

Board of Selectmen Minutes

08/20/2012

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, AUGUST 20, 2012
7:00 P.M.**

SELECTMEN PRESENT: Cebula, Ballantine, Hughes, LaMantia, McManus

OTHERS PRESENT: Superintendent Carolyn Cragin, David Spitz, Amy Usowski, Jack Brown, Barry Worth, and others.

MEETING CALLED TO ORDER at 7:15 p.m. by Chairwoman Linda Cebula.

Chairwoman Cebula reported that the Board had just come out of executive session for the purpose of discussing strategy with respect to collective bargaining or litigation.

PUBLIC COMMENT/ANNOUNCEMENTS

- Presentation of check from the Friends of the Harwich COA for the Senior Dining Program – *Jack Brown, president of the Friends*

Mr. Brown presented a check in the amount of \$8,092 from the Friends of the Harwich Council on Aging for the Senior Dining Program. He noted that over 300 people and business donated to this cause. Mr. Hughes moved to accept the gift from the Friends of the Harwich Council on Aging for the Senior Dining Program. Mr. McManus seconded the motion and the motion carried by a unanimous vote.

Nancy O'Shea asked when they would be renourishing Beach 22. Mr. LaMantia explained that nourishing below the mean high water level requires 4 permits at state and federal levels and we don't have those. Amy Usowski, Conservation Agent, said that we have Conservation Commission approval but we need a Chapter 91 Army Corps of Engineers permit and a 401 Water Quality Certification. She said that at this time the Town is pursuing those permits but in general it takes between 6 and 9 months to get them.

CONSENT AGENDA

A. Approve Minutes

- June 25, 2012 Regular Session
- July 9, 2012 Regular Session
- August 6, 2012 Executive Session
- Vote to approve Town Administrator's recommendation for Dog Order
- Vote Committee Appointments
- Vote to approve blocking off a section of Parallel St. for the annual Hometown Treasure Sale at Brooks Academy on September 22, 2012 with a back up date of September 29, 2012
- Vote to approve new Seasonal Weekday Entertainment License for Perks
- Vote to approve renewal of Junk Dealer License for Harwich Antiques Center
- Vote to approve application by American Lung Association for 28th Annual Autumn Escape Bike Trek for September 29, 2012

Vote to approve Long Pond Bass Tournament for September 22, 2012

Vote to approve applications for renewal of Common Victualler and Weekday Entertainment Licenses for Bishops Terrace subject to conditions set forth by Building, Fire and Health Departments

Vote to award contracts for surplus sand

Vote to sign authorize Chair to sign contract with VNA for FY13

Vote to approve request to waive tent fee by Harwich Historical Society

Vote to approve request for block party on Partridge Lane for September 22, 2012 with a rain date of September 23, 2012

Mr. Hughes moved approval of the Consent Agenda. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

PUBLIC HEARINGS/PRESENTATIONS

A. Presentation - Cape Light Compact Audit – *B. Worth – Utility & Energy Comm. Chair*

Mr. Worth outlined the attached presentation on the Cape Light Compact Audit and took questions and comments from the Board.

B. Presentation of Land Management Plan – *Matt Creighton - BSC Group*

Ms. Usowski introduced Matt Creighton of BSC Group which she explained was retained by the Town to do a Land Management Plan for both the Bells Neck and Island Pond conservation areas and also a 10 parcel stewardship report for 10 other parcels that the Town owns. She noted that the draft final plans are online and will hopefully be adopted by the Conservation Commission tomorrow night. Mr. Creighton provided a

Power Point presentation covering topics which included trail management, invasive species monitoring and control, public awareness, land acquisition, non criminal citations, vernal pool certification, parking layout, fish impacts and stream restoration.

OLD BUSINESS

- Monomoy Regional School District Lease – *discussion*

The Board briefly discussed changes to the lease. No action was taken.

- Special Town Meeting Articles – *vote*

Mr. McManus moved to take a position of accept and adopt on Article 1 – School Building Project. Mr. LaMantia seconded the motion and the motion carried by a 3-1-1 vote with Mr. Hughes in opposition and Chairwoman Cebula abstaining from the vote.

Mr. Ballantine moved to accept and adopt Article 2 – Replenish Police and Fire Trust Fund Account. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

Mr. Hughes moved to accept and adopt Article 3 – Council on Aging Revolving Fund. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to accept and adopt Article 4 – Surviving Spouse Health Insurance. Mr. Hughes seconded the motion and the motion carried by a unanimous vote. Mr. LaMantia stated that if it is turned down the Board needs to discuss it before they take steps.

Mr. McManus moved to accept and adopt Article 5 – Fund Centralized Medical Emergency Dispatch Contract for FY13. Mr. Ballantine seconded the motion and the motion carried by a unanimous vote.

Mr. McManus moved to accept and adopt Article 6 – Fund Building Inspection/Clerical Wages FY13 Supplemental Wages for High School Project. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

Mr. Ballantine moved to accept and adopt Article 7 – Amend Article 26 of the 1989 Annual Town Meeting. Mr. Hughes seconded the motion and the motion carried by a 4-0-1 vote with Mr. McManus abstaining from the vote.

NEW BUSINESS

- Thefts at Hinckley Pond – *discussion*

Chairwoman Cebula noted that the Police Chief has come up with some proposals that seem to be working out and he is currently at a meeting with the Hinckley Pond Association. She noted that the Chief's proposals are available to view in the Selectmen's packets on the website.

- Fee Waiver for Municipal Lien Certificate – *discussion/possible vote*

Mr. Spitz stated that based on the Board's policy for Real Estate Acquisition, the Real Estate and Open Space Committee or whoever is sponsoring the project has to request a Municipal Lien Certificate for \$25 from the Treasurers Office for municipal projects and he is asking that since it is Town business that the Board waive the fees. Mr. McManus moved to grant a waiver of the Municipal Lien Certificate fee for these projects. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

- East Harwich Planning Grant Accounting – *David Spitz – Town Planner*

Mr. Spitz outlined his report on this as well as the 3 years of accounting as provided by David Ryan (see attached). He took questions and comments from the Board.

Chairwoman Cebula said there have been conversations that a year ago the Collaborative wanted to spend some money and were told no. Mr. Spitz stated that the Collaborative wanted to hire a wastewater consultant and he didn't think that was a good idea unless the Planning Board approved it and it was clear at the time it was going to be hard to get that approval. Mr. Ballantine said he shares Mr. Spitz' opinion on that. Mr. Spitz pointed out that the grants are administered through the Town Administrator's office.

The Board requested copies of the grant proposals showing the scope of work. Mr. Spitz noted that he had forwarded them to the Town Administrator but will re-send them.

Mr. McManus urged a more formal procedure for approval of the grant applications be put in place that follows the law and Chairwoman Cebula agreed adding that the Board of Selectmen probably should have set up a formal committee.

Mr. Hughes suggested sharing the accounting ledger with both groups and the Board agreed.

Chairwoman Cebula agreed to respond to Mr. Idman's letter on this topic.

- Declare positions of Harwich School Superintendent and Administrative Assistant as Special Municipal Employees effective May 2011 – *discussion/possible vote*

Mr. McManus moved to declare positions of Harwich School Superintendent and

Administrative Assistant as Special Municipal Employees effective May 2011. Mr. Hughes seconded the motion. Chairwoman Cebula stated that this should have been voted a year ago and this is clean up work. Mr. LaMantia cautioned the school that if they have outstanding correspondence they should follow up with the Selectmen's Office to make sure this doesn't happen again. The motion carried by a unanimous vote.

- Exempt Harwich School Superintendent and Administrative Assistant positions from MGL 268A, Section 20 of the payments to Supt. Cragin and Barbara Susko by the Monomoy Region during 2011-2012 – *discussion/possible vote*

Mr. McManus moved to exempt Harwich School Superintendent and Administrative Assistant positions from MGL 268A, Section 20 of the payments to Supt. Cragin and Barbara Susko by the Monomoy Region during 2011-2012. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

TOWN ADMINISTRATOR'S REPORT

The following is the Town Administrator's Report for the weeks ending August 10 and 17, 2012:

911 Regional Dispatch Steering Committee

I attended the Barnstable County Steering Committee meeting on August 7, 2012 at which time we adopted the attached policy position 5-0. I will update Cape Managers, then we will make a joint presentation with Police and Fire Chiefs.

Emergency Response Protocols for Harbormaster/Fire

Enclosed ~are the two emergency/non emergency response protocol memo's that Chief Clarke put out.~ I am in the process of writing Standard Operating Procedures for my department... I have enclosed the first one on Watch Communications.~ v/r, John

Emergency spill- Red River beach on August 3, 2012

I want to echo Marina's comments about how well the DPW staff handled this incident.~ As soon as the operator noticed a problem he shut the machine down, called his supervisor and worked to contain the leaking oil.~ The leak happened around 5:30 AM and I was called at 5:45 AM.~ Immediately I called Chief Clarke and Marina to meet me at the beach determine our response level and reporting requirements.~ By 6:30 we had the MSDS for the oil on site, had most of the contaminated sand loaded in a dump truck and the area quarantined off with caution tape.~ Norm contacted DEP who arrived around 10 AM.~ Because~we had determined that 12~gallons of hydraulic oil had leaked out DEP required an LSP (Licensed Site Professional) to respond, test, issue a bill of lading for the contaminated~sand and issue a full report.~Had it been 10 gallons or under, nothing more would have been required.~ We called Bennett~Environmental of

Brewster~who responded by 11 AM to the site.~~As soon as~I received the bill on the environmental testing I will let you know the~how much DEP cost the Town.~~

~

I would like to reiterate that Marina Brock, Norm Clarke,~Rich Berube, Dave Wrightington and Charlie Tuominen all went above and beyond in their efforts to minimize the environmental impact of the leak.~~They~all~deserve kudos for their~prompt and dedicated response.~~

~

Link~~~~~

From: marinabrock

Sent: Friday, August 03, 2012 7:57 AM

To: highway@cape.com

Cc: n.clarke@harwichfire.com ; k.farrenkopf@harwichfire.com

Subject: report

Lincoln,

Thanks for asking me to help out this AM.~ Everything was handled extremely well by your crew.~ Enclosed is the MSDS for the product (which you already have).~ There was about 15 gallons of virgin hydraulic oil released from your front end loader that was well contained in the immediate area in the sand on the beach.~ All the material was shoveled and excavated, contained and brought to the DPW facility and will be taken for use in a local asphalt batching facility.~

Your crew made the excellent decision to now keep the MSDSs for all the products present in their equipment ~in/on the vehicle at all times (just in case) ~for future use- good choice!

The incident was managed perfectly and you couldn't ask for a better team and outcome.

Let me know if I can be of any further service.~ I will copy Chief Clarke and the Deputy on this email.

Marina Brock

Senior Environmental Specialist

Environmental Health and Safety

Barnstable County Department of Health and Environment

Recreation accolades

Attached are letters from Leo and Elizabeth Potter recognizing Sue Fraser who assisted Mrs. Potter with a medical emergency and from Rosewood Manor for Rec staff serving 9

clients at the Pleasant Road beach for an afternoon of enjoyment.

Round Cove Landing recommendation

As requested by the BOS, enclosed is my recommendation on the parking and signage requirements at Round Cove Landing. Please let me know if you have any questions or need clarification on the enclosed document.

John C. Rendon, Harbormaster

Jim,

I will let Wayne know that he's got the job to pull the piles.~ Also regarding Beach 22, I talked to Wayne about that possibility of putting sand there and he measured the distance to be right at about 4000 yards, which is the max distance he can go without a booster.~ Deadline for bids is 2:00pm tomorrow 9 August.~ The interested abutter will not need the total amount of dredge material, so we will need to find multiple locations.~ I don't know what they will be requesting, but Wayne thought it would likely need about 2000 cubic yards.~ Also Wayne indicated that the Assistant County Administrator should be sending you a dredge contract for 9600 cubic yards at \$7.00 per yard. Wayne intends to start dredging the entrance on 20 August, and he anticipates the job will take about two weeks to complete.~ As soon as dredging is complete he will remove piles.~ From my notes, 10 of the central harbor moorings are to be removed by Craig LeBlanc to accommodate Burnham dredge by 8/27/12.; I talked to Craig this morning and he plans to contact Burnham to confirm arrival plan.

r/ John

Brooks Free Library HVAC update

See attached update dated August 6th from Rise Engineering

Thanks, Vin. I appreciate the direction provided on running the AHU1 for hours before shutting it off late in the day to see how much condensation is there and what happens to it so we can avoid a leak. Steve said he's staying on the Cape for the next few days, so hopefully it won't be a problem to check it late in the day. Based on the timeline from last Thurs., I was expecting David and/or a sub-contractor today to begin installing the new control system and time clock replacement. What is the status on that work? I also wanted to let you know about another issue that has recurred. It was really warm in here yesterday - 76 to 80 again. Around 2 pm we checked the chiller to be sure it was on - it was - but Suzanne discovered that AHU2 had shut itself off. She had to press the shut off button, then move the toggle switch to off, wait a minute, then turn the toggle switch back to on and the air handler started up again. Suzanne said this happened several times the week of July 14- 21 when I was on vacation and she told Steve and/or Dave about it but it never happened when he was here working and he didn't know what was causing it. I told Steve about it happening again yesterday when I saw him this morning. He said that he would keep an eye on it today. Thanks again for your efforts and for all the updates, Vin! I didn't end up with jury duty yesterday, by the way, but if you hadn't re-scheduled

the engineer, then I would have had to report.
Ginny

Cape Managers monthly meeting

I hosted the August meeting at Cranberry Valley. Topics included Cape Cod regional bicycle wayfinding signage, County purchase of the Aquaculture Research Corporation, regional dispatch and e-permitting. (see handouts) I suggested that the Legislative delegation file for state grant to purchase ARC.

ALLEN HARBOR DREDGING SCHEDULE

DREDGE OPERATION ESTIMATED TO TAKE APPROXIMATELY THREE MONTHS FROM SEPTEMBER THROUGH NOVEMBER

- County to dredge entrance channel from August 20 to September 3.
- 10 moorings to be moved from central harbor to Saquatucket harbor to accommodate dredge by August 27.
- Remaining moorings to be removed by September 4.
- Allen Harbor Ramp to be closed to public on September 4. Allen Harbor Marina, Allen Harbor Yacht Club, and abutters will be able to use the ramp as needed. Harbormaster to close ramp and install signage and blockades as required.
- The channel from the last bend to the harbor will be dredged from Sept. 4-7
- The center of the harbor all the way to the ramp will be cut from Sept 7-30
- Allen Harbor Yacht Club to remove float system by September 24
- Town to remove town float system by September 24.
- Allen Harbor Yacht Club and Town area to be dredged from Sept 30-October 10
- Allen Harbor Marina to remove east float system by October 1, and to remove west float system by October 15.
- Allen Harbor Marina and the rest of the job will be dredged from October 10 to job completion.

Allen Harbor Betterment process

The November 2009 STM vote to adopt a General Bylaw states “The Selectmen will determine the appropriate cost for each abutter, including the Town, based on the percentage of the total dredged volume covered by the specific abutter’s dredging permit and/ or volume covered by the Town’s permit and will cause the appropriate assessment based upon the actual volumes dredged.

Coastal had recommended that we increase to proposed volume from 41,550 cy to 43,000 and I increased each assessment proportionately. Rather than record those estimated volumes, I have reconsidered and wish you to re-vote a new betterment based upon holding the abutter volumes constant and increase the Town’s share to cover any increased volume.

Next week, Coastal will pre-survey the harbor bottom before dredge, then re-survey after

dredge. The final assessments will be based on the actual volume removed.
Please review the attached betterment assessments.

Pleasant road Beach to Beach 22 –permitting

There is a town wide permit to place beach nourishment on any beach, public or private, but only above MHW.~ The area of Pleasant Rd. to Beach 22 went through Conservation and got approved for nourishment below MHW, but the town elected not to file for the other permits, i.e. WQC, C91, and ACOE. There should be ample room on any of the permitted beaches above MHW covered under the town wide permit. I was just down at the beach at the end of Neel Road.~ It definitely needs sand. So we are on the same page I assume that "Beach 22" is shown as the beach to the west of Beach Road, which is "Beach D" on the Comprehensive nourishment/Channel Dredge plan.~ Assuming this it would take approximately~ 6 to 9 months to get through~ WQC, C91, and ACOE.~ The area is greater than 1/2 acre, which trips a MEPA threshold.~ That means an ENF would be required as well. I have attached a copy of the Town wide permit plan and a copy of the Beach Road nourishment plan

Don Munroe

As per your request Jim, I have researched the time of year restrictions that we have on record for beach nourishment.~ From the beach at the end of Pleasant Lane stretching east to the end of Beach Road, you have a time of year restriction as per the ConsComm's special orders of conditions from April 1 to September 30th.~ Sand may be stockpiled and spread after Sept 30th.~ There is no time of year restriction put on by Natural Heritage as this stretch of beach does not fall within mapped habitat.~

The rest of the town beaches have nourishment permitted under a different, earlier filing.~ This permit has a time of year restriction of between April 1 and August 31 unless it has been explicitly approved by NHESP to nourish outside that time of year restriction.~ We don't have this approval as far as I can tell by my files.~ Our waterways license also specifies this same restriction, as does the Army Corps permit.~ The town was supposed to submit back in 2007, and again requested by NHESP in 2009, a revised construction protocol.~ Without this, the town will be in violation of the Mass Endangered Species Act.~ Don, can you please verify whether this revision did or did not go to Natural Heritage?~ The NHESP tracking # is 07-22437 with a DEP # of 32-1913.~ The most recent correspondence that I have on file is from a letter from fisheries and wildlife dated May 29, 2009 saying we needed to submit the revision.

Amy Usowski

Trail Maps Go Mobile

See brochure from the Harwich Conservation Trust

Senior Meals Program

We've been paying the Senior Meals Director/Chef under the Part time Program Aide classification and will continue to do so at the expanded program of 34 hours per week.

Cranberry Valley

The USPGA turf specialist gave his annual review of course conditions. He complimented the progress that Shawn and Rob have made since last year, considering the number of rounds and heat and humidity we've experienced this summer. He continues to recommend more tree clearing and aeration to build up the root structure. Staff would like to change priority from the tee boxes to work in front of bunkers.

Special Town Meeting August 28th

2012 STM MOTIONS

AUGUST 28, 2012

FINANCE COMMITTEE MOTIONS

Article 1. Monomoy High School Project

I move that the Town hereby approves the \$ 64,701,185 borrowing authorized by the Monomoy Regional School District, for the purpose of paying costs of the construction of a new school, and all costs incidental or related thereto, which will be named The Monomoy Regional High School, to be located on a parcel of land which is currently owned by the Town of Harwich and on which the current Harwich High School now exists. The address of the current Harwich High school is 75 Oak Street, Harwich, MA. The new school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-one and fifty-three one hundredths percent (51.53 %) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that the approval of the District's borrowing by this vote shall be subject to and contingent upon an affirmative vote of the Town to exempt its allocable share of the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 21/2); and that the amount of borrowing authorized by the District shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

ARTICLE 2.

I move to accept and adopt and the sum of \$15,000 be raised and appropriated from taxation for this purpose.

ARTICLE 3.

I move to accept and adopt.

ARTICLE 4.

I move to accept and adopt.

ARTICLE 5.

I move to accept and adopt and the sum of \$5,143 be raised and appropriated from taxation for this purpose.

ARTICLE 6.

move to accept and adopt and the sum of \$9,600 be raised and appropriated from taxation for this purpose, contingent upon the permitting and construction of the Monomoy High School.

ARTICLE 7

I move to accept and adopt.

Please note that the MSBA reimbursement rate is 51.53% of eligible costs; which accounts for the difference between the 45% of the total~ cost listed above

East Harwich Planning

Ted Nelson is questioning the spending of grant money to develop the Planning Board's proposal without the Collaborative's approval (see attached e-mail and letter). David Spitz will respond and defend the expenditure.

David's response and justification to use town grant funds for zoning proposal (see contracts)

I would like to respond to recent e-mails from Ted Nelson and Linda Cebula regarding appropriate use of funds related to the development of East Harwich zoning.

Attached are documents I believe are relevant to the issue:

- * Contract between Barnstable County and the Town of Harwich for Year three services.
- * REDPP Year 3 application including the scope of services referenced in the above contract.
- * Original contract and two amendments between the Town of Harwich and Attorney Joel Russell for peer review services related to East Harwich zoning.
- * RFQ for Year 3 peer review services referenced in the Joel Russell contracts.

The contracts with Joel Russell are all with the Town of Harwich with work to be performed "at the direction of David Spitz, AICP, Planning Director".~ Through May 2012 we had spent \$20,495 of an available \$25,000 budget, leaving an available reserve of just over \$5,000.~ I began my draft of a new zoning proposal, based on direction provided by the Planning Board, in June 2012.~ My draft makes extensive use of the original materials prepared by Cape Cod Commission staff and reviewed by Joel Russell with oversight by the East Harwich Collaborative.~ It made sense to me in June to continue to use Joel Russell's services as he is fully familiar both with the intent and the details of the original zoning proposal. My further justification is my belief that the new draft is fully compliant with the goals of the Barnstable County grant.~ The new draft continues to support a mixed-use village center, improve pedestrian access, mitigate a sprawling development pattern, etc.~ Task 3B of the REDPP scope of services is to work with the Planning Board as part of the implementation plan.~ When the Planning Board decided not to accept the Collaborative draft as written, it became clear that the Board must develop its own proposal.~ My recommendation was to complete the Planning Board draft first and then to seek compromises, as available, between the two drafts.~ In accomplishing this goal, I have spent approximately \$1200 in consultant services to produce a draft that, hopefully, matches the first in quality.~ I continue to feel that this expenditure has been appropriate.

Due to questions that have been raised about my recent use of Joel Russell's services, I will not use any further services unless specifically authorized by you to do so.

David H. Spitz, Harwich Town Planner

Disability Rights Committee

The DRC voted on August 14th to recommend to you a public notice of non-discrimination (see attached)

Capital Outlay Committee

The COC met on August 14th to review the departmental requests received to date and scheduled a series of meetings over the next month in order to submit its recommendations to the TA by October as prescribed in the Charter.

Brooks Library AC update from Ginny

As requested, here is a weekly progress report.

We have been unable to use the main air handler since the 2nd leak from that unit on Aug. 1st. The west side of the building is served by the smaller air handler and temperatures are comfortable on that side. It has often been 78 -82 in the rest of the building. (85 to 87 yesterday and today.) The site visit from the independent HVAC engineer was postponed from Aug. 7th to the 14th because I was scheduled for jury duty on the 7th.~

Plan to restore working AC by Thurs. Aug. 9th:

On Aug. 2nd Vin Graziano, President of Rise provided a schedule for the next week that would restore working air conditioning by Thurs. Aug. 9th. It included other repairs, but the two priorities were to be:

- 1.~~~~~ The cracked condensation pan in the main air handler would be replaced on Aug. 7. It could then be used without condensation building up and causing a large leak when we turned that air handler off at closing. Use of the main air handler would provide comfortable temperatures again in areas served by that unit.
- 2.~~~~~ The new control system, which included time clocks, would be installed on Wed. Aug. 8. This would restore automated functioning of controls and we would no longer have to manually turn the chiller and air handlers on and off.

What happened this week?

Rise will be providing a more detailed list, but here is my summary. Half of the VAV motors were replaced, drain fittings on the secondary ands under the air handlers were filed down so water doesn't have to be $\frac{3}{4}$ deep before it begins to drain, a new expansion tank was installed, bearings and shaft in the main air handler were repaired, and the chilled water and condensation pipes in the main air handler were modified. The new condensation pan was installed in the main air handler on Wed., but it is still not in use. The technician completed some other repairs on it today but reported he did not want to leave the air handler operating until someone from Rise is onsite to check it and concurs that there isn't a problem with condensation building up during the day.~ He estimates this will happen sometime next week. The new control system was not installed on Aug. 8th as scheduled. No-one came to work on it this week. I haven't heard about the cause of the delay or when that work is now expected to occur, and advised Vin of this late yesterday when he called to check on progress.

Status and Upcoming Work:

Much work was done, but the two priorities were not completed. Temperatures in many areas of the building are high and very uncomfortable. Vin has been great about staying in touch, so I'm sure he'll provide a more complete report on the work that has been done and what the revised schedule is.

Ginny

HMP amendment

Enclosed is my final revision of Section 1.0 Purpose of the Harbor Management Plan.~ Matt Hart, WWC Chairman, has read it and approves, and it will be reviewed by the WWC at the 15 August meeting.~ We hope to have it reviewed and approved by the BOS at their next scheduled mtg.~ Thanks.

John C. Rendon, Harbormaster

Attached to this memo are five of the changes recommended and unanimously approved by the Waterways Commission at our regular meeting last night. When there is a convenient time at a future meeting I would like to request that the Board of Selectmen open up the WWC HPM Hearing again so that our Harbormaster John Rendon and I can come before the BOS to review these HMP changes and ask for your comments and approval, thank you.

Matt

Personnel

We have hired Emily Beebe RS from Wellfleet as a 19 hours per week, part time Health Inspector, effective Sept. 4th. She currently works as a part time Assistant Health Agent for Chatham, field inspector for Truro and co-Chair of the Wellfleet Board of Water Commissioners.

Playground at High School deemed unsafe- should be removed

Hi Jim:~ The history of the playground is that the School “owns” it and installed it for the younger grades when they had to temporarily relocate to the jr/sr high school a few years back during the elem. school remodel.~ LL agrees that it is outdated and dangerous, and should be removed (though the LL parents and other visitors to the field love it).~ We discussed this with some Har School Comm members informally some time ago, and were told then that the school was planning on removing it.~ LL has no problem with the town/ school removing it (and the fence surrounding it) now, or LL/ town removing it when some formal agreement is finalized with LL to use the field.~ As I recall, the location of the playground is within the field area exempted from the MRSD lease.~ If it is removed, it would obviously be much nicer to loam and seed the underlying area rather than leaving it a “sand pit.”~ Jon

~

ADJOURNMENT

Mr. McManus moved to adjourn at 9:46 p.m. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary