

MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
THURSDAY, JUNE 30, 2022
11:00 A.M.

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Noreen Donahue, Commissioner Judith Underwood, Commissioner John Gough

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Administrative Assistant Tracey Alves

CALL TO ORDER

Chair Carreiro called the meeting to order at 11:01 a.m. All Board members were present.

CONSENT AGENDA

- A. Minutes
 - 1. May 5, 2022
 - 2. May 11, 2022
 - 3. May 26, 2022
 - 4. June 16, 2022

The minutes of May 5, 2022 were ready for review. An amendment to the minutes will be made. Vice Chair Thompson moved to adopt the minutes as amended. Commissioner Underwood seconded the motion, all in favor; 5-0-0.

The minutes of May 11, 2022, May 26, 2022 and June 16, 2022 will be added to the next meeting agenda.

ABATEMENTS

- A. 14 Pine St

Commissioner Underwood motioned to deny the request for abatement. Vice Chair Thompson seconded the motion, all in favor; 5-0-0.

- B. 86 Old Chatham Rd- Request for Pay Plan

Vice Chair Thompson motioned to approve a pay plan for \$100 monthly until the account is settled. Clerk Donahue seconded the motion, all in favor; 5-0-0.

Chair Carreiro amended the motion to include that if the balance is not settled the account will go into shut off. Clerk Donahue seconded the motion, all in favor; 5-0-0.

OLD/UNFINISHED BUSINESS

A. Superintendent's Evaluation

The Superintendent's current step level is Class M8, Step 10. The Board reviewed goals and objectives for the Superintendent.

Commissioner Underwood motioned to change the Superintendent's classification to Grade M9, Step 8. Clerk Donahue questioned if funds were available in salary and wages? Adjustments could be made at year end. Vice Chair Thompson seconded the motion, 4-0-1. Chair Carreiro, Vice Chair Thompson, Commissioner Underwood and Commissioner Gough were in favor. Clerk Donahue was not in favor of the motion.

NEW BUSINESS

A. 744 Route 28-Re: Water Department Regulation 7.3 Inactive Service

Vice Chair Thompson motioned to allow 774 Route 28 to keep their connection active not to exceed one year. Commissioner Underwood seconded the motion, all in favor; 5-0-0.

Clerk Donahue motioned to reconsider our vote for an adjustment to Dan's pay. Chair Carreiro seconded the motion and took a roll call vote with all in favor; 5-0-0.

Clerk Donahue wants to change her vote. Her vote was based on strategy and she doesn't want anybody to think it was a judgement of his ability.

Clerk Donahue motioned for Dan's classification to change from a Grade M8, Step 10 to a Grade M9, Step 8. Commissioner Gough seconded the motion, all in favor; 5-0-0.

B. DEP Watershed Permit

Superintendent Pelletier updated the Board on the new DEP Watershed Permit. The big change with the Title 5 regulations, is the expansion of the definition of an NSA which is now watershed and well head protection for the municipal water supply. They are going to expand that definition to also include any embayment or estuary with an established TMDA. Now we have a new nitrogen sensitive area designation, and the Title 5 regulations are going to be revised to say that if you are within an NSA (nitrogen sensitive area), you have to convert all of the on-site septic systems to innovative alternative septic systems within 5 years of the regulation taking place. For Harwich we are talking 10,000. Or, the mechanism for a Town to not have to remove and replace the 10,000 septic systems is for the municipality to apply for a watershed permit for each of the watersheds designated as nitrogen sensitive and with that, in 20 years we would have to remove 75% of the nitrogen required to meet our TMDA.

SUPERINTENDENTS REPORT

Contracted Risk Management Co. is going to hold a safety meeting at the Department for the staff on Wednesday, July 13th at 2:00 pm.

COMMISSIONERS REPORT

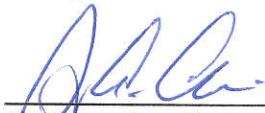
Commissioner Underwood commented that the Blue Institute's "Words on Water, Poetry, Prose and Playwriting" competition is on again and submissions are due by September 19th, 2022 for all ages.

NEXT MEETING

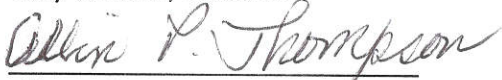
The next Board meeting will be held on Wednesday, July 14, 2022 at 11:00 a.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 12:29 p.m. The motion was moved by Vice Chair Thompson and seconded by Commissioner Underwood, all in favor; 5-0-0.



Gary Carreiro, Chairman

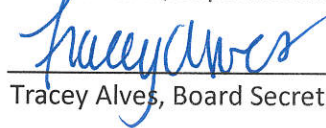


Allin P. Thompson, Vice Chair



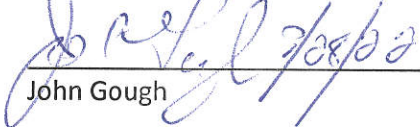
Noreen Donahue, Clerk

Dan Pelletier, Superintendent



Tracey Alves, Board Secretary

Judith Underwood



John Gough