

TOWN OF HARWICH - COMMUNITY PRESERVATION COMMITTEE
2021 CPA PROJECT FUNDING REQUEST APPLICATION
FISCAL YEAR 2022-2023

Submission Date: 09/22/2021

APPLICANT INFORMATION

Applicant: Town of Harwich via the Town Administrator

Town Committee, Board or Organization: Harwich Affordable Housing Trust

Legal Mailing Address: 732 Main St, Harwich MA 02645

Phone: 508-430-7513 Email Address: jpowers@town.harwich.ma.us

Project Manager: Joseph F. Powers, Town Administrator

Legal Mailing Address: 732 Main Street, Harwich MA 02645

Phone: 508-430-7513 Email Address: jpowers@town.harwich.ma.us

Second Contact Person: Donald F. Howell, Vice Chairman, Affordable Housing Trust

Legal Mailing Address: Same as above

Phone: Same Email Address: dhowell@townofharwich.us

PROJECT INFORMATION

PROJECT TITLE: Part-Time Housing Coordinator

PROJECT AMOUNT REQUESTED: \$50,000

PROJECT DESCRIPTION: To fund the wages of a Part-Time Housing Coordinator

ESTIMATED START DATE: July 1, 2022

ESTIMATED COMPLETION DATE: June 30, 2023

**Three years from the release of funds (July 2022) funds may be rescinded automatically;
waivers may be sought.**

CPA CATEGORY

APPLICANTS PLEASE TAKE NOTE **please check boxes for all that apply**

- ☐ **Open Space:** This application is for the “acquisition, preservation, rehabilitation and/or preservation of open space”.
- ☐ **Historic:** This application is for the “acquisition, preservation, rehabilitation and/or restoration of historic resources”. Please provide the date on which the HDHC reviewed and endorsed this application.
- ☒ **Community Housing:** This application is for the “acquisition, creation, preservation and/or support of community housing”.
- ☐ **Recreation:** This application is for the “acquisition, creation, preservation, rehabilitation and/or restoration of land for recreational use”.

How does this project fit into Harwich’s Local Comprehensive Plan and/or other Plan?

How does this project benefit the citizens of Harwich? If appropriate, has the application sought public opinion or input? If not, why?

Please list other Commissions/Boards/Committees/Organizations that may have involvement, jurisdiction, partnering:

<u>Commissions/Boards/Committees/Organizations</u>	Please have them initial here after their review
Harwich Affordable Housing Trust	
Harwich Housing Committee	
Town Administrator	
Board of Selectmen	

Describe their response, or provide written comments/input:

PROJECT BUDGET: Attach a dated and detailed line item project budget estimate for your funding request. If the request involves a Town-owned asset, provide the project's projected operating expenses, including maintenance.

COST ESTIMATE(S): \$ \$50,000

Attach cost estimates or firm quotes (if available) for all projects.

LAND and/or BUILDING ACQUISITION PROJECTS: The following **must** also be submitted, as applicable:

- ☐ Surveys and/or plot plans for the property
- ☐ Appraisals and agreements (if not available then submit by December 1, 2021)
- ☐ Name of present owner and attach copy of deed conveying property unto present owner.
- ☐ Property address, Harwich Assessor's property identification (Map#, Parcel #).
- ☐ For proposed Open Space land purchases, be prepared to discuss public access with the Committee.

By signing below, the Applicant represents and warrants that all the information included is true and correct to the best of the signer's knowledge and belief. Further, the Applicant acknowledges in the event that the Community Preservation Committee agrees to grant funds to Applicant (and subject to Town Meeting approval), this application together with any Terms and Conditions shall constitute a binding agreement, between the Applicant and the Community Preservation Committee. Further, Applicant acknowledges and agrees to execute any additional grant agreements should the Community Preservation Committee so request.

ATTESTATION: I HEREBY ATTEST THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

Administrator
Signature - Chief Executive Officer or Board Chair

Title

[Signature] Town Administrator

Printed Name Joseph F. Powers

Date 9/29/2021

APPLICATIONS MUST BE RECEIVED BY OCTOBER 1, 2021 NO LATER THAN 4 PM

Revised: July 23, 2021