

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Meeting on October 7th, 2014

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Donald Bates, Town Administrator Chris Clark, Secretary Tracey Alves, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Selectman Larry Ballantine

Chairman Thompson called the meeting to order at 8:19 a.m.

Chairman Thompson entertained a motion to adopt the Minutes from September 23rd, 2014. Vice Chair Gonsalves moved to approve the Minutes with a second from Clerk Bates; 3-0-0

The Board reviewed an abatement request for 41 Pilgrim Road that was submitted after a leak had occurred at the property. Clerk Bates moved to deny the abatement request with a second from Vice Chair Gonsalves; 3-0-0

The Board was presented with the Well 10 Construction Contract 2 Change Order #1 in the amount of \$11,854.95. Chairman Thompson motioned to approve and authorize the Chair to sign the Change Order in the amount of \$11,854.95. Vice Chair Gonsalves moved to approve this request with a second by Clerk Bates; 3-0-0

Discussion began regarding asbestos main replacement costs and planning. The first step of this project would be to have an engineer analyze the main to determine what the Department is faced with along with what needs to be done.

The Board is interested in having a representative from Polaris attend a future Board meeting to discuss this topic.

Comptroller Cummings provided the Board with a sample Water and Wastewater Superintendent job description.

Town Administrator Clark believes that it is a good idea to keep water and wastewater separate from highway and maintenance.

A sample advertisement is being drawn up for the Superintendent position and once it is edited and proofed it will be advertised.

Vice Chair Gonsalves motioned to go forth with advertising the Superintendent job position with a second from Clerk Bates; 3-0-0

The Board was updated with background information regarding the account of 8 Mid Pine Drive. The owner of the property will be attending the next Board meeting to discuss a retroactive bill for consumption used over the past year that he received recently.

The Board reviewed information regarding 23 Willow Street. The meter and reader are malfunctioning at this property and the owner is resisting having them changed out. The Board decided to send the owner of this property a letter which lists his options moving forward.

The herbicides in which NSTAR uses to spray as part of their Vegetation Management Program are not regulated by the DEP. The Water Department doesn't test for these herbicides any longer because traces of them are so minimal. The Board was inquiring about the period of migration in

which it takes for these herbicides to reach the groundwater and feels that it would be beneficial to research this topic further.

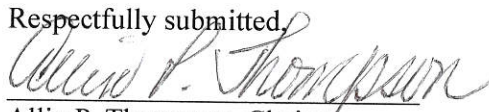
The September 2014 pumpage report showed that rainfall was up and pumpage was down compare to last year.


Comptroller Cummings mentioned that Dave Ryan was still going through everything in an effort to double check the budget for the Water Department.

The Board will meet again on Tuesday, October 21st, 2014.


Vice Chair Gonsalves motioned to adjourn at 9:40 a.m. with a second from Clerk Bates; 3-0-0

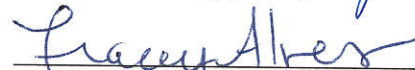
Respectfully submitted,


Allin P. Thompson, Chairman


Danette Gonsalves, Vice Chair


Donald T. Bates, Clerk


Sandra Cummings, Comptroller


Tracey Alves, Secretary