

Harwich Cultural Council- Minutes- Dec. 10, 2020- Held via Remote Participation

Present: Tina Games, Chair; Dinah Lane, Clerk; Chris Banks, Charlie Barnes, Bernadette Waystack, Sharon Moore, Peter Hollis

Meeting Call to Order at 4:03PM- Tina Games, Chair

Approval of Nov. 12 meeting minutes- Approved unanimously

Old Business-

- Status of 2020 Grant recipients: Tina reported that there are 9 grants still to be completed.
- 2020 Grant Reception/Recognition- Request to use Zoom for the reception has been denied. Discussed other options for recognizing the completed projects. Tina will send a link to a video of other Councils' receptions. Tina and Dinah will develop ideas for reception. One possibility is to have grantees send clips of their work weave them together into a completed video presentation.
- Membership recruitment- Tina reported that there is still a candidate in the pipeline. There are two openings on the Council.
- Cultural Districts- The meeting planned to discuss this further was postponed. Most likely it will be in January.

New Business-

- 2021 Grant Selection Process- Rescheduled to January 7, 2021 on Go-to-meeting at 4PM.
- Submissions Update- There are currently 14 completed applications, and 2 drafts.
- Grant Allocation- The budget is level-funded. Amount in accounts is not yet confirmed. Council will discuss/decide at start of next meeting.
- HCC Grant Coordinator- Charlie and Tina have met and will be overseeing the grant coordination together this cycle, with the plan for Charlie to assume this duty for next cycle. The successful grantees have one year to complete their projects from the date of approval. This means there are overlapping cycles which will require tight bookkeeping. Charlie and Chris will work together closely to keep track of accounts.

Other Items-

- MCC has issued a list of various grant opportunities, with referrals/resources for Council members to share with constituents.
- Annual Report- The Annual Report is to be presented to BOS on January 25. It is due to the BOS by Jan 20. Dinah and Tina will discuss co-presenting at the BOS meeting. The same report is used for the Town's Annual Report Book, which will also include the list of grant recipients.
- Next meeting, January 7, 2021, has been scheduled for four hours. Charlie and Tina will lead the discussion of the grant reviews.

Adjournment – Dinah made a motion to adjourn, with a second from Chris. All approved. Meeting adjourned at 4:57PM.