

Minutes
Brooks Free Library Board of Trustees

Wednesday February 10, 2016
Thornton Room, Brooks Free Library
739 Main Street, Harwich, MA 02645

Call to Order: The meeting was called to order by Chairman Mary Warde at 7.03 P. M. Present were Mary Warde, Ann Emerson, JoAnne Brown, Kathleen Remillard, Jeannie Wheeler and Library Director Virginia Hewitt. Absent: William Crowell and Joan McCarty

Approval of Minutes: Jeannie Wheeler made a motion to accept the January 13, 2016 minutes with one correction as follows: strike out JoAnne and insert "Jeannie Wheeler is still waiting to hear from W.B. Mason regarding furniture for the Doane Room." JoAnne Brown seconded. The motion carried by unanimous vote.

Public Comment: None

Reports:

Chairman: Mary reported that William Crowell took out his nomination papers. Ann Emerson indicated she will also take out nomination papers.

Library Director: See Report

- Lisa Eagar was rehired as a part-time Circulation Assistant.

Building and Grounds Committee:

- Jeannie Wheeler thanked Ginny for her hard work regarding the historic preservation of the library's exterior.
- Ginny passed around letters from the Mass Historical Commission stating they had reviewed McKinley Kalsow's assessment and recommendations to preserve the exterior and a letter from the Historic District and Historical Commission regarding their unanimous support for funding the exterior preservation work.
- We are scheduled to meet with the Community Preservation Committee on Feb. 11 to request they reconsider their vote and provide funding for the exterior preservation project.
- Jeannie reported that eight stools will be picked up and covered.
- Also waiting for a corrected purchase order for the furniture.

Correspondence: None

Old Business:

- Ginny will e-mail the budget to the Trustees.
- Town Meeting Article has been submitted.
- Ginny handed out proposed qualification for the Assistant Library Director position.

Donations: None

Trustees' Report: None

Upcoming Meetings:

- Community Preservation Committee-February 11, 2016 @ 7:00 P.M. @ Town Hall.
- Trustees Budget Hearing with Selectmen and Finance Committee-February 27, 2016 @ 4:15 P.M. @ Community Center.
- Next Trustees meeting-March 9, 2016 @ 7:00 P.M. at Brooks Free Library.

Adjournment: JoAnne Brown made a motion to adjourn the meeting. Ann Emerson seconded. The motion carried by unanimous vote. The meeting adjourned at 8:41 P.M.

Respectfully submitted,



Kathleen Remillard, Secretary
Trustee Brooks Free Library