

Harwich Water Department  
BOARD OF WATER COMMISSIONERS  
Meeting on October 21st, 2014

Present: Chairman Allin Thompson, Vice Chair Danette Gonsalves, Clerk Donald Bates, Town Administrator Chris Clark, Secretary Tracey Alves, Comptroller Sandra Cummings, Sr. Billing Administrator Wellesley Marsh, Selectman Larry Ballantine

Chairman Thompson called the meeting to order at 8:20 a.m.

Chairman Thompson entertained a motion to adopt the Minutes from October 7th, 2014. Vice Chair Gonsalves moved to approve the Minutes with a second from Clerk Bates; 3-0-0

The Board reviewed an abatement request received by 836 Route 28 for the charge of a damaged meter head that needed replacing. Chairman Thompson moved to deny the abatement request with a second by Vice Chair Gonsalves; 3-0-0

The owner of 8 Mid Pine Road joined the meeting to discuss an abatement request that was submitted for a water bill. The abatement request will be put on hold until his irrigation company does some leak detection on his irrigation system.

The Board was presented with the Department's internal adjustments in the amount of \$8,277.33. Vice Chair Gonsalves moved to approve the internal adjustments with a second by Clerk Bates; 3-0-0

The Board reviewed the first quarter internal adjustments in the amount of \$370.16. Vice Chair Gonsalves moved to approve the first quarter internal adjustments with a second by Clerk Bates; 3-0-0

The Board reviewed a Change Order for the Well 10 Contract #2 which reduces the contract amount by \$57,575.10. This reduction is due to the paving being taken out and also there was a change with the electricians wage schedule. The DEP wants Town Counsel to draft a letter so that everything falls in accordance with the SRF requirements. Vice Chair Gonsalves moved to approve the Change Order with a second by Clerk Bates; 3-0-0

The Superintendent career opening will be posted internally within SEIU in the next day or two. The advertisement will then be sent out to the Cape Cod Times as well as to a variety of association websites along with our own websites. The ads will run for two weeks.

The Water Department did hire someone for the Distribution Laborer position but they are still seeing if the choice of hire is the right fit.

Dave Ryan delivered good news to the Water Department in that he discovered that Accounting missed entering one of the Water Department's budgeted surplus journal entries resulting in a revised year end closing. The Water Department will carry a larger retained earnings balance moving forward and indirects will be charged quarterly instead of yearly.

Comptroller Cummings reviewed the first quarter budget report with the Board.

The steel building is up at Well 10 and the project is 75% complete. Paving will take place soon.

Polaris Consultants will attend the next Board meeting to discuss planning for the asbestos main pipe replacement project.


The Water Department still has to decide what direction to take with the replacement of the Lothrop tank.


An abatement request for 44 Greeneedle Lane will be reviewed at the next meeting.

The Board will meet again on Wednesday, November 5th, 2014.

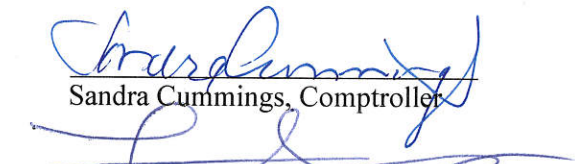
Vice Chair Gonsalves motioned to adjourn at 9:34 a.m. with a second from Chairman Thompson;  
3-0-0


Respectfully submitted,

  
Allin P. Thompson, Chairman

  
Danette Gonsalves, Vice Chair

  
Donald T. Bates, Clerk

  
Sandra Cummings, Comptroller

  
Tracey Alves, Board Secretary