

APPROVED

**MINUTES
SELECTMEN'S MEETING
GRIFFIN ROOM, TOWN HALL
MONDAY, JUNE 16, 2014
7:00 P.M.**

SELECTMEN PRESENT: Ballantine, Cebula, Hughes, LaMantia, McManus

OTHERS PRESENT: Town Administrator Christopher Clark, Assistant Town Administrator Julie Quintero-Schulz, Mary Anderson, Lou Urbano, and others.

MEETING CALLED TO ORDER at 7:00 p.m. by Chairman Ballantine.

CONSENT AGENDA

- A. Minutes – May 19, 2014 Regular Session
- B. Vote to approve and sign the Bond Anticipation Note for \$750,000
- C. Vote to sign Inter-municipal Agreement with Brewster for the Provision of water service
- D. Vote to sign easement for Verizon/Nstar approved at May 2014 ATM – Article 58
- E. Vote to approve FY 15 Police Appointments
- F. Vote to approve various committee reappointments
- G. Vote to accept the gift of a Harwich Quilt made by Middle School students for the 300th anniversary to hang in the Community Center
- H. Vote to approve the Memorandum of Understanding between the Community Center and the Elder Services Meals on Wheels Program for FY 15
- I. Vote to authorize the Chair to sign the quote for the Fire Department's Stryker stretchers approved at the May 2014 ATM – Article 13

Mr. McManus moved approval of the Consent Agenda. Mr. Hughes seconded the motion and the motion carried by a unanimous vote. Ms. McIsaac distributed the Bond Anticipation Note documents for the Board's signatures.

PUBLIC HEARINGS/PRESENTATIONS

- A. Family Pantry Update – Mary Anderson

Ms. Anderson, Executive Director of the Family Pantry, gave the Board an update of what has been going on at the Pantry. She described the services that the Pantry provides and provided data on the number of people served which she pointed out has steadily increased over the years. She noted that future plans include increasing outreach.

OLD BUSINESS

- A. Traffic Safety Committee revised charge – *second reading*

Ms. Cebula noted that the changes discussed last week were made to the policy. The Board heard comments from Brooke Williams on the policy. Mr. Clark suggested his administrative appointments might include the Police Chief, Highway Director and Town Engineer. Mr. LaMantia said it is important that the Town Engineer be on the committee. He further noted that some of the suggested administrative appointments already live in Harwich. After discussion the Board agreed to change the language to "The committee shall consist of either 5 or 7 members and either 2 or 4 members of the public." The Board agreed to bring this back for a final reading.

B. Town Administrator Goals for FY 15 – *discussion and possible vote*

Mr. Hughes recommended that in #1 the capital items should be priority rank ordered and that #8 should not be just about the Albro House and wanted to make sure we look at all of our facilities. Ms. Cebula suggested it should read "comprehensive review to include but not be limited to." Mr. LaMantia recommended that #9 regarding technology, the words "introduction of" should be changed to either "upgrading of" or "perfecting of." The Board agreed that a quarterly status report would make sense. The Board took comments from Lou Urbano on the goals. Mr. Hughes moved that we adopt approve the FY15 goals and objectives as modified and presented by the Town Administrator. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

NEW BUSINESS

- A. License Agreement between Verizon / Nstar and the Town to place and maintain poles and facilities at 81 Oak Street – Monomoy Regional High School until approval of easement at next Town Meeting – *discussion and possible vote*

At Mr. Clark's recommendation, Ms. Cebula moved to approve the license agreement between Verizon/Nstar and the Town. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

- B. Disband the Middle School Repurpose Committee – *discussion and possible vote*

Ms. Cebula moved that we disband the Harwich Middle School Repurpose Committee and ask the Town Administrator to see that there is a letter sent thanking them for their service. Mr. Hughes seconded the motion and the motion carried by a unanimous vote.

TOWN ADMINISTRATOR'S REPORT

Mr. Clark noted that he would be reappointing Mr. Wall and Mr. George to the Capital Outlay Committee.

He further noted that one side of the landscaping at the Community Center looked nicer than the other side, and the work was doing done by volunteers. He said we are aware of that and there is some money in the budget and will try to address having a higher level of consistency.

SELECTMEN'S REPORT

A. Liaisons to Town Committees – *discussion and possible vote*

There were no objections to the committee liaison recommendations.

Mr. Hughes moved to adjourn at 8:15 p.m. Mr. LaMantia seconded the motion and the motion carried by a unanimous vote.

Respectfully submitted,

Ann Steidel
Recording Secretary

Associated Documents Available on Request

- 01 Agenda 6-16-14.pdf
- 02 Minutes.pdf
- 03 Bond Anticipation Note.pdf
- 04 Brewster Harwich IMA.pdf
- 05 Verizon Nstar Easement - Queen Anne Rd.pdf
- 06 FY 15 Police Appointments.pdf
- 07 Committee Reappointments.pdf
- 08 Gift Acceptance.pdf
- 09 Elder Services Meals on Wheels.pdf
- 10 Fire Dept Stretchers.pdf
- 11 Family Pantry Update.pdf
- 12 Traffic Safety revised Charge.pdf
- 13 Traffic Safety Letter.pdf
- 14 TA Goals FY 15.pdf
- 15 Verizon Nstar License Agreement Monomoy.pdf
- 16 Disband Middle School Repurpose Committee.pdf
- 17 Selectmen Liaisons.pdf