**TOWN OF HARWICH**

**By-Laws/Charter Review Committee**

**MEETING MINUTES**

**Town Hall Library**

**Tuesday, September 11, 2018 @ 6:30 pm**

In attendance: Committee Members Sandra Hall, Anita Doucette, Tina Games, Deborah Sementa, and Carol Thayer.

Selectman Liaison: Don Howell.

**1.Call to Order**

The meeting was called to order @ 6:30 pm.

**2. Approval of Minutes**

Minutes from the August 7, 2018 meeting were voted on and approved.

**3. Old Business**

1. **Changes to be considered on the Charter** - There was discussion regarding the current language in the Charter and recommendations that need to be addressed. As various sections of the Charter are reviewed, applicable department managers will be invited to this Committee for further discussion.

**4. New Business**

1. **A general review and discussion of the various financial provisions of the Charter and possible changes** – There was discussion on the role/purpose of the Finance Committee. A member of the Finance Committee will be invited to a future meeting to discuss this issue.

**5. Set next meeting date**

The next meeting is scheduled for Tuesday, October 9 @ 6:30pm.

**6. Adjournment**

Meeting adjourned at 8:01 pm.

Respectfully submitted,

Deborah A. Sementa

Recording Secretary