

Cemetery Commission  
Minutes of the Meeting – September 3, 2019

The meeting of the Harwich Cemetery Commission was at 100 Oak Street, Harwich, Commissioners Cynthia Eldredge, Steven Conner, Administrator Robbin Kelley were in attendance.

Meeting Called to Order at 8:05 a.m. by Cynthia Eldredge.

Approval of the Minutes

Steven Conner approved the minutes of July 2, 2019 and it was seconded by Cynthia Eldredge.

1. Email from Christopher Clark, Town Administrator on FY2021 to FY2027 Capital Planning Process with attached Appendix C with last year's Capital Projects. Cynthia Eldredge makes motion that email to Christopher Clark be drafted with the removal of the Pet Burial Ground from the Capital Plan, it was seconded by Steven Conner.
2. Discussion on thank you letter from Joan Maloney including photos from the Island Pond Cemetery Tour done by Robbin Kelley with the Brooks Academy.
3. 2019 Suppliers Expo for Massachusetts Cemetery Association, topic Protecting Trees that could be damaged while preparing burials. Steven Conner makes motion that Robbin Kelley attend the Mass Cemetery Association training, it is seconded by Cynthia Eldredge.
4. Old Business: Gazebo at Pet Burial Ground. Steven Conner makes motion that we move the gazebo to the Evergreen Cemetery, it was seconded by Cynthia Eldredge. Cynthia Eldredge make motion that we contact the Town Account to see about the original cost of \$4,100.00 to be transferred from the Cemetery Revolving Account to Free Cash, it was seconded by Steven Conner.
5. Email from Cynthia Eldredge on camera's in Island Pond for Fisher Lot. Cynthia went and spoke with Sergeant Adam Goshgarian at the Police Station and the best thing to do is to call the police when offence is occurring at the cemetery.
6. Update on CPC Mount Pleasant Gravestone Conservation. Gravestone Conservation Services, Inc. has given cemetery department updated bill for \$22,203.64 and has provided photography's of completed work. Completion of project will be done by November 2019, at which time they will be providing before and after pictures and report of entire project.
7. Winan's lot in Mount Pleasant Cemetery. Cemetery lots needed to be renumbered as graves were in incorrect location, errors had been made by previous administrators and needed to be corrected. New map with lots and lot owners have been sent out to abutters.
8. Memorials damaged from tornado. 44 memorials were damaged, four companies BID on repairs. Henry T. Crosby & Sons won with price of \$18,550.00. Steven Conner makes motion that award be given to Henry T. Crosby & Sons it was seconded by Cynthia Eldredge.
9. Limbs that still have to be removed in the cemeteries. There are 225 trees that either have hanging branches or have to be removed; 127 in Island Pond, 35 in Mount Pleasant, 24 Evergreen, 3 Pine Grove, 9 Kelley, 11 South Harwich, 7 West Harwich Baptist, 7 Old Methodist and 2 at Hawks Nest. Seaside Arborists have the current contract for the Town of Harwich for Tree Removal. The DPW will make sure that the cemeteries are put on the schedule to have these limbs removed.

New Business: Email from Tom Blute inquiring if Jack Fitzmaurice could donate a bench to Island Pond Cemetery at the lily pond. Steven Conner makes motion to accept the donation of bench by Jack Fitzmaurice it was seconded by Cynthia Eldredge.

10. Letter from Joann Langway on burial site for Wayne Ronald Viera. Cynthia Eldredge makes motion to approve a site for a cremation lot in South Harwich Cemetery, it was seconded by Steven Conner.
11. New Deed William B Crocker & Jennifer L Thyng for 1030 East Main Avenue East for \$800.00 in Island Pond Cemetery.
12. Bills; Verizon Wireless, Eversource, Nauset Disposal, W. B. Mason, Gravestones Conservation Inc. and mileage for Robbin Kelley.

The meeting was adjourned at 8:59 A.M. Next meeting will be October 1, 2019.

Respectfully Submitted,

Robbin Kelley,  
Cemetery Administrator