

Board of Water Commissioners

Minutes 06/19/2012

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Meeting on June 19, 2012

Present: Chairman Donald Bates, Vice Chairman Allin Thompson, Clerk Danette Gonsalves, Superintendent Craig Wiegand, Secretary Alexandra Bilek, Senior Billing Administrator Wellesley Marsh, Comptroller Sandra Cummings

Chairman Donald Bates called the meeting to order at 8:17 a.m.

The minutes for the previous meetings held on May 22, 2012 and May 24, 2012 were approved with a motion by Clerk Gonsalves and seconded by Vice Chairman Thompson; 3-0-0.

The Board reviewed the abatement request from Marc Hauser of 50 Kelley Rd in regard to a late fee. Upon review and discussion Clerk Gonsalves moved to deny the abatement request with a second by Chairman Bates; 3-0-0.

The Board reviewed the abatement request from Cathleen Donohue of 19 Manderville Rd in regard to a late fee. Upon review and discussion Vice Chairman Thompson moved to approve the abatement request with a second by Clerk Gonsalves; 3-0-0.

The Board reviewed the abatement request from Janice Girouard of 5 Trinity Cove Rd in regard to a late fee. Upon review and discussion Vice Chairman Thompson moved to approve the abatement request with a second by Clerk Gonsalves; 3-0-0.

The Board reviewed the abatement request from Susan Walker of 5 Betty's Ln in regard to a late fee. Upon review and discussion Vice Chairman Thompson moved to approve the abatement request with a second by Clerk Gonsalves; 3-0-0.

The Board reviewed the abatement request from Carolyn Porter of 4 Monomoy Rd in regard to a late fee. Upon review and discussion Vice Chairman Thompson moved to approve the abatement request with a second by Clerk Gonsalves; 3-0-0.

The Board reviewed the abatement request from Mary Ann Thistle of 11 Willow St in regard to a late fee. Upon review and discussion Vice Chairman Thompson moved to approve the abatement request with a second by Chairman Bates; 3-0-0.

The Board discussed proposed abatement guidelines.

Superintendent Wiegand asked the Board when they would like to present the findings of

the Water-Sewer study. Vice Chairman Thompson said he would like to see a glossary of abbreviations added to the document to better understand the terminology. He said he needed more time to read through it. Mr. Wiegand said he would have Polaris Consultants attend the Board meeting scheduled for July 24th to answer any questions the Board may have.

Comptroller Sandra Cummings presented the 30 year Capital Plan to the Board. Vice Chairman Thompson said he has a list of questions including, what the cost of the proposed Treatment Plant would be and the debt forgiveness. Mr. Wiegand said we could put the solar on the roof of the new Treatment Plant rather than putting it on the ground. He said he is looking to generate enough power to operate the plant. Mr. Wiegand said CVEC would not be involved. He said that if the solar panels are on the roof the land use would not have to be changed. Ms. Cummings said the projected cost is \$3.5 million less the 20% debt forgiveness of \$700,000 for a total of \$2.8 million. Mr. Wiegand said the percent of debt forgiveness is going up as Towns drop out.

Vice Chairman Thompson moved to keep the current structure of the Board with a second by Clerk Gonsalves; 3-0-0.

Mr. Wiegand proposed a software change to the Board. He said that the Department has outgrown the WaterTracker suite that it has been using for the past five years. Mr. Wiegand said they looked at several different options and have decided on Elements. He said he would like to implement it in phases. Mr. Wiegand said the first phase would be the licensing and would cost \$19,000 and the second phase would be implementation at a cost of \$24,000. He said there is an annual maintenance fee of \$5,000. Chairman Bates moved to proceed with the new software with a second by Clerk Gonsalves; 3-0-0.

The Board will meet again on Tuesday, July 3, 2012.

The meeting was adjourned at 9:45 a.m. with a motion Vice Chairman Thompson and seconded by Clerk Gonsalves; 3-0-0.

Respectfully submitted,

Donald T. Bates, Chairman

Craig Wiegand, Superintendent

Allin P. Thompson, Vice Chairman

Alexandra Bilek, Secretary

Danette Gonsalves, Clerk