

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
WEDNESDAY, SEPTEMBER 4, 2019
8:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Vice Chair Judith Underwood, Clerk Gary Carreiro

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Cindy Williams, Pat Otten, Rand Berkert

CALL TO ORDER

Chair Thompson called the meeting to order at 8:02 a.m.

PUBLIC COMMENTS / ANNOUNCEMENTS

Rand Berkert and Pat Otten of Food Forest Initiative presented an idea to the Board regarding planting sustainable plantings in the Eversource ROW on Bay Rd. They will seek funding for the project and then present to the Board once again in the near future.

CONSENT AGENDA

A. Minutes:

1. July 9, 2019
2. August 22, 2019

Chair Thompson entertained a motion to approve the minutes of July 9, 2019. Clerk Carreiro moved to approve the motion with a second by Vice Chair Underwood; 3-0-0.

The minutes of August 22, 2019 will be added to the next agenda.

ABATEMENTS

A. 59 Snow Inn Rd

- B. Clerk Carreiro moved to deny the abatement request submitted by 59 Snow Inn Rd. Vice Chair Underwood seconded the motion, all in favor; 3-0-0.

OLD/UNFINISHED BUSINESS

A. National Grid Water Service Renewal Project

The bid for the National Grid Water Service Renewal project has been advertised and the bid opening is slated for September 26, 2019.

B. Sisson Road Fuel Spill

Superintendent Pelletier updated the Board on the fuel spill that occurred on Sisson Road. A battery of water samples were taken to test for different contaminants, none were detected. Neither the water service nor the hydrant at the location were compromised.

C. Sustainable Planting Initiative in Eversource ROW

Food Forest Initiative presented during Public Comment, their idea regarding planting sustainable plantings in the Eversource ROW on Bay Rd.

D. Harwich Cranberry Festival Fireworks

The Board discussed the Chapter 22 By-Law regarding the 1500' buffer for fireworks. The Board is aware of the By-Law and supports having the Harwich Cranberry Festival fireworks in Whitehouse Field.

NEW BUSINESS

A. FY21-27 Seven Year Capital Plan Due 9/29/19

The FY21-27 Seven Year Capital Plan is due on September 20, 2019. If modifications are to be made, they will have to be done within the next couple of weeks.

B. FY21 Budget / Warrant Timeline

The FY21 Budget and Warrant timeline was discussed.

In the spring, a change to the funding source of a couple of articles will be necessary, along with amending the Charter's Chapter 22 By-Law regarding the 1500' buffer for fireworks.

SUPERINTENDENT'S REPORT

The Board will meet with the Capital Outlay Committee to Discuss FY21 Requests on October 10, 2019.

The 2019 Annual Meeting with the Board of Selectmen will take place on October 28, 2019.

The bid opening for both the water service project and the mini excavator will be held on September 26, 2019.

Public Procurement Officer training is coming up soon and both Comptroller Sieger and Superintendent Pelletier will be attending the training.

The BCWUA training event is coming up on September 19, 2019.

COMMISSIONER'S REPORT

Clerk Carreiro discussed his concern regarding liability and wondered if the Food Forest Initiative carried liability insurance?

NEXT MEETING

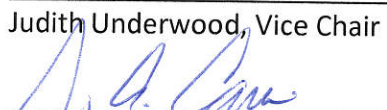
The next Board meeting will be held on Friday, September 27, 2019 at 8:00 a.m.

ADJOURNMENT

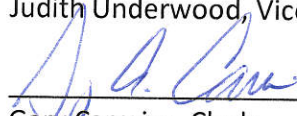
Chair Thompson entertained a motion to adjourn at 9:37 a.m. Clerk Carreiro moved the motion with a second by Vice Chair Underwood; 3-0-0.


Allin P. Thompson, Chairman


Dan Pelletier, Superintendent


Judith Underwood, Vice Chair


Tracey Alves, Board Secretary


Gary Carreiro, Clerk