

HARWICH CULTURAL COUNCIL

Meeting Minutes – October 10, 2019

The meeting was called to order at 4:01 p.m. by Chairperson Tina Games

Members Present: Tina Games, Chris Banks, Kathy Teahan, Dinah Lane, Charlie Barnes (*Absent: Rosanne Shapiro, Laurinda Raquel*)

Secretary's Report: The minutes from the September 12, 2019 meeting were reviewed and unanimously approved with Dinah Lane moving to accept and Kathy Teahan seconding the motion.

Financial Report: The financial report was presented by Chairperson Tina Games with the recommendation that \$10,000 be approved for 2020 grant allocations. She also noted that a few 2019 grant awards had not been released yet, since reimbursement requests haven't been received. A courtesy e-mail will be sent on December 1st to anyone who is still outstanding. Charlie Barnes made a motion to accept the report and recommendation. Chris Banks seconded. Motion passed.

Old Business:

Membership - Chairperson Tina Games updated members on the current vacancy status, stating that there were two council vacancies and a treasurer was needed.

HCC Annual Report to the Board of Selectman - Tina reported that she presented the report on September 30th with Dinah and Charlie attending the presentation.

Channel 18 proposal – There was a discussion regarding last month's decision to remain at the Cultural Center for monthly meetings. It was agreed unanimously that we would do so for the remainder of the year with a motion from Kathy Teahan and a second from Chris Banks.

Fundraising Committee - Kathy Teahan reported progress on the notecard project on behalf of the fundraising subcommittee. Laurinda and Kathy have contacted Monomoy art teacher, Bernadette Waystack and Vo-Tech teacher Jennifer Reed about student participation by rendering artwork from photographs highlighting Harwich. We shared with Bernadette photos by Cyndi Williams and Shay Mitchell. Bernadette brought the proposal to her Honor Society students. Jen Reed said that she hopes students can participate in the future. Scheduling issues prevent this year's participation. Kathy shared samples of card sizes that are being considered. The subcommittee is looking into printers. There was discussion about the marketing efforts needed once the cards are ready to be sold.

New Business:

Fundraising Ideas - Dinah Lane reported that she had been in touch with Robin Kelley, Cemetery Director for the Town of Harwich – and they discussed a few ideas for a

fundraising event that would involve a literary scavenger hunt, talk and tea with a live artist/author, and a cemetery tour of authors and artists who are buried in Harwich. There was a good discussion with everyone agreeing that we want to pursue this event. Tina agreed to check with the town to make sure an event like this would not present a conflict of interest since it would involve a partnership with the cemetery department. Council members also discussed the possibility of asking straight out for donations from businesses and individuals to support the local grants program with the notecards being a gift with donation. Charlie Barnes suggested we connect with the Harwich Newcomers – possibly inviting them to fundraisers and educating them about the Cultural Council.

2020 Grant Selection Process - Tina reviewed the grant application process and answered questions – and asked everyone to come as prepared as possible to discuss the FY20 grant applications at the November meeting. She agreed to provide a link to the online portal where grant applications were being stored and would follow up with the larger document (panel book) containing all grant applications once the deadline had closed and it was made available by the Massachusetts Cultural Council.

The meeting was adjourned at 6:05 p.m. with a motion from Charlie Barnes, seconded by Chris Banks.

** Minutes recorded and submitted by Tina Games, Chair (on behalf of Secretary Rosanne Shapiro)*