

Board of Water Commissioners

Minutes 09/11/2012

Harwich Water Department
BOARD OF WATER COMMISSIONERS
Meeting on September 11, 2012

Present: Chairman Donald Bates, Vice Chairman Allin Thompson, Clerk Danette Gonsalves, Superintendent Craig Wiegand, Secretary Alexandra Bilek, Senior Billing Administrator Wellesley Marsh, Comptroller Sandra Cummings, Angelo LaMantia

Chairman Donald Bates called the meeting to order at 8:15 a.m.

The minutes for the previous meeting held on August 21, 2012 were approved with a motion by Vice Chairman Thompson and seconded by Clerk Gonsalves; 3-0-0.

The Board reviewed the abatement request from Frank Bradley of 18 Bittersweet Ln in regard to a missed appointment fee. Upon review and discussion Clerk Gonsalves moved to deny the abatement request with a second by Vice Chairman Thompson; 3-0-0.

The Board reviewed the abatement request from Jennifer Lamb in regard to late fees at the properties located at: 18 Indian Trail, 8 Skippers Dr and 9 Adams St. Upon review and discussion Vice Chairman Thompson moved to approve the abatement requests with a second by Clerk Gonsalves; 3-0-0.

Superintendent Wiegand informed the Board that AT&T is willing to pay the \$7,000 to hold a Special Town Meeting. He said he gave it to the Town Administrator who said he would present it to the Board of Selectmen. Selectmen Angelo LaMantia asked if we charge Open Cape for Tank space for antenna. He said that Open Cape is now going to charge the Town to use it. Mr. Wiegand said no we are not charging Open Cape, and we have already entered into a one year lease with them. Mr. LaMantia suggested revising lease when it expires. Mr. Wiegand suggested the Board send a formal letter to the Town Administrator requesting a Special Town Meeting.

Mr. Wiegand presented the 7 Year Capital Outlay plan. He said in the future he wants to rename the line item for water main replacement to system repairs because we are not using the money to replace water mains. Mr. Wiegand said he is waiting for the installation of sewers to replace the water mains so the roads do not have to be opened twice. He also presented the Board with the 30 Year Capital Plan.

Comptroller Sandra Cummings informed the Board that the Department has gone live with Invoice Cloud, the new online billing software. She also told them the Department now offers live online chatting. Ms. Cummings told the Board that the Department is in the process of integrating a new work order software.

The Board will meet again on Tuesday, September 24, 2012.

The meeting was adjourned at 9:10 a.m. with a motion Chairman Bates and seconded by Clerk Gonsalves; 3-0-0.

Respectfully submitted,

Donald T. Bates, Chairman

Craig Wiegand, Superintendent

Allin P. Thompson, Vice Chairman

Alexandra Bilek, Secretary

Danette Gonsalves, Clerk