

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
THURSDAY, AUGUST 22, 2019
8:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Vice Chair Judith Underwood, Clerk Gary Carreiro

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Selectman Michael MacAskill

CALL TO ORDER

Chair Thompson called the meeting to order at 8:04 a.m.

CONSENT AGENDA

A. Minutes:

1. June 25, 2019
2. July 9, 2019

Chair Thompson entertained a motion to approve the minutes of June 25, 2019 as amended. Clerk Carreiro moved to approve the motion with a second by Vice Chair Underwood; 3-0-0.

The minutes of July 9, 2019 will be added to the next agenda.

ABATEMENTS

A. 12 Harniss Rd

Clerk Carreiro moved to deny the abatement request submitted by 12 Harniss Rd. Vice Chair Underwood seconded the motion; 3-0-0.

B. 70 South St

Chair Thompson moved to deny the abatement request submitted by 70 South St. Clerk Carreiro seconded the motion; 3-0-0.

OLD/UNFINISHED BUSINESS

A. FY19 Q4 Budget

The Board reviewed the FY19 Q4 budget.

B. FY19 Q4 Quarterly Billing & Consumption

This item was tabled and will be added to the next agenda.

C. Lower County Road Project

Lower County Road needs some work done to it before winter arrives including patchwork, drainage and chip seal.

NEW BUSINESS

A. National Grid Water Service Renewal Project

Superintendent Pelletier updated the Board on the status of the National Grid Water Service Renewal Project. Due to the new Dig Safe regulation involving crossing gas mains, the project is going to have to be put back out to bid. The correct amount of funding had been appropriated, however, now with the new regulation in place, what had been appropriated will not be enough.

B. Tornado Recap

Superintendent Pelletier provided the Board with an update regarding the tornado. The Department's primary electric as well as communication lines went down. The phone lines were ripped off the telephone pole. A hotspot was used to regain connectivity. Superintendent Pelletier had to troubleshoot to gain access to the SCADA system.

After the storm, the Water Department released a reverse 911 message for the Emergency Management team regarding keeping people off the roads. This brought up the point that the Water Department is not the Emergency Management team for the town. Perhaps a different voice broadcast system could be explored for the future, one where other Department heads could get involved and receive training, a system that is not reliant on the cloud at the Water Department?

Selectman MacAskill recommended that a joint meeting be held with Emergency Management and Town Administration to kick around some new ideas regarding voice broadcast.

C. Fuel Tank Spill

Superintendent Pelletier provided an update to the Board regarding the fuel tank spill on Sisson Road. Water sampling was done at the hydrant at this location as well as at the go carts across the street. The Water Department is waiting to hear back from the sampling lab to determine which direction to go in regards to remediation.

D. Fireworks Display

The Board discussed the Cranberry Festival fireworks, their location and the 2007 Harwich By-Law. Superintendent Pelletier provided information regarding groundwater testing that had been done which supports that there should be no cause for concern for allowing the fireworks to remain at Whitehouse Field. Clerk Carreiro moved to support having the fireworks in the proposed area of Whitehouse field as well as in a back-up situation having them at the tennis courts at Brooks Park. Vice Chair Underwood seconded the motion, all in favor; 3-0-0.

E. 2019 ATM Article Funding Sources

The Water Department's articles have been submitted to Administration with the interpretation that funding would come out of retained earnings. Somewhere out of the mix, within the last two years, \$485,000 articles from the current fiscal year say they will be funded from receipts vs. retained earnings. The language of these articles needs to be corrected.

SUPERINTENDENT'S REPORT

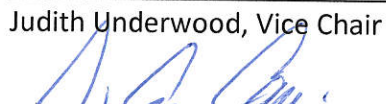
NEXT MEETING

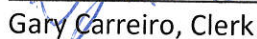
The next Board meeting will be held on Wednesday, September 4, 2019 at 8:00 a.m.


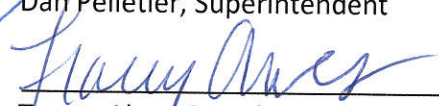
ADJOURNMENT

Chair Thompson entertained a motion to adjourn at 9:55 a.m. Clerk Carreiro moved the motion with a second by Vice Chair Underwood; 3-0-0.


Allin P. Thompson, Chairman


Judith Underwood, Vice Chair


Gary Carreiro, Clerk


Dan Pelletier, Superintendent

Tracey Alves, Board Secretary