

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, MARCH 25, 2019
6:30 P.M.**

SELECTMEN PRESENT: Ballantine, Howell, Kavanagh, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Superintendent Carpenter, Katie Isernio, John Rendon, Jack Brown, and others.

WEEKLY BRIEFING

No one appeared before the Board.

PUBLIC COMMENTS/ANNOUNCEMENTS

No one appeared before the Board.

CONSENT AGENDA

- A. Minutes:
 - 1. February 25, 2019 Regular Session
 - 2. March 4, 2019 Regular Session
- B. Approve the recommendation of the Town Administrator relative to a Public Hearing for a Dangerous Dog held on Wednesday, March 13, 2019
- C. Approve the request of money from the Cable Fund in the amount of \$7,170 for the for the purchase of hearing room furniture to be placed in a newly designated hearing room space at the Harwich Community Center formerly the Channel 18 Studio

Mr. McManus moved approval of Items A and C. Mr. Howell seconded the motion and the motion carried by a unanimous vote. Mr. McManus moved approval of Item B. Mr. Ballantine seconded the motion. Mr. Clark took questions from Mr. Howell on this item. The motion carried by a 3-0-1 vote with Mr. Howell abstaining from the vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 6:30 P.M.)*

- A. Monomoy Regional School District
 - 1. Budget / reductions
 - 2. Breakdown of Administrative Staff

Superintendent Carpenter and Ms. Isernio provided a Power Point presentation and reported on these items and took questions and comments from the Board. They discussed the areas where the budget was trimmed by \$150,000. With regard to Item 2, they provided a comparative look compared to other school districts. Superintendent Carpenter reported that there is a 2.6% increase in budget and 4.04% increase in assessment. Mr. Howell mentioned that he had still not received the information relative to their overhead expenses for the last 5 years.

NEW BUSINESS

A. Request to increase the Recreation Department spending cap for the current fiscal year

Ms. Coppola noted that the Board can increase the cap. At Mr. Beebe's request, Mr. Ballantine moved to increase the cap from \$125,000 to \$175,000 for the remainder of this fiscal year for the Recreation Department. Mr. McManus seconded the motion. The motion carried by a unanimous vote.

CONTRACTS

A. Saquatucket Marina Snack Shack Contract

Mr. Clark outlined the bid process and took questions from the Board. Mr. Howell suggested that they should have had a pre-bid conference. They discussed control of the liquor serving area and Mr. Rendon said there needs to be clear signage. Mr. Griffiths said he will be at the location at least 45-50 hours per week as his brother-in-law manages his other location. Mr. Ballantine moved to approve the lease with Dockside Seafood Shack LLC and authorize the Town Administrator to sign. Mr. McManus seconded the motion and the motion carried by a 3-1-0 vote with Mr. Howell in opposition noting that he had too many concerns.

OLD BUSINESS

A. Sewer Pump Follow-up

Mr. Pelletier said he gathered information from other towns on this subject and most of the operators worked in systems that had multiple types of pumps but he focused on the submersible stations and suction lift. He said the overall opinion he got from all of the operators was that submersible stations were good. He noted that each department had varying methods of maintaining their systems. He said the preference was to build the system with suction lift with pros being a cleaner environment and quicker repair but they are louder than a submersible pump. He noted that they were less likely to have a repair call for suction lift pumps. He stressed that a lot of them were perfectly fine with their submersible stations. Mr. Clark said consideration must be given to what the operator recommends and in this case he has indicated that suction lift might be better but we have to look at what footprint this is going to be in the neighborhood. The Board discussed Mr. Pelletier's findings. Mr. Howell said he looks to the people who are going to operate this. Mr. Clark indicated that he needs to take into account CDM Smith's expertise in this area. Mr. Pelletier said we should put in one of each in Phase 2 and this is a good opportunity to explore both options and then do what's best for Phase 3. Mr. Clark said they have to be careful what it looks like in the neighborhood and Mr. Ballantine agreed and said he was comfortable with this. There was discussion about the suction lift being substantially larger than the submersible. Mr. Clark noted that we are still waiting for approval on the design plan from the regulators. He said he would recommend making one of the four locations a suction lift. There was no vote on this item but there was consensus that this was the plan moving forward.

B. D/H/Y Agreement revised language – *vote to approve*

Mr. Howell urged the Board to support this. Mr. Ballantine said it is critical to move the process forward. Mr. McManus moved that we approve the additional text to the DHY agreement as presented in our agenda packet tonight. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

C. Budget Reductions / Tax Impact on Revised Comprehensive Wastewater Management Plan – Carol Coppola

Ms. Coppola provided a Power Point presentation on the above item and took questions and comments from the Board. Mr. Ballantine moved to accept the proposed budget amendments in tonight's packet. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

WARRANT ARTICLES – REVIEW RECOMMENDATIONS

A. Finance Committee Recommendations

Mr. Clark noted that this item is informational only.

B. Budget Articles (1-37)

Mr. McManus moved to support the currently amended Town Operating Budget. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support the proposed Monomoy Regional School District budget as amended. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support the Cape Cod Regional Technical School budget as proposed. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support Article 7, the Water Department budget, as proposed. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support the Wastewater/Sewer budget as proposed. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support adoption of the Capital Plan as proposed. Mr. Ballantine seconded the motion. Mr. Howell indicated that he would be voting against this as the pet burial ground is in the Capital Plan. The motion carried by a 3-1-0 vote with Mr. Howell in opposition.

Mr. McManus moved to support Article 10 Approval of the Lease/Purchase Agreements. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support approval of Articles 11 through 14 – Capital Items Funded from Free Cash, Facility Maintenance Repair Fund, Fund the Snow & Ice Deficit, and Fund Shortfalls in Budget Transfers for FY19. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support approval of Article 15 – Purchase/Replace Mini Excavator for Water Department, Article 16 – Pleasant Lake Avenue Replacement of Section of Water Main Entering Tank, Article 17 – Replace the T1 Main Facility Generator and Article 18 – Purchase a 2019 Ford F550 Truck for the Water Department. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support approval of Article 19 – Purchase and Equip Vehicles for DPW, Article 20 – Reconstruction of Lower County Road, Article 21 – Purchase of Mobile Lift System and Article 22 – Road Maintenance Program. Mr. Howell asked to remove Article 20 from the motion and Mr. McManus amended his motion as such. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to support adoption of Article 20 – Reconstruction of Lower County Road. Mr. Ballantine said he would prefer to wait until Mr. Hooper comes in to discuss priorities. The Board agreed to bring this item back.

Mr. McManus moved to approve support of Article 23 – Single Family Dwelling with Accessory Apartment, Article 24 - Freestanding Portable signs, Article 25 - Retaining walls for septic systems, Article 26 - Special Provisions for Lifting Existing Structure to New and Appropriate Elevations, and Article 27 - Provide funding for an Update of the Town's Local Comprehensive Plan. Mr. Ballantine seconded the motion. Mr. Clark noted that the Planning Board had favorable votes on all. The Board said they would like to see the Planning Board recommendation on Article 26 and Mr. Clark said he would get a copy of the report. Mr. McManus withdrew his motion. He then moved to approve Article 23 – Single Family Dwelling with Accessory Apartment, Article 24 - Freestanding Portable signs, Article 25 - Retaining walls for septic systems, and Article 27 - Provide funding for an Update of the Town's Local Comprehensive Plan and recommend that they be adopted. Mr. Ballantine seconded the motion and the motion carried by a 3-0-1 vote with Mr. Howell abstaining from the vote. Mr. Howell said he is waiting for the report. Mr. McManus moved to refer Articles 23 through 27 to the Charter and By-Law Review Committee. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to recommend adoption of Article 28 Fund Library Technology. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to recommend adoption of Article 29 Landscape Reclamation at Cranberry Valley Golf Course and Article 30 Bunker Renovation at Cranberry Valley Golf Course. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to take a position supporting Article 32 Cemetery Arboretum Project Mapping and Software. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

C. Article 31 - Cemetery Rules and Regulations

Mr. McManus moved to adopt Article 31 Amendments to Cemetery Rules and Regulations. Mr. DeCosta said the Finance Committee will be recommending more changes. Mr. McManus

withdrew his motion and moved to take no action as we are waiting further information. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

D. Article 61 – Affordable Housing Trust

The Board heard a presentation from Ms. Aldana and Ms. Deegan of Community Development Partnership on this article and Mr. Clark provided an overview of the parcels. Mr. Howell moved to support the article. Mr. Ballantine seconded the motion and the motion carried by a 3-0-1 vote with Mr. McManus abstaining from the vote.

E. Article 66 - Stabilization

Mr. Ballantine moved to support Article 66 Stabilization. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

F. Article 67 - OPEB (Other Post Employment Benefits)

Mr. Ballantine moved to support Article 67 OPEB Trust Fund. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

G. Article 68 - Fund Prior Year's Unpaid Bills

Mr. Ballantine moved to support Article 68 Fund Prior Year's Unpaid Bills. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

H. Article 69 - Herring Fisheries

Mr. Ballantine moved to support Article 69 Herring Fisheries. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

TOWN ADMINISTRATOR'S REPORTS

A. Safe Routes to School Infrastructure Project Finding Program

Mr. Clark said he would be bringing forward a formal letter of support.

B. \$50,000 D/H/Y Grant

Mr. Clark said the state is seeking the application which he believed to be already sent in. He said he is looking into it.

C. \$521,925 OPEB reimbursement for Insurance Expenses

Mr. Clark said as part of Cape Cod Municipal Group we are receiving this reimbursement which will be going to the OPEB Trust but it does need Town Meeting vote.

D. Preliminary Impact on Plastic Bottle Ban

Mr. Clark said he has asked the department heads to look at this and the Fire Department has indicated that it is critical to serve bottled water for Emergency Management purposes. He added that Link Hooper was concerned that this may include other beverages and they do prepare meals during snow removal using plastic bottles.

E. Departmental Reports

There was no discussion on this item.

ADJOURNMENT

Mr. Ballantine moved to adjourn at 8:48 p.m. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary