

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER COMMISSIONERS
THURSDAY, DECEMBER 12, 2019
11:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Allin Thompson, Vice Chair Judith Underwood, Clerk Gary Carreiro

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Board Secretary Tracey Alves, Noreen Donahue, David Nixon, Dave Nicholson

CALL TO ORDER

Chair Thompson called the meeting to order at 11:08 a.m.

CONSENT AGENDA

A. Minutes:

1. September 27, 2019

Chair Thompson entertained a motion to approve the minutes from September 27, 2019. Clerk Carreiro moved to approve the motion with a second by Vice Chair Underwood, all in favor; 3-0-0.

ABATEMENTS

A. 30 Christopher Way

The Board discussed the abatement request submitted by the property owner of 30 Christopher Way. Vice Chair Underwood motioned to deny the abatement request with a second by Clerk Carreiro, all in favor; 3-0-0.

NEW BUSINESS

A. Abatement Policy

The Board may consider creating a policy which would outline a uniform way in which abatements are addressed, as well as calculated.

B. Rules & Regulations Review

A public hearing will need to take place if the rules, regulations and water rates are to change. It has been 5 years since water rates have changed. The Board will review the first

two sections of the Town of Harwich Water Department's Rules and Regulations at the next meeting.

C. Reliance Way Paving

Resident David Nixon attended the Board meeting to discuss the condition of an area in the road on Reliance Way that was settling and sinking. Superintendent Pelletier had visited the site previously to get a visual. The determination was that the resident will fix the drainage box and Harwich Water Department will fix the curb box and patch all around the area.

D. Mass DEP Sanitary Inspection

The Mass DEP Sanitary Inspection will be taking place next Wednesday. During the inspection Mass DEP will go through the entire water system. Superintendent Pelletier will also take them for a visit to Harwich's flourishing vernal pool while they are in town.

E. Annual Tank Inspections

The sanitary and security inspections for the 3 water tanks are complete. Superintendent Pelletier is awaiting the arrival of the annual tank inspection reports from Underwater Solutions.

F. Wastewater Discussion

The Board of Selectmen are the Sewer Commissioners and a lot of things need to take place prior to activating the collection system in East Harwich. Town meeting is 5 months away. The town needs to establish the day-to-day processes now so that people can hook-up to the system when the time comes. Installation of the sewer system is happening quickly and important decisions need to be made about contract operations, rates, fees and day-to-day processes.

SUPERINTENDENT'S REPORT

The Oak Street water tank will need a full engineering inspection done.

The articles that were funded inappropriately were fortunately kicked back by DOR and labeled "retained earnings" as they should have been.

The deposition for 2 Northern Ave will take place in Boston, MA on January 16, 2020.

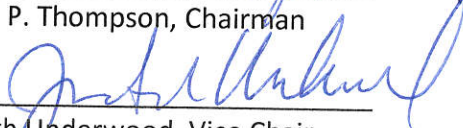
NEXT MEETING

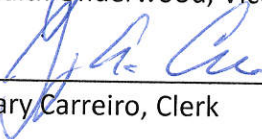
The next Board meeting will be held on Thursday, January 9, 2019 at 8:00 a.m.

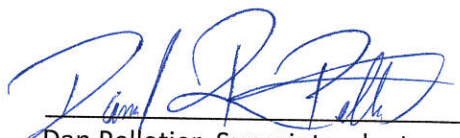
ADJOURNMENT

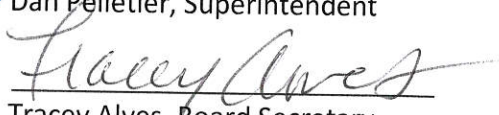
Chair Thompson entertained a motion to adjourn at 1:17 p.m. Clerk Carreiro moved the motion, all in favor; 3-0-0.


Allin P. Thompson, Chairman


Judith Underwood, Vice Chair


Gary Carreiro, Clerk


Dan Pelletier, Superintendent


Tracey Alves, Board Secretary