

**MINUTES  
HARWICH WATER DEPARTMENT  
BOARD OF WATER COMMISSIONERS  
FRIDAY, MAY 17, 2019  
7:00 A.M.**

**WATER COMMISSIONER'S PRESENT:** Chair Allin Thompson, Vice Chair Gary Carreiro, Clerk Judith Underwood

**OTHERS PRESENT:** Superintendent Dan Pelletier, Sr. Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

**CALL TO ORDER**

Chair Thompson called the meeting to order at 7:06 a.m.

**CONSENT AGENDA**

A. Minutes:

1. April 26, 2019

Chair Thompson entertained a motion to approve the Consent Agenda and adopt the Minutes of April 26, 2019. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood, all in favor; 3-0-0.

**ABATEMENTS**

A. 16 Cranberry Lane

The Board reviewed an abatement request submitted by the property owner of 16 Cranberry Lane. Clerk Underwood motioned to deny the request for abatement. Vice Chair Carreiro seconded the motion, under the condition that a one-year payment plan be offered, all in favor; 3-0-0.

**NEW BUSINESS**

A. CVEC- Nexamp Solar Update

Superintendent Pelletier provided the Board with an update regarding the status of CVEC-Nexamp solar. The construction of the solar field is no longer being delayed and the construction schedule will be available shortly.

B. HEA Reclassification- Assistant Superintendent

The Assistant Superintendent position is being reclassified. Vice Chair Carreiro motioned to approve the Assistant Superintendent reclassification. Clerk Underwood seconded the motion, all in favor; 3-0-0. The Board would like to set a policy which allows for up to \$500

of Department funds to be used for the Assistant Superintendent's work uniform clothing. This item will be added to the next agenda.

#### **C. Water Service Renewal Project- Notice of Award**

Superintendent Pelletier informed the Board that the company Dig It Construction won the bid for the Water Service Renewal Project. Chair Thompson motioned to Award the Water Service Renewal Project to Dig It Construction in the amount of \$313,500.00. Clerk Underwood moved to approve the motion with a second by Vice Chair Carreiro; 3-0-0.

#### **SUPERINTENDENT'S REPORT**

Repairs to the water main on Lothrop Ave are still underway. The pipe has been delivered and is currently being fused. The repairs should be finished by the end of next week.

Repairs are being made at the machine shop to a part for Well #4 to get it up and running once again.

Ceiling work was done at Treatment Station #2 as well as at wells 5, 6 and 7.

Both the Water Department and Well #10 have been newly paved.

There is a wastewater meeting on Tuesday at 5 p.m. It will consist of a presentation and open discussion regarding wastewater project update.

The sewer project is out to bid and the bids are due back next Thursday. It was published on May 8<sup>th</sup> in the Central Register.

Superintendent Pelletier had been trying to look at the specification book for the sewer project for over a year so that he could review and cross reference its approximate 1,500 pages. It was just recently sent to him.

#### **COMMISSIONER'S REPORT**

The Board will reorganize at the next meeting. This item will be added to the Agenda.


#### **NEXT MEETING**


The next Board meeting will be held on Thursday, May 30, 2019 at 7:00 a.m.


#### **ADJOURNMENT**

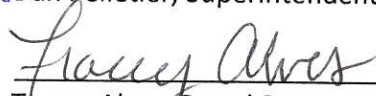
Chair Thompson entertained a motion to adjourn at 8:34 a.m. Vice Chair Carreiro moved to approve the motion with a second by Clerk Underwood; 3-0-0.

  
Allin P. Thompson, Chairman

  
Gary Carreiro, Vice Chair

  
Clerk, Judith Underwood

  
Dan Pelletier, Superintendent

  
Tracey Alves, Board Secretary