

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Meeting held on Wednesday, November 6th, 2013 at 8:15 a.m.

Present: Chairman Allin Thompson, Vice Chairman Danette Gonsalves, Clerk Donald Bates, Superintendent Craig Wiegand, Comptroller Sandra Cummings, Selectman Larry Ballantine, Polaris Consultant Paul Costello, Board Secretary Tracey Alves

Chairman Thompson called the meeting to order at 8:17 a.m.

Chairman Thompson entertained a motion to accept the Minutes from the meeting of October 22nd, 2013.

Vice Chairman Gonsalves motioned to approve the Minutes.

Chairman Thompson seconded. 3-0-0

The Consent Agenda called for the review of an Abatement request for 11 Laurie Lane. A letter was sent in for review from the owner of the property explaining the reasoning behind the request.

Clerk Bates moved to approve the Abatement for 11 Laurie Lane.

Chairman Thompson seconded. 3-0-0

In regards to an update on Well 10, the Planning Board meeting was on October 22nd, 2013. They were seeking a waiver, the waiver was approved and they got the bids for the pouring of the foundation. Polaris Consultant Costello reviewed and discussed details and references for the companies who submitted bids. Waterline Industries checked out very well and also came in as the lower of the two bids. This phase of work is only for the foundation however this company does have experience doing treatment plants as well.

Chairman Thompson entertained a motion to accept the bid from Waterline Industries.

Vice Chairman Gonsalves motioned to accept.

Clerk Bates seconded. 3-0-0

Vote on Notice of Award to Waterline Industries.

Vice Chairman Gonsalves motioned to issue a Letter of Award.

Clerk Bates seconded. 3-0-0

S.R.F., project approval certificate has been approved on \$1.3 million issued October 4th, 2013.

The Town Engineer is putting together a policy for road repairs. The policy is to be reviewed and will then be presented to the Board. It is in the works.

Chairman Thompson entertained a motion to accept the consulting services contract performed by Polaris Consultants for the foundation.

Clerk Bates approved.

Vice Chairman Gonsalves seconded. 3-0-0

We are still waiting on the proposal for the cell tower on Spruce Road from Verizon. It will be similar to that of AT & T's.

The Board of Water Commissioner's meeting with The Board of Selectmen is tentatively scheduled for December 16, 2013.

In regards to signing Warrant #14008, it will be held until reviewed.

Per request of Dave Ryan, he would like to see live signatures on everything vs. the use of an authorized stamp.

Going forward there will not be any further "out of the ordinary" purchases.

The Water Commissioner's decided to live sign all correspondence from here on out.

Chairman Thompson asked that a letter be drafted stating there is no policy because from this day forth there will be no "out of the ordinary" purchases.

Chairman Thompson entertained a motion to accept the expenditure for the gas grill.

Vice Chairman Gonsalves motioned to accept.

Clerk Bates seconded. 3-0-0

Vote to approve FY14 liens for no greater than \$30,199.22.

Vice Chairman Gonsalves approved.

Clerk Bates seconded. 3-0-0

The budget was discussed briefly. Comptroller Cummings added in the 2% increase in salaries and wages. Details are readily available.

Chairman Thompson addressed Building Insurance asking if there was any chance of flooding. No adjustments will be made until the Town Hall makes an adjustment.


Chairman Thompson will be live signing all correspondence and if he is unavailable, Vice Chairman Gonsalves or Clerk Bates will sign.

The next Board meeting will be held on Tuesday, November 19th, 2013.

Chairman Thompson motioned to adjourn the meeting at 9:12 a.m.


Vice Chairman Gonsalves seconded. 3-0-0

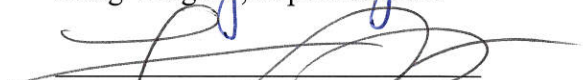
Respectfully submitted,


Allin P. Thompson, Chairman


Danette Gonsalves, Vice Chairman


Donald T. Bates, Clerk


Craig Wiegand, Superintendent


Tracey Alves, Board Secretary