

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Friday, April 26, 2019, 10:00 a.m.

Present: Chair Allin Thompson, Vice Chair Gary Carreiro, Clerk Judith Underwood, Superintendent Dan Pelletier, Comptroller Sandra Sieger, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

Chair Thompson called the meeting to order at 10:00 a.m.

Chair Thompson entertained a motion to sign the minutes from March 28, 2019 as amended and approve the minutes from April 9, 2019. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood, all in favor; 3-0-0.

The Board reviewed an abatement request submitted by the property owner of 50 Archibald Circle. Vice Chair Carreiro motioned to approve an abatement of \$100.00. Clerk Underwood seconded the motion, all in favor; 3-0-0.

The company E.W. Drew won the bid for the Directional Drilling on Lothrop Ave. Vice Chair Carreiro motioned to approve the Notice of Award to E.W. Drew. Clerk Underwood seconded the motion, all in favor; 3-0-0.

The Non-Union pay schedule was discussed. Chair Thompson motioned to adopt the Non-Union pay schedule. Clerk Underwood seconded the motion, all in favor; 3-0-0.

An update was provided regarding the FY20 Budget Amendment. Vice Chair Carreiro motioned to approve the amendment of the FY20 budget. Clerk Underwood seconded the motion; 3-0-0.

The Assistant Superintendent position, member of the HEA Union will soon be reclassified based on a correction.

Proposed changes to the cell tower lease will be reviewed at the next meeting.

The Water Department has received the final draft of the rate study done by Tighe & Bond.

The pre-bid meeting for the Water Renewal project took place yesterday.

A response from the DEP was received saying that the WMA draft permit will be released in a few weeks. After the draft is released there will be time to respond before the final draft is created.

There will be a wastewater meeting held on Tuesday, May 21, 2019 in which Superintendent Pelletier will attend alongside Heath Director Meggan Eldredge. An update on the status of the project will be given at the meeting.

Town meeting will be held on Monday, May 6, 2019.

The Water Department has been chosen to receive the 2019 Water Suppliers Award. The awards ceremony will take place in Devons, MA on Tuesday, May 7, 2019.

Superintendent Pelletier discussed with the Board the different types of wastewater pumps that are available along with the pros and cons of each.

The next Board meeting will be held on Friday, May 17, 2019 at 7:00 a.m.

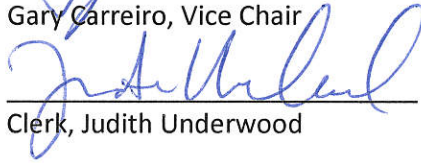
Chair Thompson entertained a motion to adjourn at 11:56 a.m. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood; 3-0-0.



Allin P. Thompson, Chairman



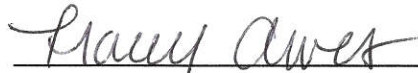
Gary Carreiro, Vice Chair



Clerk, Judith Underwood



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary