

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
THURSDAY, APRIL 7, 2022
11:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Noreen Donahue, Commissioner Judith Underwood

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Administrative Assistant Tracey Alves

CALL TO ORDER

Chair Carreiro called the meeting to order 11:00 a.m.

CONSENT AGENDA

Chair Carreiro motioned to approve the minutes of February 3, 2022, March 3, 2022 and March 16, 2022. Vice Chair Thompson moved to adopt the minutes of February 3, 2022, March 3, 2022 and March 16, 2022 with a second by Clerk Donahue; 3-0-0.

Chair Carreiro motioned to approve the FY22 Q3 Water Department Usage. Vice Chair Thompson moved to approve the FY22 Q3 Water Department Usage in the amount of \$2154.17 with a second by Clerk Donahue; 3-0-0.

Chair Carreiro motioned to approve the FY22 Q3 Internal Adjustments. Vice Chair Thompson moved to approve the FY22 Q3 Internal Adjustments in the amount of \$7199.20 with a second by Clerk Donahue; 3-0-0.

NEW BUSINESS

A. 2021 Consumer Confidence Report

Superintendent Pelletier reviewed the 2021 Consumer Confidence Report with the Board. This year there has been no detection of MTBE but the Department still continues to monitor for it.

B. 2021 Annual Statistical Report

The 2021 Annual Statistical Report was tabled until the next meeting.

C. FY23 Water Rates

If the Board is still in favor of increasing water rates by 5% this year the rate increase has to be voted and approved by July 1st and paired with the Sewer User Regulations.

D. Water Department Fees

Superintendent Pelletier reviewed the edits made to the fee schedule with the Board.

Billing Administrator Marsh put together a giant survey of all of the rates and fees of what surrounding Cape towns are charging for their water related services for review.

Sewer fees were discussed.

By right Title 5 regulations state that if the sewer system is available a 40b development could connect into the system which would take capacity away.

E. April Water Bills

Billing Administrator Marsh updated the Board on new additions. The Garden Club insert was included in the billing. We are accepting PayPal, Venmo and Visa, Google Pay, Apple Pay and there is also a QR code that directs people to the website included on the new quarterly water bill.

F. Sewer Use Regulations

Superintendent Pelletier has more to think about in regards to Sewer Use Regulations.

SUPERINTENDENT'S REPORT

The sewer meter vault cabinet that was stuck next to Pleasant Bay Animal Hospital on New Year's Eve has been replaced.

The Barnstable County Septic Loan Program is going to request funds to borrow from the Clean Water Trust to fund low to no interest loan program.

Spring hydrant flushing starts next week.

Continental Drive sewer main construction starts on April 18, 2022.

Station #7 generator that was taken out during the blizzard will be replaced fully per the insurance company.

Town Meeting will take place on May 3, 2022.

NEXT MEETING

The next Board meeting will be held tentatively on Thursday, April 21, 2022 at 11:00 a.m.

If not then, the next meeting will be held on Thursday, May 5, 2022 at 11:00 a.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 12:24pm. Vice Chair Thompson seconded the motion. All in favor; 4-0-0.



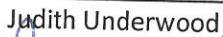
Gary Carreiro, Chairman




Allin P. Thompson, Vice Chair



Noreen Donahue, Clerk



Judith Underwood



John Gough



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary