

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Monday, February 25, 2019, 8:00 a.m.

Present: Chair Allin Thompson, Vice Chair Gary Carreiro, Clerk Judith Underwood, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

Chair Thompson called the meeting to order at 8:00 a.m.

Chair Thompson entertained a motion to approve the minutes from January 24, 2019 and February 12, 2019. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood; 3-0-0.

Superintendent Pelletier relayed to the Board that he spoke with Finance Director Coppola and was advised on how to proceed with the articles.

Superintendent Pelletier provided the Board with an update on the vernal pool at Well # 11. The DEP will be releasing its draft Water Management Act permit soon which will provide insight as to the best way to proceed regarding the vernal pool.

An update was given on the Wireless RFP. Legal counsel responded to Verizon's proposal with a red-lined contract. A proposal is being put together by Interim Assistant Town Administrator Lawton to award the contract. Once the contract is finalized both Verizon and the Board of Selectmen will need to sign it before moving forward with construction.


The Board was provided with an update on HEA Reclassifications. Chair Thompson motioned to upgrade two positions, Administrative Assistant and Executive Assistant, for FY19/20 with an effective date of January 1, 2019. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood; 3-0-0.

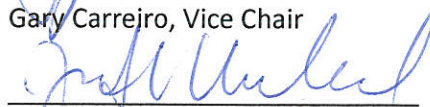
The Board reviewed a reimbursement/abatement request submitted by the property owner of 35 Lakeview Drive. Due to unique circumstances, Vice Chair Carreiro moved to approve the request with a second by Clerk Underwood; 3-0-0.


The next Board meeting will be held on Thursday, March 14, 2019 at 8:00 a.m.

Chair Thompson entertained a motion to adjourn at 9:17 a.m. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood, all in favor; 3-0-0.


Allin P. Thompson, Chairman


Gary Carreiro, Vice Chair


Clerk, Judith Underwood


Dan Pelletier, Superintendent


Tracey Alves, Board Secretary