

**MINUTES**  
**HARWICH WATER DEPARTMENT**  
**BOARD OF WATER/WASTEWATER COMMISSIONERS**  
**MEETING/PUBLIC HEARING**  
Thursday, April 27, 2023  
11:30 a.m.

**WATER COMMISSIONER'S PRESENT:** Chair Gary Carreiro, Clerk Noreen Donahue, Commissioner Judith Underwood, Commissioner John Gough

**OTHERS PRESENT:** Superintendent Dan Pelletier, Administrative Assistant Tracey Alves

**CALL TO ORDER**

Chair Carreiro called the meeting to order at 11:30 a.m. Chair Carreiro entertained a motion to open the Public Hearing. Clerk Donahue moved to open the Public Hearing with a second by Commissioner Underwood, all in favor; 4-0-0.

**PUBLIC HEARING**

**A. Public Hearing- Re: Proposed Changes to the General Bylaws, Chapter 300 Water §300-5, §300-16. Violations and Penalties**

The Harwich Board of Water and Wastewater Commissioners will be holding a public hearing April 27, 2023 at 11:30 a.m. at the Harwich Water Department, 196 Chatham Road, Harwich, MA 02645. The purpose of the hearing is to receive public input regarding changes to General Bylaws, Chapter 300 Water §300-5, §300-16. Violations and Penalties. The proposed changes will be considered at the 2023 Annual Town Meeting and seek to increase the fine amounts for violation of water use restrictions from \$50 to \$100 for the 1<sup>st</sup> violation and from \$100 to \$300 for the 2<sup>nd</sup> and subsequent violations.

A copy of the full bylaw and proposed changes can be viewed in person at the Town Clerks office, online and at our office at 196 Chatham Road, Harwich, MA. This was advertised.

Clerk Donahue moved to close the Public Hearing with a second by Commissioner Underwood, all in favor; 4-0-0.

**CONSENT AGENDA**

**A. Minutes**

1. March 20, 2023- BOWWC joint meeting with BOS
2. April 12, 2023

Clerk Donahue moved to approve the minutes for March 20, 2023 which was the joint meeting with the BOS and the minutes of April 12, 2023. Commissioner Underwood seconded the motion, all in favor; 4-0-0.

## **ABATEMENTS**

### **A. 28 Tupelo Dr**

Clerk Donahue moved to deny the abatement request for \$250.00. Commissioner Gough seconded the motion. The abatement was discussed further and the motion was amended by Clerk Donahue to deny the abatement request for \$250.00 but allow for a payment plan. Commissioner Underwood seconded the motion, all in favor; 4-0-0.

### **B. FY23 Q3 Internal Adjustments**

Chair Carreiro entertained a motion to approve the FY23 Q3 Internal Adjustments in the amount of \$5293.54. Commissioner Underwood moved to approve the FY23 Q3 Internal Adjustments with a second by Clerk Donahue, all in favor; 4-0-0.

### **C. FY23 Q3 Water Department Usage**

Chair Carreiro entertained a motion to approve the FY23 Q3 Water Department Usage in the amount of \$3015.33. Commissioner Underwood moved to approve the FY23 Q3 Internal Adjustments with a second by Clerk Donahue, all in favor; 4-0-0.

## **OLD BUSINESS**

### **A. 2023 Town Meeting Articles**

The Board reviewed the 2023 Town Meeting Articles.

The \$50,000,000 article will be interesting because some people may assume that the Board of Water/Wastewater Commissioners were the ones that initiated it when it was the Board of Selectmen's purview. The Board voted to endorse the project but the Selectmen initiated it.

### **B. 2023 Water Restrictions**

Superintendent Pelletier updated the Board on the second round of hearings with the Magistrate.

Superintendent Pelletier provided the Board with an update regarding a conversation he had with DEP about the new legislation that has come out regarding drought triggers and the Water Management Act Permit.

## **NEW BUSINESS**

### **A. Lothrop Lawn Project**

The lawn project at the Lothrop Tank will consist of three plots. One plot will be micro clover/grass hybrid, one with native Cape Cod plantings and one traditional Cape Cod Lawn. A rain barrel will also be placed at the location for watering. The project will be documented with before and after pictures.

Superintendent Pelletier commented on the Healthy lawn, happy summer tool kit from DEP that has a number of materials for distribution that you can download from the State. It can filter out the highest 25% of users. That data could be used to target the highest users to send educational material to them.

## **SUPERINTENDENT'S REPORT**

The M2 well motor dropped out the other day. It is a small producer but next week will go through troubleshooting.

Well 4 is to be relined. When the well company is here to reline well 4 they will take a look at well 2.

The generator should be here on May 18<sup>th</sup>.

Nancy from GHD confirmed the correct figure is the lower figure for the Route 28 Water Main Replacement project.

The Consumer Confidence Report is now available.

The Water Department has been nominated for the "Consecutive Performers" award.

## **COMMISSIONER'S REPORT**

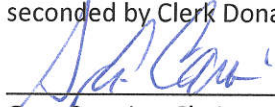
Commissioner Gough recommended that the Department get a portable generator.

## **NEXT MEETING**


The next Board meeting will be held on Wednesday, May 17, 2023 at 11:30 a.m.

## **ADJOURNMENT**


Chair Carreiro motioned to adjourn at 12:25 p.m. Moved by Commissioner Underwood and seconded by Clerk Donahue. All in favor; 4-0-0.

  
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Gary Carreiro, Chairman

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Dan Pelletier, Superintendent

  
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Allin P. Thompson, Vice Chair

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Tracey Alves, Board Secretary

  
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Noreen Donahue, Clerk

  
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Judith Underwood

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John Gough