

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Thursday, January 10, 2019, 8:30 a.m.

Present: Chair Allin Thompson, Vice Chair Gary Carreiro, Clerk Judith Underwood, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

Chair Thompson called the meeting to order at 8:30 a.m.

Chair Thompson entertained a motion to approve the minutes of November 13, 2018, November 29, 2018 and December 17, 2018. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood; 3-0-0.

An update was given on the abatement request submitted by 584 Route 28, Unit 1. The water meter for this location is currently out for testing. This item will remain on the agenda until the test results come in.

Superintendent Pelletier updated the Board on the Lothrop Avenue water main break. Robert Our Co. is creating an estimate for repairs that are still needed.

Chair Thompson entertained a motion to approve the Lower County Road Project Change Order #2 and Pay Requisition #4. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood. Chair Thompson abstained from the vote; 2-0-0.

Superintendent Pelletier updated the Board on the Route 28 water main break.


Comptroller Sieger provided the Board with a FY19 Q2 budget update.

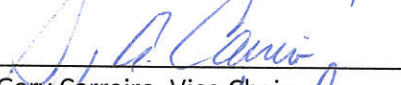
Chair Thompson entertained a motion to approve the FY19 Q2 Internal Adjustments in the amount of \$2,166.62. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood; 3-0-0.

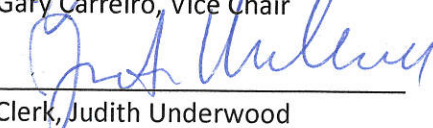
Sr. Billing Administrator Marsh provided the Board with a quarterly billing update.

The next Board meeting will be held on Thursday, January 24, 2019 at 10:00 a.m.

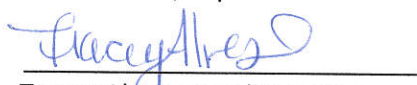
Chair Thompson entertained a motion to adjourn at 9:41 a.m. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood, all in favor; 3-0-0.

  
Allin P. Thompson, Chairman

  
Gary Carreiro, Vice Chair

  
Clerk, Judith Underwood

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary