

HARWICH RECREATION DEPARTMENT & COMMISSION

2022 COMMUNITY PRESERVATION COMMITTEE  
FUNDING REQUEST APPLICATION

SAND POND RESTROOM FACILITY ADDITIONAL  
FUNDING

Application #\_

For Administrative Use

**TOWN OF HARWICH - COMMUNITY PRESERVATION COMMITTEE**  
**2022 CPA PROJECT FUNDING REQUEST APPLICATION**  
**FISCAL YEAR 2023-2024**

Submission Date: 10/3/22

**APPLICANT INFORMATION**

Applicant: ERIC BEEBE; Director Harwich Rec. Dept

Town Committee, Board or Organization: Recreation & Youth Commission

Legal Mailing Address: 100 Oak St. Harwich, MA 02645

Phone: 508-430-7553 Email Address: ebeebe@town.harwich.ma.us

Project Manager: Eric Beebe

Legal Mailing Address: Same As Above

Phone: Same As Above Email Address: Same As Above

Second Contact Person: John Mahan; Rec. Comm. Chairman

Legal Mailing Address: 100 Oak St. Harwich, MA 02645

Phone: 508-331-8339 Email Address: jfmcapecod@gmail.com

**PROJECT INFORMATION**

PROJECT TITLE: Sand Pond Restroom Additional Funding

PROJECT AMOUNT REQUESTED: \$35,000

PROJECT DESCRIPTION: SEE ATTACHED

ESTIMATED START DATE: Fall 2023

ESTIMATED COMPLETION DATE: Fall 2023

Three years from the release of funds (July 2023) funds may be rescinded automatically; waivers may be sought.

## CPA CATEGORY

### APPLICANTS PLEASE TAKE NOTE \*\*please check boxes for all that apply\*\*

- ☐ **Open Space:** This application is for the “acquisition, preservation, rehabilitation and/or preservation of open space”.
- ☐ **Historic:** This application is for the “acquisition, preservation, rehabilitation and/or restoration of historic resources”. Please provide the date on which the HDHC reviewed and endorsed this application.
- ☐ **Community Housing:** This application is for the “acquisition, creation, preservation and/or support of community housing”.
- ☒ **Recreation:** This application is for the “acquisition, creation, preservation, rehabilitation and/or restoration of land for recreational use”.

How does this project fit into Harwich’s Local Comprehensive Plan and/or other Plan?

SEE ATTACHED

How does this project benefit the citizens of Harwich? If appropriate, has the application sought public opinion or input? If not, why?

SEE ATTACHED

Please list other Commissions/Boards/Committees/Organizations that may have involvement, jurisdiction, partnering:

SEE ATTACHED

<u>Commissions/Boards/Committees/Organizations</u>	Please have them initial here after their review

Describe their response, or provide written comments/input:

Please list any documentation to be forthcoming and reason for delay.

**PROJECT BUDGET:** Attach a dated and detailed line item project budget estimate for your funding request. If the request involves a Town-owned asset, provide the project's projected operating expenses, including maintenance.

**COST ESTIMATE(S):** \$ 35,000

Attach cost estimates or firm quotes (if available) for all projects.

**LAND and/or BUILDING ACQUISITION PROJECTS:** The following **must** also be submitted, as applicable:

- ☐ Surveys and/or plot plans for the property
- ☐ Appraisals and agreements (if not available then submit by December 1, 2022)
- ☐ Name of present owner and attach copy of deed conveying property unto present owner.
- ☐ Property address, Harwich Assessor's property identification (Map#, Parcel #).
- ☐ For proposed Open Space land purchases, be prepared to discuss public access with the Committee.

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By signing below, the Applicant represents and warrants that all the information included is true and correct to the best of the signer's knowledge and belief. Further, the Applicant acknowledges in the event that the Community Preservation Committee agrees to grant funds to Applicant (and subject to Town Meeting approval), this application together with any Terms and Conditions shall constitute a binding agreement, between the Applicant and the Community Preservation Committee. Further, Applicant acknowledges and agrees to execute any additional grant agreements should the Community Preservation Committee so request.

**ATTESTATION: I HEREBY ATTEST THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.**

Signature - Chief Executive Officer or Board Chair

Title



Recreation Director

Printed Name Eric Beebe

Date 10/3/22

**APPLICATIONS MUST BE RECEIVED BY OCTOBER 3, 2022 NO LATER THAN 4 PM**

Revised: May 16, 2022

## **Project Description**

The Harwich Recreation Department and Commission is requesting funding in the amount of \$35,000 to complete a previously funded Community Preservation Committee Project. This project includes the septic design, septic purchase and installation, and restroom facility purchase and installation at Sand Pond, Harwich.

Recreation had previously received funding from the Community Preservation Committee for this project several years ago. Due to inflation and ever-increasing prices on materials for the project, we are monetarily short.

A Request for Proposals was generated and posted and a bid opening was held on September 23. We had two separate bid openings for the restroom facility and the septic. It was evident after the bid opening that we would be short in our funding for the project.

The original project request includes a septic system design, a new septic system and a pre-cast concrete restroom facility consistent with the rest of our beach/pond restroom facilities that have been installed. This pre-cast concrete facility, while expensive, is our best option for sustainability and a maintenance free facility. These facilities are expected to last up to 99 years.

We are therefore requesting additional funding to complete this project as it will fulfill a vital amenity at one of our most popular seasonal assets.

## **TOWN DEPARTMENTS/COMMITTEES PROJECT INVOLVEMENT**

### **HIGHWAY/DPW DEPARTMENT**

We will work closely with the Harwich Highway Department on prep work for the area as well as a maintenance plan for the new restroom facility.

### **RECREATION AND YOUTH COMMISSION**

The Recreation and Youth Commission is submitting this project request through the Recreation Department and Recreation Director. This was voted at a Recreation and Youth Commission meeting on September 27, 2022.

### **COMMUNITY PRESERVATION COMMITTEE**

We are seeking funding in the amount of \$35,000 to complete this project.

**PROJECT BUDGET SUMMARY**

Original Project Appropriation	\$125,000
Septic System Design	\$4250
Remaining Original Article Funds	\$120,050

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Bid Opening Results for Septic System (low bid)	\$34,850
Bid Opening Results for Restroom Facility (low bid)	\$99,700

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Shortfall in Project Funding	\$14,500
Contingency + Inflation	\$20,500
Total Request	\$35,000