

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, OCTOBER 29, 2018
6:30 P.M.**

SELECTMEN PRESENT: Ballantine, Howell, Kavanagh, MacAskill, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Evan Melillo, Chief Clarke, Carolyn Carey, Jamie Goodwin, Emily Mitchell, Richard Waystack, David Spitz, Tom Sherry, Sandy Hall, and others.

WEEKLY BRIEFING

Ms. Goodwin, Channel 18 Manager, reported that long-time Channel 18 volunteer Paul Coughlin passed away.

Ms. Carey reported on the upcoming Halloween party at the Community Center and thanked all who donated.

PUBLIC COMMENTS/ANNOUNCEMENTS

Ms. Williams reported that the Harwich Center Cultural District stakeholders meeting is tomorrow at the Cultural Center at 6:30 p.m.

Ms. Rose of the Historical Society reported that their annual pie sale is this Saturday at 10:00 a.m.

CONSENT AGENDA

- A. Approve Minutes – October 9, 2018 Regular Meeting
- B. Approve Town Administrator's recommendation on Perks Entertainment License
- C. Approve Road Race Application from Cape Cod Irish Pub for August 3, 2019
- D. Approve Committee Appointments –
 - 1. Harwich Port Parking Committee
 - 2. Youth Services Committee
 - 3. Harwich Center Initiative
 - 4. Historic District/Historical Commission
 - 5. Affordable Housing Trust

Mr. McManus moved approval of Consent Agenda Items A, B and C. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Mr. Howell moved to appoint:

Mike Ulrich to the Harwich Port Parking Committee full ad-hoc business member with a term to expire May 15, 2019;

Al Donoghue to the Harwich Port Parking Committee full ad-hoc resident member term to expire May 15, 2019;

John Mahan to the Harwich Port Parking Committee full ad-hoc resident member term to expire May 15, 2019;

Joy Jordan to the Harwich Youth Services full member term to expire June 30, 2019;

Ginny Hewitt to the Harwich Center Initiative full ad-hoc member term to expire December 31, 2019;

Angelo Kyriakides to the Historic District/Historical Commission associate member term to expire June 30, 2020;

Brendan Lowney to the Affordable Housing Trust full member term to expire June 30, 2019.

Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

PUBLIC HEARINGS/PRESENTATIONS *(Not earlier than 6:30 P.M.)*

A. Annual Meetings:

1. Cultural Council

Tina Games, Chair, provided the annual report of the Cultural Council.

2. Brooks Academy Museum Commission

David Spitz, Chair, provided the annual report of the Brooks Academy Museum Commission.

3. By-Law and Charter Review Committee

Sandy Hall, Chair, provided the annual report of the By-Law and Charter Review Committee.

NEW BUSINESS

A. Confirm appointment of Emily Mitchell as Council on Aging Director

Mr. Clark outlined the interview and candidate selection process for the Council on Aging Director and provided background on Ms. Mitchell. Mr. Howell moved that we approve, upon the recommendation of the interview committee and the Town Administrator, the appointment of Emily Mitchell to the Council on Aging Director position. Mr. MacAskill seconded the motion and the motion carried by a unanimous vote.

B. Update on Fire Station 2 and overview of pending Change Order – *Chief Clarke*

Chief Clarke reported that the progress is proceeding but not quite as quickly as he would like. He noted that we aren't behind schedule but it is important that we get steel and walls up so they can work inside. He said there is a pending change order for electrical items associated to the addendums and we have requirements from Eversource we didn't anticipate and there is a cost associated with that.

He said he asked for specific costs for each of the items and he rejected them as they were unreasonable and that they are being recalculated. He added that he is working with the contractor, Mill City, to make sure things are on time.

C. Cable Use Policy – *first reading*

Ms. Goodwin reviewed the draft policy. Mr. McManus suggested adding Town Meeting to the “Live Broadcasts” section. Ms. Goodwin suggested a \$5 fee rather than \$15 for CD copies. The Board was agreeable to the change to \$5. It was further agreed that Ms. Goodwin would bring this item back.

D. Dissolve Municipal Revenue and Economic Development Committee

Mr. MacAskill moved to dissolve the Municipal Revenue and Economic Development Committee. Mr. Ballantine seconded the motion. Mr. Howell commented that there weren’t any candidates and that in dissolving this it doesn’t change our minds as to how important it is to have economic development and he noted that Mr. Clark provided an alternative to this at last week’s meeting so they will still be pursuing economic opportunities. The motion carried by a unanimous vote.

TOWN ADMINISTRATOR’S REPORT

E. Departmental Reports

Mr. Clark reported that we are nearing completion of the cart barn and will be doing the site work in house. He commented on the poor condition of the jetty Allen Harbor which was noted in the recent boat trip with Capital Outlay. Mr. Clark further added that he has bought a house in Harwich.

SELECTMEN’S REPORT

Mr. McManus reported that he would be attending the Massachusetts School Business Association meeting on Wednesday in Boston and that this is the meeting where they will approve the final audit of the High School building project and their final settlements of their payments to us.

ADJOURNMENT

Mr. MacAskill moved to adjourn at 7:15 p.m. Mr. Howell seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary