

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
REMOTE PARTICIPATION OPTIONAL OPEN PUBLIC FORUM MEETING
THURSDAY, FEBRUARY 3, 2022
11:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Noreen Donahue, Commissioner John Gough

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Administrative Assistant Tracey Alves

CALL TO ORDER

Chair Carreiro called the meeting to order 11:00 a.m. A roll call vote was taken with Chair Carreiro, Vice Chair Thompson, Clerk Donahue, Commissioner Gough, all present; 4-0-0.

CONSENT AGENDA

A. Minutes

1. January 13, 2022

Chair Carreiro entertained a motion to approve the minutes of January 13, 2022. Vice Chair Thompson moved to adopt the minutes of January 13, 2022. Commissioner Gough seconded the motion. A roll call vote was taken with Chair Carreiro, Vice Chair Thompson, Clerk Donahue, Commissioner Gough all in favor; 4-0-0.

ABATEMENTS

A. 14 Bayport Rd

An abatement request for 14 Bayport Rd was reviewed by the Board. Vice Chair Thompson moved to approve the abatement request. Commissioner Gough seconded the motion. A roll call vote was taken with Chair Carreiro, Vice Chair Thompson, Clerk Donahue, Commissioner Gough all in favor; 4-0-0.

B. FY22 Q2 Water Department Usage

The Board reviewed the abatement for FY22 Q2 Water Department Usage. Vice Chair Thompson moved to approve the abatement for FY22 Q2 Water Department Usage with a second by Commissioner Gough. A roll call vote was taken with Chair Carreiro, Vice Chair Thompson, Clerk Donahue, Commissioner Gough all in favor; 4-0-0.

C. FY22 Q2 Internal Adjustments

The Board reviewed the Department's FY22 Q2 Internal Adjustments abatement. Vice Chair Thompson moved to approve the Department's FY22 Q2 Internal Adjustments abatement with a

second by Commissioner Gough. A roll call vote was taken with Chair Carreiro, Vice Chair Thompson, Clerk Donahue, Commissioner Gough all in favor; 4-0-0.

OLD/UNFINISHED BUSINESS

A. Internal Projects Update

Superintendent Pelletier relayed to the Board that the water main project out near the Oak Street tank is almost connected.

B. Wastewater Welcome Package Mailing

The Wastewater Packet Mailing will be compiled tomorrow and mailed out next week. Clerk Donahue thanked all involved in the first part of the Phase 2 Wastewater mailing!

NEW BUSINESS

A. ARPA & Infrastructure Investment & Jobs Act Funding Update

Superintendent Pelletier provided an update to the Board on ARPA & Infrastructure Investment & Jobs Act Funding and acknowledged that funds are available.

There are a number of projects that need to be done that would qualify as eligible expenses. A commitment would need to be made to the engineering side of it in order to capture and take advantage of the funding for construction.

Chair Carreiro motioned to support an article for engineering and design for FY23 in an amount to be determined. The motion was oved by Commissioner Underwood. A role call vote was taken with all in favor; 5-0-0.

B. 2022 Water Restrictions

There will be an insert put in the next quarterly water billing which will encourage residents to conserve water.

C. Winter Storm Debrief

The department has three generators that it needs to replace including the station 7 generator. The department needs to purchase a tow behind generator as well for use during an extended power outage.

D. FY22 Q2 Water & Wastewater Budget Reports Updates

Comptroller Sieger provided the Board with an update on FY22 Water & Wastewater budgets.

NEXT MEETING

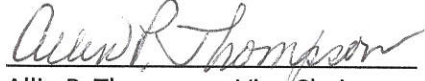
The next Board meeting will be held on Thursday, February 17, 2022 at 11:00 a.m.

ADJOURNMENT

Vice Chair Thompson motioned to adjourn at 12:40 p.m. Clerk Donahue seconded the motion. A role call vote was taken with all in favor; 5-0-0.




Gary Carreiro, Chairman



Allin P. Thompson, Vice Chair




Noreen Donahue, Clerk



Judith Underwood

John Gough



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary