

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
WEDNESDAY, OCTOBER 9, 2019
8:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Clerk Gary Carreiro

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

CALL TO ORDER

Chair Thompson called the meeting to order at 8:00 a.m.

CONSENT AGENDA

A. Minutes:

1. August 22, 2019

Chair Thompson entertained a motion to approve the minutes from August 22, 2019. Clerk Carreiro moved to approve the motion, all in favor; 2-0-0.

ABATEMENTS

A. FY20 Q1 Internal Adjustments- \$2,843.03

Clerk Carreiro motioned to approve the FY20 Q1 Internal Adjustments in the amount of \$2,843.03. Chair Thompson seconded the motion; 2-0-0.

NEW BUSINESS

A. Billing Update

Billing Administrator Marsh provided the Board with a billing update.

B. FY20 Water Liens- *Vote to Approve*

Clerk Carreiro motioned to approve the FY20 water liens not to exceed the amount of \$14,564.62. Chair Thompson seconded the motion; 2-0-0.

C. FY20 Budget Report

Comptroller Sieger provided the Board with an update on the FY20 budget.

D. Capital Outlay Committee Meeting 10/10/19 Prep & Discussion

The meeting with Capital Outlay is coming up on October 15, 2019 at 3:00 p.m. Superintendent Pelletier is working on creating a slideshow which will display information pertaining to new source well exploration, its importance and why it is necessary. The slides will show growth statistics and touch upon the demand for water from the well fields with projected future growth statistics.

SUPERINTENDENT'S REPORT

The fall flushing program has just begun. Flushing will take place between the hours of 6:00 p.m. and 11:00 p.m. in the areas of East and South Harwich as weather permits through December.

Superintendent Pelletier provided the Board with a brief update on the wastewater project.

NEXT MEETING


The next Board meeting will be held on Thursday, October 31, 2019 at 8:00 a.m.

ADJOURNMENT

Chair Thompson entertained a motion to adjourn at 9:28 a.m. Clerk Carreiro seconded the motion; 2-0-0.



Allin P. Thompson, Chairman



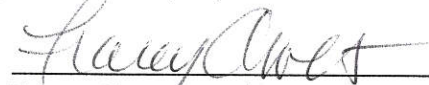
Judith Underwood, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary