

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
FRIDAY, NOVEMBER 15, 2019
3:00 P.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Vice Chair Judith Underwood

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Finance Committee member Jon Chorey

CALL TO ORDER

Chair Thompson called the meeting to order at 3:02 p.m.

PUBLIC COMMENTS/ANNOUNCEMENTS

Happy Birthday to Clerk Gary Carreiro!

NEW BUSINESS

A. CMG Contract- *Vote to Award*

The Board reviewed the CMG contract. Vice Chair Underwood motioned to award the contract to CMG for the F550 in the amount of \$76,551.00 and supplement the remaining balance of \$261.66 from the vehicle and maintenance line item in the budget. Chair Thompson seconded the motion, all in favor; 2-0-0.

B. Meter Bid- *Vote to Award*

The Board reviewed the FY20 bid for water meters. Vice Chair Underwood motioned to award the FY20 bid for water meters to Ti Sales. Chair Thompson seconded the motion, all in favor; 2-0-0.

Superintendent Pelletier will have Ti Sales send over a signed contract for the Board to sign.

Vice Chair Underwood motioned to authorize the Chair to sign the contract when it is furnished. Chair Thompson seconded the motion; 2-0-0.

C. FY21 Budget- *Review*

The Board reviewed the FY21 budget. Chair Thompson motioned to approve the FY21 budget as presented. Vice Chair Underwood seconded the motion, all in favor; 2-0-0.

NEXT MEETING

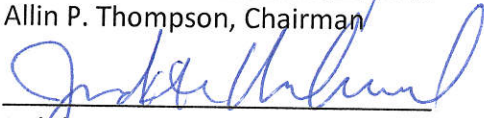
The next Board meeting will be held on Thursday, November 21, 2019 at 8:00 a.m.

ADJOURNMENT

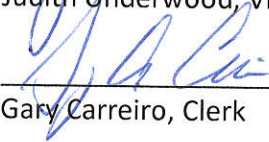
Chair Thompson entertained a motion to adjourn at 5:15 p.m. Vice Chair Underwood seconded the motion; 2-0-0.



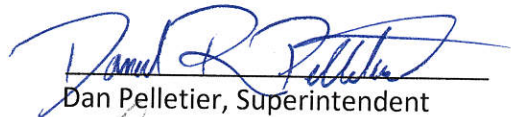
Allin P. Thompson, Chairman



Judith Underwood, Vice Chair



Gary Carreiro, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary