

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
THURSDAY, MARCH 3, 2022
11:00 A.M.**

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Noreen Donahue, Commissioner Judith Underwood, Commissioner John Gough

OTHERS PRESENT: Superintendent Dan Pelletier, Billing Administrator Wellesley Marsh, Administrative Assistant Tracey Alves

CALL TO ORDER

Chair Carreiro called the meeting to order 11:00 a.m.

CONSENT AGENDA

The Minutes of January 13, 2022 were added to the agenda in error.

The Minutes of February 3, 2022 will be added to the next meeting agenda.

NEW BUSINESS

A. Wastewater Recharge Area

Superintendent Pelletier reviewed an overview of the initial site screening from the CWMP for wastewater recharge sites with the Board. Infiltration tests would need to be done prior to determining an area.

Superintendent Pelletier proposed having the Harwich Water Department crew install borings when time allows. If allowed, the Department crew would be paid out of the Wastewater Enterprise Fund.

On the map, HR12 which is the DPW site as well as HR13 which is an owners unknown parcel to the left of the DPW site, are of interest. Parcels HR7 or HR6 would be the next to explore.

Vice Chair Thompson motioned to allow the Harwich Water Department crew to install test borings for recharge areas. Clerk Donahue seconded the motion. A role call vote was taken with Vice Chair Thompson, Clerk Donahue, Commissioner Gough, Commissioner Underwood and Chair Carreiro all in favor; 5-0-0.

B. Buck Slip

The Garden Club of Harwich is interested in including a buck slip in the next round of quarterly water bills that are released in April. The buck slip would advertise drought tolerant plantings.

Clerk Donahue moved to approve the buck slip by the Garden Club. Vice Chair Thompson seconded the motion. A role call vote was taken with Vice Chair Thompson, Clerk Donahue,

Commissioner Gough, Commissioner Underwood and Chair Carreiro all in favor; 5-0-0.

SUPERINTENDENT'S REPORT

Superintendent Pelletier updated the Board that the staff had received safety training and learned how to use the defibrillator. In the near future there will also be safety meetings held on a monthly basis.

Weston & Sampson's contract officially started on March 1, 2022.

On Monday, March 7, 2022, the Board of Selectmen will meet with the Finance Committee to go over the warrant.

There is another meeting scheduled for March 17, 2022 when the Capital plan will be discussed.

Dave Callanan of Great Sand Lakes is hosting a meeting and has extended the Board an invitation to attend a Zoom meeting about freshwater and pond health on March 16, 2022.

The Consumer Confidence Report is being worked on and is slated to go out with the spring quarterly water bills.

The Annual Statistical Report is also being worked on.

The mailing for the wastewater change order for the residents that live on Continental Drive and Whidah Drive is being prepped.

Prior to July 1st, the FY23 Water Rate Increase will need to be addressed as well as some updates to the Water Rules and Regulations, Sewer Rules and Regulations and Sewer Use Controls.

The Department's fee schedule will also need to be looked at.

FY23 Procurements also needs to be done.

COMMISSIONER'S REPORT

Clerk Donahue senses that there will be no funds available from ARPA.

Commissioner Underwood spoke of an article that she read regarding grant funding that she will forward along to Superintendent Pelletier.

NEXT MEETING

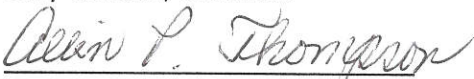
The next Board meeting will be held on Thursday, April 7, 2022 at 11:00 a.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 12:00 p.m. Commissioner Underwood seconded the motion. A roll call vote was taken with Commissioner Underwood, Clerk Donahue, Vice Chair Thompson, Commissioner Gough and Chair Carreiro all in favor; 3-0-0.




Gary Carreiro, Chairman



Allin P. Thompson, Vice Chair



Noreen Donahue, Clerk

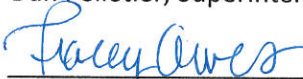


Judith Underwood

John Gough



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary