

Cemetery Commission

Minutes of the Meeting – February 29, 2016

The meeting of the Harwich Cemetery Commission was held at the Cemetery Office 273 Queen Anne Road. Commissioner Chair Cynthia Eldredge, Commissioners Warren Nichols, Wilfred Remillard, and Administrator Robbin Kelley were in attendance.

Executive Session Called to order at 8:04, discussion of Litigation with First Congregational Church.

Meeting Called to Order at 8:15 a.m. by Cynthia Eldredge.

Approval of the Minutes

Wilfred Remillard approved the minutes of January 26, 2016 and it was seconded by Warren Nichols.

Correspondence from Town Hall & Associations

1. Email from Christopher Clark on schedule for FinCom on Saturday February 27, 2016 in Donn B. Griffin Meeting Room. Cemetery Administrator Robbin Kelley to attend and give report.
2. Email from Charleen Greenhalgh on Selectmen Meeting for February 22, 2016 to discuss CPC Articles for 2016 Annual Town Meeting. Cemetery Administrator Robbin Kelley to attend and answer any questions on Article for Preservation of Burial Crypts.
3. Email from Charleen Greenhalgh sent February 28th on Selectmen Meeting for February 29, 2016 to discuss Article 59, Pet Cemetery and Crematory. Robbin Kelley will attend and give overview on Article and answer questions.
4. Town of Duxbury, Cemetery Administrator went for Tour and to discuss the operations with Patricia Pappas Superintendent of Duxbury Cemeteries and Crematory.
5. Discussion on forming a Veterans Committee to oversee the Veterans Memorial for Evergreen Cemetery Circle. Wilfred Remillard will contact Town Administrator on procedure.
6. Wilfred Remillard made motion to transfer \$5,000 from the Cemetery Department revolving fund to the Highway Department Fund for Mowers, it was seconded by Cynthia Eldredge. It was unanimously approved.
7. Bills: Clothing Allowance Robbin Kelley \$325.00, W. B. Mason ink \$31.99, W. B. Mason Paper & Supplies \$147.95, Payroll for Robbin Kelley.

The meeting was adjourned at 8:50 A.M.



Respectfully Submitted,

Robbin Kelley
Robbin Kelley,
Cemetery Administrator