

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
THURSDAY, OCTOBER 31, 2019
8:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Clerk Gary Carreiro, Vice Chair Judith Underwood

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves

CALL TO ORDER

Chair Thompson called the meeting to order at 8:21 a.m.

CONSENT AGENDA

A. Minutes:

1. September 4, 2019

The minutes of September 4, 2019 will be added to the next agenda.

ABATEMENTS

A. FY20 Q1 Water Department Usage; \$1,594.14

Clerk Carreiro motioned to approve the abatement for Water Department usage in the amount of \$1,594.14. Vice Chair Underwood seconded the motion; 3-0-0.

B. 150 Round Cove Road

The Board reviewed an abatement request submitted by the owner of 150 Round Cove Road. Vice Chair Underwood motioned to deny the abatement request with a second by Clerk Carreiro; 3-0-0.

C. 18 Davis Lane

The Board reviewed an abatement request submitted by the owner of 18 Davis Lane. Vice Chair Underwood motioned to deny the abatement request with a second by Clerk Carreiro; 3-0-0.

NEW BUSINESS

A. Capital Outlay Meeting Follow-Up

The Capital Outlay Committee did vote to approve new well source exploration.

B. FY21 Budget

FY21 budget instructions were distributed. The message in the overview was to keep the budget from raising beyond 2%-2.5%.

SUPERINTENDENT'S REPORT

The Water Department is soliciting bids for FY20 water meters. The bid opening is scheduled to take place on November 12, 2019.

Superintendent Pelletier provided the Board with an update on the Wastewater project.

The last and final PFAS testing was completed. All the wells were tested and there was no detection!

The town has its first on-line training session for the new shared reverse 911 system called Civic Ready.

Harwich Water Department employees have been invited to the Barnstable County Water Utilities Association holiday luncheon that is coming up on December 6, 2019. Chair Thompson moved in favor of allowing Water Department employees to attend. Vice Chair Underwood seconded the motion; 3-0-0.

COMMISSIONER'S REPORT

MMA is coming up on January 24th and January 25th.


Superintendent Pelletier will follow-up regarding the final pave on Lothrop Ave.

NEXT MEETING

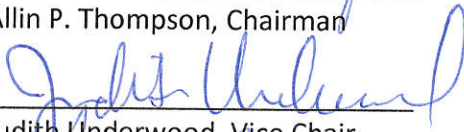
A budget workshop will be held on Thursday, November 14, 2019 at 8:00 a.m. and the next regular Board meeting will be held on Thursday, November 21, 2019 at 8:00 a.m.

ADJOURNMENT

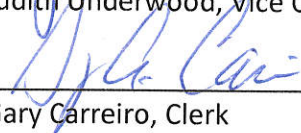
Chair Thompson entertained a motion to adjourn at 10:20 a.m. Vice Chair Underwood seconded the motion; 2-0-0.



Allin P. Thompson, Chairman



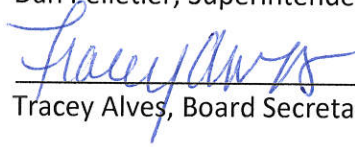
Judith Underwood, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary