

**MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS
TUESDAY, JANUARY 5, 2021
1:00 P.M.**

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Judith Underwood, Clerk Allin Thompson

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Board Secretary Tracey Alves, Billing Administrator Wellesley Marsh, Russ Kleekamp, Mike MacAskill

CALL TO ORDER

Chair Carreiro called the meeting to order 1:00 p.m. A roll call vote was taken to open the meeting, all Board members were in favor; 3-0-0.

CONSENT AGENDA

A. Minutes

- 1. December 3, 2020**
- 2. December 17, 2020**

Chair Carreiro entertained a motion to approve the minutes of December 3, 2020 and December 17, 2020. Clerk Thompson moved to approve the minutes with a second by Vice Chair Underwood. A vote by role call was taken with all in favor; 3-0-0.

NEW BUSINESS

A. Pleasant Lake Elevated Storage Tank Upgrade Project Notice to Proceed- Trumble Construction

Trumble Construction's bonds and insurance have been reviewed and are recommended for approval. The Board's consensus was to move forward with the project. Each Board member will sign the Notice to Proceed as well as the Agreement.

B. STIP Request- 98 Parallel St

A request for an exemption for the Service Tight Protection Plan for 98 Parallel St was reviewed by the Board. There are two units at this location however one owner has accepted all liability of the water service. Clerk Thompson moved to approve Service Tight Protection for this single service. Vice Chair seconded the motion. A vote by role call was taken with all in favor; 3-0-0.

C. January 4th BOS Meeting Follow-Up

The original meeting that was scheduled to take place on December 21, 2020 was rescheduled to January 4, 2021. The meeting went well. Superintendent Pelletier provided an update that the Board of Selectmen voted in favor of the Sewer Use Regulations.

D. SewerCAD Modeling Agreement Funding

Superintendent Pelletier discussed the work that is being done with GHD with respect to a SewerCAD model. The Selectmen had requested that potential funding sources be identified to support the SewerCAD Modeling Agreement. Superintendent Pelletier worked with Administration, Procurement and the Finance Director to identify two potential funding sources. The first potential funding source identified is the 2007 Town Meeting Article for the purpose of conducting a comprehensive wastewater management plan to determine the most cost-effective way to meet the DEP and EPA's imposed nitrogen limits. The second potential source identified is the FY21 sewer operating budget. The total proposed is \$150,000 so the breakdown would be \$98,992 from the 2007 article and the remaining \$51,000 from the FY21 sewer operating budget.

The Board was provided with an overview on what the SewerCAD model is and does. For planning purposes, the SewerCAD model provides a great amount of useful information to allow for future cost planning and implementation of the sewer system. The SewerCAD model also allows for capacity analysis as well as provides flexibilities regarding the possibilities on what Harwich can do with sewer phasing.

The Board of Selectmen had a consensus to use the funds from the 2007 Town Meeting Article funds. The Board of Water and Wastewater Commissioners had a consensus to use \$51,008 from the FY21 sewer operating budget to proceed.

COMMISSIONER'S REPORT

An update on Periwinkle Way was provided to the Board.

NEXT MEETING

The next Board meeting date will be Tuesday, January 19, 2021 at 1:00 p.m.

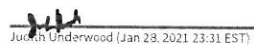
ADJOURNMENT

Chair Carreiro motioned to adjourn at 2:12 p.m. Clerk Thompson moved the motion with a second by Vice Chair Underwood. A roll call vote was taken, all in favor; 3-0-0.



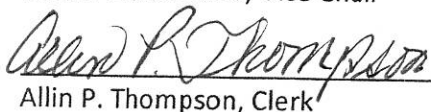
Gary Carreiro (Jan 28, 2021 19:49 EST)

Gary Carreiro, Chairman

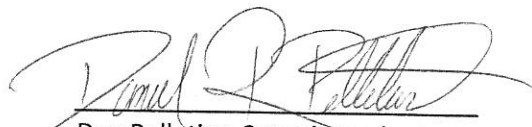


Judith Underwood (Jan 28, 2021 23:31 EST)

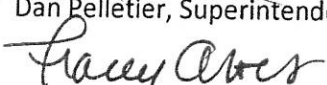
Judith Underwood, Vice Chair



Allin P. Thompson, Clerk



Dan Pelletier, Superintendent



Tracey Alves, Board Secretary