the embayment's and estuaries in Harwich.
- **Water System Improvement Projects** – The department is currently in the early stages of 2 water system improvement projects, design of the Route 28 watermain replacement and new source well exploration in North Harwich.
- **Chatham Rd. Fiber & Electrical Upgrades** – The department completed the first phase of fiber & electrical upgrades at the Chatham Rd. wellfield. This project included the installation of buried conduit and hand holes to support placing the primary electrical service to the wellfield underground and establishing a direct fiber connection to the Route 39 tank improving the reliability and redundancy of the water system.

Water/Sewer Rates and Financial Overview

Upon evaluating anticipated revenues, operational expenses and capital needs of the department it was determined by the Board that an increase to the water rates must be considered. After evaluating a number of different rate scenarios the Board settled on a \$10 increase to the quarterly base rate and a 5% increase on the tiered usage rates which became effective July 1st 2021. In anticipation of the wastewater collections system coming online the Board also established the department's first sewer rates which became effective July 16th 2021.

The stance of the Board of Water/Wastewater Commissioners, with support of the Department, is to keep rates fair and equitable. Water rate increases become necessary when revenues are unable to keep up with inflation, increases to operational and maintenance expenses and/or when a new capital project must be funded. To see what's on the horizon for capital projects for the next five (5) years, please refer to the Capital Planning section in our report.

In addition to water rates and services, the Department continues to look for other revenue sources as well as ways to run more efficiently and economically.

FY21 Financial Summary

Expenses

Salary and Wages	1,218,643
Supplies, Services & Maintenance/Repair	1,422,154
OPEB Contribution	50,000
Debt	721,164
Indirect Expenses; Insurance & Employee Benefits	730,290

Total Expenses	4,142,250
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Revenues

Water Rates & Recurring Services	4,356,298
Service Repairs & Site Visits	60,923
Service Tight Protection Plan	51,220
Solar Revenue	88,015
Backflow Inspection	94,451
Water Service Installation and Renewals	247,635
Late Fees, Interest, Lien Collection & Penalties	82,423
Wireless Communications Lease	130,164
Investment Revenue	9,144

Total Revenues	5,139,747
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Water Enterprise Fund Balance Summary

FY21 Fund Balance	1,603,029
FY21 Abatements & Adjustments	13,359

Capital Planning

The Board of Water/Wastewater Commissioners and Department staff continues to evaluate the aging infrastructure, water consumption forecasts, revenue projections, and the current debt schedule to identify and plan for the future capital needs of the Department.

5-Year Capital Plan:

- Fiscal Year 2023
 - (2) Fleet/Truck replacement
- Fiscal Year 2024
 - Phase 3 Wastewater Collections System
 - Route 28 Sewer Main Installation
 - Route 28 Water Main Construction
 - New Well Construction
 - Pavement Management - Well access roads
- Fiscal Year 2025
 - Phase 4 Collections System Design
 - Backhoe Replacement
 - Paint Pleasant Lake Tank
 - Distribution System Upgrades
- Fiscal Year 2026
 - Pipe Discontinuity Upgrades
 - (2) Fleet/Truck replacement
- Fiscal Year 2027 – No Project(s)

System Maintenance

The Department experienced a number of water main breaks in 2021. Regular distribution maintenance helps minimize the impact to residents and businesses during repairs. For this reason, the Department continues its standard maintenance/monitoring programs, which include:

- **Hydrant Maintenance** - Evaluate hydrant coatings & re-paint where necessary to prevent corrosion & remove and lubricate hydrant cups to maintain ease of access in the event the hydrant needs to be utilized for fire suppression
- **Valve Maintenance** - Vacuum valve boxes to guarantee access to the valves operating nut & exercise the valve by opening and closing to verify it is working order
- **Well & Pumps** - Take manual drawdown readings to check the wells specific capacity, which is used to check the wells current capacity to historical data. This information is used to determine if the well is in need of cleaning & redevelopment, or to verify the pump is functioning in the capacity it was designed
- **Water Storage Tanks** - In addition to the daily site visits, monthly tank inspection reports are completed to document a more thorough evaluation of tank conditions. These monthly reports combined with our contracted annual inspection are used to predict future maintenance needs

- **Water Meter Replacement** - The Department upgrades & replaces all customer meters 15 years or older

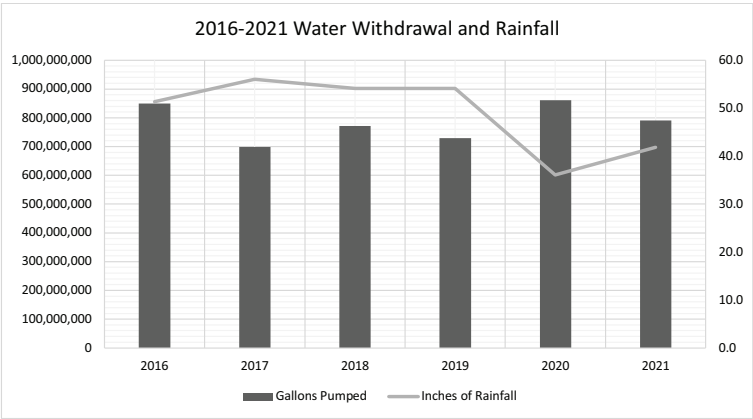
Water System

The original water system was established in 1936. Major expansion projects were undertaken in the 1950s, late 1960s and again in the late 1970s, these expansions made the water distribution system what it is today.

The Water Department operation consists of 14 pump stations, approximately 400 acres of well fields/watershed protection areas, 5 corrosion control facilities, 2 elevated and 1 ground-level water storage tanks and 2 Greensand Water Treatment facilities which provide service to 10,093 metered accounts, 129 fire sprinkler accounts and 1,394 fire hydrants for fire protection.

Water Withdrawal

The Water Department pumped 791,153,890 gallons of water from our wellfields during 2021. Most of the water pumped was withdrawn from Chatham Road and Depot Road wells.



Water Quality

The Harwich Water Department is constantly striving to provide its consumers with the best water possible. The water provided to the residents of Harwich is tested numerous times a month for a variety of contaminants. Harwich Water Department continues to provide water that meets or exceeds State and Federal standards. The results of this testing are located within the Annual Water Quality Report on the Department website. Iron and Manganese levels in the untreated source water have, in the past, caused unfavorable aesthetic qualities in the water. Sources containing these impurities were infrequently pumped. Since the addition of the Bruce Cahoon Greensand Water Treatment Facility and North Westgate Treatment Facility, these minerals are no longer affecting the water quality.

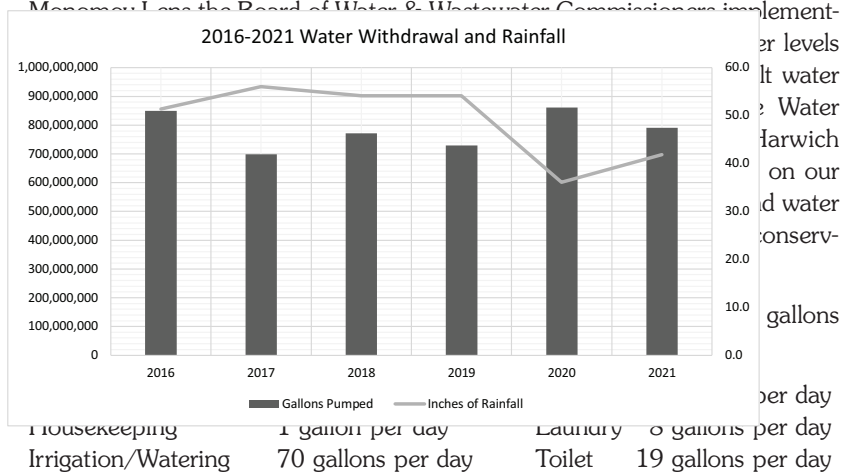
Nitrogen and Phosphorus in fertilizer are the greatest concern to water quality. Generally speaking, lawns need less fertilizer than advertised and there are multitudes of fertilizing alternatives available today. While water quality in Harwich is excellent, let's do our best to keep it that way and protect our precious resource.

Service Tight Protection Plan

As property owner, you are responsible for the repair and maintenance of your water service, and until a problem occurs, you could incur thousands of dollars in repair costs. Harwich Water offers a Service Tight Protection Plan which covers the costs of repairs to your service in the event of a sudden leak. The cost is \$17 per quarter for an annual fee of \$68. You can enroll and learn more by visiting harwichwater.com or by calling the department for a brochure.

Drought Management and Conservation

Due to ongoing drought conditions and low groundwater levels in the



To review your metered water bill, divide your water usage by the number of days in the billing period (approximately 90 days) and by the number of residents of your household to determine your average.

High Consumption and Irrigation Systems

The majority of our high consumption calls come in after the October bill is received. When we receive these calls, the irrigation system usually has been shut down for the season and the seasonal home is vacant. We cannot stress enough the importance of becoming familiar with your irrigation systems to anticipate this expense. You may need the help of your irrigation company to determine the number of zones, number of heads in each zone, frequency of zones running, and how much water is used for a full cycle and/or each day,

each week, each month, etc. Consumption should be monitored on a regular basis by checking your water meter reading so if an issue exists it can be corrected immediately. All water that passes through the meter is the responsibility of the homeowner, and who wants to pay for water that is lost?

We would also like to remind our customers who do have an irrigation system that a testable backflow device must be installed on the line that feeds your irrigation system. This device is put in place to protect contaminants from being pulled back into the public water supply.

Board of Water and Wastewater Commissioners

The 2021 election brought an additional two (2) members onto the Board of Water & Wastewater Commission increasing the Board from a 3-member to a 5-member board. The Board of Water & Wastewater Commissioners is responsible to the Town of Harwich for the administration, maintenance, and operation of the water and sewer system.

Conclusion

As we begin 2022, the Board of Water/Wastewater Commissioners would like to thank the dedicated staff and further extend our appreciation to all Town Departments, Town Committees, Boards and Residents for their continued support.

Sincerely,

Board of Water/Wastewater Commissioners

Gary Carreiro, *Chairman*

Allin Thompson, *Vice Chairman*

Noreen Donahue, *Clerk*

Judith Underwood, *Commissioner*

John Gough, *Commissioner*

Report of the **Cape Light Compact**

Cape Light Compact JPE is an intergovernmental organization consisting of the 21 towns on Cape Cod and Martha's Vineyard and Duke's County. The Compact's mission is to serve our 205,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, and renewable competitive electricity supply.

Effective July 1, 2017, the Cape Light Compact reorganized itself as a joint powers entity pursuant to Massachusetts General Law Chapter 40 Section 4A1/2, becoming the first joint powers entity in Massachusetts. Reorganizing as a joint powers entity protects member towns from potential liabilities and mandates greater financial accountability through expanded reporting requirements to the Massachusetts Department of Revenue and member Towns, and designation of Treasury functions to an independent entity.

POWER SUPPLY

During the year 2021, the Compact's power supplier for all residential, commercial, and industrial customers was NextEra Energy Services of Massachusetts (NextEra). The Compact is pleased that our residential price remained price-competitive with the utility's basic service residential price, while also being 100% renewable.

The Compact has been a green aggregation since January 2017, meaning 100% of Compact's power supply customers' annual electricity usage is met with renewable energy certificates (RECs). By retiring RECs to match the Compact's customers' usage, Compact customers are financially supporting renewable energy resources, including resources located on Cape Cod. In addition, NextEra deposits all premiums paid for voluntary RECs, plus their supplier and retail fees (expected to total over \$3 million per year), into a trust fund to be used solely for the development of new renewable energy resources. By purchasing electricity through the Compact, all Compact power supply customers are supporting renewable energy and acting locally to combat climate change.

In March 2019, the Compact launched two new power supply options, CLC Local Green 50 and CLC Local Green 100, which have been updated as of December 2021. The CLC Local Green program gives customers an option to support local renewable energy development by paying a small premium on their monthly electric bill. The Compact uses this premium to purchase and retire Massachusetts Class 1 RECs such that a total of either 50% or 100% of customers' annual electricity usage is matched with Class 1 RECs, inclusive of

the RECs retired as part of the Compact's standard power supply product. These additional Class 1 RECs are sourced from renewable energy projects in New England, including several solar installations on Cape Cod.

At a regional level, New England continues to face electricity pricing spikes during the winter months. Over the last fifteen years, New England has greatly increased its reliance on natural gas for electricity production; however, natural gas pipeline capacity has not substantially increased during that same period. This creates a supply shortage of natural gas for electricity production during winter cold snaps, and therefore increases prices for electric generators, which is passed on to all New England power supply customers. Until such time as this issue is resolved, either through additional natural gas or electric transmission infrastructure, demand reduction, or other targeted programs, the possibility of future high winter pricing remains, and as such, consumers should still expect seasonal pricing fluctuations for the foreseeable future. The Compact will continue to seek ways to help customers reduce their electricity costs through innovative energy efficiency programs to mitigate the impacts of higher winter electricity pricing.

As of December 2021, the Compact had approximately 10,837 electric accounts in the Town of Harwich on its power supply.

CONSUMER ADVOCACY

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local and state level.

In 2021, the Compact's primary consumer advocacy focus was on redesigning its Cape & Vineyard Electrification Offering (CVEO). The Compact expanded its coordination with Massachusetts stakeholders to redesign CVEO. The redesigned CVEO focuses on the following:

- Consistency with the 2018 amendments to the Green Communities Act and will advance the goals and objectives of these amendments while providing cost-effective energy savings and reducing greenhouse gas emissions.
- Serving low-and-moderate income members of the Cape and Vineyard community, a population that faces economic barriers to installing the three technologies proposed under CVEO.
- Address the economic barriers such as the high up-front costs and inability to qualify for a loan.
- Through the installation of cold climate air source heat pumps ("ccASHP" or "heat pump") CVEO advances the Commonwealth's goal of beneficial strategic electrification and the greening of the building sector.

The Compact also participated in regulatory proceedings at the DPU related to the retail electric market, pushing for policies that promote a competitive power supply market while ensuring common-sense protections for consumers.

ENERGY EFFICIENCY

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from the monthly customer “energy conservation” charge on each customers’ electric bill, which is multiplied by the number of kilowatt hours used during the month (\$0.02579 for residential customers and \$0.01085 for commercial and industrial customers).

Jan–Nov 2021	# of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	57	\$11,263.20	56,316	\$107,308.11
Residential	1,474	\$160,154.40	800,772	\$1,286,368.30
Commercial	54	\$92,488.00	462,440	\$294,033.24
Total	1,585	\$263,905.60	1,319,528	\$1,687,709.65

Note: The data above does not include activity from December 2021 due to the date of this publication. Please visit www.capelightcompact.org/reports/ for more information. Also, in the Residential Retail Initiative, several measures may reduce energy use from one fuel source but may increase use of another fuel resulting in negative kWh savings. Strategic electrification for example is primarily focused on the adoption of Heat Pump technology which may reduce the use of oil or propane but increase the use of electricity and increase peak demand. The Program Administrators have determined that these measures are still cost effective, and provide benefits to customers in a more holistic, integrated approach that helps customers address their energy use and associated costs based on their individual needs and goals, while aligning with the broader Commonwealth energy and greenhouse gas emissions reduction goals.

Harwich Representative – Valerie Bell

Report of the **Harwich Cemetery Commission**

The Harwich Cemetery Commission is comprised of three appointed Harwich residents charged with overseeing the town's seventeen cemeteries. We currently have three Commissioners Steven H. Conner, Commission Chair, Cynthia A. Eldredge, Former Commission Chair, and Robert B. Thompson who joined the commission in 2021. The Commission wishes to thank Cynthia for her hard work and dedication as Chairwoman. All three of the Commissioners have been sworn in and have up-to-date State Ethics testing. The Cemetery Commission meets once per month usually on the first Tuesday. This year the commission has met thirteen times. Due to COVID at the beginning of the year the first seven meetings were virtual using Go-To-Meeting. The commission has been able to meet for in-person meetings since July.

The Commission supports and provides guidance to the Cemetery Administrator, prioritizes yearly expenditures of revenues from annual lot sales, and establishes policies and regulations related to the public use, operation, and maintenance of the town's burial grounds. The town's cemeteries cover over one hundred acres of land.

Burials and Cremations

To date 2021 there have been 100 burials. Of these, 34 were full-body burials and 66 were cremations. Last year we only had 61 burials in total. The 66 cremation burials interred this year were from deaths in the following years: 37 (2021), 12 (2020), 8 (2019), 2 (2018), 1 (2017), 1 (2014), 2 (2013), 1 (2002), 1 (1998) and 1 (1990). We have 4 already scheduled for next year as some families still don't want to meet and have services due to COVID.

Each year we have seen the number of cremation burials increasing, and the Commission will be exploring revisions in certain lot sizes to better accommodate this trend.

Financial Statement

As of December 31, 2021, we have had revenues of \$80,125.00 consisting of \$66,850.00 in Lot Sales, \$9,600.00 in Admin Fees and 3,675.00 Monument Mark outs. Expenses of \$86,859.41. The current balance in the Cemetery Revolving Fund is \$65,247.17

Accreditation for the James G. Marceline Arboretum at Island Pond Cemetery

On February 22, 2021 the Marceline Arboretum at Island Pond in Harwich was awarded a Level 1 Accreditation by The ArbNet Arboretum Accreditation

Program and The Morton Arboretum, for achieving particular standards of professional practices deemed important for arboreta and botanic gardens.

This was a long process due to the 2019 tornado and then the COVID pandemic with several other obstacles holding us back from getting the accreditation. Many people were involved with this process, and we are thrilled that it went through. We would like to thank Conservation Department and AmeriCorps Cape Cod for all their hard work helping us.

In addition to the Grand Opening of the James G. Marceline Arboretum, the AmeriCorps volunteers assisted Robbin Kelley, our Cemetery Administrator, and Cindy Eldredge, Commissioner in producing brochures and signs to assist visitors around the Arboretum. We conducted a Tree Tour in conjunction with the Harwich Garden Club. The AmeriCorps volunteers were stationed at different areas to answer visitors' questions about trees and talk about wildlife habitat.

The entrance to Island Pond Cemetery and the James G. Marceline Arboretum was completely renovated with a new sign as well as removing stone pillars and widening and paving the roadway. Our Commission Chairman Steve and his wife Kim Conner picked out new Royal Raindrop Crabapple trees and shrubs to plant at the entrance. They were assisted with planting by the Harwich DPW.

Web Services of America has been out at the cemetery taking photographs and drone footage of the property and converted the database and have uploaded it to the website.

East Harwich Union Cemetery Gravestones CPC Article

East Harwich Union Cemetery Gravestones CPC Article will be resubmitted at Town Meeting in May 2022. We received documents from the East Harwich Methodist Church confirming the name of the cemetery should be recorded as the Union Cemetery at the East Harwich Methodist Church.

Veterans Memorial Circle

We submitted a CPC Article for the Town Meeting 2021 for the Veterans Memorial Circle at Evergreen Cemetery. The commission wants to be fiscally responsible by raising outside funds to help defray the cost of the memorials. A Memorial Circle donation letter has been drafted and have e-mailed it to Joe Powers, Town Administrator, and Carol Coppola, Town Accountant for their assistance in creating an account for the Veteran's Memorial Circle. This account will be for the supplies needed to establish the Memorial. Our goal is to have the Memorial Circle completed by Veteran's Day 2022.

Harwich Cemetery Rules and Regulations

The commission is currently updating the Rules and Regulations for our cemeteries. We hope to present and receive approval for these updated regulations at Town Meeting 2022.

Additional Activities

A new sign was commissioned and installed at the Union Cemetery at the East Harwich Methodist Church.

We had patchwork paving and berms installed at Island Pond Cemetery. The old section of Evergreen Cemetery was paved to connect the new section. We remain appreciative of the hard work of the DPW and will be exploring options for increasing the capabilities of their cemetery team.

Memorial Day services were regrettably cancelled due to COVID 19.

We were able to hold Veterans Day Services at Island Pond which were well attended.

Our AmeriCorps volunteer, Ashley Boudreau served at the Arboretum property until July. In October, Madeline Oerth replaced Ashley and will be working with us until next July 2022, two days a week.

The following upcoming projects are scheduled with help from AmeriCorps:

- Installation of a split rail fence at the parking area connecting the cemetery to the conservation area to Island Pond Cemetery.
- Replacing a split rail fence at the crossroad extension.
- Planting a new native species garden at the back of the cemetery.
- We are extremely appreciative of their assistance!

Focus on 2022

- Of utmost importance to the Cemetery Commission is Cemetery Administrator coverage for the Town. This has been an ongoing issue for many years. An assistant would greatly help with this workload. In the event of the Ms. Kelley's absence, there is no one in the Town capable or trained cover all the aspects of her job.
- We are only focusing on the Civil and Revolutionary Wars memorials. to be placed at the Evergreen Veterans Memorial Circle.
- Continue working on brochures to map streets within and list the history of each town owned cemetery.
- Continue to work on various improvements, drainages, brush clearing, and other maintenance projects within the cemetery properties.

- Install tree tags at the Island Pond Arboretum.
- Surveying lots in all the Town Cemeteries.

Respectfully submitted,

Steven H. Conner, *Chair*

Cynthia A. Eldredge

Robert B. Thompson

Robbin Kelley, *Administrator*

Report of the **Harwich Conservation Commission**

The charge of the Harwich Conservation Commission is to uphold the Massachusetts Wetlands Protection Act and Harwich Wetlands Protection Bylaw and Regulations. The Commission is also charged with managing all town lands that have been put into the care and custody of the Conservation Commission.

The Commission is at full membership with 7 full time members, and 2 alternate members. All members and staff are up-to-date on their ethics trainings.

The Conservation Commission meets twice per month on the first and third Wednesday evenings. In 2021 the Conservation Department staff and the Conservation Commission have issued 112 Administrative Review Permits for minor work in the outer buffer zones (50-100' from wetland) on properties, 35 Determinations of Applicability, 52 Orders of Conditions, 14 Extension Permits, and 39 Certificates of Compliance and 2 Denial Orders of Conditions issued for projects that could not be designed to meet the state Wetlands Protection Act or the Town of Harwich Wetlands Bylaw. The number of applications and permits in many of these categories surpassed the numbers for 2020, which had been our highest year on record.

This year has brought many applications with a higher level of complexity than in previous years, which has made it clear to the Commission that changes to the Harwich Wetlands Protection Bylaw and Regulations are needed to better protect our sensitive wetland resource areas, which we all reap the benefits from. The Conservation Commission had numerous public meetings to present proposed revisions to the Harwich Wetlands Protection Bylaw and Water Dependent Structures Bylaw. These were presented to the Board of Selectmen, and the Selectmen voted to include proposed changes of the two bylaws on the May 2022 Town Meeting Warrant. The Commission will have additional public meetings for comment on these proposed changes prior to the May 2022 Town Meeting.

Violations of the Wetlands Protection Act and Harwich Wetlands Bylaw continue to occur despite efforts to educate the public. Thus far in 2021 we have had 16 separate violations across Town. These activities degrade our wetland resource areas and their buffer zones. The commission issues fines when necessary, requires removal of offending structures, and full mitigation for violations. With each violation we take the opportunity to try and educate the offenders why their actions were in violation, and the impact these actions have on the wetlands.

The Conservation Commission has care and custody of approximately 1000 acres of conservation land. Along with the care and custody of so much land comes a lot of responsibility to manage it effectively. Encroachment from abutting properties, use of unauthorized vehicles on trails, vandalism, and other acts have had a negative impact on our Town Conservation Lands. Funding was received last past will help us to manage our properties more effectively. Thus far some split rail fence has been purchased and installed, and new trail signs letting the public know the regulations. In addition to the new fencing and signage, we have started doing more invasive plant management and habitat restoration in the Bells Neck Conservation Area and Thompson's Field Conservation Area. The Conservation Department and Commission have made great progress in better managing our Conservation Lands this past year. We work collaboratively with the DPW, the Harwich Conservation Trust, and AmeriCorps Cape Cod. Most recently, the October Nor'Easter h caused extensive damage to our Conservation Areas, and we worked together with these groups to clean up and make trails safe again.

The Conservation Commission would like to welcome new Commissioners James Atkinson and Alan Hall, and thank departing members Carolyn O'Leary and James Donovan for their years of service to the Town.

Respectfully Submitted,

Ernest Crabtree
Conservation Commission Chairman

Report of the **Harwich Energy and Climate Action Committee**

The committee was not very active during the last year because of COVID. We held a meeting in December 2021. The committee consists of three active committee members and one inactive member. Our biggest need is more people if we are to accomplish the mandate set out by the board of selectmen. We continue to encourage anyone who is interested in energy and climate change to volunteer to help.

Our new charge renamed the committee the Harwich Energy and Climate Action Committee. We feel this reflects our work more accurately.

Harwich has been making headway in energy conservation and renewable energy with the help of our partners Cape Light Compact and CVEC. During the 3rd quarter alone of 2021, 807 residents of Harwich utilized the energy efficiency programs offered by CLC. \$774,633.23 incentive dollars were distributed to Harwich residents. Because of this, 218 tons of CO2 emissions were prevented.

CLC ran a Main Streets program in Harwich Port April 27-29 in 2021 targeting local businesses. CLC offered energy savings to willing participants. In summary CLC arranged for 34 energy audits, had 26 signed contracts that resulted in savings of 149,669 Kwh. The total financial incentives given out were \$166,353. The Harwich Energy and Climate Action Committee works to support programs like this.

The solar farm on the capped landfill continues to produce carbon free electricity. So far, the solar farm has offset the CO2 equivalent of planting 723,989 trees. Monomoy HS had LED lighting installed and saved \$25,000 in annual energy costs.

Harwich also became a Green Community. With the benefits of this program also come responsibilities. The town is expected to continue its progress in reducing energy consumption and to convert to renewable energy when possible. The recommendation of the Harwich Energy committee is for the town to pursue electric vehicles for municipal use and to facilitate the installation of charging stations in public places in town.

Currently the only public charging station in Harwich is at the Park and Ride on Rt. 124. Many of the towns around Harwich have more options available for people with electric cars. As electric cars become more common

tourists will start to consider access to charging stations in their vacation plans. There are state and federal programs to help towns obtain EV and install charging stations.

The Harwich Energy and Climate Action committee would also like to sponsor educational experiences for people to learn more about energy and climate change. This could include programs on Channel 18, in person talks at the community center and information tables at the community center.

In the next year we hope to attract more members to our committee. We will continue to advise the town on matters of energy and climate action topics. We will also continue to work closely with our partners CLC, CVEC, Harwich Climate Action Committee and other organizations promoting sustainable energy production and use.

Respectfully Submitted,

Valerie Bell
Chair Harwich Energy and Climate Action Committee

Report of the **Natural Resources Department**

Shellfish Laboratory

The shellfish laboratory building located at Wychmere Harbor, near the town pier, continues to produce plantable shellfish seed each fall. This year, 466,000 quahogs were raised in the lab and subsequently field planted in Harwich shellfishing areas. Shellfish seed (3mm-5mm) was obtained from Aquacultural Research Cooperation (ARC) in Dennis. This was accomplished by using a direct department purchase as well as receiving some seed through the Barnstable County Seed Grant Program. Not only did we continue to have an excellent survival rate and our quahog seed grew to an average of 14.7 mm before planting. Shellfish seed was field planted in Herring River, Oyster Creek, Wychmere Harbor, Stony Flats outside Saquatucket Harbor, Round Cove and Pleasant Bay.

Oysters were also raised in the Shellfish lab. 80,000 oysters were grown in the lab and field planted in Wychmere Harbor. They grew quite well this year and many were 1.5 inches long by October. Many of those will be harvestable next fall. Oysters need to be 3 inches long in order to be legally harvested.

Our shellfish seed continued to be tested prior to seeding (per order of the Massachusetts Division of Marine Fisheries) for Dermo, QPX, and an array of other harmful parasites. Kennebec River Biosciences tested our seed clams and they received a clean bill of health. The shellfish health inspection allows for transplanting of seed to other bodies of water for planting.

The Harwich Shellfish Lab normally provides a great hands-on internship experience for high school students and others. The support staff for the Shellfish lab included Mary Lane, Drew Mason, Sarah Stefaniak, and Lyndsey Allen. The Natural Resources Department thanks them for their efforts.

The Harwich Natural Resources Department continued to receive assistance with many of our projects from volunteers. Volunteers who assisted the Natural Resources aquaculture program, water sampling, and herring run maintenance included Drew Mason and Tim Millar.

Volunteer Shellfish Wardens

To patrol the local shellfishing flats, assistance was provided by a dedicated group of volunteer shellfish wardens: Greg Garber, Ron Saulnier, and Dean Knight. They were very generous with their time and energy. Patrolling the shellfish flats throughout the year, they not only enforced the shellfish regula-

tions, but educated the public as well. The Natural Resources Department was more efficient and more productive because of their help. We thank all our volunteers for their effort.

Shellfish Permit Structure

We issue individual recreational permits (Resident, Non-Resident, Resident Senior and 1-day permits) with the caveat that anyone under the age of 16 can shellfish – provided they are shellfishing with someone who holds a valid recreational shellfish permit. The individual permit holder is responsible for the children and their shellfishing activity. The shellfish permit limit is 10qt/week of shellfish. Anyone 16 years old or older shellfishing is required to have their own shellfish permit. Commercial permits, available to only Harwich full time residents, have always been individual permits. In December, the Board of Selectman voted to approve an increase in shellfish permit rates. Each permit will be increased by \$5.00 for the calendar year 2022.

Current shellfish permit rates:

Resident	\$25/year
Non-Resident	\$65/year
Commercial	\$55/year
Resident Senior (65+)	\$10/year
One-Day Non Resident	\$25/year

2021 Shellfish Permits Sold

Resident	190
Non-Resident	48
Commercial	4
Resident Senior (65+)	179
One-Day Non-Resident	42
TOTAL	463

Shellfishermen were asked to fill out a survey when obtaining their license at the Natural Resources office at Saquatucket Harbor. From those surveys, we were able to compile the following averages per shelffishermen:

Days someone went shellfishing	6.4
Pails of quahogs	3.4
Pails of oysters	0.50
Pails of softshells	0.13
Pails of scallops	0.00
* 1 pail = 10 quart (weekly limit)	

Note: When someone buys a permit, the previous year's survey results are collected. The 2021 data will be available after everyone has purchased their 2022 license and will be included in next year's town report.

Herring Run

The Herring Run remains closed due to the moratorium enacted by the Division of Marine Fisheries on the taking of herring anywhere in Massachusetts. Some herring runs in the state are showing steady improvement and there are indications that the Division of Marine Fisheries is very close to opening selective runs to a limited take of herring in the near future. Procedures with DMF are in place to possibly open our run to a limited harvest.

Herring River was kept clear of debris and blockages. Many early spring days were spent cutting dead wood, removing brush and clearing debris that would inhibit the migration of herring to their freshwater spawning sites. We have often worked with Barnstable County Americorps, and with their collaborative effort, we can accomplish a great deal of work in a short period of time.

At the end of October, Harwich experienced a strong storm (winds and rain) causing tree damage and loss of power. An additional visit to our herring runs was required to remove fallen trees and limbs that were obstructing the waterways.

Harwich Conservation Trust (HCT) usually has 30+ volunteers on a fixed schedule for April and May stationed at the point where herring enter Hinckley's Pond, but this year it had to be cancelled.

Year	Volunteer Herring count
2021	No Count (HCT count not completed)
2020	No Count (Covid-19 restrictions)
2019	69,680
2018	47,698
2017	11,980
2016	63,349
2015	127,860
2014	247,894
2013	91,167
2012	101,624
2011	10,466
2010	41,254
2009	19,336

Massachusetts DMF re-installed an electronic fish counter at the Johnson's flume off Depot Street. This is the sixth year we have utilized this electronic counter. The herring freely passed through one of several counting tubes as they migrated up the fish ladder. The total fish tabulated over a two month period (April and May) was 436,090. Although it was quite a drop from a few

years past, we were the 2nd largest run in the state behind the Nemasket River in 2021.

Year	DMF Electronic Herring counter
2021	436,090
2020	905,078
2019	1,223,211
2018	882,630
2017	284,936
2016	344,133

The 60ft x 40ft lead line seine net with top floats which remained installed in the West Reservoir in order to keep migrating herring from entering the nearby cranberry bog when it is flooded worked well. Very low water levels in our stream system made it difficult for herring fry to return to Nantucket Sound.

Eel Ramp

The eel ramp located off Bank Street, managed by DMF and assisted by Harwich Natural Resources continues to help migrating eels into Grass Pond, although we did not receive an official count. The eel ramp itself consists of a small water pump which keeps an inclined ramp moist in order to assist the passage of eels from Cold Brook into the pond. Without the assistance of this pump/ramp system, not a single eel could migrate up into Grass Pond.

Harwich Water Quality Sampling

For over 2 decades Harwich citizen volunteers have been collecting water quality data from Herring River, our three harbors and many freshwater ponds. Although 2020 was severely impacted by the social distancing and interaction restrictions brought about by the Covid-19 virus, we were able to get back on track this year.

Local water quality monitoring was completed in Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River and many freshwater ponds. These areas were sampled several times throughout the summer for our long term data base. Waterbodies were sampled for nitrates, phosphates, chlorophyll, dissolved oxygen, salinity, temperature and coliform levels. This data is often the springboard and support for aquatic and estuarine reports/studies completed for the Town.

The Natural Resources Department also continued its water sampling collection program for the Center for Coastal Studies. Water samples were collected and analyzed for contaminants of emerging concern. Contaminants of emerging concern (CECs) include pharmaceuticals and personal care products, which have been detected at low levels in surface water, leading to con-

cerns that these compounds may have an impact on human health and aquatic life. A summary report of the Contaminants of Emerging Concern in Nantucket Sound and its Associated Estuaries and Salt Ponds can be found at www.waquoitbayreserve.org/wp-content/uploads/WQM_METConf_CECs_Costa.pdf.

Harwich also plays a role in the Pleasant Bay Water Quality Monitoring Program. The Pleasant Bay Alliance, with the help of Harwich volunteers, sampled many sites throughout the bay and surrounding embayments. Three current sampling locations are in Harwich waters; two in Pleasant Bay and one in Round Cove. Water sampling volunteers Tina Maloney, Denise Yocum, Louise Vivona-Miller, Al Williams and Dave Bennett were all generous with their time and we thank them for their assistance.

The Alliance completed its 22nd year of water quality monitoring, as well as concluded work under a coastal resilience grant from Massachusetts Coastal Zone Management. A full list of projects and reports by the Pleasant Bay Alliance can be found in their annual report and the program website www.pleasantbay.org.

Hinckley's Pond Phosphorus Inactivation Treatment Monitoring

Solitude Lake Management out of Shrewsbury MA was contracted to conduct a subsurface phosphorus inactivation treatment using aluminum sulfate and sodium aluminate to treat the Pond in 2019. In addition to the Alum dosage, pre-treatment, during the application, and post-treatment water quality monitoring was also conducted. The 2021 post treatment water quality monitoring was completed and the pond is doing great. Hinckley's pond is also one of the ponds sampled by our water quality task force. This monitoring will continue.

Cyanobacteria Monitoring

Harmful algae blooms from cyanobacteria in Cape Cod's fresh water bodies continue to garner attention. Working with APCC (Association to Preserve Cape Cod), we were able to sample and monitor many of our water bodies for cyanobacteria levels and respond to blooms. This cyanobacteria sampling provides important information to towns, local partner organizations, and to the general public. Given the heightened awareness of the conditions of ponds across Cape Cod, APCC will continue and build upon the strength of their cyanobacteria monitoring program for the upcoming 2022 season.

Harwich currently samples Bucks pond, John Josephs Pond, Skinequit Pond, Aunt Edies pond, Long Pond, Hinckley's Pond, Sand Pond and the West Reservoir. It is our intention to sample these again in 2022 and possibly add a few more ponds if feasible.

Appreciation

Often the work completed by the Natural Resources Department was accomplished with the help of other departments. I would like to thank the Harwich Police, Fire, Highway, Park & Recreation, Health, and Conservation for all their assistance. Harbormaster John Rendon, Michelle Morris, Tom Telesmanick, and Billy Neiser were especially helpful in coordinating daily operations. I appreciate all their effort and hard work assisting me in my endeavors.

Respectfully Submitted,

Heinz M. Proft
Natural Resources Director

Report of the **Planning Department**

The Planning Department provides professional, technical and administrative support to assist the Planning Board in carrying out its land use permitting, regulatory and planning functions.

The Planning Department also collaborates with other Town officials, departments and boards, including Community Development officials, departments and boards (such as Health, Historic Zoning Board and Building), on regulation, permitting and planning matters.

Under the Town Charter and Code, the Planning Board consists of seven (7) regular members and two (2) alternate positions. Like a number of Town boards, there are currently vacancies on the Board (2 regular and 2 alternate positions). In order to do the work with which it is charged, the Planning Board is in great need of interested, committed and qualified residents to fill these positions.

Over the past year, former member Alan Atkinson passed away; long-time member and Vice Chair Allan Peterson moved out of Harwich with his family and left the Board; and last but not least, the long-serving 'dean' of the Board, Joseph McParland, passed away at year's end, leaving a membership void that needs to be filled though he can never be replaced. We are indebted to their dedication, service and friendship.

Regulatory Review – Among other things, the Planning Board has jurisdiction over the proposed division and subdivision of land within the Town under the Subdivision Control Law, as well as certain use special permits and site plan review under Town zoning. Over the past year the Board received and reviewed 14 applications involving the division or subdivision of land; 9 applications related to site plan review; and 5 use special permit matters.

Community Development – In addition to weekly meetings with Building, Conservation and Health Department staff to discuss matters of common interest, Planning staff reviewed more than 245 Building Permit Applications to identify and confirm compliance with matters within the purview of the Planning Department. Planning also provides various levels and types of administrative and technical support to the Zoning Board and Historic District and Historical Commission, which reviewed more than 65 cases between them. Finally, Planning participates in various cross-disciplinary Town permitting, planning, regulation or other initiatives and projects involving Affordable Housing, wastewater, historic preservation, open space and stormwater management.

Zoning By-Law Amendments – Following the adoption of the West Harwich Special District zoning district and its corresponding district requirements in 2020, Town Meeting last year approved a zoning amendment authorizing the Planning Board's future development and adoption of building and site design guidelines for the district. The Planning Board is currently working with Cape Cod Commission staff on draft guidelines, which are expected to receive a public hearing and be adopted in final form by the Planning Board in the first half of 2022.

Community Rating System – The Town voluntarily participates in the Community Rating System (CRS) of the National Flood Insurance Program (NFIP), all under the jurisdiction of the Federal Emergency Management Agency (FEMA). The Town's participation allows owners of developed, flood-plain properties within the Town to obtain flood insurance at reasonable rates, with a sliding scale or discount for premiums based on ratings points the Town has achieved under the program. The Town's annual recertification is required to remain a part of the program. Harwich has earned designation as a Class 7 community under the CRS, providing properties requiring flood insurance to receive a 15% discount. To learn more about the program visit www.fema.gov/nfip.

Local Comprehensive Plan – In anticipation of commencing an update to the Town's Local Comprehensive Plan/ Land Use Master Plan (last updated in 2010-2011), the Town has advertised in the community for members to serve on the Local Planning Committee. This Committee will help guide and develop a draft Plan Update for Planning Board review and ultimately for Town Meeting adoption. Planning staff is assisting the Town Administrator and Selectmen with this effort. The solicitation has been published in the Cape Cod Chronicle and responses have been received. The Selectmen will interview candidates, appoint members and empanel the Committee in early 2022. A next step is developing an RFP to hire a consultant to help oversee and support the Plan Update process and prepare a draft Plan Update.

Public Service – The Planning Department is committed to continuing to provide general assistance and information requested by property owners and residents, the general public, attorneys, realtors, prospective buyers, and the local business community relative to local planning, regulatory and permitting matters. In particular, and as was referenced above, Planning and related departments hold a weekly Community Development meeting; in addition to administrative and 'housekeeping' matters discussed at such meetings, the public is invited by appointment to attend and is provided an opportunity to informally discuss their proposed developments or ask questions they might have about local permitting and regulation. Finally, in an effort to better and more efficiently serve the public, the Town is in the process of transitioning to

a new electronic permitting platform for the Town's Community Development departments. The new platform will also allow for an improved public interface and is a product more suited and scaled to the Town's needs and character than the current system.

Respectfully submitted,

Jon Idman
Director, Planning and Community Development

Elaine Banta
Planning Assistant

Report of the **Planning Board**

Priorities, Concerns and Business to Date

1. Matters the Board has reviewed January- October, 2021:
 - Subdivision/ Approval Not Required Plans (8 applications);
 - Safe and Adequate Access Determinations (1 application);
 - Use Special Permits (6 applications);
 - Site Plan Reviews/ Waiver of Site Plan Review (6 applications);
 - Subdivision covenant/ security releases (2 requests).
2. The Board recommended and Town Meeting approved a zoning amendment authorizing the development of design guidelines for the West Harwich Special (Zoning) District
 - The Board has been working with Cape Cod Commission staff to develop WHSD design guidelines. It is anticipated that the Board will complete the draft and public hearing process and adopt the guidelines by January 2022.
3. A new town planner, Jon Idman, started in May 2021.
4. In July, the Board recommenced in-person meetings after more than a year of remote meetings driven by COVID-19.
5. The town is in the early stages of commencing a Local Comprehensive Plan Update.
 - When drafted, the Board will ultimately review this LCP update to submit to Town Meeting for adoption.
6. The Board has also discussed and has great interest in studying amendments to and over the full breadth of the town's zoning and subdivision regulations. Among other things, iterative amendments to the regulations over time have created some internal inconsistencies that need to be reconciled. It may be helpful to see if and how the Charter/ By-law Review Committee might be involved in such review and amendment.

7. The Board's two alternate member positions are currently open. These positions need to be appointed and filled. It is important for the Board to have a full complement of regular and alternate members, given its pressing planning and regulatory docket, seasonal absences, or absences associated with the continued pervasiveness of COVID-19.

Respectfully submitted,

Harwich Planning Board
Duncan Berry, *Chair*

Harwich Planning Board Members
Allan Peterson, *Vice Chair*
Joe McParland
Dave Harris
Mary Maslowski
Craig Chadwick
Bill Stoltz

Report of the **Pleasant Bay Alliance**

The Pleasant Bay Alliance is an organization of the Towns of Orleans, Chatham, Brewster and Harwich. The Alliance is charged with implementing the Pleasant Bay Resource Management Plan encompassing the Pleasant Bay Area of Critical Environmental Concern and Pleasant Bay watershed. The Alliance develops and distributes public policy recommendations, technical studies and public informational materials, all available at www.pleasantbay.org. Highlights from 2021 are described below.

In accordance with an inter-municipal agreement among the four towns, the Alliance submitted the third Pleasant Bay Watershed Permit Annual Report to Massachusetts Department of Environmental Protection and the Cape Cod Commission. The report shows that, system-wide, the towns are on track to meet the first five-year nitrogen reduction target under the Watershed Permit. However, results vary by sub-watershed, and each town is weighing modifications to its plan for removals required under the permit.

The Alliance coordinated Watershed Permit implementation activities funded by grants totaling \$382,178 from the Southeast New England Estuaries Program, a program funded by US EPA. Grant-funded activities completed in 2021 included a study of a municipal Innovative/Alternative septic system program; a nitrogen trading demonstration project; an update of the Massachusetts Estuaries Project (MEP) model; and a Watershed Permit Guidebook. Studies and fact sheets describing this work can be found by searching “watershed permit” on the Alliance website, www.pleasantbay.org. The focus of efforts in 2022 will include modeling analyses using the updated MEP model, and study of the potential for towns to obtain nitrogen removal credit from stormwater management activities.

The Alliance completed the 22nd season of the Pleasant Bay Water Quality Monitoring program. Dedicated volunteers collected samples at 25 bay-wide sites. Data documenting water quality impairment in the system are used to develop and implement nutrient management plans.

The Alliance concluded work under a \$70,050 FY2021 coastal resilience grant from Massachusetts Coastal Zone Management. Living shoreline concept plans were developed to protect salt marsh at two locations on the Bay. A FY2022 grant of \$141,675 was received to support permitting of a living shoreline project to protect salt marsh at Jackknife Harbor Beach in Chatham.

The Alliance wishes to thank the citizens of Harwich for your ongoing support.

Respectfully submitted by:

Allin Thompson, Jr., *Steering Committee*
Dorothy Howell, *Steering Committee*
Dan Pelletier, *Technical Resource Committee*
Heinz Proft, *Technical Resource Committee*
John Rendon, *Technical Resource Committee*
Amy Usowski, *Technical Resource Committee*
Carole Ridley, *Coordinator*

Report of the **Department of Public Works**

I hereby submit my Annual Report on the activities of the Department of Public Works in 2021.

2021 has been an extremely challenging year as the global COVID-19 pandemic continues. The pandemic has caused nearly everyone to change the way they conduct business, and the DPW is no different. We were able to address these unprecedented logistic and financial challenges through teamwork, dedication and creativity to continue to offer the residents of Harwich the services they expect from their DPW. Those services may have taken a little longer at times and we thank the residents for patience and understanding.

In 2015 the Board of Selectmen wrote MassDOT requesting a sidewalk be constructed on Route 28 (a State owned road) from Harwich Port to Saquatucket Harbor. The primary reason for this request was the planned \$10M worth of improvements at the harbor, realizing it would draw more pedestrians from Harwich Center. At the time MassDOT appeared amenable to this request and said that they would build a sidewalk the next time they had a project on that stretch of roadway. The Town followed through with the harbor improvements, but MassDOT did not have this 3,300 feet of sidewalk anywhere on their radar screen. The good news is that in January of 2021 MassDOT Project Review Committee voted to formally allow this sidewalk project to proceed as a TIP project. TIP projects are one way to maximize our limited maintenance dollars with State and Federal funds, where the Town is responsible for engineering and designing a project. Once the design is completed and accepted by the State, the project becomes theirs, with MassDOT bidding, awarding, and overseeing all aspects of the project until its completion. As a result of this DOT approval, the May 2021 Annual Town Meeting approved \$200k to fund required engineering for this project that has an estimated construction costs of \$1.2M. Although this project is programmed for funding in the 2025 TIP year, it is my sincere hope that it will be moved up given its relatively small size if funding becomes available.

In 2016 I proposed pursuing another Transportation Improvement Project (TIP) on Route 28 in West Harwich from the Dennis Town line to the Herring River Bridge. The primary impetus in proposing this project was that the Town of Dennis recently improved the Dennisport area of Route 28. Since their project excluded the traffic signals at the Town line, Harwich and Dennis made a joint application to MassDOT that would upgrade both traffic signals and hopefully alleviate the long backups that occur at this intersection during the

summer months. The joint project was accepted by MassDOT through the Transportation Improvement Program with a preliminary construction estimate of \$5.6M slated for 2024 (originally programmed for 2022). To help pay for Harwich's estimated engineering costs of \$330k, the Town signed a Memorandum of Understanding with the Cape Cod Commission to utilize \$175k in Traffic Mitigation funds for that purpose. To date, the Town has held a kickoff meeting, 3 site walks including one open to the general public, a brainstorming session with the public and 3 meetings with MassDOT, Cape Cod Commission, Town of Dennis personnel and VHB. We anticipate that MassDOT will schedule the 25% Design Public Hearing sometime this summer.

Another project that the DPW is working on is the Azalea Drive Bridge Replacement project scheduled to be advertised in August 2022. Although this \$2M bridge replacement is a MassDOT project under their small bridge replacement program, they require the municipality to secure the Right of Way (ROW) since it is a Town owned road. Simply put it is the Town's responsibility to meet with the affected property owners and to acquire access to their property through Right of Entry or Easement, which can be done with donations or an appraisal process. The actual construction should begin in late fall of this year or early winter of 2023 and take a few months to complete. The plans call for one lane of traffic to be open at all times, so residents should not experience much in the way of delays.

The following briefly describes accomplishments and duties of each department within the DPW. It should be noted that during hazardous conditions, such as snowstorms, hurricanes and tornados, all Department personnel function as one cohesive unit for the duration of the event and subsequent cleanup. Additionally, personnel are temporarily assigned to other Divisions within the Department as workload and staffing dictate.

Building Maintenance Department

The Building Maintenance Department consists of four full-time employees. They are responsible for routine and preventative maintenance of over 35 town-owned buildings, with over 260k square feet of space. There are over 40 additional areas that are also maintained by the department such as the town gardens, beach stairs and walkways etc.... They are also responsible for the setup and breakdown for Town Meetings and Elections. In addition to routine work, this department completed several building projects during 2021:

- With the continuation of the COVID 19 pandemic, air purification devices were installed in the air handling units and the smaller buildings received units capable of scrubbing the air in 2200 sq ft of space per hour.

- Constructed an addition to the Brooks Park tennis court restrooms. The newly constructed space ensured the rooms were ADA compliant and provided for changing stations in both unisex restrooms.
- Completed the construction of 14 lifeguard stands to replace the older existing stands.
- Major repairs were performed at the Transfer station. The main six section piston was replaced after discovering some major wear. During this time a major maintenance cycle was performed to include replacing the old hydraulic oil and analyzing the old oil. In addition, the scale deck was replaced after noticing extreme rusting to the frame and deck.
- Worked jointly with the architect, mechanical engineers, mechanical contractor, supplier and the Fire Department with warranty issues in the new Station II facility. Specifically had problems with the Variable Refrigerant Flow (VRF) mini split system. Appears to have been a mixed problem of design and construction.
- Worked with RISE engineering to complete the installation of LED lighting within the DPW buildings, Community Center and the Town Hall. This project provided equipment valued at \$105,917.36 at no cost and is expected to deliver an electrical kw savings of over \$23,798.00 while reducing the Town's carbon footprint.
- This year we encountered an abnormal amount of vandalism. The repairs include replacing windows, doors, toilets, sinks, paper, and soap dispensers and patching painting walls. The cost of the repairs were in the hundreds of man hours for labor and thousands for materials.

This department also responded to and completed over 646 work orders (requests for service) during the year. These included repairing and managing the HVAC systems, broken windows, light fixtures and locks on various town buildings, repairing bathrooms, fixing leaks in ceilings, replacing broken tiles, moving furniture and office equipment, and coordinating repair services with outside contractors when appropriate.

Custodial Department

The Custodial Department, which consists of one part time and five full-time employees, has been responsible for maintaining the cleanliness of the Town Hall, Community Center, Police Department, Harbormaster admin, Library, Cultural Center, Albro House, DPW, Transfer Station, and Cranberry Valley.

Routine maintenance for this department includes:

- Sweeping, vacuuming, mopping, dusting, waxing, polishing, buffing, and cleaning of floors and carpets

- Cleaning and sanitizing restrooms and locker rooms, replenishing supplies
- Cleaning, dusting furniture, walls, fixtures, drinking fountains, blinds, lights, etc....
- Opening, closing, unlocking, locking the facilities as needed
- Arranging the facilities for planned events (i.e. setup/breakdown of tables, chairs)
- Maintaining building security during activities

During the pandemic regular daily cleaning was increased by cleaning and applying disinfectant to all high touch spots such as handles, flat work areas, and glass.

Disposal Area

The Harwich Transfer Station/Recycle Center is open seven days a week from 8AM-4PM, 362 days a year.

Harwich continues to participate in the Barnstable County Sharps Collection Program. This service provides patrons (free of charge) with designated sharps collection containers that can be filled with contaminated hypodermic needles and given to the Transfer Station attendant.

This past year has had multiple challenges for all, with the continuation of the COVID-19 virus. The Disposal Area has been working alongside other departments to implement procedures to help keep both customers and staff safe, and we thank the public for their continued cooperation. Additionally, the facility installed a new weigh scale, replacing the old deck that had served for almost 20 years.

The main component of the facility is the removal of municipal solid waste (MSW), recycling materials, and other waste materials from the Town. The MSW is loaded into 100-yard trailers and transported to the SEMASS facility in Rochester, Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 477 trips to this facility moving a total of 11,341 tons of MSW. The second component of the operation is the drop-off Recycling Center, located east of the Transfer Station. Because of the virus, recycling was single-stream for the first six months of the year, meaning all items were placed in one container. A total of 1,265 tons of recycled material was hauled to a facility in Rochester and accounted for a total of 330 trips. The last major component of the operation is known as C&D. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station, where it is processed to increase density and then loaded into 100-yard trailers

for transportation to NER, which is a facility in Taunton. Harwich vehicles made 811 trips, hauling a total of 13,960 tons of C&D.

The Town offers the following programs to residents:

- Due to the COVID-19, the Treasure Chest was not open this past year, but we hope to see its return, when it is safe to do so.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- The Paint Shed operates from April 1-October 31. A total of 8,590 gallons were collected in 2021.
- Harwich hosts the Household Hazardous Products (HHP) collections for Harwich, Brewster and Chatham, in which unwanted household chemicals are collected. Collections are held on the second Saturday of each month from May through October, 9AM-12PM. During the 2021 HHP collections, the Disposal Area staff served 375 cars, recycling a total of 55,523 pounds of hazardous waste.
- The Disposal Area also collected 3,250 gallons of waste oil.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

Highway Department

The Highway Department's primary responsibility is the maintenance, construction, and repair of 142 miles of public roadway. Staff consists of 8 full-time employees and 2 seasonal workers. Ongoing department programs include annual crack sealing, pavement resurfacing, pavement surface treatments and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 200 miles of public and private roadways, street sweeping, pothole patching, sign maintenance, pavement marking maintenance, and seaweed removal on Town-owned beaches. In addition to the above-mentioned activities, the Highway Department completed the following in 2021:

- Installed 45 drainage systems
- Reconstructed 21 drainage systems
- Patched potholes and made road repairs using 10.5 tons of asphalt
- Cleaned 77 catch basins with Town-owned equipment
- Ground 368 stumps with Town-owned equipment

- Maintained all Town owned beaches from May thru September
- Striped 48.62 miles of road
- Completed maintenance striping of 11 municipal parking lots
- Completed tree pruning on multiple Town roads and intersections
- Completed road side mowing on all main roads and started on secondary roads
- Paved Pleasant Road Beach Parking Lot using 450 tons of asphalt and installed 1 new drainage system
- Responded to 756 work orders (requests for service)
- Maintained 11 gravel roads and 8 gravel parking lots
- Assisted the Conservation Department with maintaining Thompsons Field, Cornelius Pond Woodlands and Texeira Field utilizing a skid steer loader and brush mower for 16 days
- Assisted Harwich Conservation Trust with the construction of a new parking area for Pleasant Bay Woodlands

Park, Cemetery, and Forestry Departments

These departments are responsible for the maintenance of 6 parks, 7 athletic fields, 19 memorial squares, the grounds of 14 Town-owned buildings, the Town Gardens, and the bicycle trail, the care, maintenance, preservation, and improvement of 17 Town-owned cemeteries, and the maintenance of all shade trees on Town property.

The staffing of these three departments consists of four full-time and four seasonal employees.

Routine maintenance for the Park and Cemetery Departments was as follows:

- Parks, Grounds, and Memorial Squares – These were mowed regularly from mid-spring through mid-fall. Pruning, raking, cleanup, watering, and the painting and repairing of benches were done as staffing permitted, with assistance from the Cemetery and Highway Departments.
- Athletic Fields – These were mowed twice weekly and prepared for games daily from mid-spring through mid-fall. Raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems were done as necessary.
- Maintained irrigation systems for all athletic fields and Town buildings. Repaired several major breaks in piping and replaced broken sprinkler heads as needed throughout the year.

- Bicycle Trail – This was patrolled on a weekly basis throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed several times over the summer and was pruned and brushed when needed.
- Contracted with Seaside Arborists for twelve days to remove roadside trees that were dead, dying, or otherwise in danger of falling.
- Cemeteries – Two full-time employees were dedicated to mowing and maintaining the Town's 100+ acres of cemeteries. When help was available from the Park and Highway Department, trimming, raking, and other routine maintenance was carried out.
- Cemeteries – Assisted with burial mark-outs and lot surveying

In addition to the routine maintenance listed above, the employees of these departments assisted the Vehicle Maintenance Department in welding, fabricating, and repairing vehicles, plows and sanders, and completed the following projects:

- Continued to improve the drainage on the Community Center fields by drilling 4' drainage holes with the assistance of the Highway and Cemetery Departments
- Overseeded the grass areas at many of the Town buildings
- Relocated the bullpens at Whitehouse Field as well as extending the warning track along the entire fence line
- Installed new safety netting at Potters softball field
- Removed over 20 diseased trees in the cemeteries with help from the Highway Department and contracted with Seaside Arborists to remove an additional 42 trees from the cemeteries
- Redesigned and widened the main entrance way at Island Pond Cemetery with help from the Highway Department
- Added additional hydrant stations in Island Pond Cemetery
- At the request of the Cemetery Administrator, continued cleaning, clearing of brush and reconfiguring of other areas to continue the Arboretum project moving forward

The Park Department would like to extend a very sincere thanks to Shawn Fernandez and the Golf Department staff for their invaluable knowledge and assistance throughout the year.

Beaches and Town Restrooms

Maintenance of the 20 Town-owned beaches was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River Beach, and periodically from

Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. Public restrooms were cleaned and stocked twice a day during the summer. Windswept sand was cleaned from the parking lots and beaches were patrolled for litter as staffing permitted.

Vehicle Maintenance Department

The Vehicle Maintenance Department, which consists of four full-time employees, is responsible for scheduling, servicing, repair, and parts ordering/receiving for the Town's entire fleet of vehicles and equipment, consisting of cars, trucks, loaders, sweepers, catch basin cleaner, tractors, trailers, police cruisers, fire engines, ambulances, mowers, plows, and sanders. This department also maintains the Town's fuel dispensing system and its small equipment, as well as registering, insuring, and handling accident claims for Town vehicles.

The following is a partial list of some of the repairs and maintenance accomplished in 2021:

- Performed Massachusetts State Inspection on 114 vehicles & pieces of equipment
- Performed 119 major and minor services to Town vehicles and equipment
- Performed 1,177 repairs to Town vehicles and equipment
- Prepared and maintained trucks and equipment for roadside mowing, beach cleaning and street sweeping
- Prepared Town trucks and equipment for snow and ice removal
- Performed snow and ice removal, storm cleanup

In Conclusion

I would like to thank the Board of Selectmen, Town Administrator Joe Powers and his staff, and all the other Town departments for working cooperatively with the DPW throughout the year. I would also like to thank the residents of Harwich for their continued support of the Department of Public Works and their patience during these challenging times. Finally, I would like to thank the enthusiastic, conscientious and hardworking men and women of the Department of Public Works. It is truly a privilege to lead them and know that collectively we make Harwich a better Town to live and work in.

Respectfully Submitted,

Lincoln S. Hooper, *Director*

Report of the **Real Estate and Open Space Committee**

The purpose and mission of the Harwich Real Estate and Open Space (REOS) Committee is to study and make recommendations to Harwich elected officials and voters regarding the protection, acquisition, use and management of land for public purposes.

There are many reasons for the Town of Harwich to acquire, buy, sell, conservation restrict, maintain and manage public lands, including such purposes as open space and recreation, habitat protection, affordable housing, historic preservation and general municipal uses. However, the REOS Committee has identified protection of the Town's water resources (to include groundwater, freshwater ponds and wetlands, and coastal embayments) as its highest priority. For this reason, the Committee will focus its efforts on acquiring lands that will protect water resources, consistent with the Town's Local Comprehensive Plan and Open Space Plan.

This past year Real Estate and Open Space Committee has submitted a request for Community Preservation funds for the acquisition of property for conservation.

A Committee member has attended Harwich Affordable Housing Trust meetings as often as possible and will continue to work closely with the Trust in the effort to provide affordable housing in the Town of Harwich.

The Committee continues to evaluate and recommend properties to the Board of Selectmen as priorities for Conservation, Housing and Water quality protection. These properties include Town owned, tax lien and owners unknown. Properties brought before us by individuals interested in offering their property for purchase are also evaluated.

Real Estate and Open Space Committee continues to have a productive relationship with the Water Department, the Harwich Affordable Housing Trust and the Conservation Commission.

We appreciate the continued support of Amy Usowski Conservation Administrator, Jon Idman Town Planner and Michael Lach, Executive Director, Harwich Conservation Trust.

Respectfully submitted,

Elaine Shovlin, *Chair*
Katherine Green
Dave Callaghan
Marcie Smith
Carol Porter, *Clerk*
Margo Fenn
James Atkinson

SCHOOLS

Report of the

Cape Cod Regional Technical High School District 2020-2021

Cape Cod Regional Technical High School was established in 1973 as a public technical high school. Cape Cod Tech students meet the same academic standards required by the state as our sending schools while also meeting certification standards of their technical training.

District Towns: Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, Yarmouth

Mission Statement: Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Enrollment: For school year 2020-2021, the enrollment on October 1 was 626 students.

Budget: For school year 2020-21 (FY21) there was a Total Operating Budget of \$15,504,000, a 2.76% increase over FY20. To view: <https://www.capetech.us/about/departments/business-office>

News from Superintendent Sanborn:

The entire Cape Cod Tech community: our staff, students, parents, guardians, School Committee, School Building Committee and technical advisory committees extend a sincere appreciation to our twelve towns and their taxpayers for supporting this new facility as a reality. On October 8, 2021 in our current school year, we finally, under the constraints of COVID protocols, held a restricted invitee ribbon cutting event for the community. I do think you would have been proud of our students who were front and center at this event. Your forethought to support construction of their school will benefit current and future technical students for decades to come. Finally, we not only view our facility as a school but as a community resource providing services to towns and community members, offering afternoon and evening workforce training, and hosting events for town and local organizations. Thank you, again.



Town of Harwich: Harwich had 51 students enrolled at Cape Cod Tech as of October 1, 2020.

The assessment for Harwich in FY21 was \$1,178,798, based on 58 students on October 1, 2019. Assessments are based on the previous year's enrollment.

Highlights from Cape Cod Tech 2020-21 School Year

- Graduated 127 seniors: 9 from Harwich.
- Enrolled 174 freshman: 12 from Harwich.
- The student newspaper *Tech Talk* won numerous prestigious awards this year: a gold medal from Columbia Scholastic Press Association, the Highest Achievement Award from New England Press Association, multiple awards from the Youth Journalism International competition and first Place with Special Merit from the American Scholastic Association.
- Through the generosity of Cape Cod community organizations, charities and family memorials, Cape Cod Tech presented 38 toolships and 46 scholarships to the graduating class of 2021 for a total of \$84,766.
- Thirty-four (34) students received John and Abigail Adams Scholarships; 2 from Harwich.
- *SkillsUSA* is a national student organization and is a huge part of the of the Cape Cod Tech experience combining technical, academic and employability skills. Forty-two (42) students participated in competitions winning 19 District medals and 14 state medals. Cape Cod Tech was recognized as a National Model of Excellence.
- Future Farmers of America, “FFA” is a national career and technical student organization based on middle and high school classes that promote and support agricultural education. This year Horticulture Instructor Stephen Dolan received the Honorary FFA Bay State Award in recognition of his outstanding service in the advancement of agricultural education.

- The Cooperative Education (Co-Op) program placed a total of 62 junior and senior students to work with local businesses, enhancing their skills through Co-Op placements. Senior internships for Health and Dental were not active this year due to COVID-19.
- Athletics offered a modified sports program due to COVID-19 restrictions. The following teams did compete competitively: football, volleyball, girls and boys soccer, baseball, cross-country, golf, ice hockey, girls and boys lacrosse, girls softball and tennis.

Technical Highlights from 2020-21

The school was not open to the public for services this year due to the COVID-19 pandemic.

- The Auto Collision program graduated 100% of its seniors and 80% of those seniors were employed as of graduation day. This program completed jobs for local town departments and Habitat for Humanity.
- The Auto Technology program significantly altered their curriculum to increase shop time for 9th and 10th grades.
- The Carpentry Department accomplished many carpentry projects, despite COVID-19 pandemic. Five of their seniors participate in the Co-Op program. The department is a member of the Home Builders and Remodelers of Cape Cod.
- In the Cosmetology program six seniors completed their Massachusetts State Board Exams. All students are certified in the Barbicide disinfectant training and SP/2 Safety Training.
- Culinary Arts had great success in 2021 including filling 100% of their freshman seats, restructuring their curriculum delivery, and receiving the highest possible score for food service operation from the Harwich Board of Health on multiple inspections.
- Dental Assisting students were active in community service events at local preschools, veteran centers and Angel House. The program added new equipment and software to their curriculum and they are working towards expanding clinical experience at the community college.
- The Design & Visual Communications program is working hard to boost the new school's look in all things involving design and presentation. The new building's technology and equipment have provided opportunities to push the students' knowledge.

- The Electrical Department earned praise from the DESE safety inspector for work station safety. This shop was the number one shop chosen by freshmen as they explored their placement options.
- Engineering Technology sophomores learned to program and fly drones; juniors completed 3D Design and Analysis in dual-enrollment with the community college; seniors received a grant from the MIT Club of Cape Cod to design, 3D print and build a personal transport using a skateboard or scooter concept.
- The Health Technologies students were impacted by the pandemic in terms of practicing their trade. They were unable to do internships at the hospital or nursing homes. Seniors did sit for the CNA exam. There was a new 9th grade shared program between Health and Dental.
- The Horticulture program did more outside work on the new campus. Within every live project there were opportunities using real experiences to teach technical skills and fundamental skill development.
- The HVAC program is now an approved training program for hours toward the MA State Refrigeration Technician license. All freshman earned Hot Works Certification. Ninety percent (90%) of HVAC upperclassmen went out on Co-Op placements.
- The Information Technology Program moved their sophomore curriculum to the freshman year to give 9th graders a head start in preparing for certifications. Thirty-one (31) students received certifications in specialty programs.
- Marine Services had seven students participate in Co-Op placements. In SkillsUSA, Marine Services students took home 1st Place, 2nd Place and 3rd Place Marine awards.
- The Plumbing Shop had seven students participate in Co-Op placements and 40% of their total students participated in SkillsUSA. The department's curriculum is teaching 21st Century skills to keep pace with fast changing boiler technology and new codes.

Academic Highlights from 2020-21

- The Business Education/21st Century Learning department offered several exciting activities: an online simulation to create a new business in a city; a Stock Market Game competition, and a virtual Credit for Life Fair in which students created a budget, navigated through various budget booths and virtually chatted with Cape Cod Five volunteers while doing so.

- The English Department learned a great deal this year about technology-based instruction and assessment to integrate it into the curriculum. As DESE continuously adjusted their MCAS requirements throughout the year the English department continuously adjusted curriculum and instruction to ensure that students were prepared.
- The Social Studies department focused heavily on teaching the historical and current event moments attached to the Civil Rights movements of the past up to the Black Life Matters movement of today.
- The Math Department also realigned 9th and 10th curriculum to the Next Gen MCAS computer based testing throughout the year and implemented online testing practice into their overall curriculum.
- The Science Department adjusted to changes this year: a new building with new labs, and remote learning - to hybrid classes - to 100% in person, while continuing to provide the students with meaningful and rigorous curricula.
- The Student Services Department attended countless webinars to learn best practices for navigating the pandemic with a focus on student mental health. A school-wide mental health screening was administered to identify students in crisis and needing mental health assistance.

Please visit our website: www.capetech.us for more information.

Respectfully submitted,

Robert Furtado, *Vice-Chair*
 John Our
Harwich Representatives,
Cape Cod Regional Technical High School
District School Committee

Report of the **Monomoy Regional School District**

Monomoy Regional School District is a community of learners of all ages focused on building knowledge, positive character, and resiliency in a safe, supportive, creative, and challenging environment. The following report summarizes many of the happenings in our community schools during the 2021 calendar year.



A Full Year of Operating Schools During an Ever-Evolving Pandemic

If 2020 was characterized by a global COVID-19 pandemic closing schools and many businesses, 2021 was the year in which these institutions began making significant changes to keep operations open as vaccine distribution spread across the region and globe. The calendar year began with the first vaccine being made available to healthcare workers (including our school nurses), the elderly, and first responders. By March 11, 2021, K-12 educators became eligible for COVID-19 vaccines. April 19 found students 16 years of age or older eligible for vaccination, and by November 3 students as young as 5 years of age became eligible. Despite the availability of vaccinations, the pandemic continued throughout the calendar year, but our schools remained open for in-person learning.

At the start of the 2020-2021 school year, with no vaccine immediately on the horizon at that time, the Massachusetts Commissioner of the Department of Elementary and Secondary Education (DESE) required school districts to offer families a remote learning option throughout the 2020-2021 academic year – 22% of Monomoy families elected for this model of learning. It became clear that students generally made less academic progress when fully remote, and the lack of consistent peer interaction and school staff support when fully virtual gave rise to concerning social-emotional challenges for children. As such, DESE removed the fully remote option for families for the 2021-2022 school year.

The challenges of keeping schools and activities open shifted with each progressive wave of the COVID pandemic. At the start of 2021, cases of COVID reached new highs as a second phase of the pandemic spread across the Cape and state, with few individuals being vaccine eligible. Monomoy schools closed for the first week following the holiday break in an effort to slow the spread. No sooner than those new cases began to subside, a third wave hit following the February school vacation week – this peaked in March and gradually subsided heading into the summer vacation. Given the relatively low rate of COVID cases during much of the summer of 2021, coupled with an ever-increasing number of vaccinated adults and teens, it seemed like re-opening for the 2021-2022 school year should be yet another step returning to normalcy. Unfortunately, the Delta variant began to surge in the waning weeks of summer, and mask mandates returned.

To ensure students and staff remained safe in schools for in-person learning, the district continued practices of social distancing and masking for all students and staff as the 2021-2022 school year began. The district also continued to operate with increased nursing staff to provide the necessary safeguard of contact tracing and to manage a “Test & Stay” program implemented by DESE, designed to perform rapid antigen testing of in-school close contacts (with parental permission); thereby keeping children in school as long as the student tested negative for COVID. The district also continued to ensure the air quality in rooms by running air filtration units in each classroom and office space, keeping windows open when the weather allowed, and being vigilant with upkeep to each building’s HVAC/air handling units.

To identify positive students and staff during the 2021-2022 school year, both rapid antigen testing and weekly COVID safety checks using pooled PCR tests were conducted in our schools. The Delta variant proved to be both more infectious and persisted from the beginning of the school year until near the end of the calendar year, where it was displaced heading into the Christmas season by an even more contagious variant, Omicron. Despite the rise of both highly contagious Delta and Omicron variants and many positive COVID-19 cases among the school community, our schools remained open because of the district’s safety guidelines and the unsung efforts of the district’s nursing team. The district also held dedicated vaccination clinics for Monomoy students in Spring 2021 and late Fall 2021. School officials continued to focus on clear communication, including promoting vaccination and masking, to ensure that the district’s curriculum continued to move forward with students receiving the social-emotional benefit of remaining in-person.

The Graduating Class of 2021

The MRHS Class of 2021 was able to resume some of the events and activities that had been placed on hold during COVID, although often with

adaptations for safety. Other beloved senior traditions also returned, such as the Powerpuff Game between Seniors and Juniors. The Class of 2021 was able to enjoy a lovely Prom on the front lawn of the high school, with dinner and dancing under the stars. There had been such positive feedback about the graduation ceremony on the athletic field in 2020 that the same location was selected again for the 2021 event. Another new tradition that originated during the pandemic and proved so popular that it's likely to stay is the Graduation Processional. Prior to their graduation ceremony, the graduates gathered at Our Lady of Grace Church in South Chatham and proceeded in a motorcade, escorted by the police and fire departments from both Chatham and Harwich, to the stadium field at Monomoy Regional High School. Family, friends, teachers, and townspeople lined the route of the motorcade, honoring the 115 seniors.

With the prior year's graduation limited to just the graduates, class advisors, and presiding officials, with families only able to join remotely via live stream, seeing graduates and families together once again in 2021, albeit socially distanced across the high school's football field, was a welcome step back to normalcy for the district.

Amy Hinesley was the valedictorian and Aidan Melton was the salutatorian this year. Amy Hinesley also received the Massachusetts Association of School Superintendents' Certificate of Academic Excellence Award, acknowledging her exemplary grade point average and contributions to the school and community.

Thanks to the generosity of community organizations and businesses, members of the Class of 2021 were awarded \$327,000 in scholarships via Monomoy Dollars for Scholars.

Academic Excellence

On November 10, 2021, the Monomoy Regional High School held its eighth Breakfast of Excellence, honoring students for a variety of academic achievements, including perfect MCAS scores, AP Scholar awards, and Adams Scholarship recipients. Honorees included current MRHS students as well as members of the Class of 2021.

MRHS junior Christie Beckley was honored for a perfect score on the 2021-2021 Math MCAS. Ten MRHS seniors were named as recipients of The John and Abigail Adams Scholarship, which provides credit toward tuition for up to eight semesters of undergraduate education at a Massachusetts state college or university. For this scholarship, merit is based on student scores on the 10th grade Massachusetts Comprehensive Assessment System (MCAS) test. As the MCAS exam was waived for students in the class of 2022, this group of students elected to participate in MCAS this past year, choosing to participate in multiple days of testing when it was not required. The Monomoy Regional High School

Adams Scholarship Award Winners from the Class of 2022 are: Madisun Crossen; Phoebe Gill; Grady Howell; John Jordan; Isabela McMahon; Braden Morris; Alice Murphy; Kyla Potoczny; Jonah Rivers; and Audrey Smith.

There are various levels of AP Scholar designation, depending on the number of AP courses taken and the scores earned. The following students from the MRHS Class of 2022 have been recognized as AP Scholars and will receive a certificate as well as have their name added to the AP Scholar Plaque that resides on the wall in the Main Street Hallway. AP Scholars: Darby Carpenter; Ciara Farris; Katherine Gabri; Thomas Pandiscio; Nicole Peterson; and Victoria Peterson. AP Scholar with Honor: Grady Howell. A number of students from the MRHS Class of 2021 were also recognized as AP Scholars. AP Scholars: Lily Daniels-Diehl; Olivia Hayden; Colby Jones; Kate Megna; Lauren Morris; Ryder Robbins; and Alexander Tosi. AP Scholars with Honor: Trey Cox; James Fernandes; Josephine Ganshaw; Aiden Melton; Kimberley Parker; Sydney Parker; Aliza Pillsbury; and Duncan Ramler. AP Scholars with Distinction: Amy Hinesley; Leah Nash; Amy Peterson; and Jasmine Silva.

Monomoy Performing Arts

In spite of the COVID-19 pandemic and thanks to the support of administration, the Performing Arts Department of Monomoy Regional High School made it to the other side of an incredibly challenging year with several successes.

Six students successfully auditioned for the Virtual Senior Southeastern Massachusetts Music Festival held in early January. The festival video can be seen at <https://youtu.be/gD3CAeq1IRg>. Winter Concert performances were recorded of three different Band cohorts inside and Select Choir outside in the Amphitheater (as singing wasn't permitted inside at that point). These performances can be found on the high school YouTube channel. In March 2021, MRHS held a Zoom production of Alice in Wonderland, with many songs being set to music by student Phoebe Gill '22.

Select Choir also produced a total of 34 Virtual Choir videos over the school year, with a Hamilton-themed drop in February. May brought the first live performance with a live audience in over a year for the Senior Arts Night — while in previous years events were held at two venues in Harwich Port when Bill Lutz opened his gallery to Visual Arts seniors and the Music seniors would perform at Pilgrim Congregational, the Senior Arts Night was moved to an outdoor event on the high school lawn.

The 2021-2022 school year brought a new Acting class in the VPA course offerings as well as Chorus and Band reinstated during the day as full for-credit courses. In October, choral students Phoebe Gill '22 and Orla Delaney '23 successfully auditioned for the American Choral Directors Association Eastern

Division Honors Choir. November brought live auditions for the Senior Southeastern Massachusetts District Music Festival: Trombonist Edrian Wright '23 and vocalists Nick Blute '22 and Orla Delaney '23 qualified to audition for All-State. The Concert Band and Select Choir also had a tour and performed for CES, HES, and MRMS in our plans to rebuild our program throughout the district. In December the entire Monomoy Regional High School Music Department took to the stage for the first live performance of this scale in the auditorium in two years with the Winter Concert in front of a fully masked and socially distanced audience.

Monomoy Athletics

The 2021 calendar year was another year where our student-athletes and coaches showed their resilience, ability to adapt, and the importance of athletics on our student-athletes' overall health and wellbeing. Monomoy's teams were competitive in the Cape and Islands League, and a majority of the teams made post-season tournament play.

Monomoy's winter sports teams found the Boys Varsity Basketball team finishing second in the Cape and Islands League. Due to the COVID-19 pandemic, all MIAA tournament play was suspended for the winter season, however, the Cape and Islands League Athletic Directors created a Cape and Islands end-of-season League Tournament where our Varsity Boys Basketball team advanced to the Championship game. The team was led by league all-stars Aidan Melton, Bradley Alexis, and Dan Gould. The Girls Varsity basketball team also played in the Cape and Islands League Tournament, advancing to the semi-finals. The girls were led by league all-stars Maggie Dever, Melissa Velasquez, and Caroline DiGiovanni. Boys Varsity Ice Hockey continued their coop with Mashpee. Their season was cut short just before the league tournament due to a COVID quarantine. The team was led by Cape and Islands League all-star Alex Tosi. Girls Varsity Ice Hockey continued their coop with Nauset and Cape Tech. Varsity Girls Ice Hockey advanced to the finals of the Cape and Islands League Tournament. They were led by Cape and Islands League all-star Nikki Awalt.

For the first time in MIAA history, a fourth season was added to the mix, allowing football to play in between Winter and Spring in the Fall II season. The Varsity football team had a fun Fall II season led by Cape and Islands League all-stars Tyler Potter, Justin Sneed, Marc Chery, Miles Boyle, and Marcus Lefeged. The team was also awarded the Cape and Islands League Team Sportsmanship Award.

The spring season saw a return to normalcy with MIAA State Tournament play resuming for all spring sports. The Varsity Softball team rolled their way to their 4th consecutive Cape and Islands League Championship, advancing to the South Sectional Quarter Finals. They were led by Cape and Islands League

all-stars Madisun Crossen, AJ Gates, and Caroline DiGiovanni. The Varsity Baseball team qualified for state tournament play, advancing to the South Sectional Quarter Finals. The team was led by Cape and Islands League all-stars Asa Kline, Marek Krystofolski, and John Michael Canto. Varsity Boys Lacrosse qualified for state tournament play led by Cape and Islands League all-stars August Hand, Sean Deveau, Dylan Meinke, and Leo Paravisini. Varsity Girls Lacrosse also qualified for state tournament play led by Cape and Islands League all-stars Lucy Mawn, Leah Nash, Lexie Hyora, Maggie Dever, Maddie Flaherty, and Kate Gabri. Varsity Boys Tennis qualified for state tournament play led by Cape and Islands League all-stars Ryan Casey, Charles Watson, and Maximus Weinburg. Varsity Girls Tennis had a successful year qualifying for state tournament play led by Cape and Islands League all-stars Angelica Velasquez, Tatiana Malone/Olivia Prisco, Christie Beckley/Aliza Pillsbury, and Lilly Gould. The Varsity Girls Track team had a good season and was led by Cape and Islands League all-stars Rhiannon Vos, Amy Hinesley, and Courteney Dery. The Varsity Boys Track team also had a great season led by Cape and Islands League all-stars Ryder Robbins and Aidan Melton. Unified Track was excited to get back out on the field to find their own successes. The Varsity Girls Golf team won the Cape and Islands League and were led by Cape and Islands League all-stars Jennie Grogan, Jane Howard, Charlotte Blute, Isabella McMahon, and Ava Packett. Sailing had another successful year on the water competing in the Cape and Islands League led by Cape and Islands League all-star Keith Watkins.

We continued our tradition by naming two senior Scholar-Athletes of the Year at graduation. The 2021 Scholar-Athletes of the Year were Aidan Melton and Leah Nash.

The fall teams kicked off the new school year with full schedules, few COVID-19 restrictions, and a true return to normalcy on the athletic fields. The Varsity Field Hockey team finished second in the Cape and Islands League Atlantic Division and advanced to the Division 4 Final Four in the new MIAA Statewide Tournament format. They were led by Cape and Islands Atlantic Division League MVP Caroline DiGiovanni, along with Cape and Islands League all-stars Carly Dimock, Caroline Upson, and Helen DiGiovanni. The Varsity Boys Soccer team finished the season strong, just missing a bid to the MIAA Statewide Tournament. The team was led by Cape and Islands League all-stars Troy Olson, Wesley Ulrich, Joao Paixao, Colin Moore, and Ryan Laramée. Varsity Girls Soccer advanced to the Round of 32 in the MIAA D4 Statewide Tournament led by Cape and Islands League all-stars Lexie Hyora, Audrey Smith, Hanna Slater, Karah Deveau, and Lucy Mawn. Varsity Boys and Girls Cross Country had a good season of growth led by Cape and Islands League all-stars Courteney Dery, Rhiannon Vos, Gareth Vos, and James Machnik. Varsity Boys Golf had a good season led by Cape and Islands League all-stars

Grady Howell and Jackson Rocco. Football had a year of growth, opting out of the Cape and Islands League schedule to play a combination of Varsity and JV games as the team was still very young. Cheer supported their team every step of the way led by senior Sabrina Morand. MRHS added a Unified Basketball team this fall with great success. The stands were filled to cheer them on as they competed against Falmouth and Martha's Vineyard.

Finance and Capital Projects

The Monomoy budget is how much it costs to fund the education of children in Harwich and Chatham. The FY22 General Fund budget presented to each community's Town Meeting was \$41,561,134, a 0.73% increase over the prior fiscal year. This was a level service budget with few additions as the district responded to the challenges of COVID and the financial uncertainty facing both towns. Nevertheless, through a combination of state and federal funding and by removing positions that were no longer required, the district was able to fund some key priorities. These included the retention of additional COVID-related nursing support, and the hiring of math and English interventionists to help with students catch up after COVID-related closures.

Each year, detailed budget information is available on the school district's website and is provided to each town's library and Town Hall, per the district's regional agreement.

The Assessment is how much each town pays to fund the Monomoy Regional School District according to the formula in the district's Regional Agreement. The Regional Agreement draws on three related but distinct figures: the 'minimum required contribution' calculated by the State, the three-year rolling average foundation enrollment, and the three-year average October 1st enrollment.

- The minimum required contribution is calculated by the State using the number of school-aged children in the town attending public schools and real estate and income wealth within the town. In FY21 the budgeted minimum contribution for Harwich was \$13,156,660 and \$4,190,569 for Chatham. In the FY21 budget this increased for Harwich by 0.5% to \$13,246,021 and reduced by 8% for Chatham to \$3,856,063.
- Foundation enrollment includes all children residing in a town for which the town is financially responsible – these include children from Harwich or Chatham attending a Monomoy School, another local school district through school choice, or a charter school. Children attending Cape Tech or private schools are not included in a district's foundation enrollment. In recent years the percentage share of foundation enrollment between the two towns has shifted toward Harwich. For the FY21 budget, the three-year rolling average was Harwich 74.35%,

Chatham 25.65%. In FY22 this had moved to Harwich 75.11%, Chatham 24.89%.

- The three-year average October 1st enrollment figure is the number of students from each town enrolled in Monomoy schools on October 1st. See the following section on “Enrollment & School Choice” for further information.
- The FY22 Assessment for Chatham (including debt) was \$8,524,697, a 4.2% decrease from the prior fiscal year. The FY22 Assessment for Harwich (including debt) was \$27,361,049, a 2.0% increase over the prior fiscal year.

Monomoy’s FY22 budget found mutual support from the selectmen and finance committees in both towns and was approved at both Town Meetings.

Since regionalization, the school district has maintained a five-year capital and technology plan, with the goal of ensuring that both the physical plants and technology infrastructure continually support learning and preserve the towns’ facilities investments. During the FY21 school year, many projects had to be postponed due to COVID. Nevertheless, the district completed the following significant projects:

- Upgrading HVAC controls at Harwich Elementary School, Chatham Elementary School, and Monomoy Regional Middle School, and
- Significant roof repairs at Harwich Elementary School.

In FY21, and continuing into FY22, the district has invested significant resources into the maintenance and repair of the HVAC system throughout the district to maximize air circulation and reduce the risk of COVID spread in classrooms.

In FY21 the district began a new lease for Chromebooks for students. This lease was one of multiple leases the district has for student and teacher computers and other classroom technology.

In early FY22 the district was able to complete the long-planned purchase of a new curriculum for teaching English Language Arts at the elementary schools.

Elementary and Secondary School Emergency Relief

The American Rescue Plan Act of 2021 provided Elementary and Secondary School Emergency Relief Funds, known as ESSER Funds. These funds were allocated in three waves (ESSER I, ESSER II, and ESSER III) to help school districts combat the impact of COVID. Combined, the ESSER funds include over \$2.3 million in funding for the district.

Monomoy's plan for the use of these funds was focused on mitigating the long-term impact of the COVID crisis on the academic and social-emotional wellbeing of students. Although the federal government created the ESSER grants in part to assist districts with returning to in-person learning, Monomoy was largely able to keep students learning in-person without use of ESSER monies, which has positioned the district to use these relief funds to help address three critical areas:

- Math and English Language Arts intervention to support students who may have fallen behind due to COVID,
- Mental health and behavioral supports for students, and
- Facility upgrades to reduce risk of infection among staff and students.

The district used ESSER I and II funds to pay for programs, including summer school (for those most academically-impacted by COVID), instructional interventionists, and HVAC improvements.

Enrollment & School Choice

On October 1, 2021 (the FY22 school year), the Monomoy Regional School District enrollment was 1,775 students. This was a reduction of just three students from October 1, 2020 (FY21). The number of students attending Monomoy's schools "in-district" has remained the same as in FY21, but there were three less intensive-needs special education students needing out-of-district placements.

The reduction of only three students in our enrollment is a significantly smaller loss of enrollment than in FY21. Some families who had chosen to homeschool during the 2020-2021 academic year (FY21) because of COVID concerns returned their children to our classrooms, which helped offset the ongoing downward trend in school-aged numbers both in our towns and across the Cape. The three-year rolling average percentage of students from each town in FY22 was Harwich 76.49% and Chatham 23.51%. Compared to the prior school year, this was a 0.53% shift in enrollment proportions from Chatham to Harwich.

Monomoy continues to be one of the few school districts on the Cape that brings in more school choice tuition than it sends out to other districts. Based on June 2021 school choice enrollments, the district received 250 students through the school choice program, and with them came \$1,440,206 in tuition. The district concurrently paid out \$1,124,708 in school choice tuition for 152 Chatham and Harwich children attending school in other districts. This represents 19 fewer students attending Monomoy via school choice than the prior year, and 11 fewer resident students choosing to attend other districts.

The FY21 academic year saw 4 fewer Chatham and Harwich resident students opting for more expensive charter schools, from 65 students in FY20 to 61 students in FY21. Although the District receives some aid from the state to offset the impact, the net cost of this was \$1,130,767.

New Chatham Elementary School Principal

Robin Millen, who had served as Chatham Elementary School's principal since September 2014, left in order to become the Director of Curriculum, Instruction, and Assessment for Nauset Public Schools. An extensive search for a new elementary school principal found Jennifer Kelly. Kelly's background includes experience as a humanities and language arts teacher at a range of grade levels, head of a gifted and talented program, assistant principal and math and science curriculum coordinator, and, most recently, Principal of J.W. Martin Jr. Elementary School in North Attleboro. She holds a masters degree in education and a doctorate in curriculum, teaching, and learning.

Staff Retirements

During the 2021 calendar year, Monomoy bid farewell to a number of retiring educators from the district. Combined, this group dedicated 228 years of service to the children of Harwich and Chatham. We appreciate and honor the service of each:

- Katherine Browell - SPED Instructional Assistant at Monomoy Regional Middle School - 21 years
- Cheryl Hoffman - Administrative Assistant at Harwich Elementary School - 14 years
- Rich Houston - History Teacher at Monomoy Regional High School - 27 years
- Karen Kelly - English Language Arts Teacher at Monomoy Regional High School - 35 years
- Robert Looney - Lead Custodian at Chatham Elementary School - 8 years
- Richard Quinn - Grade 5 Teacher at Monomoy Regional Middle School - 27 years
- Chris Roberts - Elementary Music Teacher at Harwich Elementary School - 27 years
- Elizabeth Simmons - Spanish Teacher at Monomoy Regional High School - 32 years
- Rebecca Tobojka - Kindergarten Teacher at Harwich Elementary School - 27 years
- Don Mercure - District Treasurer at Monomoy Regional Schools Business Office - 10 years

Continually Maintaining Quality In-Person Learning in the Face of a Pandemic

Near the start of March 2021, the Department of Elementary and Secondary Education Commissioner Jeffery Riley announced that he was requiring school districts to stagger a return to full-time, five days a week, in-person learning for the state's students. According to his edict, elementary students would be required to return to in-person learning by April 5 and middle school students by April 28. For the Monomoy community, that announcement was "much ado about nothing," as Monomoy's students and their families had an option for full-time, in-person learning available since the start of school in September 2020. Through the tremendous efforts of committed staff throughout the school district, Monomoy set the gold standard for how schools could operate and return to in-person learning despite the COVID pandemic.

As with many coastal communities, there are a number of homes in our two towns used only by families as their summer retreat. The pandemic found Monomoy's schools offering more high-quality in-person learning than what many summer-resident families could find from their off-Cape school districts – this resulted in a few summer resident families electing to stay year-round during the 2020-2021 school year and beyond. Time will tell whether this pandemic will impact school enrollment by slowing the loss of school-aged children in our towns by creating opportunities for parents to continue working remotely from their beloved summer homes.

Proud to be a Shark,

Dr. Scott Carpenter, *Superintendent*

FINANCE

Report of the **Board of Assessors**

The Board of Assessors continues to meet our primary legal responsibility in assuring a fair assessment of all property in the Town of Harwich in a professional manner so that tax revenues may be generated timely.

The Town of Harwich utilizes a quarterly tax billing system. At a publicly held and publicized meeting, the Board of Assessors recommended to the Board of Selectmen that Real Property be taxed at a single tax rate which was set at \$8.11 per \$1,000 valuation for FY 2022, a decrease from the FY 2021 tax rate of \$8.60. Total value of real property in Harwich is over \$6.5 Billion. Values are up an average of over 2.6% over the previous year.

The ever changing and increasing real estate market continues to impact the value of the Town. The market had been on appreciating trend, and is indicated that it will continue for third and fourth quarter. Real estate markets are cyclical and the Department of Revenue requires the Assessor Office to inspect approximately 10% or up to 1200 properties each year to verify appropriate assessing data. The 2022 assessed values are product of sales that occurred in 2020, and are a benchmark as of January 1st of each year. Taxpayers may review their property record card by visiting the Assessor's Office at Town Hall or online at www.harwich-ma.gov.

The Board oversees and approves a number of programs which are available for our seniors, veterans, spouses of veterans, sight impaired citizens and those who may need assistance in meeting their tax obligations. The Town also has many programs available through exemptions and deferrals which allow residents to put off paying their taxes as well. Please visit the Assessor's Office for more information.

The Board of Assessors submitted articles to the 2020 Town Meeting which the taxpayers authorized a new tax credit, one that is aimed at those having trouble meeting their tax burdens who are under the age of 60. There are a number of programs which meet the needs of our older adults, but there are no direct programs for those under the age of 60. This home rule petition has been submitted to the Legislature for filing and the first hearing at the State

House was held in July. Town Meeting also authorized a reduction in the simple interest rate in the Town's Tax Deferral Program lowering the rate from 8% to 5% for eligible taxpayers. This program is an excellent opportunity for Harwich's Seniors who qualify to defer their taxes if needed.

We thank our staff for their continued assistance in meeting our goals of fair assessments and timely issuance of tax bills to the community.

FISCAL YEAR 2022

The taxable value of all real and personal property assessed:	\$ 6,736,510,770.00
Total amount to be raised:	\$ 86,055,300.89
Total estimated receipts and revenue:	\$ 31,422,198.54
Net amount to be raised by taxation of real and personal property:	\$ 54,633,102.35
Tax rate for each \$1000 value assessed:	\$ 8.11
Total number of tax bills:	16,191

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2021

19,126	-Bills were issued with a valuation of:	\$ 121,355,226.00
	-Amount of tax:	\$ 2,563,552.29
554	-Abatements were issued in the amount of:	\$ 65,349.22

BOAT EXCISE ISSUED IN FISCAL YEAR 2021

1,306	-Bills were issued with a valuation of:	\$ 6,493,100.00
	-Amount of tax:	\$ 63,833.63
126	-Abatements were issued in the amount of:	\$ 6,948.20

Respectfully submitted,

Richard J. Waystack, *Chairman*
 Bruce W. Nightingale
 Jay Kavanaugh

Report of the **Finance Committee**

Under the Town Charter, the Finance Committee consists of 9 volunteers, appointed by the Town Moderator. It exists to provide an independent review of, and recommendations on, financial matters and other matters which impact the Town. It has two main responsibilities: Administer the Reserve Fund; and Make recommendations at the Annual Town Meeting May 8, 2021 (ATM) on Budgets and Warrant Articles and the Special Town Meeting October 18, 2021 (STM) on the Warrant Articles.

Reserve Fund – With the start of the calendar year 2021, we had \$50,000.00 in the Reserve Fund. We have received no requests for 2021. At this time, the Reserve Fund Balance is \$50,000.00

Recommendations on Warrant Articles – A significant amount of time was spent during FY 2022 determining our recommendations for the 49 Warrant Articles presented at the May 8, 2021 Town Meeting. As has been the practice for the past several decades, the Finance Committee thoughtfully and objectively, considered all the Warrant Articles, meeting with the Board of Selectmen, Town Administrator, Town Accountant, the Monomoy Regional School Board and Superintendent. Town Counsel, Town Moderator, and Article submitters (including all Department Heads) to better understand the intent, targeted need, and predicted costs, if any, of those Articles. The operating budget for the General Fund that was approved at Annual Town meeting was \$67,924,820.00.

At Special Town Meeting on October 18, 2021 14 Warrant Articles were considered. The total amount approved was \$3,267,732.00

The Stabilization Fund (rainy day fund) balance at the end of Fiscal Year 2021 (June 30, 2021) was \$4,321,597. At the end of the calendar year 2021 the balance was \$5,704,709.00

In early 2021, the Finance Committee returned to a complement of eight members with the addition of Karen Doucette to replace Mary Anderson, who was elected to the Board of Selectmen. As of this writing, the committee is still short one member. We thank the Town Administrator, Joseph Powers and his staff for their many contributions to the Committee's efforts. Finally, we want to state our appreciation to the Board of Selectmen for working together with us on the numerous activities needed to serve the Town as it merits. We continue to believe close and frequent communications are essential to keep Harwich moving ahead.

Respectfully submitted:

Jon Chorey, *Chair*
Brian Weiner, *Vice-Chair*
Mark Ameres
Karen Doucette
Dale Kennedy, *Clerk*
Angelo LaMantia
Tom Sherry
Dan Tworek

Report of the **Finance Division**

To the Honorable Board of Selectmen and Citizens of the Town of Harwich

It is the mission of the Finance Department to facilitate the exchange of accurate financial information to all members of the public, Town departments, and boards and commissions, to safeguard the financial interests of the Town of Harwich, to uphold effective budgeting and budgetary controls, and to preserve internal controls, while maintaining a high level of compliance with all pertinent Federal, State and Local rules and regulations, Generally Accepted Accounting Procedures, and Governmental Accounting Standards.

Recent Accomplishments include the following:

- Maintained AAA bond rating for the Town from Standard & Poor's.
- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the 4th year in a row for the June 30, 2020 Comprehensive Annual Financial Report (ACFR).
- Received a clean audit opinion on the June 30, 2021 ACFR.
- Completed a General Obligation borrowing for Bond Anticipation Notes (BANs) at a very desirable net interest cost of .3196%.
- Initiated deployment of numerous Munis ERP System modules to increase efficiencies and effectiveness.
- Managed numerous federal COVID-19 related grants.
- Streamlined essential work processes to promote remote work capabilities.

The following pages include abbreviated financial statements for the Town of Harwich for the year ending June 30, 2021. These statements reflect the Town's financial position in accordance with the Uniform Municipal Accounting System (UMAS), required by the Department of Revenue. Once again the town has prepared the Comprehensive Annual Financial Report (ACFR), the report includes all financial transactions summarized in accordance with Governmental Accounting Standards and audited by an independent auditor. The Town's Fiscal 2021 ACFR is available for reading and downloading on the town's web site.

I would like to extend my appreciation to the dedicated members of the Finance Division for their hard work and commitment to the Town of Harwich.

Sincerely,

Carol Coppola, CPA, CFE
Finance Director/Town Accountant

Job Title	FY 2020	FY 2021	FY 2022	Change
Administrative Assistant	1.0	1.0	1.0	-
Assistant Assessor	1.0	1.0	1.0	-
Assistant Treasurer/Collector	1.0	1.0	1.0	-
Assistant Town Accountant	1.0	1.0	1.0	-
Assessing Director	1.0	1.0	1.0	-
Executive Assistant	2.0	2.0	2.0	-
Executive Assistant to the Finance Director	1.0	1.0	1.0	-
Finance Director	1.0	1.0	1.0	-
Seasonal - Customer Service	0.1	0.1	0.1	-
Treasurer/Collector	1.0	1.0	1.0	-
Full-time Equivalent Employees	10.1	10.1	10.1	-

Finance Department

The Finance Department consists of all accounting and budgeting functions. It is responsible for oversight of all financial transactions of the town including special revenue, enterprise, trust and agency funds. The division interacts with all departments as well as many outside organizations, including Federal and State granting agencies, the State Department of Revenue, vendors, auditors and the public. The division also provides support to numerous committees and boards.

Treasury/Collection Department

The Treasury Department is responsible for the town's payroll processing, management of cash and debt activity and the town's tax title accounts. The Department oversees all tax bill processing, and the collection of all taxes, water user fees and beach and transfer station sales. Property taxes and water utility charges are billed on a quarterly basis. Motor vehicle excise taxes are billed when tax commitments are received from the RMV; typically 7 or 8 times per calendar year. The Department also issues annual boat excise tax. Additionally, the Treasury Department receives and records all cash and check payments collected by other Town Departments. The Department is the main

intake point for new/rehired employees; distributing/collecting necessary employment paperwork, software entry of employee information, and benefits administration.

Assessing Department

The Assessing Department provides services in the area of property valuation, property listing, and customer service. The Assessing Department is responsible for determining tax base growth, assessing property valuation, and setting the tax rate. They prepare and maintain current data on each parcel assessed, including maps of boundaries, inventories of land and structures, property characteristics and legal ownership. As well as, the processing of motor vehicle and boat excises, abatements, exemptions, and public record requests. Property valuation is a process which the Assessors must value all real and personal property within their communities as of January 1 of each year. Assessed valuations are based on “fair market value”, the amount a willing buyer would pay a willing seller on the open market. Tax base growth encompasses field investigation of building permit applications to capture new homes, additions, and real improvements to all property types. The Department of Revenue (DOR) reviews a community’s values every year and certifies they reflect current fair market value.

Finance Department				
FY 2018		FY 2019	FY 2020	FY 2021
Workload Indicators	Actual	Actual	Actual	Actual
Vendor Invoices Processed	15233	15449	13624	13315
General Ledger Accounts Maintained	N/A	15257	15636	15794
General Journal Transactions Processed	4957	4672	4482	4167
Treasury Department				
	FY 2018	FY 2019	FY 2020	FY 2021
Workload Indicators	Actual	Actual	Actual	Actual
Vendor Checks/Wires Processed	7446	7541	6331	6455
Payroll Checks Processed	1499	1212	985	521
Direct Deposits	13697	14298	14465	14620
	FY 2018	FY 2019	FY 2020	FY 2021
Performance Measures	Actual	Actual	Actual	Actual
Percentage of the net property tax levy collected in the fiscal year levied	99.30%	98.50%	98.26%	99.40%
Percentage of the new property tax levy collected to date including the amounts collected subsequent to the fiscal year levied	99.80%	98.50%	99.68%	99.70%
Assessing Department				
	FY 2018	FY 2019	FY 2020	FY 2021
Performance Measures	Actual	Actual	Actual	Actual
Total Properties Assessed	10919	11362	11372	11382
Number of RE Abatements Filed	27	38	24	16
% of Properties Filing Abatements	0.25%	0.33%	0.21%	0.14%
Number of Abatements Granted	20	22	9	3
Average Abatement Dollar per Appeal	1,155	1,945	616	1,066
Total Tax Dollar Value for Appeals Granted	23,106	42,784	5,541	3,197
Percentage of FY Tax Levy for Appeals Granted	0.05%	0.09%	0.01%	1.00%
	FY 2018	FY 2019	FY 2020	FY 2021
Workload Indicators	Actual	Actual	Actual	Actual
Appellate Tax Board Appeals Settled	3	2	2	2
Exemptions Processed	294	326	259	257
RE/PP Abatements Processed	33	68	31	26
MVE Abatements Processed	670	736	599	554
Building Permits Inspected	1250	1072	1502	1823
Re-listing Inspections	2008	2770	1030	1833
Property Transfers (Deeds) Processed	889	879	795	999

Town of Harwich

Combined Balance Sheet - All Fund Types and Account Groups as of June 30, 2021 (Unaudited)

ASSETS										
Cash and cash equivalents	13,883,545.81	10,468,104.80	74,903.92	3,082,704.28	10,776,728.02	622,296.32				38,285,986.83
Investments										
Receivables:										
Personal property taxes	34,366.00									34,366.00
Real estate taxes	312,382.46	66,701.28								379,083.74
Allowance for abatements and exemptions	(1,150,935.50)									(1,150,935.50)
Tax liens	2,753,051.47			12,472.47						2,765,523.94
Deferred taxes	78,744.49									78,744.49
Motor vehicle excise	255,943.70									255,943.70
Other excises	15,892.48									15,892.48
User fees				1,040,666.75						1,040,666.75
Utility liens added to taxes				2,472.49						2,472.49
Departmental	897,479.12	256,890.87			50,304.29					947,783.41
Special assessments										
Due from other governments										
Other receivables			1,637,607.00							1,637,607.00
Foreclosures/Possessions	234,428.15									234,428.15
Prepays										0.00
Due to/from other funds										0.00
Working deposit										0.00
Inventory		39,751.96						114,412,714.00		39,751.96
Fixed assets, net of accumulated depreciation										
Amounts to be provided - payment of bonds									27,382,525.63	27,382,525.63
Amounts to be provided - vacation/sick leave										0.00
Total Assets	17,312,898.18	10,831,448.91	1,712,510.92	4,138,315.99	11,449,328.63	114,412,714.00		27,382,525.63		187,239,749.26
LIABILITIES AND FUND EQUITY										
Liabilities:										
Warrants payable										0.00
Accounts payable	55,314.50	(85.56)		625.71	20,490.00					76,344.65
Accrued payroll										0.00
Withholdings	165,308.51									165,308.51
Accrued claims payable										0.00
Due to/from other funds										0.00
Due to other governments										0.00
Other liabilities	98,298.98	25,582.27								123,881.25

Deferred revenue:								
Real and personal property taxes	(804,187.04)	66,701.28						(737,485.76)
Tax liens	2,753,051.47		12,472.47					2,765,523.94
Deferred taxes	78,744.49							78,744.49
Foreclosures/Possessions	232,428.15							232,428.15
Motor vehicle excise	255,943.70							255,943.70
Other excises	15,892.48							15,892.48
User fees			1,040,666.75					1,040,666.75
Utility liens added to taxes			2,472.49					2,472.49
Departmental	895,171.06				50,304.29			945,475.35
Special assessments		256,890.87						256,890.87
Due from other governments								0.00
Other receivables								0.00
Deposits receivable	47,177.63							47,177.63
Prepaid taxes/fees	48,908.49							48,908.49
Tailings								0.00
IBNR					432,934.11			432,934.11
Agency Funds								0.00
Notes payable								0.00
Bonds payable			1,408,300.00				27,382,525.63	28,790,825.63
Fund Equity:								
Reserved for encumbrances	600,711.87	86,626.34		86,250.00				773,588.21
Reserved for continuing appropriations	1,583,550.42	2,533,868.33		165,000.00				4,282,418.75
Reserved for expenditures	3,811,066.00	1,860,116.00		975,000.00				6,646,182.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for CPA open space		604,486.70						604,486.70
Reserved for CPA historic		159,672.60						159,672.60
Reserved for CPA housing		81,271.00						81,271.00
Reserved for premiums								0.00
Reserved for inventory		39,751.96						39,751.96
Unassigned fund balance	7,475,517.47	5,116,567.12		304,210.92	10,945,600.23			23,841,895.74
Unreserved retained earnings								1,855,828.57
Investment in capital assets						114,412,714.00		114,412,714.00
Total Fund Equity	13,470,845.76	10,482,360.05	304,210.92	3,082,078.57	10,945,600.23	114,412,714.00	0.00	152,697,809.53
Total Liabilities and Fund Equity	17,312,898.18	10,831,448.91	1,712,510.92	4,138,315.99	11,449,328.63	114,412,714.00	27,382,525.63	187,239,742.26

TOWN OPERATING REVENUE FY 19 - 21	Actual FY2019	Actual FY2020	Actual FY2021
Real Estate & Personal Property	\$50,127,321	\$52,165,222	\$53,357,522
Taxes Local Receipts:			
Excise Tax	2,407,537	2,294,565	2,486,432
Hotel/Motel & Meals	1,124,753	1,350,894	1,458,237
Ambulance	1,664,188	1,601,026	1,789,175
Waste Disposal	3,372,701	3,209,426	3,845,847
Beach, Recreation & Youth	435,548	425,634	455,499
Harbors & Landings	806,754	1,173,879	1,206,735
Golf Operations	1,895,899	1,518,934	2,168,649
Other Local Receipts	3,016,935	2,618,408	2,342,579
Total Local Receipts	14,724,316	14,192,766	15,753,153
State Aid:			
Cherry Sheet	676,162	1,792,161	636,757
Other:			
Free Cash	378,038	639,034	353,943
Stabilization Fund			574,171
Overlay Surplus	100,000	200,000	200,000
Harbor Capital Improvement	62,808	72,227	0
Cable Fund (Comcast)	156,450	144,398	210,107
Septic Loan	17,358	13,574	17,171
Water Enterprise Indirect Costs	732,843	720,295	730,290
Sewer Enterprise Indirect Costs			0
FEMA	13,608	13,815	13,855
Road Betterments	58,277	56,973	51,100
Allan Harbor Betterments	182,250	29,325	98,508
Golf Infrastructure Revitalization Fund	139,000	249,000	108,200
Golf Improvement Fund			100,000
SAQ Mooring	101,188	136,888	50,000
SAQ Waterways	136,888	101,188	50,000
CPA Funds (Land Bank)	588,750	553,700	341,750
Dog License Fund			2,144
Town Clerk State Aid	15,585		12,000
Total Revenue	\$68,210,840	\$71,080,566	\$72,660,671

TOWN OPERATION EXPENDITURES FY 19 - 21

		Actual FY2019	Actual FY2020	Actual FY2021
1	MODERATOR S&W	-	-	-
2	SELECTMEN S&W	12,000	12,000	11,600
3	SELECTMEN - EXP	7,237	5,737	29,211
4	Sub-Total	19,237	17,737	40,811
5	FINANCE COMMITTEE S&W	229	76	
6	FINANCE COMMITTEE - EXP	1,516	1,824	268
7	Sub-Total	1,744	1,900	268
8	FINANCE COMMITTEE RESERVE FUND	-	-	-
9	TOWN ACCOUNTANT - SAL	246,777	258,180	280,757
10	TOWN ACCOUNTANT - EXP	2,570	6,990	3,409
11	AUDIT - EXP	40,505	40,000	40,000
12	Sub-Total	289,853	305,170	324,166
13	ASSESSORS - S&W	182,201	178,746	169,527
14	ASSESSORS - EXP	132,171	85,332	90,976
15	Sub-Total	314,371	264,078	260,503
16	TOWN COLLECTIONS - S&W	12,837	9,425	8,161
17	TOWN COLLECTIONS - EXP	3,760	3,700	4,578
18	Sub-Total	16,597	13,125	12,739
19	POSTAGE	39,128	47,487	59,265
20	Sub-Total	39,128	47,487	59,265
21	TREASURER - S&W	254,705	276,730	284,513
22	TREASURER - EXP	103,516	101,573	81,981
23	Sub-Total	358,221	378,303	366,494
24	VACATION & SICK LEAVE BUY BACK	46,074	84,023	54,805
25	MEDICARE	236,704	253,229	250,769
26	ADMINISTRATION - S&W	425,860	494,694	348,401
27	ADMINISTRATION - EXP	74,692	85,053	65,974
28	ADMINISTRATION - CAP OUTLAY	4,801	3,013	4,550
29	WEATHER EVENT		844,876	-
30	Sub-Total	505,352	1,427,636	418,925
32	LEGAL SERVICES - EXP	170,825	140,192	157,016
33	CLAIMS & SUITS	-	-	-

TOWN OPERATION EXPENDITURES FY 19 - 21

		Actual FY2019	Actual FY2020	Actual FY2021
34	Sub-Total	170,825	140,192	157,016
35	INFORMATION TECHNOLOGY - S&W	101,439	108,577	110,748
36	INFORMATION TECHNOLOGY - EXP	244,542	202,496	240,677
37	Sub-Total	345,981	311,073	351,426
38	IT CHANNEL 18 - S&W	117,843	128,625	134,278
39	IT CHANNEL 18 - EXP	28,089	15,772	29,952
40	Sub-Total	145,933	144,397	164,230
41	CONSTABLE S & W	188	375	563
42	TOWN CLERK - S&W	229,276	240,754	267,340
43	TOWN CLERK - EXP	36,965	51,130	52,256
44	Sub-Total	266,242	291,884	319,596
45	CONSERVATION - S&W	138,789	148,974	162,999
46	CONSERVATION - EXP	8,198	4,891	4,833
47	Sub-Total	146,987	153,865	167,832
48	TOWN PLANNER - S&W	87,324	93,093	63,545
49	TOWN PLANNER - EXP	3,580	3,428	1,275
50	Sub-Total	90,904	96,520	64,820
51	BOARD OF APPEALS - S&W	-	-	-
52	BOARD OF APPEALS - EXP	15	124	-
53	Sub-Total	15	124	-
54	ALBRO HOUSE - EXP	2,928	2,177	2,076
55	OLD RECR BUILDING - EXP	4,123	5,001	3,457
56	W. HARWICH SCHOOL - EXP	404	365	396
57	Sub-Total	7,455	7,543	5,929
58	COMMUNITY DEVELOPMENT - S&W	225,761	211,842	211,492
59	COMMUNITY DEVELOPMENT - EXP	20,076	6,596	8,218
60	Sub-Total	245,837	218,438	219,710
61	PUBLIC BUILDINGS REPAIRS	-	-	-
62	TOWN/FIN COM REPORTS	7,766	5,961	1,540
63	ADVERTISING	22,229	4,788	27,138
64	POLICE - S&W	3,716,952	3,554,438	3,824,384
65	POLICE - EXP	485,462	375,889	316,691

TOWN OPERATION EXPENDITURES FY 19 - 21

		Actual FY2019	Actual FY2020	Actual FY2021
66	POLICE - CAP OUTLAY	131,100	85,811	(45,927)
67	Sub-Total	4,333,514	4,016,139	4,095,148
68	FIRE - S&W	3,872,857	3,744,052	3,906,676
69	FIRE - EXP	362,366	356,867	364,589
71	Sub-Total	4,235,223	4,100,920	4,271,265
72	AMBULANCE - S&W	137,969	86,233	100,343
73	EMS - EXP	118,467	122,332	123,874
74	Sub-Total	256,436	208,565	224,217
75	BUILDING - S&W	291,192	283,536	301,442
76	BUILDING - EXP	13,822	10,568	15,851
77	Sub-Total	305,013	294,104	317,293
78	EMERG. MGMT - S&W	1,032	2,300	637
79	EMERG. MGMT - EXP	4,562	7,075	1,974
80	Sub-Total	5,593	9,375	2,611
81	NATURAL RESOURCES - S&W	102,223	110,546	113,474
82	NATURAL RESOURCES - EXP	27,835	21,525	12,108
83	Sub-Total	130,058	132,071	125,583
84	PLEASANT BAY ALLIANCE	20,160	23,760	23,760
85	TOWN ENGINEER - S&W	131,618	115,709	119,404
86	TOWN ENGINEER - EXP	35,871	28,677	46,762
87	Sub-Total	167,489	144,386	166,166
88	HIGHWAY - S&W	2,623,322	2,578,958	2,642,033
89	HIGHWAY - EXP	2,806,797	2,690,057	3,352,557
90	Sub-Total	5,430,119	5,269,015	5,994,589
91	SNOW/ICE - S&W	81,499	25,914	93,372
92	SNOW/ICE - EXP	190,965	66,955	211,695
93	Sub-Total	272,463	92,870	305,067
94	STREET LIGHTS	22,731	30,356	24,504
95	CEMETERY ADMIN - S&W	65,070	70,040	71,084
96	CEMETERY ADMIN - EXP	4,546	4,670	3,428
97	Sub-Total	69,617	74,710	74,512
98	BOARD OF HEALTH - S&W	163,782	183,249	160,145
99	BOARD OF HEALTH - EXP	13,241	8,331	5,851

TOWN OPERATION EXPENDITURES FY 19 - 21

		Actual FY2019	Actual FY2020	Actual FY2021
100	Sub-Total	177,023	191,579	165,996
101	COMMUNITY CENTER S&W	176,286	185,474	190,465
102	COMMUNITY CENTER EXP	117,063	109,175	97,068
103	Sub-Total	293,349	294,649	287,533
104	COUNCIL ON AGING - S&W	352,597	361,824	351,333
105	COUNCIL ON AGING - EXP	63,932	55,274	22,392
106	Sub-Total	416,529	417,099	373,725
107	YOUTH COUNSELOR - S&W	85,203	93,443	96,254
108	YOUTH COUNSELOR - EXP	4,604	4,221	3,243
109	Sub-Total	89,807	97,663	99,497
110	VETERANS EXPENSE/BENEFITS	97,507	133,899	120,138
111	DISABILTY RIGHT - EXP	300	-	-
112	HUMAN SERVICES	78,690	79,450	75,900
113	LIBRARY - S&W	665,422	696,848	703,073
114	LIBRARY - EXP	267,610	248,848	262,677
115	Sub-Total	933,032	945,695	965,750
116	RECREATION - SEASONAL - S&W	216,097	208,379	223,664
117	RECREATION - S&W	245,726	253,706	246,770
118	RECREATION - EXP	46,281	52,966	41,608
119	RECREATION - CAP OUTLAY	9,029	-	-
120	Sub-Total	517,133	515,051	512,041
121	HARBORMASTER -S&W	311,293	324,299	310,483
122	HARBORMASTER - EXP	203,466	107,197	115,214
123	Sub-Total	514,759	431,496	425,697
124	BROOKS ACAD MUSEUM COMMISSION	9,440	7,842	9,833
125	HISTORICAL COMMISSION	-	-	-
126	HISTORICAL COMMISSION	198	-	-
127	Sub-Total	198	-	-
128	CELEBRATIONS	992	-	-
129	GOLF - S&W	865,827	795,295	928,704
130	GOLF - EXP	614,144	535,217	671,367
131	GOLF CAP OUTLAY	66,199	13,829	44,314

TOWN OPERATION EXPENDITURES FY 19 - 21

	Actual FY2019	Actual FY2020	Actual FY2021
132 Sub-Total	1,546,170	1,344,341	1,644,385
133 GOLF IMA MRSD	82,000	82,000	29,383
134 ELECTRICITY - CVEC	68,140	71,705	70,744
137 INTERFUND TRANSFERS		325,558	574,365
138 Total Departmental Budgets	23,351,130	23,502,145	24,248,246
139 Total Debt Service (Prin & Int)	4,710,046	4,920,069	4,461,774
140 STATE ASSESSMENTS	269,883	285,138	300,868
141 BARNS CTY RETIREMENT	2,763,836	3,024,763	3,144,894
142 CAPE COD COMMISSION ASSESSMENT	223,393	234,056	239,906
143 BARNSTABLE COUNTY ASSESSMENT	208,362	218,307	223,764
144 UNEMPLOYMENT COMPENSATION	32,401	16,281	6,518
145 GROUP HEALTH INSURANCE	4,514,731	4,551,199	4,525,043
146 O P E B	125,000	150,000	-
147 GENERAL INSURANCE	726,142	805,793	750,505
148 GENERAL INSURANCE DEDUCTIBLE	7,018	3,696	2,222
149 TOTAL TOWN	36,931,942	37,711,447	37,903,740
150 OVERLAY (Abatements/Exemptions)	450,000	437,775	400,000
151 C C REGIONAL TECH HIGH	1,581,236	2,317,475	1,737,789
152 MONOMOY REG. SCH. DISTRICT			
153 TOTAL MRSD ASSESMENT	25,609,390	26,643,415	26,820,046
154 TOTAL	64,572,568	67,110,112	66,861,575

Combining Balance Sheet - Enterprise Funds
as of June 30, 2021
(Unaudited)

	Water Enterprise Fund	Wastewater Enterprise Fund	Totals (Memorandum Only)
ASSETS			
Cash and cash equivalents	2,729,905.59	352,798.69	3,082,704.28
Investments			0.00
Receivables:			
User Fees	1,040,666.75		1,040,666.75
Special assessments			0.00
Utility liens added to taxes	2,472.49		2,472.49
Tax foreclosures	12,472.47		12,472.47
Departmental			0.00
Other receivables			0.00
Due from other governments			0.00
Due to/from other funds			0.00
Prepays			0.00
Inventory			0.00
Fixed assets, net of accumulated depreciation			0.00
Total Assets	<u>3,785,517.30</u>	<u>352,798.69</u>	<u>4,138,315.99</u>
Amounts to be provided - vacation and sick leave			0.00
LIABILITIES AND FUND EQUITY			
Liabilities:			
Accounts payable	625.71		625.71
Warrants payable			0.00
Accrued payroll and withholdings			0.00
Other liabilities			0.00
Deferred revenue:			
User Charges	1,040,666.75		1,040,666.75
Special assessments			0.00
Utility liens added to taxes	2,472.49		2,472.49
Tax foreclosures	12,472.47		12,472.47
Departmental			0.00
Other receivables			0.00
Due from other governments			0.00
Due to other governments			0.00
Total Liabilities	<u>1,056,237.42</u>	<u>0.00</u>	<u>1,056,237.42</u>
Due to/from other funds			0.00
Vacation and sick leave liability			0.00
Fund Equity:			
Reserved for encumbrances	86,250.00		86,250.00
Reserved for expenditures	975,000.00	0.00	975,000.00
Reserved for continuing appropriations	65,000.00	100,000.00	165,000.00
Reserved for petty cash			0.00
Reserved for appropriation deficit			0.00
Reserved for debt service			0.00
Unreserved retained earnings	1,603,029.88	252,798.69	1,855,828.57
Investment in capital assets			0.00
Total Fund Equity	<u>2,729,279.88</u>	<u>352,798.69</u>	<u>3,082,078.57</u>
Total Liabilities and Fund Equity	<u>3,785,517.30</u>	<u>352,798.69</u>	<u>4,138,315.99</u>

Town of Harwich
Capital Project Fund Balance Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts		Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
		Receivable						
0400	Capital Fund - WW	1,637,607.00			1,031,119.64	1,637,607.00	50,000.00	0.00
0400	Capital Fund - Fire Station				159,083.50		95,800.00	0.00
0400	Capital Fund - Golf Course				263,749.63		0.00	0.00
0400	Capital Fund - Highway				(1,148,148.23)		1,262,500.00	0.00
0445	Capital Fund - Harbor				(3,035.62)			(3,035.62)
0470	Capital Fund - Water				1,442.00			0.00
								0.00
								0.00
								0.00
								0.00
Total Capital Projects Fund Balance		1,637,607.00		0.00	304,210.92	1,637,607.00	1,408,300.00	(3,035.62)

**Town of Hanwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

FY 2021 Special Revenues	FEDERAL GRANTS													
	Combined Total	Pub Safety 1102	Pub Safety 1104	Pub Safety 1105	Other 1116	Pub Safety		Pub Safety 1117	Pub Safety		Fed 1101	FEMA		Pub Safety 1217
						PD Safety Vests	Senior Safe Grant		FIRE ASSIST	FIRE ASSIST		COVID 19 FEMA	ARPA FUND	
Revenue	6,767,765.68	0	4,692	2,480	7,833.25	1,170.58	440,587.59	317,827	708,500.04	635,442.79	0			7,000.00
Expenditures														
Balance	3,545,158.71	-	4,648.17	2,303.68	7,833.25	1,170.58	446,603.46	667,014.33	106,309.56	635,442.79	-	-	-	3,491.33
Transfers in	3,213,046.69	-	4,383	176.32	(333.25)	1,170.58	(3,413.87)	(349,187.33)	(33,459.52)	635,442.79	-	-	-	3,508.67
Transfers out	1,681,924.13	-	-	-	-	-	20,464.82	39,359.62	10,012.21	-	-	-	-	-
Surplus/(Deficit)	1,571,059.87	-	43.83	176.32	(333.25)	1,170.58	15,048.95	(388,546.95)	(25,447.31)	635,442.79	(13,855.00)	-	-	3,508.67
Reg. Fund Balance	8,911,300.18	14,855.00	3,814.87	1,937.08	26.45	-	(12,267.08)	(65,448.21)	(48,140.35)	-	30,575.67	6,654.21	17,765.21	(3,150.00)
Current Year Activity	1,571,059.87	-	43.83	176.32	(333.25)	1,170.58	15,048.95	(388,546.95)	(25,447.31)	635,442.79	(13,855.00)	-	-	3,508.67
End Fund Balance	10,482,360.05	14,855.00	3,858.70	2,113.40	(326.80)	1,170.58	2,781.87	(450,995.16)	(73,587.66)	635,442.79	16,720.67	6,654.21	17,765.21	358.67
Cash														
Prepaid Cash	10,468,104.80	14,855.00	3,858.70	2,113.40	(326.80)	1,170.58	2,781.87	(450,995.16)	(73,673.22)	635,442.79	16,720.67	6,654.21	17,765.21	358.67
Receivables	323,592.15	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	39,751.96	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	10,831,448.91	14,855.00	3,858.70	2,113.40	(326.80)	1,170.58	2,781.87	(450,995.16)	(73,673.22)	635,442.79	16,720.67	6,654.21	17,765.21	358.67
Warrants payable														
Accounts Payable	(85.56)	-	-	-	-	-	-	-	(85.56)	-	-	-	-	-
Deferred revenue	349,174.42	-	-	-	-	-	-	-	-	-	-	-	-	-
BAN														
Total Liabilities	349,088.86	-	-	-	-	-	-	-	(85.56)	-	-	-	-	-
Reserve for Encum & Cont Approp														
Reserve for Expenditures	2,533,868.33	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	1,860,116.00	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	604,486.70	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	159,672.60	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	81,271.00	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	39,751.96	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Year Encum	5,116,567.12	14,855.00	3,858.70	2,113.40	(326.80)	1,170.58	2,781.87	(450,995.16)	(73,587.66)	635,442.79	16,720.67	6,654.21	17,765.21	358.67
Unassigned Fund Balance	10,482,560.05	14,855.00	3,858.70	2,113.40	(326.80)	1,170.58	2,781.87	(450,995.16)	(73,673.22)	635,442.79	16,720.67	6,654.21	17,765.21	358.67
Total Fund Balance	10,831,448.91	14,855.00	3,858.70	2,113.40	(326.80)	1,170.58	2,781.87	(450,995.16)	(73,673.22)	635,442.79	16,720.67	6,654.21	17,765.21	358.67
Total Liab. & FB														

**Town of Hanwick
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

FY 2021 Special Revenues	Pub Safety 1213	DPW 1208	DPW CHPT: 90 1225	Library 1240	Brooks Library State Aid	Other 1202	Other 1204	Saunders Reef Grant	Recycling Grant	Elder Affairs St. Grant	Other 1210	Other 1243	Youth Counselor #542	Other Planning Dept Grant	Other 1250	ToCk AD	Other 1295	Flu Program
Revenue	142,021.00	945,303.42	5,457.35	-	-	-	-	-	12,100.00	55,548.00	315.00	-	-	-	-	4,993.51	1,640.44	-
Expenditures	12,172.00	142,021.00	405,784.24	-	-	-	-	-	27,591.30	10,871.99	149.90	-	-	-	-	-	-	4,536.97
Balance	(12,172.00)	-	539,519.18	9,256.68	5,457.35	-	-	-	(15,491.30)	44,676.01	165.10	-	-	-	-	4,993.51	(2,896.53)	-
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(12,172.00)	-	539,519.18	9,256.68	5,457.35	-	-	-	(15,491.30)	44,676.01	165.10	-	(75.49)	-	-	(7,006.49)	(2,896.53)	-
Beg. Fund Balance	-	19,336.18	(333,355.10)	71,105.78	32,967.09	6,778.00	-	-	24,200.00	3,184.96	3,060.78	75.49	9,944.30	11,870.16	17,424.33	-	-	-
Current Year Activity	(12,172.00)	-	539,519.18	9,256.68	5,457.35	-	-	-	(15,491.30)	44,676.01	165.10	-	(75.49)	-	-	(7,006.49)	(2,896.53)	-
End. Fund Balance	(12,172.00)	19,336.18	206,164.08	80,362.46	38,424.44	6,778.00	-	-	8,708.70	47,860.97	3,225.88	-	9,944.30	4,863.67	14,527.80	-	-	-
Cash	(12,172.00)	19,336.18	206,164.08	80,362.46	38,424.44	6,778.00	-	-	8,708.70	47,860.97	3,225.88	-	9,944.30	4,863.67	14,527.80	-	-	-
Fixed Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	(12,172.00)	19,336.18	206,164.08	80,362.46	38,424.44	6,778.00	-	-	8,708.70	47,860.97	3,225.88	-	9,944.30	4,863.67	14,527.80	-	-	-
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BAN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Eucum & Cont Approp	-	-	260,416.91	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	(12,172.00)	19,336.18	(54,252.83)	80,362.46	38,424.44	6,778.00	-	-	8,708.70	47,860.97	3,225.88	-	9,944.30	4,863.67	14,527.80	-	-	-
Total Fund Balance	(12,172.00)	19,336.18	206,164.08	80,362.46	38,424.44	6,778.00	-	-	8,708.70	47,860.97	3,225.88	-	9,944.30	4,863.67	14,527.80	-	-	-
Total Liab. & FB	(12,172.00)	19,336.18	206,164.08	80,362.46	38,424.44	6,778.00	-	-	8,708.70	47,860.97	3,225.88	-	9,944.30	4,863.67	14,527.80	-	-	-

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

FY 2021	Other 1301	Other 1401	Other 1403	Other 1404	Other 1408	Other 1415	Other 1424	Other 1426	Other 1501	Other 1504	Other 1505	Other 1508	Other 1510	Other 1512	Other 1513
Special Revenues	Local	Shellfish Lab Gift	CEMETERY	Brooks Lib. Bldg Gift	COA Gift	Cran Valley Gift	Empl/ Chase Gift Fund	Friends of Harwich Gift	Cultural Council	Brooks Lib Fial gift	Brooks Lib. Gift	Radr Gum	Ambulance Fund Gift	Town Nurse Gift	Prk & Rec Gift
Revenue	395,583.00	-	1,500.00	-	6,346.00	-	10,233.00	5,050.00	6,095.00	-	3,419.69	-	4,285.00	-	79,970.61
Expenditures	24,400.00	9,000.00	-	-	-	-	12,328.84	-	6,095.00	228.63	954.83	-	2,471.32	-	61,438.00
Balance Forward in	371,183.00	(9,000.00)	1,500.00	-	6,346.00	-	(2,095.84)	-	(1,485.00)	(228.63)	2,464.86	-	1,813.68	-	18,532.61
Transfers out	-	-	-	-	-	-	-	-	3,560.00	-	-	321.98	-	-	-
Surplus/(Deficit)	371,183.00	(9,000.00)	1,500.00	-	6,346.00	-	(2,095.84)	-	2,855.00	(228.63)	2,464.86	-	1,813.68	-	18,532.61
Beg. Fund Balance	(24,192.13)	15,900.00	9,423.19	1,680.45	74,435.67	150.00	6,324.36	3,302.67	5,915.79	53,639.74	6,380.95	321.98	9,177.14	1,040.36	-
Current Year Activity	371,183.00	(9,000.00)	1,500.00	-	6,346.00	-	(2,095.84)	-	2,855.00	(228.63)	2,464.86	(321.98)	1,813.68	-	18,532.61
End. Fund Balance	346,990.87	6,900.00	10,923.19	1,680.45	80,781.67	150.00	4,228.52	3,302.67	8,770.79	53,411.11	8,845.81	-	10,990.82	1,040.36	18,532.61
Cash	346,990.87	6,900.00	10,923.19	1,680.45	80,781.67	150.00	4,228.52	3,302.67	8,770.79	53,411.11	8,845.81	-	10,990.82	1,040.36	18,532.61
Prepaid Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables:	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	346,990.87	6,900.00	10,923.19	1,680.45	80,781.67	150.00	4,228.52	3,302.67	8,770.79	53,411.11	8,845.81	-	10,990.82	1,040.36	18,532.61
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BAN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Encum & Cont Approp	167,550.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Information System	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Undesignated Fund Balance	179,440.87	6,900.00	10,923.19	1,680.45	80,781.67	150.00	4,228.52	3,302.67	8,770.79	53,411.11	8,845.81	-	10,990.82	1,040.36	18,532.61
Total Fund Balance	346,990.87	6,900.00	10,923.19	1,680.45	80,781.67	150.00	4,228.52	3,302.67	8,770.79	53,411.11	8,845.81	-	10,990.82	1,040.36	18,532.61
Total Liab & FB	346,990.87	6,900.00	10,923.19	1,680.45	80,781.67	150.00	4,228.52	3,302.67	8,770.79	53,411.11	8,845.81	-	10,990.82	1,040.36	18,532.61

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

	1514	1515	1516	1518	1520	1526	1529	1530	1532	1534	1540	1541	1542	1543
Special Revenues	Whitehouse Field Elec	Harwich Conserv Trust	Comm Center Gift	Comm Center Pool Gift	Police Gift Annual Care	Trail Comm. Gift	Town Band Gift	Wetlands Conserv Trust Harwich Youth	Friends of	Mitigation Fees	Recreation Revolving	GOLF Revitalization	COA Revolving	GOLF Revolving
Revenue	-	-	12,609.00	-	1,495.00	-	5,328.98	8,482.50	-	14,000.00	96,706.28	81,362.00	7,885.00	132,263.63
Expenditures	2,947.53	-	3,052.96	-	2,930.99	-	3,412.69	330.61	-	7,501.00	35,258.89	-	7,885.00	156,034.78
Balance	(2,947.53)	-	9,556.04	-	(1,435.99)	-	1,916.29	8,151.89	-	6,499.00	61,447.39	81,362.00	-	(23,771.15)
Transfers in	-	-	-	-	-	-	-	-	675.51	-	-	108,200.00	-	-
Transfers out	-	-	-	93.29	-	-	-	-	-	-	-	-	-	-
Surplus/(Deficit)	(2,947.53)	-	9,556.04	(93.29)	(1,435.99)	-	1,916.29	8,151.89	(675.51)	6,499.00	61,447.39	(26,838.00)	-	(23,771.15)
Beg. Fund Balance	4,603.14	1,025.00	65,060.65	93.29	12,721.25	194.50	1,860.00	41,899.57	675.51	24,676.00	3,207.53	93,218.00	16,615.38	309,240.62
Current Year Activity	(2,947.53)	-	9,556.04	(93.29)	(1,435.99)	-	1,916.29	8,151.89	(675.51)	6,499.00	61,447.39	(26,838.00)	-	(23,771.15)
End. Fund Balance	1,655.61	1,025.00	74,616.69	-	11,285.26	194.50	3,776.29	50,051.46	-	31,175.00	64,654.92	66,380.00	16,615.38	285,469.47
Cash	1,655.61	1,025.00	74,616.69	-	11,285.26	194.50	3,776.29	50,051.46	-	31,175.00	64,654.92	66,380.00	16,615.38	245,717.51
Prepaid Cash	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	1,655.61	1,025.00	74,616.69	-	11,285.26	194.50	3,776.29	50,051.46	-	31,175.00	64,654.92	66,380.00	16,615.38	30,751.96
Warrants payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Accounts Payable	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
BAN	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Encum & Cont Approp	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reserve for Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Open Space	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. CPC Historic	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. Housing	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Inventory	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Res. for Youth Program	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Unassigned Fund Balance	1,655.61	1,025.00	74,616.69	-	11,285.26	194.50	3,776.29	50,051.46	-	31,175.00	64,654.92	66,380.00	16,615.38	285,469.47
Total Fund Balance	1,655.61	1,025.00	74,616.69	-	11,285.26	194.50	3,776.29	50,051.46	-	31,175.00	64,654.92	66,380.00	16,615.38	285,469.47
Total Liab. & FB	1,655.61	1,025.00	74,616.69	-	11,285.26	194.50	3,776.29	50,051.46	-	31,175.00	64,654.92	66,380.00	16,615.38	285,469.47

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

FY 2021	Revolving										Receipts Reserved for Appropriation			
	1544	1545	1546	1548	1549	1550	1599	1609	1610	1611	1614	1615	1621	
Special Revenues	Comm. CTR	Golf	Albino House	Sidewalk	Tax Title	Cultural	Sale Of	State Aid	County Dog	Cemetery	Media One	Police	Waterway	
Revenue	4,307.00	111,545.00	5,700.00	16,553.60	21,340.49	155,134.75	-	9,256.67	1,340.49	70,405.00	299,265.09	Ins. Recovery	125,801.06	
Expenditures														
Balance	18,686.60	-	338.81	16,553.60	16,646.50	144,237.56	-	9,256.66	-	49,433.97	299,265.09	-	125,801.06	
Transfers in	(142,339.60)	111,545.00	5,361.19	-	4,693.59	10,877.19	-	0.01	-	20,971.03	-	-	-	
Transfers out	-	100,000.00	-	-	-	-	80.50	-	2,144.31	-	485,399.78	-	156,357.00	
Surplus/(Deficit)	(14,239.60)	11,545.00	5,361.19	16,553.60	4,693.99	10,877.19	(80.50)	0.01	(2,144.31)	20,971.03	(186,134.69)	-	(30,555.94)	
Beg. Fund Balance	239,782.73	184,303.24	22,647.17	53,404.94	1,007.06	292,385.59	80.50	0.18	2,144.31	71,981.28	1,435,265.06	2,439.02	424,551.28	
Current Year Activity	(14,239.60)	11,545.00	5,361.19	16,553.60	4,693.99	10,877.19	(80.50)	0.01	(2,144.31)	20,971.03	(186,134.69)	-	(30,555.94)	
End. Fund Balance	225,543.13	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	
Cash														
Prepaid Cash	251,125.40	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	
Receivables:														
Inventory	251,125.40	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	
Total assets	251,125.40	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	
Warrants payable														
Accounts Payable	25,582.27	-	-	-	-	-	-	-	-	-	-	-	-	
Deferred revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	
BAN	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Liabilities	25,582.27	-	-	-	-	-	-	-	-	-	-	-	-	
Reserve for Encum & Cont Approp														
Reserve for Expenditures														
Res. CPC Open Space														
Res. CPC Historic														
Res. Housing														
Res. for Inventory														
Res. for Capital Equipment														
Unassigned Fund Balance	225,543.13	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	
Total Fund Balance	225,543.13	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	
Total Liab. & FB	251,125.40	195,848.24	28,008.36	69,958.54	5,701.05	303,262.78	-	0.19	-	92,952.31	1,249,130.37	2,439.02	393,995.34	

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

FY 2021		1626	1305	1321	1323	1360	1600	1605	1655	1701	1702	1703	1704	1705
Special Revenues		Harbor Impr. & Maint.	ESCR Nitrog	New County Wellness	Grant	HCC-Har Wellness	Recovery	Recovery	Friends Of Harwich Bikeway	Septic Loan Old Post Road Rd	Septic Loan Old Post Road Rd	McCarthy	Shimquit	Chiger Plumb
Revenue		91,240.00						7,200.00		3,674.26	7,862.65	6,331.29	8,600.00	22,502.80
Expenditures								11,714.53						
Balance		91,240.00						(4,514.53)		3,674.26	7,862.65	6,331.29	8,600.00	22,502.80
Transfers in														
Transfers out		50,000.00				29.75	519.53		8,898.53		-	15,900.00	19,200.00	16,000.00
Surplus/(Deficit)		41,240.00				(29.75)	(519.53)	(4,514.53)		(5,224.27)	7,862.65	(9,568.71)	(10,600.00)	6,502.80
Reg. Fund Balance		304,199.41	6,845.23	6,762.45	728.45	29.75	519.53	11,811.18	225.42	5,224.27	4,966.22	31,975.72	55,095.09	91,131.85
Current Year Activity		41,240.00				(29.75)	(519.53)	(4,514.53)		(5,224.27)	7,862.65	(9,568.71)	(10,600.00)	6,502.80
End. Fund Balance		345,439.41	6,845.23	6,762.45	728.45			7,296.65	225.42		12,828.87	22,407.01	44,495.09	97,634.65
Cash														
Prepaid Cash		345,439.41	6,845.23	6,762.45	728.45			7,296.65	225.42		12,828.87	22,407.01	44,495.09	97,634.65
Receivables:										7,295.15	11,223.34		36,120.00	40,893.94
Inventory														
Total assets		345,439.41	6,845.23	6,762.45	728.45			7,296.65	225.42	7,295.15	24,052.21	22,407.01	80,615.09	138,528.59
Warrants payable														
Accounts Payable														
Deferred revenue										7,295.15	11,223.34		36,120.00	40,893.94
BAN														
Total Liabilities										7,295.15	11,223.34		36,120.00	40,893.94
Reserve for Encum & Cont Approp														
Reserve for Expenditures														
Res. CPC Open Space														
Res. CPC Historic														
Res. Housing														
Res. for Inventory														
Res. for year encum		345,439.41	6,845.23	6,762.45	728.45			7,296.65	225.42		12,828.87	22,407.01	44,495.09	97,634.65
Unassigned Fund Balance														
Total Fund Balance		345,439.41	6,845.23	6,762.45	728.45			7,296.65	225.42	7,295.15	24,052.21	22,407.01	80,615.09	138,528.59
Total Liab. & FB		345,439.41	6,845.23	6,762.45	728.45			7,296.65	225.42	7,295.15	24,052.21	22,407.01	80,615.09	138,528.59

**Town of Harwich
Combining Balance Sheet
Special Revenues
Year End June 30, 2021**

	1730	1740	1750	8027
	Culture Con.	Allen Harbor	Aff. Housing	CPC
FY 2021				
Special Revenues	Gift	Bebetterment	Fund	(Land Bk.)
Revenue	25.00	60,240.48	120,136.06	6,763,765.68
Expenditures				
Balance				3,545,158.71
Transfers in	25.00	60,240.48	120,136.06	3,218,606.97
Transfers out		92,769.89	218,293.95	1,860,767.13
Surplus/(Deficit)	25.00	(32,529.41)	(98,157.89)	1,681,924.13
Beg. Fund Balance				1,571,059.87
Current Year Activity	3,848.74	32,529.41	107,903.90	8,911,300.18
	25.00	(32,529.41)	(98,157.89)	1,571,059.87
End. Fund Balance	3,873.74	0.00	9,746.01	10,482,360.05
				-
				-
				-
Cash				
Receivables	3,873.74	-	9,746.01	10,468,104.80
Inventory	-	161,358.44		33,592.15
Total assets	3,873.74	161,358.44	9,746.01	39,751.96
				10,831,448.91
Warrants payable				-
Accounts Payable				(85.56)
Deferred revenue	-	161,358.44		349,174.42
BAN				
Total Liabilities	-	161,358.44	-	349,088.86
Reserve for Encum & Cont Approp				-
Reserve for Expenditures			2,105,901.42	2,533,868.33
Res. CPC Open Space			1,860,116.00	1,860,116.00
Res. CPC Historic			604,486.70	604,486.70
Res. Housing			159,672.60	159,672.60
Res. for Inventory			81,271.00	81,271.00
Res. for year encum.			86,626.34	86,626.34
Unallocated Fund Balance	3,873.74	-	9,746.01	5,116,567.12
Total Fund Balance	3,873.74	-	9,746.01	10,482,360.05
				-
Total Liab. & FB	3,873.74	161,358.44	9,746.01	10,831,448.91

TOWN OF HARWICH,
Combining Balance Sheet Agency Funds
Year Ending June 30, 2021

FY 2021	Combined Total	8901 PD Xtra Duty	8902 Fire Xtra Duty	8905 Com Ctr Xtra Duty	8906 Library Xtra Duty	1900 Planning Board Escrow
Revenue	6/30/2021					
Transfer Out	10.2				10.2	
	10.20					
Cash	-					
Pooled Cash	432,934.11	41,871.10	2,742.88	3,830.38	-	384,489.75
Receivables:	50,304.29	50,304.29	-			
Total assets	483,238.40	92,175.39	2,742.88	3,830.38	-	384,489.75
Warrants payable	-					
IBNR Payable	-					
Other Liabilities	432,934.11	41,871.10	2,742.88	3,830.38	-	384,489.75
Deferred revenue	50,304.29	50,304.29	-			
Total Liabilities	483,238.40	92,175.39	2,742.88	3,830.38	-	384,489.75
FB Investments	-					
Fund Balance	-	-	-	-	-	-
Total Fund Balance	-	-	-	-	-	-
Total Liab. & FB	483,238.40	92,175.39	2,742.88	3,830.38	-	384,489.75

**TOWN OF HARWICH,
Combining Balance Sheet Trust Funds
Year Ending June 30, 2021**

FY 2021	Combined Total 6/30/2021	8002 POLICE/FIRE	8003 CALDER CHASE	8004 Law Enforcement Trust	8010 CEMETERY FLOWERS	8011 MCCLARK FLOWERS	8012 GCCHASE CEMETERY	8020 STABILIZATION	8021 CONSERVATION	8022 400TH ANTER	8023 WHITEHOUSE Field	8024 BROOKS Library	8025 CEMETERY	8028 KELLY SCHOLARSHIP
Revenue														
Expenditures														
Total	1,601,267.87	1,723.57	159,243.38	-	10.06	4.73	7.03	355,116.94	5.34	1.35	9.46	117,298.84	7,245.74	2,788.37
Transfers In	921,604.10	894.16	13,500.00	1,247.36	-	-	-	-	-	-	-	2,031.54	-	-
Transfers out	679,663.77	829.41	145,743.58	(1,247.36)	10.06	4.73	7.03	355,116.94	5.34	1.35	9.46	114,367.30	7,245.74	2,788.37
Net change	303,786.72	829.41	145,743.58	(1,247.36)	10.06	4.73	7.03	(219,054.06)	5.34	1.35	9.46	114,367.30	(12,754.26)	2,788.37
Beg. Fund Balance	10,641,813.51	39,936.91	476,552.74	10,288.39	10,412.40	5,144.77	7,397.78	4,540,651.55	6,313.16	1,587.50	10,573.13	761,718.26	454,318.69	27,779.50
Current Year Activity	303,786.72	829.41	145,743.58	(1,247.36)	10.06	4.73	7.03	(219,054.06)	5.34	1.35	9.46	114,367.30	(12,754.26)	2,788.37
End. Fund Balance	10,945,600.23	40,766.32	622,296.32	9,041.03	10,422.46	5,149.50	7,394.81	4,321,597.49	6,318.50	1,588.85	10,582.59	876,085.56	441,564.43	30,567.87
Cash	10,343,793.91	40,766.32	0	9,041.03	10,422.46	5,149.50	7,394.81	4,321,597.49	6,318.50	1,588.85	10,582.59	876,085.56	441,564.43	30,567.87
Prepaid Cash	622,296.32	622,296.32	622,296.32	-	-	-	-	-	-	-	-	-	-	-
Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total assets	10,966,090.23	40,766.32	622,296.32	9,041.03	10,422.46	5,149.50	7,394.81	4,321,597.49	6,318.50	1,588.85	10,582.59	876,085.56	441,564.43	30,567.87
Accounts Payable	20,490.00	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Liabilities	20,490.00	-	-	-	-	-	-	-	-	-	-	-	-	-
FB Investments	622,296.32	-	622,296.32	-	-	-	-	-	-	-	-	-	-	-
Fund Balance	10,233,303.91	40,766.32	-	9,041.03	10,422.46	5,149.50	7,394.81	4,321,597.49	6,318.50	1,588.85	10,582.59	876,085.56	441,564.43	30,567.87
Total Fund Balance	10,945,600.23	40,766.32	622,296.32	9,041.03	10,422.46	5,149.50	7,394.81	4,321,597.49	6,318.50	1,588.85	10,582.59	876,085.56	441,564.43	30,567.87
Total Liab. & FB	10,966,090.23	40,766.32	622,296.32	9,041.03	10,422.46	5,149.50	7,394.81	4,321,597.49	6,318.50	1,588.85	10,582.59	876,085.56	441,564.43	30,567.87

TOWN OF HARWICH,
Combining Balance Sheet Trust Funds
Year Ending June 30, 2021

FY 2021	HOUSING TRUST		8030 GASB 45		8050 SCHOOL Trust		8052 Eaton Cultural Trust	
	8029		8030 GASB 45		8050 SCHOOL Trust		8052 Eaton Cultural Trust	
Revenue		251,172.91	697,237.88		9,371.94		30.13	
Expenditures		903,031.04						
Total		(651,858.13)	697,237.88		9,371.94		30.13	
Transfers in								
Transfers out		218,293.95						
Net change		(433,564.18)	697,237.88		9,371.94		30.13	
Reg. Fund Balance								
		849,056.60	3,346,941.72		61,176.24		31,974.17	
Current Year Activity		(433,564.18)	697,237.88		9,371.94		30.13	
End Fund Balance		415,492.42	4,044,179.60		70,548.18		32,004.30	
Cash								
Invested Cash		435,982.42	4,044,179.60		70,548.18		32,004.30	
Investments								
Total assets		435,982.42	4,044,179.60		70,548.18		32,004.30	
Accounts Payable		20,490.00						
Total Liabilities		20,490.00						
FB Investments								
Fund Balance		415,492.42	4,044,179.60		70,548.18		32,004.30	
Total Fund Balance		415,492.42	4,044,179.60		70,548.18		32,004.30	
Total Liab. & FB		435,982.42	4,044,179.60		70,548.18		32,004.30	

Capital Assets	Category	6/30/2021 Balance	FY 21 Additions	FY 21 Disposals	Balance 6/30/2021	Change in Accumulated Depreciation				6/30/2021 Book Value
						6/30/2020 Balance	FY 21 Depreciation	Disposals	FY 21 Balance 6/30/2021	
General Fund										
1000 Land		23,566,068	840,700	-	24,406,768	-	-	-	-	24,406,768
9000 CIP		10,630,058	9,724,051	-	20,354,109	-	-	-	-	20,354,109
sub-total non depreciable		34,196,126	10,564,751	-	44,760,877	-	-	-	-	44,760,877
2000 Bldg & Imp		68,954,699	15,062	-	68,969,761	41,528,949	1,679,285	-	43,208,234	25,761,527
1500 Land Imp		5,271,489	61,664	-	5,333,153	3,837,577	258,085	-	4,095,662	1,237,491
4000 Other Imp		10,749,061	-	-	10,749,061	2,582,392	350,797	-	2,933,189	7,815,872
sub-total other improvements		16,020,549	61,664	-	16,082,213	6,419,969	608,882	-	7,028,851	9,053,362
3000 Equip		13,620,041	2,285,486	(225,828)	15,679,699	9,666,462	905,020	(225,828)	10,345,654	5,334,045
5000 Infra		93,392,199	1,070,112	-	94,462,311	72,515,266	2,309,980	-	74,825,246	19,637,065
sub-total depreciable		191,987,488	3,432,324	(225,828)	195,193,984	130,130,646	5,503,167	(225,828)	135,407,985	59,785,999
Total by Category		226,183,614	13,997,075	(225,828)	239,954,861	130,130,646	5,503,167	(225,828)	135,407,985	104,546,876
Water Enterprise Fund										
1000 Land		21,274,861	840,700	-	22,115,561	-	-	-	-	22,115,561
9000 CIP		5,702,663	9,336,163	-	15,038,826	-	-	-	-	15,038,826
sub-total non depreciable		30,977,524	10,176,863	-	41,154,387	-	-	-	-	41,154,387
2000 Bldg & Imp		6,417,657	-	-	15,568,489	8,840,776	428,816	-	9,269,591	6,298,898
1500 Land Imp		-	-	-	-	-	-	-	-	-
4000 Other Imp		-	-	-	-	-	-	-	-	-
sub-total other improvements		-	-	-	-	-	-	-	-	-
3000 Equip		4,192,991	120,965	-	4,313,956	3,326,803	259,487	-	3,586,290	727,667
5000 Infra		8,451,593	58,538	-	8,510,131	742,173	211,063	-	953,236	7,556,894
sub-total depreciable		19,062,241	179,503	-	28,392,576	12,909,752	899,366	-	13,809,117	14,583,459
Total by Category		50,039,765	10,356,366	-	69,546,963	12,909,752	899,366	-	13,809,117	55,737,845

*Massachusetts Department of Revenue, Division of Local Services
Bureau of Accounts — Automated Statement of Indebtedness*

City/Town/District of: Harwich

FY2021

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Buildings A	16,535,000	-	1,285,000	15,250,000	713,150
Departmental Equipment B	-	-	-	-	-
School Buildings C	110,000	-	55,000	55,000	3,300
School - All Other D	-	-	-	-	-
Sewer E	4,085,000	-	620,000	3,465,000	188,725
Solid Waste F	-	-	-	-	-
Other Inside G	3,955,000	-	985,000	2,970,000	134,987
SUB - TOTAL Inside	24,685,000	-	2,945,000	21,740,000	1,040,162

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings I	-	-	-	-	-
Sewer 2	-	-	-	-	-
Solid Waste 3	65,000	-	65,000	-	1,625
Water 4	6,171,834	-	547,671	5,624,163	171,150
Other Outside 5	35,534	-	17,171	18,363	1,624
SUB - TOTAL Outside	6,272,368	-	629,842	5,642,526	174,399
TOTAL Long Term Debt	30,957,368	-	3,574,842	27,382,526	1,214,561

Please complete all sections of this report and return it to the Public Finance Section no later than September 30, 2021.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: avri Dio 4

Date: 7/9³/a

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: ezeP

Date: 7/2/07

Delivery By U.S. Mail

Public Finance Section
Division of Local Services
PO Box 9569
Boston MA 02114-9569

Phone/Fax

(617) 626-2399
(617) 626-2382
(617) 626-4110
Fax (617) 626-3916

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Public Finance Section
Division of Local Services
100 Cambridge St.
Boston MA 02114

	Outstanding	+ New Debt		Outstanding	Interest
RANs - Revenue Anticipation	0			0	
BANs - Bond Anticipation:					
Buildings	0	0	0	0	0.00
School Buildings	0	0	0	0	0.00
Sewer	50,000	50,000	50,000	50,000	1,000.00
Water	0	0	0	0	0.00
Other BANs	1,715,800	1,358,300	1,715,800	1,358,300	34,316.00
SANs - State Grant Anticipation	0	0	0	0	0.00
FANs - Federal Gr. Anticipation				0	
Other Short Term Debt				0	
TOTAL Short Term Debt	1,765,800	1,408,300	1,765,800	1,408,300	\$35,316.00
GRAND TOTAL All Debt	32,723,168	1,408,300	5,340,642	28,790,826	\$1,249,877.00

Purpose	Date of	Article	Amount	- Issued	=
Sagadahoc Municipal Marina Improvements	5/2/16 & 5/17/16 EX	16	7,000,000	6,257,600	742,400.00
Road Maintenance FY17 EXEMPTS 2/16	& 5/17/16	18	700,000	700,000	0.00
Sewer Interconnection & Planning	5/17/16 & 2/16/17 EX	11(connection 6,765,000	70,003,015,000 pla	g) 3,750,000.00
Sewer (Phase 2 - Cold Brook) EXEMPT	5/1/17 & 5/16/17	12	2,000,000	97,400	1,902,600.00
Fire Station 2 Planning EXEMPTS 1/17	& 5/16/17	15	310,000	156,700	153,300.00
Road Maintenance FY18 EXEMPTS 1/17	& 5/16/17	22	700,000	700,000	0.00
Pleasant Bay Watershed Section	5/18/2018 & 5/15/2	14 nte	em 24,775,000 Constr	EXEMPT 2224467	2,530,533.00
Road Maintenance FY19 EXEMPTS 1/18	& 5/15/2	22	700,000	700,000	0.00
Fire Station 2 Construction EXEMPTS 1/18	& 5/15/2	24	6,750,000	6,650,000	100,000.00
Curb Purchase (Combo Fire Pump & Ladder)	5/8/2021 & 5/18/2 Tr	19, EXEM Q1	1,138,000	-	1,138,000.00
Road Maintenance FY22 EXEMPTS 1/21	& 5/18/2	0, Q2	700,000	-	700,000.00
SUB -TOTAL Additional Sheet(s)			51,538,000	40,521,167	11,016,833

BUREAU OF ACCOUNTS, STATEMENT OF INDEBTEDNESS DETAIL

Long Term Debt	Outstanding	+ New Debt	- Retirements	Outstanding	Interest
Inside the Debt Limit Report by Issuance	July 1, 2020	Issued		July 1, 2021	Paid in FY2021
10/15/06 Building Remodeling	50,000	-	25,000	25,000	1,500
10/15/06 Building Remodeling	40,000	-	20,000	20,000	1,200
10/15/06 Building Remodeling	20,000	-	10,000	10,000	600
10/15/06 Outdoor Recreational	- 150,000 Recon	-o	75,000	75,000	4,500
09/16/09 Land Acquisition	40,000	-	40,000	-	1,000
09/16/09 Land Acquisition	45,000	-	45,000	-	1,125
09/16/09 Land Acquisition	20,000	-	20,000	-	500
10/01/11 Roads	30,000	-	15,000	15,000	900
10/30/12 Land Acquisition	35,000	-	35,000	-	525
10/30/12 Building Remodeling	urse55,000	-	55,000	-	825
10/30/12 Land Acquisition	670,000	-	170,000	500,000	15,900
10/30/12 Land Acquisition	155,000	-	55,000	100,000	3,825
10/30/12 Engineering Services	15,000	-	5,000	10,000	375
07/15/13 Dredging	930,000	-	315,000	615,000	20,063
06/21/18 Land Acquisition	600,000	-	35,000	565,000	26,450
06/21/18 Bridge	310,000	-	20,000	290,000	13,775
06/21/18 Building Remodeling	r120,000	-	10,000	110,000	5,800
06/21/18 Building Remodeling	bor1,980,000	-	110,000	1,870,000	86,350
06/21/18 Roads	125,000	-	10,000	115,000	6,000
06/21/18 Roads	70,000	-	10,000	60,000	3,450
06/21/18 Roads	15,000	-	5,000	10,000	750
06/21/18 Building Remodeling	2,365,000	-	200,000	2,165,000	114,350
06/21/18 Building Remodeling	1,180,000	-	100,000	1,080,000	57,100

06/21/18 Building Remodeling	700,000	-	45,000	655,000	31,050
06/21/18 Building Remodeling	345,000	-	25,000	320,000	15,275
06/21/18 Public Wharf Reconst	180,000	-	60,000	120,000	9,000
06/21/18 Public Wharf Reconst	90,000	-	30,000	60,000	4,500
06/21/18 Sewer	2,480,000	-	140,000	2,340,000	108,475
06/21/18 Sewer	140,000	-	70,000	70,000	7,000
06/21/18 Sewer	20,000	-	5,000	15,000	1,000
06/20/19 Building Construction	2,470,000	-	130,000	2,340,000	102,700
06/20/19 Building Construction	3,190,000	-	170,000	3,020,000	133,000
06/20/19 Building Remodeling -	course 720,000	-	40,000	680,000	30,300
06/20/19 Off Street Parking Are	f270,000 Course	-	25,000	245,000	12,900
06/20/19 Public Wharf Reconst	-137,350 Harbor	-	10,050	127,300	6,332
06/20/19 Public Wharf Reconst	67,650 Harbor	-	4,950	62,700	3,119
06/20/19 Engineering Services	r485,000	-	165,000	320,000	24,250
06/20/19 Engineering Services	r925,000	-	235,000	690,000	46,250
06/20/19 Engineering Services	35,000	-	5,000	30,000	1,750
08/20/19 Building Construction	ce3,410,000	-	400,000	3,010,000	136,400
	-	-	-	-	-
				0.00	
TOTAL	24,685,000.00	0.00	2,945,000.00	21,740,000.00	1,040,162.50

Must equal

Long Term Debt					
Outside the Debt Limit Report by Issuance	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
07/24/03 Septic System Beterm	9-003 11,050	-	11,050	-	552
08/01/04 Septic System Beterm	98-100 24,484	-	6,121	18,363	1,071
09/16/09 Recycling Facility	n65,000	-	65,000	-	1,625
03/15/10 Water Treatment Faci	750,000	-	75,000	675,000	27,563
10/01/11 Water Treatment Faci	2,210,000	-	130,000	2,080,000	70,070
10/01/11 Water Departmental	ent310,000	-	155,000	155,000	9,300
10/30/12 Water Storage Tank	1,340,000	-	105,000	1,235,000	32,981
02/21/18 Well DWP-13-02	1,561,834	-	82,671	1,479,163	31,237
	-	-	-	-	-
TOTAL	6,272,367	0	629,842	5,642,526	174,399

Must equal

Short Term Debt					
Report by Issuance	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
				0.00	0.00
Road Maintenance	412,500	\$ -	412,500	0.00	8,250.00
Road Maintenance	550,000	-	550,000	0.00	11,000.00
Sewer (Cold Brook)	20,000	-	20,000	0.00	400.00
Fire Station 2 Planning	153,300	-	153,300	0.00	3,066.00
Sewer System Construction	30,000	-	30,000	0.00	600.00
Road Maintenance	600,000	-	600,000	0.00	12,000.00
Road Maintenance		312,500	-	312,500.00	0.00
Road Maintenance		450,000	-	450,000.00	0.00
Sewer (Cold Brook)		20,000	-	20,000.00	0.00
Fire Station 2 Planning		95,800	-	95,800.00	0.00
Sewer System Construction		30,000	-	30,000.00	0.00
Road Maintenance		500,000	-	500,000.00	0.00
TOTAL	1,765,800.00	1,408,300.00	1,765,800.00	1,408,300.00	35,316.00

Must equal

REPORT OF TAX COLLECTION
FISCAL YEAR 2021
JULY 1, 2020-JUNE 30, 2021

Tax Account	Outstanding July 1, 2020	Commitments	Payments	Refunds	Exemptions Abatements	Tax Titles	Deferrals	Adjustments Over/Short	Outstanding June 30, 2021
2021 Community Preservation Act	(55.57)	1,560,299.19	(1,238,489.12)	156.44	(6,600.78)	(5,501.38)		(204.50)	9,604.28
2021 Real Estate	(1,852.08)	52,080,158.88	(51,435,166.09)	84,492.58	(223,547.88)	(186,230.24)	(1,547.85)	(4,727.72)	311,579.60
Water Liens		28,479.51	(23,972.91)			(1,783.97)		(250.14)	2,472.49
Title 5		3,674.26	(3,674.26)						
Road Betterments		27,817.75	(25,667.75)			(2,150.00)			
Allen Harbor Betterments		60,240.48	(60,240.48)						
2021 Personal Property		1,226,994.67	(1,216,797.25)	1,898.82	(455.71)			(780.40)	10,860.13
2021 Motor Vehicle Excise		2,332,495.81	(2,126,982.99)	19,067.60	(41,103.61)			18.64	183,495.45
2021 Boat Excise		63,833.63	(55,158.25)	691.39	(5,992.20)			(0.21)	3,374.36
2020 Community Preservation Act	25,683.87		(19,349.61)			(6,290.51)	(0.10)		23.65
2020 Real Estate	893,702.85		(685,222.69)	4,902.65		(212,570.68)		(23.81)	788.32
Water Liens		4,587.33	(2,353.52)			(2,233.81)			
Road Betterments		2,158.02	(869.81)			(1,288.21)			
2020 Personal Property		16,267.84	(9,543.01)	12.00				2.17	6,739.00
2020 Motor Vehicle Excise		147,977.94	(338,376.00)	16,991.26	(23,355.39)			14.54	34,307.83
2020 Boat Excise		4,229.71	(817.22)	25.00	(389.00)			6.51	3,055.00
2019 Community Preservation Act	1,749.47		(608.41)			(1,140.53)		(0.10)	0.43
2019 Real Estate	61,052.23		(20,441.88)			(40,592.34)		(3.47)	14.54
Water Liens		721.22				(721.22)			-
2019 Personal Property		8,069.77	(682.35)					2.42	7,389.84
2019 Motor Vehicle Excise		33,174.00	(21,862.57)	913.07	(890.22)			(1.51)	11,332.77
2019 Boat Excise		2,792.85	(139.00)		(93.00)				2,500.85
2018 Personal Property		3,736.05	(123.20)						3,612.85
2018 Motor Vehicle Excise		10,396.84	(3,619.93)						6,776.91
2018 Boat Excise		2,367.27	(25.00)		(158.00)				2,184.27
2017 Personal Property		3,002.68	(96.10)					3.18	2,909.76
2017 Motor Vehicle Excise		7,942.62	(1,426.66)	298.00					6,515.96
2017 Boat Excise		2,420.00	(298.00)		(158.00)				2,262.00
2016 Personal Property		2,860.07	(5.65)						2,854.42
2016 Motor Vehicle Excise		7,586.85	(739.68)						6,617.17
2016 Boat Excise		1,583.00	(346.06)	321.06	(158.00)				1,400.00
2015 Motor Vehicle Excise		7,222.75	(290.14)						6,932.61
2015 Boat Excise		1,156.00	(40.00)						1,116.00
Totals	1,250,303.58	57,615,049.66	(57,593,505.59)	1,29,769.87	(302,501.79)	(460,502.89)	(1,547.95)	(5,944.40)	630,720.49

REPORT OF TREASURER'S COLLECTIONS
FISCAL YEAR 2021
JULY 1, 2020 - JUNE 30, 2021

Tax Title Accounts	Munis	CPA	Water liens	Betterment	Prior
Outstanding June 30, 2020	\$ 2,403,939.35	\$ 48,979.41	\$ 10,295.31	\$ 7,224.00	\$ 27,294.60
Committed Tax/Liens/Special Assessments	435,366.94	12,811.64	4,739.00	3,438.21	
Committed Fees & Interest	64,979.74				
Exemptions, Abatements, Adjustments	\$ 9,470.65				
Payments	\$ (187,999.81)	\$ (4,718.13)	\$ (2,561.84)		
Foreclosed					
Interest paid	\$ 93,284.01				
Outstanding June 30, 2021	\$ 2,725,756.87	\$ 57,072.92	\$ 12,472.47	\$ 10,662.21	\$ 27,294.60
Total outstanding tax titles				\$ 2,805,964.47	\$ 2,833,259.07
Deferred Tax Accounts					
Outstanding June 30, 2020	\$ 105,842.10				
Deferred fiscal year 2021	\$ 1,547.85				
Payments	\$ (28,645.46)				
Interest paid	\$ 21,488.47				
Outstanding June 30, 2021	\$ 78,744.49				

FISCAL YEAR 2021 SALARY REPORT

Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
COPPOLA, CAROL F	FINANCE DIRECTOR	145,993.62	-	-	-	2,000.00
SAMPSON, PATRICIA A	ASSISTANT TO FINANCE DIRECTOR	59,631.53	-	-	860.48	475.00
TULLOCH, WENDY A	ASST TOWN ACCOUNTANT	69,919.31	-	-	1.33	1,875.64
ACCOUNTING DEPARTMENT Total		275,544.46			861.81	4,350.64
JONES, CARLENE M	ASST ASSESSOR	53,147.44	-	-	1,163.61	-
KAVANAUGH, JAY J	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
MOLINO, DONNA M	DEPUTY ASSESSOR	96,227.04	-	-	-	-
NIGHTINGALE, BRUCE W	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
WAYSTACK, RICHARD J	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
ASSESSOR/BD OF ASSESSORS Total		150,874.48			1,163.61	-
ANDERSON, DAVID C	LOCAL BUILDING INSPECTOR	58,892.33	-	-	592.32	454.17
CHESLEY, RAYMOND G	BUILDING COMMISSIONER	91,338.30	-	-	-	250.00
DELANEY, SHELAGH M	EXECUTIVE ASST	55,165.42	-	-	5,000.85	475.00
MACURA, PATRICIA A	EXECUTIVE ASST	52,936.73	-	-	526.80	350.00
MAILLET, JAMES M	LOCAL BUILDING INSPECTOR	13,033.84	-	-	-	-
MCKENNA, LECIA A	ADMINISTRATIVE ASSISTANT	4,588.40	-	-	-	-
BUILDING DEPARTMENT Total		275,955.02			6,119.97	1,529.17
KELLEY, ROBBIN M	CEMETERY ADMINISTRATOR	66,433.90	-	-	-	4,650.38
CEMETERY ASSOCIATION Total		66,433.90			-	4,650.38
HOPKINS, JARED J	HVY EQ OP TRK DR CRAFTSMAN	54,606.98	-	-	8,695.77	1,010.84
STRATTON, JAMES W	WORKING FOREMAN	65,955.64	-	-	4,493.52	1,033.91
CEMETERY/HWAY DEPARTMENT Total		120,562.62			13,189.29	2,044.75
GOODWIN, JAMIE L	CHANNEL 18 STATION MANAGER	83,785.92	-	-	-	-
LADUE, CALEB M	VIDEO & COMMUNITY INFO. SPEC.	50,105.44	-	-	-	350.00
WYATT, JOHN A	VIDEO/COMM INFO SPECIALISTS	36.87	-	-	-	-
CHANNEL 18 Total		133,928.23			-	350.00
BUHLER, MARY BETH	CUSTOMER SERVICE - WEIGHT RM.	16,305.12	-	-	-	-
CAREY, CAROLYN	COMMUNITY CENTER MANAGER	103,503.18	-	-	-	2,420.06
ESTABROOK, SAMANTHA M	EXECUTIVE ASST	60,238.80	-	-	-	-
GONET, VICTORIA	PROGRAM AIDE	9,941.62	-	-	-	-
LOTTI, KERRY L	ADMINISTRATIVE ASSISTANT	24,303.18	-	-	-	-
STRZEPEK, ERICA D	ADMINISTRATIVE ASSISTANT	23,247.84	-	-	-	-
COMMUNITY CENTER Total		237,539.74			-	2,420.06

FISCAL YEAR 2021 SALARY REPORT

Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
DEVLIN, SARAH E	SEASONAL LABORER		77.50	-	-	-
MCDONALD, BRIAN J	SEASONAL LABORER		1,778.63	-	-	-
MILLETT, MELYSSA E	ASSISTANT CONSERVATION AGENT	38,950.02	-	-	26.13	87.50
SMITH, NICOLE D	ASSISTANT CONSERVATION AGENT	42,654.81	-	-	244.48	5,818.29
USOWSKI, AMY E	CONSERVATION ADMINISTRATION	94,954.91	-	-	-	600.00
CONSERVATION DEPT Total		176,559.74	1,856.13	-	270.61	6,505.79
BELTIS, GERALD C	ELECTED OFFICIAL	187.50	-	-	-	-
CAKOUNES, LEO G	ELECTED OFFICIAL	187.50	-	-	-	-
ROBINSON, DAVID A	ELECTED OFFICIAL	187.50	-	-	-	-
CONSTABLES Total		562.50	-	-	-	-
CARLSON, MARIE A	EXECUTIVE ASST	57,436.05	-	-	78.55	4,072.89
CASE, KEVIN M	AIDE TO PROGRAMS	1,330.33	-	-	-	-
CHATHAM, JOHN T	VAN DRIVER	10,550.45	-	-	-	-
FALLON, VIRGINIA S	PUBLIC HEALTH NURSE	1,140.39	-	-	-	-
GOLIA, GERALD E	VAN DRIVER	23,586.28	-	-	-	350.00
JUSELL, SUSAN J	PUBLIC HEALTH NURSE	85,336.56	-	-	1.60	6,462.55
LUSHER, CHARLOTTA G	AIDE TO PROGRAMS	608.54	-	-	-	-
MITCHELL, EMILY J	COUNCIL ON AGING DIRECTOR	68,997.96	-	-	-	350.00
RYDER, JANE M	PUBLIC HEALTH NURSE	191.35	-	-	-	-
SKIPPER, KATHLEEN A	VAN DRIVER	4,999.69	-	-	-	-
ST PIERRE, LINDA	AIDE TO PROGRAMS	42,934.60	-	-	88.13	1,205.40
WITAS, JULIE K	SOCIAL SERVICES COORDINATOR	47,590.58	-	-	585.89	442.16
COUNCIL ON AGING Total		344,702.78	-	-	754.17	12,883.00
CROWELL, EDWARD T	TRACTOR/TRAILER DRIVER	60,502.82	-	-	28,581.42	350.00
DECOSTA, DANA A	SCALE HOUSE OPERATOR	42,037.27	-	-	9,087.29	175.00
DONNELLY, NICHOLAS P	TRACTOR/TRAILER DRIVER	6,547.69	-	-	1,523.29	3,998.21
GERMAIN, ERIN K	HEAD CLERK	61,885.92	-	-	9,347.81	118.72
GILBERT, DAVID M	MAINTENANCE MANAGER	72,597.74	-	-	28,641.98	1,038.48
GROSSE, CODY J	HEAD CLERK	59,515.52	-	-	18,186.31	35.51
HOSKING, RICHARD L	TRACTOR/TRAILER DRIVER	43,603.29	-	-	19,809.00	-
JESUDOWICH, ALEX	RECY/SCALE LABORER	14,074.65	-	-	-	-
KIERNAN, MICHAEL F	RECY/SCALE MONITOR	27,415.70	-	-	298.68	-
MCNEELY, DANIEL J	TRACTOR/TRAILER DRIVER	60,268.33	-	-	45,855.29	152.36
NEAL, ANDREW J	TRACTOR/TRAILER DRIVER	38,820.12	-	-	12,018.74	432.91
PINA, F JEFFREY	TRACTOR/TRAILER DRIVER	60,499.32	-	-	14,351.58	36.28
SORENSEN HENRY, ZACHOREE J	TRANSFER STATION	952.00	-	-	-	-
SUTHERLAND, GEORGE T	RECY/SCALE MONITOR	17,281.54	-	-	187,701.39	-
DISPOSAL/LANDFILL DEPT Total		566,001.91	-	-	-	6,337.47

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
HAARMAN, RICHARD A	PLUMBING WIRE GAS INSPECTORS	40,847.26	-	-	-	-
WHELAN, THOMAS R	PLUMBING WIRE GAS INSPECTORS	6,680.10	-	-	-	-
ELECTRICAL INSPECTOR Total						
RYDER, GRIFFIN J	TOWN ENGINEER	47,527.36	-	-	-	10,268.47
ENGINEERING DEPT Total						
EVERY, RYAN E	FIRE FIGHTERS EMT-P	69,681.85	-	3,488.75	33,466.26	7,338.52
BROWN, CHRISTIANNA L	FIRE FIGHTERS EMT-P	66,630.16	-	1,330.12	12,290.61	4,273.96
CLARKE, JAMES M	FIRE FIGHTER EMT-B	64,207.67	-	3,445.62	24,874.23	7,465.08
CLARKE, NORMAN M JR	FIRE CHIEF	6,946.24	-	-	-	44,066.19
DIAMOND, ERIC C	FIRE FIGHTERS EMT-P	72,300.21	-	1,720.66	27,722.25	16,400.86
DRUCKENBROD, TIMOTHY F	FIRE FIGHTERS EMT-P	67,366.46	-	1,179.85	25,397.27	7,120.49
DUQUETTE, KEVIN MICHAEL	FIRE FIGHTER EMT-B	64,215.72	-	-	10,319.69	9,469.16
EDWARDS, RYAN P	LIEUTENANT EMT-B	73,939.19	-	1,604.00	46,071.72	15,677.99
ELDRIDGE, MATTHEW A	FIRE FIGHTER EMT-B	64,795.52	-	-	2,383.91	14,212.49
ELLIOTT, ERIC K	FIRE FIGHTERS EMT-P	71,068.42	-	2,487.58	49,578.12	14,266.48
FERRO, BRANDON J	FIRE FIGHTERS EMT-P	69,040.51	-	1,154.95	25,927.52	10,170.69
FINN, PAUL	EMS OFFICER	80,027.90	-	-	2,352.11	17,103.29
FORD, JOSHUA D	FIRE FIGHTERS EMT-P	69,629.21	-	-	3,700.77	12,420.28
HAWTHORNE, GLENN D	FIRE FIGHTERS EMT-P	72,300.24	-	-	15,034.49	15,321.70
IMPARATO, STEPHEN L	FIRE FIGHTER EMT-B	19,248.36	-	-	2,887.24	259.11
LAPLANTE, ADAM S	FIRE FIGHTERS EMT-P	70,721.81	-	3,705.57	29,483.96	9,136.54
LEBLANC, DAVID J	FIRE CHIEF	141,081.12	-	-	-	12,863.42
MAYO, JOSEPH	CAPTAIN EMT B	78,016.55	-	-	22,737.10	16,533.16
OTTINO, ANDREW W	FIRE FIGHTER EMT-B	59,296.22	-	2,563.90	18,526.61	3,848.58
PARKER, DONALD W JR	CAPTAIN EMT B	78,016.62	-	1,782.10	71,068.75	16,533.16
PICHE, SHAWN P	FIRE FIGHTERS EMT-P	70,220.30	-	3,757.57	12,642.68	13,937.59
PIRES, SUSAN A	ASST TO FIRE CHIEF	49,271.09	-	-	-	2,950.00
PIRBUCCIO, MARK J	FIRE FIGHTER EMT-B	55,204.88	-	3,161.39	23,530.62	8,356.97
REGAN, CHRISTINA L	FIRE FIGHTERS EMT-P	68,344.59	-	756.30	7,183.05	10,017.98
REGO, JOSEPH H III	FIRE FIGHTER EMT-B	66,690.00	-	-	27,133.07	16,141.40
RIKER, ANDREW L	FIRE FIGHTER EMT-B	42,050.26	-	333.14	8,809.90	5,350.24
SANDINO, JAMES A	FIRE FIGHTERS EMT-P	67,797.38	-	7,487.54	24,619.14	4,273.96
SANGIOVANNI, DANIEL A	FIRE FIGHTERS EMT-P	67,743.54	-	3,020.81	44,913.78	10,524.70
SCHNEEWEISS, WILLIAM B	FIRE FIGHTERS EMT-P	68,123.39	-	2,696.16	19,696.57	9,961.03
SMITH, LEIGHANNE M	CAPTAIN EMT P	80,599.66	-	694.51	32,883.53	17,245.83

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
STEWART, TRACY A	FIRE FIGHTERS EMT-P	62,009.71	-	2,275.07	20,215.17	6,471.05
THORNTON, CRAIG W	DEPUTY FIRE CHIEF	119,728.13	-	-	3,133.80	15,823.95
TYLDESLEY, SCOTT A	LIEUTENANT EMT-P	74,532.38	-	-	45,086.91	16,442.77
WALORZ, JUSTYNE L	CAPTAIN EMT P	81,176.35	-	576.90	25,338.99	17,245.82
WARNER, BRYANT M	FIRE FIGHTER EMT-B	63,468.77	-	491.61	29,384.05	9,122.82
WHITE, JUSTIN G	LIEUTENANT EMT-P	75,696.01	-	527.65	51,229.83	15,496.09
WILLIAMS, ROBERT A	FIRE FIGHTERS EMT-P	65,618.62	-	5,507.62	26,771.71	4,188.80
WILLIS, BRAD R	LIEUTENANT EMT-P	76,146.27	-	-	35,771.20	15,269.72
YOUNG, BRUCE F	INSPECTOR EMT B	78,016.57	-	1,782.11	82,345.14	16,533.16
FIRE DEPARTMENT Total		#####		57,531.48	944,511.75	469,835.03
DECOTEAU, RICHARD A	PLUMBING WIRE GAS INSPECTORS	12,773.28	-	-	-	-
KIEFER, MARK B	PLUMBING WIRE GAS INSPECTORS	13,663.83	-	-	-	-
GAS INSPECTOR Total		26,437.11				
AGNES, DELANEY R	GOLF UTILITY PERSON (OPERATION	-	878.50	-	-	-
ANAPOLLE, MASON E	GOLF UTILITY PERSON (OPERATION	-	825.50	-	-	-
BOSWORTH, MARK W	SUBSTITUTE CUSTODIAN	6,417.84	-	-	-	-
CANTO, JUSTUS B	GOLF MAINTENANCE	-	420.51	-	-	-
CARPENTER, NORMAND A	GOLF UTILITY PERSON (OPERATION	-	5,118.75	-	-	-
CLAPTON, MARTIN G	GOLF MAINTENANCE	-	8,228.76	-	-	-
CONVERSE, GEOFFREY M	GOLF UTILITY PERSON (OPERATION	-	9,585.09	-	-	-
COSKER, WILLIAM F	GOLF ASSISTANT	-	21,176.88	-	2,150.63	-
DAMON, DEAN A	GREENSKEEPER 1	48,594.73	-	-	6,594.66	600.00
DIGIROLAMO, NICHOLAS A	GOLF UTILITY PERSON (OPERATION	-	5,450.25	-	-	-
DONOVAN, ROBERT E	ASST GOLF SUPERINTENDANT	65,730.25	-	-	8,476.11	4,528.70
FAGAN, RICHARD J	ASST GOLF OPERATIONS MGR	52,394.82	-	-	1,895.00	7,674.44
FERNANDEZ, SHAWN M	GOLF SUPERINTENDENT	99,769.88	-	-	-	13,997.94
FLAHERTY, PETER M	GOLF UTILITY PERSON (OPERATION	-	5,512.50	-	-	-
GALANIS, GREGORY L	GOLF UTILITY PERSON (OPERATION	-	4,835.78	-	-	-
GALANIS, LAUREN A	GOLF UTILITY PERSON (OPERATION	-	2,037.75	-	-	-
GALEOTA, RALPH E	GOLF MAINTENANCE	-	6,874.29	-	-	-
GOFF, WILLIAM F	GOLF MAINTENANCE	-	14,104.93	-	222.94	-
GREER, JOHN B	GOLF UTILITY PERSON (OPERATION	-	8,804.25	-	-	-
GREER, ROMAN S	GOLF DIRECTOR	96,227.20	-	-	-	250.00
GRISOLIA, RICHARD D	GOLF UTILITY PERSON (OPERATION	-	4,872.03	-	-	-
HARTSHIELD, PATTI L	GOLF UTILITY PERSON (OPERATION	-	4,564.00	-	-	-

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
HASSLER, WILLIAM L	GOLF UTILITY PERSON (OPERATION	-	2,619.50	-	-	-
HEMINGWAY, SPENCER C	GOLF UTILITY PERSON (OPERATION	-	2,239.25	-	-	-
HIPPLER, BRIDGET A	GOLF UTILITY PERSON (OPERATION	-	1,488.50	-	-	-
HRISTOV, HRISTO D	GOLF MAINTENANCE	-	14,753.75	-	2,120.63	-
HULL, JOHN R	GOLF UTILITY PERSON (OPERATION	-	3,464.50	-	2,278.50	-
JAZWINSKI, EDWIN A	GOLF ASSISTANT	-	20,990.88	-	-	-
JOHNSON, GEORGE R JR	GOLF UTILITY PERSON (OPERATION	234.36	5,449.50	-	-	-
KEATING, PATRICK W	GOLF UTILITY PERSON (OPERATION	-	3,529.50	-	-	-
KELLEY, EDWARD J	GOLF UTILITY PERSON (OPERATION	-	6,541.50	-	-	-
KELLEY, ISAIAH RICHARD	GOLF UTILITY PERSON (OPERATION	-	932.75	-	-	-
KELLY, CAULIN M	GOLF UTILITY PERSON (OPERATION	-	364.00	-	-	-
KILMURRAY, MARK S	GOLF MAINTENANCE	-	14,394.88	-	1,990.13	-
KUHL, JAMES W	GOLF UTILITY PERSON (OPERATION	-	8,538.82	-	-	-
LANGLOIS, DEAN W	GREENSKEEPER 2	54,079.20	-	-	7,416.84	4,021.04
LAVIERI, JOSEPH L	GOLF UTILITY PERSON (OPERATION	-	5,365.50	-	-	-
MCALLISTER, MICHAEL E	GOLF ASSISTANT	-	7,043.63	-	-	-
MCCARTHY, JOHN W	GOLF UTILITY PERSON (OPERATION	-	5,925.00	-	-	-
MCDONALD, PATRICK W	GOLF UTILITY PERSON (OPERATION	-	1,108.25	-	-	-
MELLO, PAUL R	MECHANIC-GOLF	54,079.20	-	-	6,604.50	725.00
NASH, ERWIN R	GOLF UTILITY PERSON (OPERATION	-	8,623.95	-	-	-
NICHOLS, SCOTT F	GOLF UTILITY PERSON (OPERATION	-	897.00	-	-	-
NIEMANN, ANDREW S	GOLF UTILITY PERSON (OPERATION	-	1,719.25	-	-	-
OCALLAGHAN, JONATHAN A	GOLF UTILITY PERSON (OPERATION	-	3,029.00	-	-	-
PAVLAKIS, CHRISTIAN P	GOLF UTILITY PERSON (OPERATION	-	2,166.77	-	-	-
POTTER, KATHRYN E	GOLF UTILITY PERSON (OPERATION	-	1,436.50	-	-	-
REYNOLDS, DONALD E	GOLF MAINTENANCE	-	8,033.02	-	-	-
RYDER, RAIN C	GOLF FOREMAN	59,633.28	-	-	6,554.52	2,382.14
SELIG, CAMERON M	GOLF UTILITY PERSON (OPERATION	-	182.00	-	-	-
SERJAN, MICHAEL T	ADMINISTRATIVE ASST	45,550.36	-	-	848.97	401.82
SIMS, FRANCIS X	GOLF ASSISTANT	-	7,203.72	-	-	-
SPELMAN, JOHN D	GOLF UTILITY PERSON (OPERATION	-	11,353.60	-	-	-
ST PIERRE, COLLEEN M	GOLF UTILITY PERSON (OPERATION	-	9,240.00	-	-	-
STEIDEL, ARTHUR H	GOLF UTILITY PERSON (OPERATION	-	8,526.00	-	-	-
STEIDEL, DANIEL A	GOLF UTILITY PERSON (OPERATION	-	8,290.75	-	-	-
THORNTON, SEAN P	GOLF UTILITY PERSON (OPERATION	-	2,801.50	-	-	-
TOMASIAN, THOMAS III	GOLF UTILITY PERSON (OPERATION	-	8,108.44	-	-	-
TOMASIAN, THOMAS IV	GOLF UTILITY PERSON (OPERATION	-	5,720.00	-	-	-
VARZEAS, KIM M	GOLF MAINTENANCE	-	9,417.75	-	-	-
WILZ, RICHARD A IV	GOLF UTILITY PERSON (OPERATION	-	4,059.25	-	-	-
GOLF OPERATIONS Total		582,711.12	308,847.98		47,153.43	34,581.08

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
CROKE, MATTHEW J	ASSISTANT HARBORMASTER		1,105.50	-	-	-
FISH, ALLAN J	ASSISTANT HARBORMASTER		6,660.00	-	-	-
MATTHEWS, RICHARD A JR	ASSISTANT HARBORMASTER		8,190.50	-	-	-
MCPHERSON, LEAH K	BOARD SECRETARY	499.01	-	-	-	-
MORRIS, MICHELLE N	WATERWAYS SPECIALIST	60,262.53	-	-	346.50	2,525.13
NEISER, WILLIAM F	DEPUTY HARBORMASTER	68,676.25	-	-	1,031.31	612.48
OCONNOR, SCOTT R	ASSISTANT HARBORMASTER		5,242.13	-	-	-
RENDON, JOHN C	HARBORMASTER	103,503.21	-	-	-	1,635.03
SPRINGER, BARRY S	ASSISTANT HARBORMASTER		5,849.50	-	-	-
TELESMANICK, THOMAS W	DOCKHAND	39,965.46	-	-	425.56	3,941.95
ZUZICK, VELNA M	ASSISTANT HARBORMASTER		1,207.00	-	-	-
HARBORMASTER DEPARTMENT Total						
ANTONE, MATTHEW J	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
CLARKE, JENNIFER M	EXECUTIVE ASST	56,935.20	-	-	-	-
DOWGIALLO, RONALD J	MONTHLY EMPLOYEES - TOWN	500.00	-	-	1,390.09	396.76
DUPONT, KEVIN A	MONTHLY EMPLOYEES - TOWN	416.66	-	-	-	-
HOWELL, PAMELA	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
LEONARD, GERMAINE T	ASST HEALTH AGENT/INSPECTOR	23,429.25	-	-	1.02	101.36
ONEILL, KATHLEEN A	HEALTH DIRECTOR	71,117.09	-	-	7,004.42	726.91
PLEGER, SHARON H	MONTHLY EMPLOYEES - TOWN	500.00	-	-	-	-
POLSELLI, MARK N	ASST HEALTH AGENT/INSPECTOR	7,364.56	-	-	-	-
HEALTH DEPARTMENT Total						
ELDRIDGE, ERIC C	WORKING FOREMAN	161,262.76	-	-	8,395.53	1,225.03
LANGWAY, WESLEY J	HVY EQ OP TRK DR CRAFTSMAN	65,714.67	-	-	6,835.27	1,033.92
LIBBY, SEAN B	MAINTENANCE MANAGER	54,552.74	-	-	6,715.21	660.84
VIERA, PAUL A	WORKING FOREMAN	66,305.64	-	-	12,256.04	497.14
HIGHWAY/BUILDING Total						
BAILEY, GREGORY J	CUSTODIAN	63,820.78	-	-	7,185.50	133.92
BERUBE, KIM	SENIOR ADMINISTRATIVE ASST	250,393.83	-	-	32,992.02	2,325.82
BERUBE, RICHARD	MAINTENANCE MANAGER	30,644.48	-	-	436.26	47.95
BOLGER, JAMES C	SUBSTITUTE CUSTODIAN	63,014.21	-	-	8,469.96	102.93
BRADY, SEAN L	SEASONAL LABORER	72,464.15	-	-	19,036.42	147.14
BRYDA, MICHAEL E	CUSTODIAN		5,658.25	-	-	-
CENTRELLA, PATRICIA A	CUSTODIAN	49,056.26	2,890.00	-	-	-
DALUZE, MATTHEW M	HVY EQ OP TRK DR CRAFTSMAN	48,974.92	-	-	476.41	3,723.96
EDSON, KYLE R	MAINTENANCE MANAGER	32,374.70	11,050.88	-	1,028.28	3,876.31
GAGNON, THOMAS A JR	MECHANIC	72,636.92	-	-	10,474.01	330.62
		62,150.19	-	-	11,642.42	497.14
			-	-	11,339.60	1,026.14

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
HERSEY, STEVEN P	HVY EQ OP TRK DR CRAFTSMAN	54,523.80	-	-	9,687.65	660.84
HOLMES, COLLIN F	MECHANIC	31,724.14	-	-	237.44	6,769.30
HOOPER, LINCOLN S	DPW DIRECTOR	134,463.48	-	-	-	-
HUNT, VALERIE J	CUSTODIAN	30,550.08	-	-	-	-
KILKENNY, ROBERT J	SEASONAL LABORER	2,592.50	-	-	-	-
LEWIS, DANIEL N	MECHANIC	25,737.83	-	-	4,047.32	145.83
MERESTE, DANIEL	CUSTODIAN	48,880.04	-	-	687.96	2,613.38
MURPHY, EUGENE J JR	HVY EQ OP TRK DR CRAFTSMAN	54,553.78	-	-	6,384.93	460.84
NICKERSON, DONALD C	MECHANIC	62,151.54	-	-	5,941.84	676.14
SALAS, ANTHONY	MAINTENANCE MANAGER	72,376.20	-	-	12,480.05	147.14
SEELY, JOAN T	CUSTODIAN	10,927.61	-	-	-	4,987.06
SMITH, ROBIN L	HEAD CLERK	54,369.78	-	-	1,521.34	989.04
SOUZA, ANDREW F	CUSTODIAN	39,187.92	-	-	2,260.07	47.95
STOVICH, PETER E	HVY EQ OP TRK DR CRAFTSMAN	53,938.04	-	-	4,643.23	110.84
TUOMINEN, CHARLES L	HVY EQ OP TRK DR CRAFTSMAN	54,475.28	-	-	5,060.83	460.84
WRIGHTINGTON, DAVID R	MECHANIC	9,692.98	-	-	31.82	-
YARBRO, THOMAS J	SR HEAVY EQUIPMENT OPERATOR	57,696.07	-	-	14,635.32	1,017.09
HWAY DEPARTMENT Total	SR HEAVY EQUIPMENT OPERATOR	57,682.23	-	-	11,817.54	1,017.09
BANFORD, RICHARD F	COMPUTER COORDINATOR	22,191.63	-	-	142,340.70	29,855.57
INFORMATION TECHNOLOGY Total	COMPUTER COORDINATOR	103,503.19	-	-	7,245.21	7,245.21
BROWN, JOANNE	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
BURKE, CARLA	COORDINATOR-ASSISTIVE TECH	22,133.25	-	-	-	561.60
CARPENTER, ANN S	LIBRARIAN	60,331.12	-	-	244.87	4,682.94
CARR, SUZANNE E	CIRCULATION ASSISTANT	406.64	-	-	-	-
CARTA, EMILY R	STAFF LIBRARIAN	30,066.81	-	-	390.10	6,391.65
CEBULA, LINDA A	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
CLINGAN, JOANNE	SR LIBRARY TECHNICIAN	28,730.87	-	-	0.27	-
CROWELL, CAROLINE	CIRCULATION ASSISTANT	3,136.05	-	-	-	-
CROWELL, WILLIAM D	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
GREEN, MEGAN R	EXECUTIVE ASST	57,514.03	-	-	1.09	109.10
HEWITT, VIRGINIA	LIBRARY DIRECTOR	110,444.76	-	-	-	350.00
HOWARD, CATHERINE E	CIRCULATION ASSISTANT	6,474.10	-	-	-	-
INMAN, PHILLIP E	LIBRARY EVENING SUPERVISOR	24,168.90	-	-	-	1,262.36
KELLEY, LAURA L	SR LIBRARY TECHNICIAN	24,042.19	-	-	-	817.42

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
LEACH, JACQUELINE S	CIRCULATION ASSISTANT	8,181.00	-	-	-	-
MARTELL, SUZANNE P	STAFF LIBRARIAN	57,514.01	-	-	134.89	4,119.65
MCCARTY, JOAN A	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
MILAN, EMILY R	ASSISTANT LIBRARY DIRECTOR	62,006.55	-	-	1,605.10	2,015.47
NICHOLS, JUDITH H	CIRCULATION ASSISTANT	969.60	-	-	-	-
NORTH, PAMELA A	CIRCULATION ASSISTANT	9,625.18	-	-	-	-
PAINE, PAMELA A	SR LIBRARY TECHNICIAN	35,065.03	-	-	0.95	2,178.25
PICKETT, JENNIFER B	LIBRARIAN	60,458.87	-	-	33.11	4,218.21
REMILLARD, KATHLEEN A	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
SHAW, SHARON S	CIRCULATION ASSISTANT	54.00	-	-	-	-
SHEEDY, JOHN T	SR LIBRARY TECHNICIAN	12,276.65	-	-	-	-
SIMS, CAREY V	SR LIBRARY TECHNICIAN	25,097.00	-	-	-	475.00
STELLO, MELISSA E	CIRCULATION ASSISTANT	363.60	-	-	-	-
THORNTON, JAMIE K	STAFF LIBRARIAN	33,696.58	-	-	365.30	95.73
WAYSTACK, BERNADETTE	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
WHEELER, JEANNIE S	ANNUAL LIBRARY TRUSTEES	1,000.00	-	-	-	-
LIBRARY DEPARTMENT Total		679,756.79	-	-	2,775.68	28,394.22
ALLEN, LYNDESE E	SHELLFISH INSTRUCTOR	-	4,937.82	-	-	-
ALLEN, MICHAEL B	SHELLFISH INTERN	-	2,613.00	-	-	-
PROFT, HEINZ M	NATURAL RESOURCES DIRECTOR	103,503.20	-	-	-	2,670.06
NATURAL RESOURCES Total		103,503.20	7,550.82	-	-	2,670.06
ALBEE, BRIAN J	WORKING FOREMAN	65,113.41	-	-	5,765.46	483.92
BENGSTON, ZACHERY E	HVY EQ OP TRK DR CRAFTSMAN	54,513.49	-	-	10,468.41	660.84
GRUENBERG, STEPHEN E	SEASONAL LABORER	-	1,836.00	-	-	-
THIBEAULT, MARC N	SEASONAL LABORER	-	1,890.00	-	-	-
VIERA, ALEXANDER P	SEASONAL LABORER	-	10,344.50	-	981.75	-
PARK/HWAY DEPARTMENT Total		119,626.90	14,070.50	-	17,215.62	1,144.76
BANTA, ELAINE	PLANNING ASSISTANT	57,490.62	-	-	755.45	3,803.21
GREENHALGH, CHARLEEN L	INTERIM TOWN PLANNER	49,751.19	-	-	-	11,272.97
IDMAN, JONATHAN D	DIR PLANNING & COMM DEVL	13,670.56	-	-	-	-
PLANNING DEPT Total		120,912.37	-	-	755.45	15,076.18
CHECKOWAY, R PETER	PLUMBING WIRE GAS INSPECTORS	6,590.55	-	-	-	-
DAVIS, THOMAS J	PLUMBING WIRE GAS INSPECTORS	56,826.15	-	-	-	-
PLUMBING INSPECTOR Total		63,416.70	-	-	-	-

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
ARRIGO, CHRISTOPHER R	PATROLMEN	63,832.94	-	39,510.48	9,986.30	3,287.41
BOORACK, PAUL P	POLICE SERGEANT	97,732.48	-	8,691.92	23,239.59	2,478.45
BRACKETT, ROBERT C	POLICE SERGEANT	93,208.84	-	22,094.42	43,256.51	2,017.12
BRICKLEY, BRENDAN R	PATROLMEN	74,059.79	-	33,132.13	25,511.27	3,827.75
BROOKS, CHARLES J	PATROLMEN	57,606.34	-	17,927.50	13,429.09	2,878.71
BURNS, JOHN J	SPECIAL POLICE OFFICER	84.84	-	-	-	-
BUTTRICK, RICHARD E JR	PATROLMEN	80,919.97	-	40,401.72	9,679.04	2,876.04
CAMPBELL, RICHARD	POLICE SERGEANT	105,627.24	-	13,729.48	13,165.49	2,276.70
CLARKE, THOMAS D	PATROLMEN	79,910.89	-	54,517.51	5,539.79	1,656.17
CONNERY, JAMES R	PATROLMEN	78,517.62	-	29,511.51	4,159.99	2,060.83
CONSIDINE, KEVIN M	DEPUTY POLICE CHIEF	136,777.30	-	612.00	-	1,700.00
CURRIE, ROBERT E	SPECIAL POLICE OFFICER	3,838.21	-	63,805.25	-	-
DEBAGGIS, TEGAN M	PATROLMEN	72,403.48	-	-	1,469.40	6,924.16
DONOVAN, DANIEL J	PATROLMEN	66,412.49	-	19,290.00	3,196.58	3,012.45
DUTRA, DEREK J	PATROLMEN	80,919.96	-	15,861.54	22,148.43	4,636.04
FAZZINO, RYAN J	PATROLMEN	45,974.59	-	11,533.50	2,036.72	2,370.86
GAGNON, THOMAS A JR	SPECIAL POLICE OFFICER	1,357.44	-	53,713.34	-	-
GOSHIGARIAN, ARAM V	POLICE SERGEANT	99,918.29	-	26,897.89	23,962.82	2,640.93
GRIFFITHS, THOMAS G JR	PATROLMEN	71,520.26	-	25,742.18	2,453.39	3,504.02
GUILLEMETTE, DAVID J	POLICE CHIEF	148,199.99	-	-	-	8,481.62
HADFIELD, ROBERT D	PATROLMEN	74,238.85	-	26,203.89	3,093.28	3,618.44
HARRINGTON, JENNIFER L	ANIMAL CONTROL OFFICER	65,134.08	-	-	1,780.81	1,105.52
HARRIS, MARC W	PATROLMEN	83,833.73	-	6,521.01	782.93	5,171.20
HOLMES, MARK T	PATROLMEN	73,431.43	-	29,526.57	19,742.64	5,005.35
HORGAN, ROBERT F	SPECIAL POLICE OFFICER	593.88	-	44,830.28	-	-
HUTTON, ADAM E	POLICE LIEUTENANT	119,185.14	-	45,594.31	1,712.40	1,806.65
JACEK, DAVID J	SPECIAL POLICE OFFICER	922.65	-	38,274.82	-	-
JUDGE, JULIE L	RECORDS SPECIALIST	52,179.12	-	-	0.98	5,237.52
KANNALLY, KEITH T	PATROLMEN	72,031.30	-	27,054.87	25,562.86	6,978.98
LARVEE, JOHN J	PATROLMEN	76,558.28	-	26,184.22	13,240.95	2,625.33
LINCOLN, KEITH E	PATROLMEN	69,296.52	-	14,050.50	485.37	3,405.50
MCINALLY, IRIS G	EMCY TELECOM DISPATCHERS	58,113.25	-	-	37,549.53	13,047.13
MITCHELL, JONATHAN L	PATROLMEN	76,092.55	-	-	-	1,641.54
MONTEIRO, THEODORE R IV	EMCY TELECOM DISPATCHERS	50,568.31	-	-	26,533.70	3,984.67
NICHOLSON, DIANE A	EMCY TELECOM DISPATCHERS	58,113.36	-	-	27,989.70	13,258.30
NOLAN, NEIL A	PATROLMEN	72,765.22	-	25,580.67	1,359.14	5,546.79

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
PETELL, PETER P	PATROLMEN	81,974.88	-	4,164.84	8,862.95	3,258.08
PORTER, MICHAEL E JR	PATROLMEN	76,413.99	-	6,712.18	17,062.65	3,996.18
ROBBINS, KYLE J	PATROLMEN	13,344.25	-	-	1,485.58	657.01
ROSS, JADE D	EMGCY TELECOM DISPATCHERS	49,068.35	-	-	16,445.00	7,425.77
RUGGIERO, RONALD D	PATROLMEN	67,735.76	-	29,645.76	4,744.42	2,627.52
SEARS, KYLEIGH M	EMGCY TELECOM DISPATCHERS	16,167.49	-	-	2,793.04	4,201.89
STONE, JOSEPH A	SPECIAL POLICE OFFICER	593.88	-	40,379.32	-	-
SULLIVAN, JOHN F JR	POLICE LIEUTENANT	122,379.78	-	50,239.55	395.62	1,818.89
ULRICH, T P	PATROLMEN	76,465.17	-	-	302.13	1,642.97
VARLEY, KATIE A	ASST TO POLICE CHIEF	63,415.17	-	-	1,051.17	3,524.06
VERMETTE, TYLER J	PATROLMEN	71,520.26	-	12,257.08	17,867.26	3,254.02
WALINSKI, AMY	POLICE SERGEANT	96,496.92	-	4,338.16	31,437.77	3,619.72
POLICE DEPT Total		#####	-	908,530.40	465,516.29	165,088.29
AMAKER, NATHAN F	COVID BEACH STAFF	-	1,680.00	-	-	-
AMES, LEE A	EXECUTIVE ASST	64,940.77	-	-	1,852.09	4,583.49
BARBELLA-RANELLO, MATTHEW	LIFEGUARD	-	5,712.75	-	-	-
BARRETT, JACK P	COVID BEACH STAFF	-	4,762.50	-	-	-
BEBBE, ERIC J	RECREATION DIRECTOR	93,049.43	-	-	-	350.00
BOURGEOIS, MICHAEL H	ACTIVITIES COORDINATOR	-	128.00	-	-	-
BOURQUE, CARLENE B	LIFEGUARD	-	2,709.75	-	-	-
BOURQUE, ELIZABETH P	LIFEGUARD	-	4,943.38	-	-	-
BURKE, CALLEE R	PARKING ATTENDANT	-	425.25	-	-	-
BYRON, WYATT N	COVID BEACH STAFF	-	322.50	-	-	-
CARDILLO, MACKENZIE G	LIFEGUARD	-	3,989.75	-	-	-
CARDILLO, RACHEL M	LIFEGUARD	-	5,338.75	-	-	-
CELIA, EMILY A	PARKING ATTENDANT	-	4,468.50	-	-	-
CELIN, WIVENOR R	ACTIVITIES COORDINATOR	-	821.25	-	-	-
CIAMPA, CHARLES E	LIFEGUARD	-	5,895.38	-	-	-
CIAMPA, FRANCESCA M	LIFEGUARD	-	3,978.13	-	-	-
CLANCY, JAMES A	LIFEGUARD	-	4,565.88	-	-	-
CLANCY, JOHN M	ASSISTANT BEACH SUPERVISOR	-	6,903.00	-	337.50	-
CLANCY, JULIA G	LIFEGUARD	-	4,162.13	-	-	-
CUSICK, ALESSIA V	PLAYGROUND INSTRUCTOR	-	334.13	-	-	-
DALY, AOIFFE T	LIFEGUARD	-	459.00	-	-	-
DENTE, ALEXANDRIA M	LIFEGUARD	-	304.00	-	-	-

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
DONNELLY, EMILY A	LIFEGUARD	-	4,578.75	-	-	-
DWYER, PAIGE E	LIFEGUARD	-	5,246.88	-	-	-
EITELBACH, HUNTER J	LIFEGUARD	-	4,698.88	-	-	-
FERNANDES, JACK W	ACTIVITIES COORDINATOR	-	288.75	-	-	-
FERREIRA, AEMILIA A	LIFEGUARD	-	4,035.50	-	-	-
FERREIRA, GUINEVERE A	LIFEGUARD	-	4,083.75	-	-	-
FOLEY, ERIN R	BEACH SUPERVISOR	-	8,360.63	-	677.25	-
FRASER, SUSAN H	PROGRAM SPECIALIST II	69,133.70	-	-	2,317.75	3,104.75
GONNELLA, FRANCESCA K	LIFEGUARD	-	6,035.25	-	-	-
GRAY, EMILY E	PLAYGROUND INSTRUCTOR	-	334.13	-	-	-
HARRISON, SKYLAR M	PARKING ATTENDANT	-	5,117.63	-	-	-
HARRISON, WILLIAM C	LIFEGUARD	-	6,550.88	-	-	-
HASTINGS, MADDYLYNE E	PLAYGROUND DIRECTOR	1,886.88	20,723.97	-	11.25	-
HAWTHORNE, CHARLOTTE A	PARKING ENFORCEMENT OFFICER	-	5,381.63	-	-	-
HAWTHORNE, ELIZA R	COVID BEACH STAFF	-	3,645.00	-	-	-
HURLEY, EVAN O	PARKING ATTENDANT	-	5,241.75	-	-	-
JUNG, HANNAH M	ASSISTANT BEACH SUPERVISOR	-	5,147.76	-	-	-
JUNG, MARLENE K	LIFEGUARD	-	2,752.75	-	-	-
KRAUS, MOLLY H	LIFEGUARD	-	5,601.00	-	-	-
LARIVEE, NATALIE M	PARKING ATTENDANT	-	324.00	-	-	-
MAROTTA, KAREN A	PARKING ATTENDANT	-	239.25	-	-	-
MASIELLO, JASON J	COVID BEACH STAFF	-	3,696.14	-	-	-
MCCLEERY, RUFUS S	PLAYGROUND INSTRUCTOR	-	330.76	-	-	-
MCGOWAN, GRACE E	LIFEGUARD	-	5,153.00	-	-	-
MCGOWAN, THOMAS L	LIFEGUARD	-	4,827.13	-	-	-
MEEHAN, REAGAN F	LIFEGUARD	-	2,896.75	-	-	-
MORAN, KAITLYN E	WATERFRONT DIRECTOR	-	6,749.88	-	162.00	-
MUNGOVAN, MARTINE C	LIFEGUARD	-	4,765.01	-	-	-
MUNGOVAN, PATRICK FINN	LIFEGUARD	-	3,851.00	-	-	-
MURPHY, GERRIT W	PROGRAM SPECIALIST	7,437.57	-	-	-	-
MURPHY, SAMANTHA A	LIFEGUARD	-	4,818.63	-	-	-
NIKAS, EVAN J	ACTIVITIES COORDINATOR	-	6,065.25	-	-	-
O'CONNOR, CAROLINE R	LIFEGUARD	-	6,377.25	-	-	-
O'CONNOR, KATHLEEN J	LIFEGUARD	-	2,013.00	-	-	-
O'CONNOR, PATRICK J	LIFEGUARD	-	4,414.25	-	-	-

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
O'CONNOR, THOMAS P	LIFEGUARD	-	651.75	-	-	-
QUINN, CASEY A	LIFEGUARD	-	5,783.88	-	-	-
QUINN, HUNTER W	LIFEGUARD	-	437.25	-	-	-
QUINN, KAEDEN	LIFEGUARD	-	5,454.13	-	-	-
QUINN, WALTER W	COVID BEACH STAFF	-	26,910.00	-	-	-
ROWE, MEREDITH K	LIFEGUARD	-	6,348.75	-	-	-
ROWE, NATHANIEL	LIFEGUARD	-	5,977.25	-	-	-
SAWYER, CAELAN J	LIFEGUARD	-	4,191.00	-	-	-
SHAKESPEARE, CHEVAUNIE K	PLAYGROUND INSTRUCTOR	-	334.13	-	-	-
SHEA, WYATT D	PARKING ATTENDANT	-	425.25	-	-	-
SORCHUK, JACK A	LIFEGUARD	-	4,839.13	-	-	-
SOBCHUK, WILLIAM H	LIFEGUARD	-	5,358.88	-	-	-
STREET, DANIEL M	PARKING ATTENDANT	-	4,138.88	-	-	-
SULLIVAN, MADELINE J	PLAYGROUND INSTRUCTOR	-	313.88	-	-	-
VAN ESSENDELFT, BECKETT C	PARKING ENFORCEMENT OFFICER	-	7,664.75	-	-	-
VAN ESSENDELFT, BRYNN I	PLAYGROUND INSTRUCTOR	-	212.63	-	-	-
VEALE, NICHOLAS J	LIFEGUARD	-	2,970.00	-	-	-
VISCO, NADIA S	LIFEGUARD	-	5,091.63	-	-	-
WALSH, IAN J	LIFEGUARD	-	424.00	-	45.00	-
WHITE, ALEXANDRA N	COVID BEACH STAFF	-	4,031.25	-	5,402.84	8,038.24
REC & YOUTH DEPARTMENT Total						
ANDERSON, MARY E	MONTHLY EMPLOYEES - TOWN	236,448.35	307,808.64	-	-	-
BALLANTINE, LARRY G	MONTHLY EMPLOYEES - TOWN	2,025.07	-	-	-	-
FORD, STEPHEN P	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
HOWELL, DONALD F	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
MACASKILL, MICHAEL D	MONTHLY EMPLOYEES - TOWN	2,400.00	-	-	-	-
MCMANUS, EDWARD J	MONTHLY EMPLOYEES - TOWN	2,200.00	-	-	-	-
SELECTMEN Total						
BABYAK, JOHN M	ELECTION WORKERS	13,425.07	-	-	-	-
BEARSE, JOYCE E	ELECTION WORKERS	157.56	-	-	-	-
BONATT, ALICE L	ELECTION WORKERS	380.77	-	-	-	-
BOWERS, JANET S	ELECTION WORKERS	295.43	-	-	-	-
BUCKWOLD, JUELLE E	ELECTION WORKERS	393.90	-	-	-	-
CALLAHAN, CHARLES L	ELECTION WORKERS	485.81	-	-	-	-
CALLAHAN, JOAN A	ELECTION WORKERS	1,746.29	-	-	-	-
	ELECTION WORKERS	2,035.15	-	-	-	-

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
CARROLL, ERIC G	ELECTION WORKERS	630.24	-	-	-	-
CARROLL, GAYLE E	ELECTION WORKERS	2,901.73	-	-	-	-
CLANCY, JO ANNE P	ELECTION WORKERS	1,326.13	-	-	-	-
CORBETT, URSULA K	ELECTION WORKERS	275.73	-	-	-	-
DICKINSON, ELAINE F	ELECTION WORKERS	91.91	-	-	-	-
DOUCETTE, ANITA N	ELECTED OFFICIAL	108,503.15	-	-	-	-
ELDRIDGE, JOHN A SR	ELECTION WORKERS	787.80	-	-	-	-
GAUDET, PHILIP B	EXECUTIVE ASST	41,427.68	-	-	1,842.69	109.10
GENATOSSIO, CAROL A	ELECTION WORKERS	295.43	-	-	-	-
GOTTWALD, RAYMOND C	REGISTRARS OF VOTERS	266.22	-	-	-	-
HALL, SANDRA	ELECTION WORKERS	695.89	-	-	-	-
HEMMINGS, DOROTHY G	REGISTRARS OF VOTERS	2,787.48	-	-	-	-
KAISER, JANET M	ELECTION WORKERS	630.24	-	-	-	-
KAPLAN, ANN W	ELECTION WORKERS	538.33	-	-	-	-
KNOWLES, SHIRLEY	ELECTION WORKERS	131.30	-	-	-	-
MASLOWSKI, MARY A	EXECUTIVE ASST	11,679.08	-	-	2,628.61	4,319.63
MULLER, KATHLEEN	ELECTION WORKERS	202.48	-	-	-	-
OTOOLE, SHEILA K	ELECTION WORKERS	1,969.50	-	-	-	-
PINA, MARY ANNE	ELECTION WORKERS	4,831.84	-	-	-	-
PORTER, KELLY F	ELECTION WORKERS	315.12	-	-	-	-
ROSE, MARGARET A	ELECTION WORKERS	1,030.71	-	-	-	-
SCHLANSKY, MARILYN A	ELECTION WORKERS	91.91	-	-	-	-
SCHLANSKY, PAUL M	ELECTION WORKERS	91.91	-	-	-	-
SEMENTA, DEBORAH A	ELECTION WORKERS	2,646.54	-	-	-	-
SHAPIRO, ROSANNE	ELECTION WORKERS	294.39	-	-	-	-
SHERRY, DOLORES M	ELECTION WORKERS	630.24	-	-	-	-
STALKER, MICHELE	ELECTION WORKERS	1,555.91	-	-	-	-
SULLIVAN, JUDITH M	ELECTION WORKERS	52.52	-	-	-	-
TAVANO, DONNA L	ELECTION WORKERS	295.43	-	-	-	-
THAYER, CAROL A	ELECTION WORKERS	485.81	-	-	-	-
WEST, PAULA M	ASST TOWN CLERK	63,415.17	-	-	3,557.79	1,263.44
TOWN CLERK DEPT Total		256,372.73	-	-	8,029.09	5,692.17

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
DELANEY, DANIELLE P	EXECUTIVE ASSISTANT-LICENSING	58,523.77	-	-	181.80	-
ELDRIDGE, MEGAN M	ASSISTANT TOWN ADMINISTRATOR	92,928.99	-	-	-	250.00
LAWTON, ROBERT C	TOWN ADMINISTRATOR	12,250.00	-	-	-	-
MOORE, JEANETTE H	BOARD SECRETARY	1,828.61	-	-	-	-
POWELL, ELLEN A	EXECUTIVE ASSISTANT TO T.A.	6,428.03	-	-	-	30,989.02
POWERS, JOSEPH F	TOWN ADMINISTRATOR	148,078.70	-	-	-	-
ROBINSON, SANDRA J	ADMINISTRATIVE ASSISTANT	1,762.07	-	-	-	3,499.16
SCHWAB, LISA M	BOARD SECRETARY	18,172.80	-	-	181.80	34,738.18
TOWN HALL Total		339,972.97	-	-	-	-
BEUSEE, CAROL	SENIOR WORKOFF	382.50	-	-	-	-
BULLOCK, AMY E	TREASURER/COLLECTOR	99,822.04	-	-	-	350.00
CALLEN, SUSAN M	STICKER SELLER	-	541.45	-	-	-
FARRELL, VIRGINIA A	EXECUTIVE ASST	56,204.83	-	-	1,309.92	902.93
HEMEON, BRUCE T	SENIOR WORKOFF	994.50	-	-	-	-
JELLISON, DEBORAH L	STICKER SELLER	-	798.04	-	-	-
KERR, SUSAN E	EXECUTIVE ASST	56,256.69	-	-	1,257.32	475.00
KNEPPER, NANCY A	ASST TREAS/COLLECTOR	65,898.30	-	-	1,849.48	601.28
KRIPP, SOPHIE S	STICKER SELLER	-	1,419.47	-	-	-
LACERRA, ANN M	STICKER SELLER	-	2,636.54	-	-	-
MCNEIL, ELLYN J	SENIOR WORKOFF	245.44	-	-	-	-
MULLANE, MICHAEL J	SENIOR WORKOFF	235.88	-	-	-	-
MURPHY, JUDITH A	STICKER SELLER	-	2,350.99	-	-	-
SCARNICI, PATRICIA A	SENIOR WORKOFF	149.81	-	-	-	-
TREASURER/TAX COLLECTOR Total		280,189.99	7,746.49	-	4,416.72	2,329.21
ALLEN, MATTHEW C	DISTRIBUTION LABORER	30,465.91	-	-	7,249.77	20.81
ALVES, TRACEY L	ADMINISTRATIVE ASST	58,344.98	-	-	239.15	364.14
ARAUJO, PATRICK J	SEASONAL LABORER	-	3,640.00	-	-	-
CARREIRO, GARY A	MONTHLY EMPLOYEES - TOWN	1,000.00	-	-	-	-
CURRIE, SCOTT A SR	ELECTRICAN JOURNEYMAN	66,795.16	-	-	695.79	3,326.96
DONAHUE, NOREEN A	MONTHLY EMPLOYEES - TOWN	83.33	-	-	-	-
ELDRIDGE, JASON M	DISTRIBUTION OPERATOR FOREMAN	73,309.70	-	-	44,146.50	2,568.53
GOUGH, JOHN B JR	MONTHLY EMPLOYEES - TOWN	83.33	-	-	-	-
HICKS, STEVEN G	ASSISTANT WATER SUPERINTENDENT	83,895.84	-	-	19,564.95	895.41
LANG, JOHN T	SECONDARY DIST OPERATOR II	17,612.50	-	-	3,727.17	-
MAJKA, JOSHUA D	DIS MECHANIC/OP II	56,780.45	-	-	28,504.02	55.14

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Name	Job Class Desc	Base Pay	Seasonal	Details	Overtime	Other
MARSH, WELLESLEY	EXECUTIVE ASST	65,730.30	-	-	200.70	4,933.49
MILAN, DANA M	SECONDARY DISTRIBUTION OPER	64,080.75	-	-	27,862.74	1,915.06
NEWHARD, BERNARD	TREATMENT OPERATOR T2	70,052.41	-	-	35,290.41	5,516.01
NICHOLSON, DAVID C JR	TREATMENT OPERATOR T2	65,418.42	-	-	36,657.98	-
PELLETIER, DANIEL R	WATER SUPERINTENDENT	126,481.07	-	-	-	-
PENINGER, WILLIAM E	PRIMARY DISTRIBUTION OPERATOR	66,795.12	-	-	19,589.87	5,046.72
PICARD, TIMOTHY J	DIS MECHANIC/OP III	60,823.56	-	-	6,882.03	605.90
SALZILLO, NEIL J	TREATMENT OPERATOR T2	21,203.60	-	-	6,240.30	9,686.89
SIEGER, ROBERT P	SEASONAL LABORER	6,536.25	-	-	-	-
SIEGER, SANDRA	COMPTROLLER	76,086.72	-	-	1,694.83	5,341.74
THOMPSON, ALLIN	MONTHLY EMPLOYEES - TOWN	1,000.00	-	-	-	-
TYLDESLEY, CONNER W	SEASONAL LABORER	4,025.00	-	-	-	-
UNDERWOOD, JUDITH	MONTHLY EMPLOYEES - TOWN	1,000.00	-	-	-	-
WATER DEPARTMENT Total		#####	14,201.25	-	238,546.21	40,276.80
HOUSE, SHEILA	YOUTH COUNSELOR	94,954.92	-	-	-	1,899.55
YOUTH COUNSELOR Total		#####	712,503.92	966,061.88	2,130,097.35	910,469.72

Citizens Committee Vacancy Form

Volunteer Now - Serve Your Community

Town government needs citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY VACANCY FORM BOARD OF SELECTMEN 732 Main Street, Harwich, MA 02645

Name _____

Street/P.O. Box _____

Town _____ ZIP _____

Telephone _____

Email _____

Occupation _____

LIST IN ORDER OF PREFERENCE

PLANNING AND PRESERVATION

- () Agricultural Commission
- () ***Board of Appeals**
- () Brooks Academy Museum Commission
- () Building Code Board of Appeals
- () Bylaw/Charter Review Committee
- () Community Preservation Committee
- () ***Conservation Commission**
- () Cultural Council Committee
- () Forest Committee
- () Harwich Energy Committee
- () Historic District and Historical Commission
- () ***Planning Board**
- () Real Estate, Open Space Committee
- () Traffic Safety Committee
- () Trail Committee
- () OTHER _____

RECREATION

- () Bikeways Committee
- () Golf Committee
- () Recreation & Youth Commission
- () Waterways Committee

OTHER

- () Affordable Housing Trust
- () ***Board of Assessors**
- () ***Board of Health**
- () Capital Outlay Committee
- () Cemetery Commission
- () Community Center Facilities Committee
- () Constable
- () Council on Aging
- () Finance Committee
- () Harwich Accessibility Rights Committee
- () Harwich Center Initiative Committee
- () Harwich Housing Committee
- () Harwich Port Parking Committee
- () Herring Supervisor (Voluntary)
- () Noise Containment Committee (Ad Hoc)
- () Shellfish Constable (Voluntary)
- () Treasure Chest Committee
- () Voter Information Committee
- () Wastewater Support Committee - Inactive
- () Youth Services Committee
- () Voter Information Committee

*** Please include a resume with form**