

Cemetery Commission
Minutes of the Meeting – December 3, 2019

The meeting of the Harwich Cemetery Commission was at 100 Oak Street, Harwich, Commissioners Cynthia Eldredge, Steven Conner, Administrator Robbin Kelley and Wilfred Remillard, Veterans Agent were in attendance.

Meeting Called to Order at 8:00 a.m. by Cynthia Eldredge.

Approval of the Minutes

Steven Connor approved the minutes of November 5, 2019 and it was seconded by Cynthia Eldredge.

1. Review of October FY20 Revenue and Expenses for Cemetery Revolving Account and Trust Account.
2. Email from Melanie Bach, Resident Service Coordinator at Pine Oaks Village, requesting a presentation of Preplanning burials for residence. Cemetery Administrator will reach out to Pine Oaks for date for preplanning talk.
3. Letter from Hilda Adams on Heirs of Record for her cemetery lot in Island Pond. Letter was placed in her file for future burials.
4. Old Business: Update on Storm Damage. There is still a significant amount of limbs that need to be removed from trees we are waiting for the Seaside Arborist to finish cemeteries there has been no recent activity for limb removal. Crosby Monuments has been repairing the monuments that were damaged and will be sending in a partial bill, he will clean the stones when weather permits.
5. Update on CPC Mount Pleasant Gravestone Conservation. Project is completed and bill has been submitted to the CPC for payment. Several smaller stones which were not on original CPC Article are in need of repair. Cynthia Eldredge makes motion that Gravestone Conservation Services, Inc. could repair stones over winter it was seconded by Steven Conner.
6. Review the Rules and Regulation for the Harwich Cemetery Commission. Cemetery Administrator will reach out to Dana DeCosta as he has requested that he would like to assist the Cemetery Commissioners with updating the rules.
7. Update on CPC Article for Pine Grove Cemetery. Cynthia Eldredge and Robbin Kelley presented at the CPC Meeting on November 21st.
8. Wilfred Remillard would like for Phase One at the Veterans Circle to include electricity to the circle, flag poles to be placed around the gazebo with branches of each service. Wil has been forming subcommittee which include Wilfred Remillard, Veterans Agent, Matt Hart, Jeremy Armstrong and Tim Millar.
9. New Business: Tree Replacement Article for Town Meeting. Cynthia Eldredge makes motion for \$20,000 for the replacement of trees in Town Cemeteries that were effected by Tornado July 23, 2019, it was seconded by Steven Conner. Cemetery Administrator will check with Cemetery Accounts for available balances.
10. Fence Rails at North Harwich, Kelley and East Harwich Methodist need to be surveyed for repair or replacement.
11. Review of Massachusetts State Law on the rules to care for graves of veterans.

12. New Deed for John D & Dorothy L. Davies for 1 Cedar Avenue (Graves 1 & 2) in Mount Pleasant in exchange for 2 graves in Island Pond Cemetery.
13. New Deed for David & Mary Beth Hunt for 99 Nickerson Avenue (Graves B & C) in Evergreen Cemetery.
14. Bills; Eversource, Gravestones Conservation Inc. and mileage for Robbin Kelley.
15. Other Business Cynthia Eldredge requests that we put the naming of Island Pond Arboretum project, the Sylvia Larson Trust and procurement for the Arboretum software on next month's agenda.

The meeting was adjourned at 9:05 A.M. Next meeting will be January 7, 2019.

Respectfully Submitted,

Robbin Kelley,
Cemetery Administrator