

MINUTES
HARWICH WATER DEPARTMENT
BOARD OF WATER/WASTEWATER COMMISSIONERS

Thursday, August 25, 2022
11:30 a.m.

WATER COMMISSIONER'S PRESENT: Chair Gary Carreiro, Vice Chair Allin Thompson, Clerk Noreen Donahue, Commissioner Judith Underwood, Commissioner John Gough

OTHERS PRESENT: Superintendent Dan Pelletier, Comptroller Sandra Sieger, Billing Administrator Wellesley Marsh, Administrative Assistant Tracey Alves, Harwich resident Tom Birch, Harwich resident Dan Mills

CALL TO ORDER

Chair Carreiro called the meeting to order at 11:30 a.m.

EXECUTIVE SESSION

CONSENT AGENDA

A. Minutes

1. June 16, 2022
2. June 30, 2022

Chair Carreiro motioned to approve the minutes of June 16, 2022. The minutes of June 30, 2022 will be added to the next agenda.

Vice Chair Thompson moved to approve the minutes of June 16, 2022. Clerk Donahue seconded the motion; 5-0-0.

ABATEMENTS

A. 23 Cody Ln

Vice Chair Thompson moved to deny the abatement request with a second by Clerk Donahue; 5-0-0.

B. 21 Pilgrim Rd

Clerk Donahue motioned to go from a tier 4 rate to a tier 1 rate. The motion was amended by Vice Chair Thompson to split the invoice 50%/50% and was seconded by Commissioner Gough; 5-0-0.

C. 7 Louis Way

Vice Chair Thompson moved to deny the abatement request with a second by Commissioner Gough; 4-0-1.

OLD/UNFINISHED BUSINESS

A. Water Restrictions- Update/Enforcement

Superintendent Pelletier recommended that the Board let the fines be handled on the administrative level internally on a case-by case basis. Vice Chair Thompson motioned for the Department staff to handle fines on a case-by-case basis as necessary. Clerk Donahue seconded the motion; 5-0-0.

There are 262 known irrigation wells in Harwich.

B. Water/Wastewater Department- Future Staffing, Equipment & Miscellaneous Needs

Superintendent Pelletier discussed staffing and the future equipment needs of the Department. Both systems, water and wastewater, continue to grow.

Already the Water staff is currently carrying all of Wastewater.

C. Effluent Recharge Investigation- Update

Superintendent reviewed with the Board the three sites that are being considered for effluent recharge.

D. 86 Old Chatham Rd- Pay Plan Update

Billing Administrator Marsh provided the Board with an update on the pay plan for 86 Old Chatham Rd. Although the pay plan was not followed, the account is paid in full.

NEW BUSINESS

A. FY24 Water Budget & Articles Review

Superintendent Pelletier reviewed the FY24 Water budget with the Board.

B. FY24 Wastewater Budget & Articles Review

Superintendent Pelletier reviewed the FY24 Wastewater budget with the Board.

C. FY22 FYE Budget Reports; Water & Wastewater

The Department is waiting for information from the Finance Director for the FY22 FYE Budget Reports for Water and Wastewater.

D. Well #4 Cleaning & Redevelopment

The Department received a bid in the amount of \$18,000 to clean and redevelop Well #4.

E. Well #7 Failure

Superintendent Pelletier informed the Board that Well #7 went down a couple of weeks ago. The shaft between the pump and the motor broke.

CORRESPONDENCE

Tom Birch, local landscaper spoke to the Board about lawn practices and how to use water efficiently. He was also seeking information about how the level of the aquifer was monitored. Superintendent Pelletier informed him that Harwich uses a monitoring well in Brewster to monitor the level of the aquifer. Links to this the monitoring well will be sent to Tom and can also be found on harwichwater.com

Harwich resident Dan Mills, former Yarmouth Water Superintendent, spoke of how the irrigation systems in Yarmouth used to all go off at 8:00 am in the summer which would use all of the tank water all at once.

NEXT MEETING

The next Board meeting will be held on Wednesday, September 14, 2022 at 11:30 a.m.

ADJOURNMENT

Chair Carreiro motioned to adjourn at 1:50 p.m. Vice Chair Thompson seconded the motion, all in favor; 5-0-0.



Gary Carreiro, Chairman



Allin P. Thompson, Vice Chair



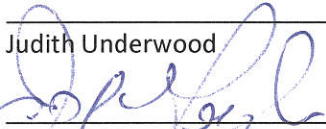
Noreen Donahue, Clerk



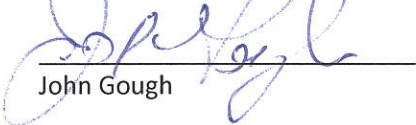
Dan Pelletier, Superintendent



Tracey Alves, Board Secretary



Judith Underwood



John Gough