

HARWICH CULTURAL COUNCIL – MEETING MINUTES

Thursday, November 15, 2018 at the Harwich Cultural Center

4:30 PM

The meeting was called to order at 4:30 p.m. by Tina Games, Chair

Members present: Tina Games, Lorraine Bossi, Joan Sachetti, Rose Ann Clarke, Rosanne Shapiro, Shay Mitchell, Rosann Donahue

Old Business:

- Minutes of the October 11, 2018 meeting were reviewed and approved unanimously – motion by Rose Ann and seconded by Joan
- The financial report submitted by Treasurer Joan Sachetti was reviewed with \$9,000 committed for the FY '19 grant cycle. Joan reported which FY18 grant reimbursement forms were still out.
- Rosanne and Tina reported briefly on the two Cultural District meetings held last month. Rosanne attended the Harwichport meeting on October 16th, and reported that there were about a dozen in attendance in addition to Charleen Greenhalgh and Cyndi Williams. The meeting focused on the basics of setting up the cultural district, and photocopies of a Power Point (outlining both districts) were distributed. It was emphasized that (1) the district must be walkable, and (2) that the boundaries will be extended once work on Route 28 sidewalks is completed. Rosanne shared our recent discussion re: the survey required by MCC and our plan to use it as a way to assess unmet needs. Tina attended the Harwich Center meeting on October 30, 2018 and reported much enthusiasm and a good tie-in with the Harwich Center initiative. The Brooks Free Library was well represented. Two additional meetings are planned for December for both sites so that representatives from the MCC can be present to answer questions.
- Tina attended the Annual Meeting with the Board of Selectman on Monday, October 29th and shared the highlights of our work during the past year including the development of the compact with the MCC. She showed our logo display board – which was “a bit hit” – and credited Shay’s work with the Tech School in its development and recognized Hannah Capra as the student designer. She also acknowledged Debbie Ferry’s six years of service to the council.

New Business:

- The remainder of our meeting was devoted to reviewing 2019 Grant Applications and making initial decisions regarding which projects to fund and how much to grant to each project. Before we began our review, we agreed to focus on projects that are “Harwich-specific”. We also decided that, in marketing the grant program next year, we need to emphasize that we provide small grants, i.e., between \$100 and \$1,000 each, to avoid receiving large requests that we are unable to consider.
- After reviewing all grant proposals, we discussed specific allocations for programs we will be funding. Tina will send denial letters first with a two-week window for reconsideration requests. Our final decisions will be made at our December meeting with acceptance letters going out at the end of December.

The meeting was adjourned at 6:17 p.m. with a motion for adjournment by Rosanne, seconded by Shay.

**Minutes submitted by Rosanne Shapiro, Secretary*