

Minutes

Brooks Free Library Board of Trustees

Wednesday, October 21, 2015
Rm Community Center Rm. 3
100 Oak St., Harwich, MA 02645

Call to order: The meeting was called to order by Chair Mary Warde at 7:14. Present were Mary Warde, Joan McCarty, Jeannie Wheeler, Bill Crowell, Ann Emerson and Library Director Virginia Hewitt. Absent: Joanne Brown and Kathleen Remillard.

Approval of minutes: Joan McCarty made a motion to accept the September 9, 2015 minutes. Mary Warde 2nd Mary Warde seconded the motion.. The motion carried.

Public Comment: none

Reports:

Chairman: No formal report.

Library's Director's Report: See Report.

Ginny reviewed her report and reviewed the lighting problems in more depth.

Buildings and Grounds Committee: Mary Warde reviewed the Memo from the Town Administrator regarding the columns in front of the library. Discussion followed. Bill Crowell made a motion that we approve the use of poly/classic FRP replacement columns subject to approval by the Historic Commission. However, if the historic district doesn't approve the Poly Classic, and requires wooden columns, then the Trustees approve wooden columns. Any work to proceed forthwith. The motion was seconded by Joan McCarty. The vote was unanimous. Ginny will inform the Town Administrator of this vote by the Trustees.

Mary Warde informed us that the Capital Outlay meeting will be 11/3/15. There is no date yet for the CPC meeting.

Jeannie Wheeler presented a quote for recovering existing stools in the Library, and also a quote from WB Mason for the furniture for the Children's Room.

Bill Crowell made a motion to approve the bill for the stools to be recovered by Beth Williams to be paid for from the Fial Gift Account, not to exceed \$1000. The motion was seconded by Anne Emerson. The vote was unanimous.

Bill Crowell made a motion to approve the WB Mason bill for furniture for the Children's Room to be paid from the Fial Gift Account, not to exceed \$12,000. WB Mason was selected from the MA State Bid List. Anne Emerson seconded the motion and the vote was unanimous.

Correspondence: A thank you note was received from St. Joan of Arc church for the presentation by Suzanne Martell.

Old Business: A request from Carey Sims on behalf of a Junior Girl Scout Troop to approve the use of the meeting room from January to June, two Fridays a month was reviewed. Motion to approve made by Bill Crowell, seconded by Anne Emerson and the vote was unanimous.

Bill Crowell made a motion to declare old furniture from the Book Sale/Mending/Storage Room in the basement as surplus. It was seconded by Jeanne Wheeler and the vote was unanimous.

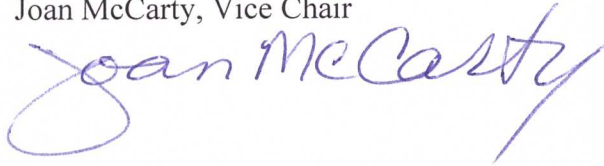
The gift donations that were received were \$25.00 from Joan & Thomas Dolan, and \$100.00 in memory of Mary Dillon. A motion was made by Jeanne Wheeler to accept the \$125.00 donations and seconded by Bill Crowell. The vote was unanimous.

The Trustees Annual Report to the Board of Selectmen is scheduled for Monday, 11/16/15, at 6:30, with the Trustees Monthly Meeting following at 7:15pm at the Library.

The vote to adjourn was made at 8:58pm by Jeanne Wheeler and seconded by Anne Emerson. The vote was unanimous.

Respectfully submitted,

Joan McCarty, Vice Chair

A handwritten signature in blue ink that reads "Joan McCarty". The signature is written in a cursive style with a large, looping initial "J" and a long, sweeping underline.