

Harwich Cultural Council- Minutes- Nov.12, 2020- Held via Remote Participation

Present: Tina Games, Chair; Dinah Lane, Clerk; Chris Banks, Charlie Barnes, Bernadette Waystack, Sharon Moore, Peter Hollis

Meeting Call to Order at 4:01PM- Tina Games, Chair

Welcome to new members- Tina recognized new members Sharon Moore and Peter Hollis. All members gave brief personal introductions.

Approval of October 8 meeting minutes- Approved unanimously

Old Business-

- Status of 2020 Grant recipients: Dinah and Charlie reported on their contacts with grantees who will be revising their projects and resubmitting. Tina announced two who have cancelled their projects. Tina suggested encouraging people to resubmit by the end of January. Final completion date, with all financial paperwork, is June 30, 2020.
- 2020 Grant Reception/Recognition- Discussion of Zoom hosting of grant recipients to recognize them for their achievements. Proposed timeframe is in March. Dinah and Tina agreed to discuss the event further.
- Membership recruitment- Tina reported that Nina Schuessler has applied and wants to join but has not been offered an interview that she is able to participate in. She needs an online meeting but has received no answer to her request. Dinah will follow up, as she was Nina's initial contact. Sharon reports that she has also been trying to recruit. There are two openings on the Council.
- Cultural Districts- Tina reported that there are two designated districts in Harwich, which still need to be finalized. A virtual meeting with the MCC and a walkthrough are needed in order to complete the process. Tina suggested inviting Cyndie Williams of the Harwich Chamber of Commerce to share further information about the status of the Cultural Districts.

New Business-

- HCC Treasurer- Chris Banks has agreed to take on the role of treasurer of the Council. She has been working with Tina to assume the necessary tasks. Bernadette moved that the Council approve Chris as treasurer, Charlie seconded. Motion unanimously approved.
- Annual Report- The Annual Report presentation has been postponed until January 25. It is due to the Selectmen on or before January 20.
- 2021 Grant Selection Process- Revised timeline is that applications are due by 11:59PM on December 14, 2020. The panel book will be available to Council members after that. At December 10 meeting Council will determine the total amount of money to allocate for the 2021 grant cycle. The money can be drawn from 2 accounts: a combined state/town allocation and the Council's gift account. The gift account can be utilized for discretionary purposes. Some applications have already been received. Tina will send members the login information for viewing the online applications as they come in.
- MCC Grant Recommendations- The MCC wants local councils to consider funding operational support to applicants in the 2021 cycle. After discussion, the Council agreed that we would consider providing operational support for grantees, as long as it serves the public benefit.

Bernadette will post the additional guidelines on social media. Tina will submit the information to the newspapers and Channel 18.

Other Items- Tina asked if anyone was interested in taking on the role of a Grant Coordinator for future cycles. Charlie volunteered to work with Tina to learn the process and tasks.

Adjournment – Charlie made a motion to adjourn, with a second from Chris. All approved. Meeting adjourned at 5:30PM.