

# East Harwich Methodist Cemetery

## Gravestone Conservation and Preservation



Application # \_\_\_\_\_

*For Administrative Use Only*

**TOWN OF HARWICH - COMMUNITY PRESERVATION  
COMMITTEE 2020 CPA PROJECT FUNDING REQUEST  
APPLICATION  
FISCAL YEAR 2021-2022**

Submission Date: 10/30/2020

**APPLICANT INFORMATION**

**Applicant:** Cemetery Department

Town Committee, Board or Organization: Cemetery Commission

Legal Mailing Address: 732 Main Street, Harwich, MA 02645

Phone: 508-430-7549 Email Address: rkelley@town.harwich.ma.us

**Project Manager:** Robbin Kelley

Legal Mailing Address: 10 Glen Road, Harwich, MA 02645

Phone: 508-430-7549 Email Address: rkelley@town.harwich.ma.us

**Second Contact Person:** Cynthia A. Eldredge, Cemetery Commission Chair

Legal Mailing Address: 9 Forsythia Drive, Harwich, MA 02645

Phone: 508-432-096 Email Address: itsasin@comcast.net

**PROJECT INFORMATION**

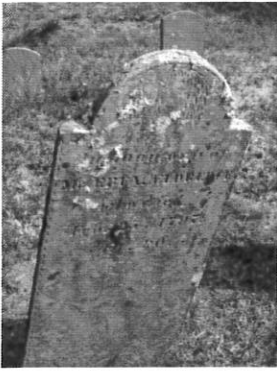
PROJECT TITLE: East Harwich Methodist Cemetery Gravestone Conservation & Preservation

PROJECT AMOUNT REQUESTED: \$102,000

PROJECT DESCRIPTION: Cleaning, consolidation, repair and/or resetting of grave markers.

1. 65 Total Repairs: 45 Monuments and 20 footstones are in need of repair, due to fractures or damage from falling over and/or previous failed repairs.
2. 209 Reset or New Foundation: 107 headstone, 2 corner markers, 100 footstones either need to be reset or foundation repair. Monuments are leaning and are in need of treatment to be reset so that they will not topple over and to prevent future degradation.
3. New bases will be made where required.
4. 265 memorials will be cleaned and consolidated includes headstone and footstones.
5. Slate will not be consolidated but will be cleaned of biologicals.
6. Total number of monuments is 316.





East Harwich Methodist Cemetery or Union Cemetery's earliest grave was from 1797 of Revolutionary War soldier Ebenezer Eldredge who died on 25 February 1797. Every grave tells a story of our town's past. It is our responsibility to preserve these burial places for future generations. This cemetery was opened after the old burial ground on Queen Anne Road was filled. It is located in the yard of the second Methodist Church in East Harwich and is known as the Harwich United Methodist Church (HUMC).

Earliest founding Town Members are important to the Town's heritage. This East Harwich Methodist Cemetery is a visual and cultural reminder of its past. Memorials throughout the burial grounds are in need of maintenance and restoration. The overall goal is preservation and stabilization to prevent future damage of this historic burying grounds. Caring for historic gravestones must be done by those trained in proper cleaning and preservation techniques. The various types of stones (slate, marble, sandstone and limestone) each require a different technique for cleaning and removing of biological growths such as lichens. Often sealants are used to prevent the invasion of moisture.

ESTIMATED START DATE: August 2021

ESTIMATED COMPLETION DATE: November 2022

**Three years from the release of funds (July 2021) funds may be rescinded automatically; waivers may be sought.**

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### **CPA CATEGORY**

#### **APPLICANTS PLEASE TAKE NOTE \*\*please check boxes for all that apply\*\***

- ☐ **Open Space:** This application is for the "acquisition, preservation, rehabilitation and/or preservation of open space".
- ☒ **Historic:** This application is for the "acquisition, preservation, rehabilitation and/or restoration of historic resources". Please provide the date on which the HDHC reviewed and endorsed this application.
- ☐ **Community Housing:** This application is for the "acquisition, creation, preservation and/or support of community housing".
- ☐ **Recreation:** This application is for the "acquisition, creation, preservation, rehabilitation and/or restoration of land for recreational use".

**How does this project fit into Harwich's Local Comprehensive Plan and/or other Plan?**

This project is part of the Cemetery Commission's master plan, which includes Planning, Assessments and Inventories of all the cemetery properties. We are in the process of developing long-term plans for the cemeteries, particularly in the area of maintenance. This includes inventory of all the 16 cemeteries, evaluating each ones condition and determining the course of action for preservation.

**How does this project benefit the citizens of Harwich? If appropriate, has the application sought public opinion or input? If not, why?**

Persevering the gravestones at East Harwich Methodist Cemetery is in the best interest of the Town. We have many people walking in the cemeteries visiting or doing genealogy, as this cemetery has Mayflower Descendants buried on the grounds. There is a need to make sure that the grounds are safe. Many of the stones are broken and face down and/or are unreadable due to biological growth covering the memorials. Many of the memorials are in pieces and will need to be reconstructed. This cemetery has a significant amount of historical monuments and preserving them will ensure future generations can experience this historic burial ground. We owe it to our pioneering ancestors that their monuments are not forgotten and that their contributions will be remembered.



**Please list other Commissions/Boards/Committees/Organizations that may have involvement, jurisdiction, partnering:**

<u>Commissions/Boards/Committees/Organizations</u>	Please have them initial here after their review
The Harwich Cemetery Commission	CE
Historic Commission (To be Scheduled) on Nov 18, 2020	

**Describe their response, or provided written comments/input:**

**PROJECT BUDGET:** Attach a dated and detailed line item project budget estimate for your funding request. If the request involves a Town-owned asset, provide the project's projected operating expenses, including maintenance.

# GRAVESTONE CONSERVATION SERVICES, INC.



October 27, 2020

Robbin Kelley  
Cemetery Administrator  
Harwich, Massachusetts 02645

Subject: Quote for conservation services to include cleaning, consolidation, repair and/or resetting of 316 - 318 markers comprised of 204 – 206 headstones/monuments, 112 footstones and 2 corner markers at East Harwich Methodist Cemetery in the Town of Harwich, MA

Dear Ms. Kelley:

Following an assessment performed in September of 2020, Gravestone Conservation Services, Inc. is pleased to provide you with this quote for gravestone conservation services for 314 - 316 markers identified for conservation procedures. The fee for these services is \$102,000.00.

## ❖ SCOPE OF SERVICES

Gravestone Conservation Services, Inc. (Gravestone CSI) will provide the following services:

1. Conservation services to include:
  - a. Cleaning of grave marker.
  - b. Consolidation treatments where indicated.
  - c. Raising and resetting where indicated.
  - d. Removal of failed repairs where required.
  - e. Repairs where required.
  - f. New bases where required.
  - g. Before and after photographs for each marker.
  - h. Supporting documentation.

# GRAVESTONE CONSERVATION SERVICES, INC.



## ❖ SCHEDULE OF SERVICES

Commencement of work to be determined by the Town of Harwich.

We are committed to providing quality service. All work is ethically accomplished by means of the gentlest methods possible using compatible materials. Saving our past for future generations.

Signing this proposal and returning one copy to Gravestone CSI shall indicate your acceptance of this Quote and your authorization for us to proceed with the scope of work indicated. We thank you for the opportunity to work with you and look forward to our work and any future services you may desire from Gravestone CSI. If you have any questions, do not hesitate to contact us at 781-706-5531.

Sincerely,  
Gravestone Conservation Services, Inc.

Cheryle Caputo,

President, Gravestone Conservation Services, Inc.

**Agreed To & Accepted By:**

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Name & Title

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Date

**COST ESTIMATE(S):** \$ 102,000

Attach cost estimates or firm quotes (if available) for all projects.

**LAND and/or BUILDING ACQUISITION PROJECTS:** The following **must** also be submitted, as applicable:

- ☐ Surveys and/or plot plans for the property
- ☐ Appraisals and agreements, if available.
- ☐ Name of present owner and attach copy of deed conveying property unto present owner.
- ☐ Property address, Harwich Assessor's property identification (Map#, Parcel #).
- ☐ For proposed Open Space land purchases, be prepared to discuss public access with the Committee.

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By signing below, the Applicant represents and warrants that all the information included is true and correct to the best of the signer's knowledge and belief. Further, the Applicant acknowledges in the event that the Community Preservation Committee agrees to grant funds to Applicant (and subject to Town Meeting approval), this application together with any Terms and Conditions shall constitute a binding agreement, between the Applicant and the Community Preservation Committee. Further, Applicant acknowledges and agrees to execute any additional grant agreements should the Community Preservation Committee so request.

**ATTESTATION: I HEREBY ATTEST THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

**Signature - Chief Executive Officer or Board Chair**

**Title**



**Cemetery Administrator**

**Printed Name** Robbin Kelley

**Date**

30 October 2020

**APPLICATIONS MUST BE RECEIVED BY OCTOBER 30, 2020 NO LATER THAN 4 PM**

**Must submit eight (8) paper copies and if possible, a thumb drive (USB memory stick) containing a digital copy of the Application in a PDF file format.**