

Harwich Cultural Council- Minutes- May 13, 2021- Held via Remote Participation

Present: Tina Games, Chair; Dinah Lane, Clerk; Chris Banks, Treasurer; Charlie Barnes, Grants Coordinator; Peter Hollis, Sharon Moore

Absent: Bernadette Waystack

Meeting Call to Order at 4:01PM- Tina Games, Chair

April 8 meeting minutes- Approved unanimously

Old Business

- Status of 2020 Grant recipients- Dream Tales Puppet Theatre has withdrawn and is forfeiting their award. Dinah agreed to contact Denya LeVine and Movimento to request update. No word from Best Buddies or Soul Collage. Tina reported Davis Bates has a Zoom performance date of May 20 with the COA's.
- Status of 2021 Grant recipients- 5 have completed their projects and submitted their paperwork: Beyond the Bounds, Eventide, CCSO, Alzheimers Support- Arts and Ideas, and Rise and Shine.
- Grant Evaluation Form- Sharon shared her final draft with Council on Google drive. After discussion, Dinah moved to postpone using the form until 2022, Peter 2nd, all approved.
- Grant Reception-Discussion of options for reception in fall 2021. Possible things will open up enough to hold an in-person event. Tina has a draft of the invitation used previously. Erica Strzepek books the space at the Cultural Center. Selectmen are on the invitation list. Tina noted that it is not required for Council to meet monthly, especially in summer but can, as needed, in order to plan for fall activities. Meeting have consistently been held at 4:00PM the 2nd Thursday of each month.

New Business

- Harwich Town Meeting FY 22 Warrant Article- Town meeting approved \$3600 of the Council's \$3900 request. It will be added to the HCC account. July 3 is the start of the new fiscal year.
- HCC Recruitment - Tina reported that there will be 4 vacancies on the Council beginning on July 1. All members are urged to reach out to find potential members. Tina hopes to meet with Ricky Guillaume and Larry Ballantine regarding recruitment as well.
- HCC Leadership for 2021-2022- Information shared by Tina re: Grant Administrator's tasks. Sharon volunteered to take on the position. Further discussion about need for someone to assume Chair position. Tina presented overview of job and will send a timeline of duties to the Council, with further discussion planned for June Council meeting. Duties of Chair could be divided between Council members with one person designated as the contact person for all legal compliance issues.

Other Items

- Discussed the delay of receipt of the MCC money to HCC in 2021, due to unforeseen factors. Tina stated that in future the Treasurer should plan to check with Finance Admin Carol Coppola

regarding the MCC money in January of each year. The state and town are on two different fiscal year cycles, so state money should come in the beginning of January and the local allotment not until July 1. General advice that if need to borrow "gift account" money for expenses in the interim, Treasurer should inform the Council.

- Discussion items for June 10 HCC meeting: fall reception, recruitment and leadership of Council.

Adjournment

- Motion to adjourn by Peter, 2nd by Chris. All approved. Meeting adjourned at 5:35 PM.

Minutes submitted by Dinah Lane, Clerk

Approved by Council, June 11, 2021