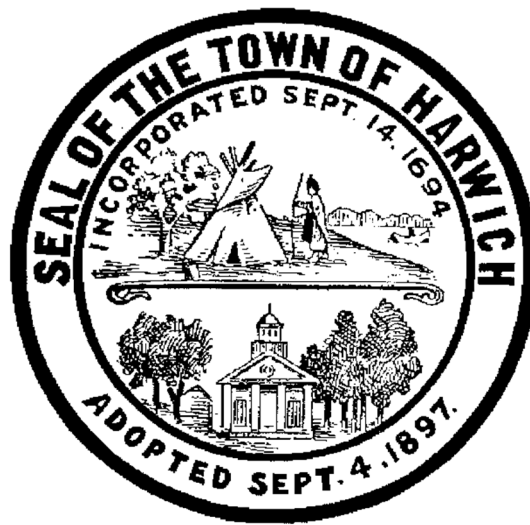


**ANNUAL TOWN MEETING
WARRANT
With
RECOMMENDATIONS**



**Saturday, May 8, 2021
10:00AM
Monomoy Regional High School
Stadium Field
75 Oak Street**

Face coverings - mandatory

Rain Date – Saturday, May 15, 2021; 10:00AM

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May 8, 2021

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APPENDIX A – Annual Town Election Ballot

APPENDIX B – Budget

APPENDIX C – Capital Plan

VOTING PROCEDURES

- I A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
- II A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V Only registered voters shall occupy the meeting “floor”.
- VI No voter will be allowed to speak until he or she is recognized by the Moderator.
- VII Motion requiring more than a simple majority to pass:
 - A. To reconsider a vote on a motion – $\frac{3}{4}$ majority (this motion must be made prior to the next adjournment of the meeting).
 - B. To consider articles in an order other than as appears on the warrant – $\frac{3}{4}$ majority.
 - C. To pay unpaid bills – $\frac{4}{5}$ majority at the Annual Town Meeting, $\frac{9}{10}$ majority at a Special Town Meeting.
 - D. To move the previous question (terminate debate) – $\frac{3}{4}$ majority.
- VIII Quorum cannot be questioned after a motion has been made and seconded.

MOTION CHART Section 1-211
(Application of Rules is indicated by an X)

Motions	Debatable	Non Debatable	Amendable	Second Required	Second Not Required	Majority Vote	2/3 Vote	3/4 Vote	May Reconsider	Cannot Reconsider
Adjourn	X		X	X		X				X
Adjourn (in a time certain)	X		X	X		X			X	
Amendment	X		X	X		X			X	
Adopt a Resolution	X		X	X		X				X
Accept & Adopt	X		X	X		X ¹			X	
Postpone Indefinitely	X			X		X			X	
Previous Question Terminate Debate	X		X	X			X			X
Reconsider ²	X		X	X				X		X
Consider Articles Out of Order	X		X	X				X		X
Point of Order	X				X					
1. Unless a greater than simple majority required by General Laws of Town of Harwich by-laws.										
2. See section 1.207										

THE CHART BELOW SHOWS THE AMOUNT OF MONEY REQUIRED TO CHANGE THE FY 2021 TAX RATE						
TAX RATE CHANGE IN \$/1000			DOLLARS REQUIRED			
	\$ 0.01				\$61,976	
	\$ 0.05				\$309,882	
	\$ 0.10				\$619,764	
	\$ 0.15				\$929,646	
	\$ 0.20				\$1,239,529	
	\$ 0.25				\$1,549,411	
	\$ 0.30				\$1,859,293	
	\$ 0.35				\$2,169,175	
	\$ 0.40				\$2,479,057	
	\$ 0.45				\$2,788,939	
	\$ 0.50				\$3,098,822	
	\$ 0.55				\$3,408,704	
	\$ 0.60				\$3,718,586	
	\$ 0.65				\$4,028,468	
	\$ 0.70				\$4,338,350	
	\$ 0.75				\$4,648,232	
	\$ 0.80				\$4,958,114	
	\$ 0.85				\$5,267,997	
	\$ 0.90				\$5,577,879	
	\$ 0.95				\$5,887,761	
	\$ 1.00				\$6,197,643	

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

AVAILABLE FUNDS: Balances in the various fund types that represent nonrecurring revenue sources. As a matter of sound practice, they are frequently appropriated for unforeseen expenses, capital expenditures, or other one-time costs. Examples of available funds include free cash, stabilization funds, overlay surplus, water surplus, and retained earnings.

CHERRY SHEET: Named for the cherry-colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns, and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services.

FREE CASH: Remaining, unrestricted funds from operations of the previous fiscal year, including unexpended free cash from the previous year, actual receipts in excess of revenue estimated on the tax recapitulation sheet, and unspent amounts in budget line items. Unpaid property taxes and certain deficits reduce the amount that can be certified as free cash.

OVERLAY (Overlay Reserve, or Allowance for Abatements and Exemptions): An account that funds anticipated property tax abatements, exemptions, and uncollected taxes. Additions to the overlay reserve need not be funded by the normal appropriation process but instead raised on the tax rate recapitulation sheet.

RESERVE FUND: An amount (not to exceed 5 percent of the tax levy for the preceding year) set aside annually within a community's budget to provide a funding source for extraordinary or unforeseen expenditures. In a town, the finance committee can authorize transfers from this fund for "extraordinary or unforeseen" expenditures. Other uses of the fund require budgetary transfers by town meeting.

STABILIZATION FUND: A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL c. 40 § 5B). Communities may establish one or more stabilization funds for different purposes and may appropriate any amounts into them. A two-thirds vote of town meeting is required to establish, amend the purpose of, or appropriate money from a stabilization fund. A majority vote of town meeting is required to appropriate money into a stabilization fund.

MUNICIPAL FINANCE TERMS RELATED TO CAPITAL IMPROVEMENTS

CAPITAL ASSETS: – Any tangible property used in the operation of government that is not easily converted into cash and that has an initial useful life extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure, such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and minimum initial cost.

CAPITAL BUDGET: An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method to finance each recommended expenditure (e.g., tax levy or rates) and identify those items that were not recommended.

CAPITAL IMPROVEMENTS PROGRAM: – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital plan. It coordinates community planning, fiscal capacity, and physical development. While all the community's needs should be identified in the program, there is a set of criteria that prioritize the expenditures.

CAPITAL OUTLAY: The exchange of one asset (cash) for another (capital asset) with no ultimate effect on net assets. Also known as "pay as you go," it is the appropriation and use of available cash to fund a capital improvement, as opposed to incurring debt to cover the cost.

FIXED ASSETS: – Long-lived, tangible assets, such as buildings, equipment and land, obtained or controlled as a result of past transactions or circumstances.

MUNICIPAL FINANCE TERMS RELATED TO PROPOSITION 2 ½ TERMS

Chapter 59, Section 21C of the Massachusetts General Laws commonly referred to as Proposition 2 ½ (Prop. 2 ½) or the Tax Limiting Law for Cities and Towns in Massachusetts.

CAPITAL OUTLAY EXPENDITURE EXCLUSION: A temporary increase in the tax levy to fund a capital project or to make a capital acquisition. Such an exclusion requires a two-thirds vote of the selectmen or city council (sometimes with the mayor's approval) and a majority vote in a communitywide referendum. The exclusion is added to the tax levy only during the year in which the project is being funded and may increase the tax levy above the levy ceiling.

CONTINGENT APPROPRIATION: An appropriation that authorizes spending for a particular purpose only if subsequently approved in a voter referendum. Under MGL c. 59 § 21C (m), towns may make appropriations from the tax levy, available funds, or borrowing contingent on the subsequent passage of a Proposition 2½ override or exclusion question for the same purpose. If initially approved at an annual town meeting, voter approval of the contingent appropriation must occur by September 15. Otherwise, the referendum vote must occur within 90 days after the town meeting dissolves. The question may be placed before the voters at more than one election, but if the appropriation is not approved by the applicable deadline, it is null and void. If contingent appropriations are funded through

property taxes, DLS cannot approve the tax rate until the related override or exclusion question is resolved or the deadline passes, whichever occurs first.

DEBT EXCLUSION: An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy but outside of the limits under Proposition 2^{1/2}. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2^{1/2}, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

LEVY: The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is reestablished every year in accordance with Proposition 2^{1/2} provisions.

LEVY CEILING: – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL c. 59 § 21C (Proposition 2^{1/2}). It states that, in any year, the real and personal property taxes imposed may not exceed 2^{1/2} percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes a capital exclusion, debt exclusion, or special exclusion.

LEVY LIMIT: A levy limit is one of two types of levy (tax) restrictions imposed by MGL c. 59 § 21C (Proposition 2^{1/2}). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2^{1/2} percent of the prior year's levy

NEW GROWTH: The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or revaluations.

OVERRIDE: A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

OVERRIDE CAPACITY: The difference between a community's levy ceiling and its levy limit. It is the maximum amount by which a community may override its levy limit.

Note: The glossary definitions found on pages 4, 5 and 6 of this Warrant were derived from the ***Municipal Glossary*** published the Division of Local Services (January 2020).

The entire glossary can be found at:

<https://www.mass.gov/info-details/municipal-governance-training-and-resources>

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN MEETING
May 8, 2021**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said county,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet at the Monomoy Regional High School Stadium Field, 75 Oak Street in said Town on Saturday, May 8, 2021 at 10:00 A.M., then and there to act on the following articles:

ARTICLES

TOWN OFFICERS AND COMMITTEES

ARTICLE 1: To choose various Town Officers and Committees.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2: To hear reports of all Town Officers and Committees for the year 2020.

**FINANCE COMMITTEE RECOMMENDS THIS CUSTOMARY ARTICLE BE
ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0**

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

ELECTED OFFICIALS SALARIES

ARTICLE 3: To see if the Town will vote the salaries of the Elected Officials of the Town for fiscal year commencing July 1, 2021 and ending June 30, 2022 as follows and to act fully thereon. Estimated cost: \$128,503.00.

Selectmen (5)	\$2,400 each
Moderator	\$1,000
Water & Wastewater Commissioners (5)	\$1,000 each
Library Trustees (7)	\$1,000 each
Town Clerk	\$103,503

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

TOWN OPERATING BUDGET

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray Town charges for Fiscal Year 2022, and to act fully thereon. By request of the Board of Selectmen. (BUDGET – APPENDIX B). Estimated Cost: \$39,027,463.00.

OPERATING BUDGET	
Betterments	\$61,287
Cable Fund	\$210,100
Community Preservation Act (CPA)	\$233,050
FEMA	\$13,855
Free Cash	\$560,331
Golf Improvement	\$104,950
Overlay Surplus	\$200,000
State Aid	\$667,067
Water Enterprise	\$727,304
Wastewater Enterprise	\$31,446
SUBTOTAL	\$2,809,390
Local Receipts	\$12,680,198
Taxes	\$23,537,875
OPERATING BUDGET	\$39,027,463

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to pay for the Monomoy Regional School District Assessment for Fiscal Year 2022, and to act fully thereon. By request of the Monomoy Regional School Committee. Estimated cost: \$27,361,049.00.

MONOMOY REGIONAL SCHOOL DISTRICT BUDGET	
Operating Budget	\$25,043,128
Transportation	\$591,564
Capital	\$273,260
Debt	\$1,453,097
TOTAL	\$27,361,049

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money as may be required to pay for the Cape Cod Regional Technical High School District Assessment for Fiscal Year 2021, and to act fully thereon. By request of the Cape Cod Regional Technical High School District. Estimated cost: \$1,536,309.00.

CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT BUDGET	
Operating Budget	\$1,026,670
Debt	\$509,639
TOTAL	\$1,536,309

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

WATER DEPARTMENT BUDGET

ARTICLE 7: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Water Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$4,223,405.00.

WATER OPERATING BUDGET	
Salaries	\$1,279,529
Expenses	\$1,462,195
Debt	\$704,377
Indirect Costs	\$727,304
OPEB	\$50,000
TOTAL	\$4,223,405

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

WASTEWATER DEPARTMENT BUDGET

ARTICLE 8: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow such sums of money as may be required to defray the Wastewater Department Operating Budget for Fiscal Year 2022, and to act fully thereon. By request of the Water and Wastewater Commission. Estimated cost: \$515,331.00.

WASTEWATER OPERATING BUDGET	
Salaries	\$78,099
Expenses	\$405,786
Indirect Costs	\$31,446
TOTAL	\$515,331

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Public, Education & Government (PEG) Access and Cable Related Fund for Public Access

Article 9: To see if the Town will vote to transfer from the PEG Access and Cable Related Funds such sums of money that may be required for the purpose of funding the public access station, Cape Cod Community Media Center, 17 Shad Hole Road, Dennis Port, MA 02639, providing the public access television to citizens of Harwich. Said funds are paid by Comcast to the Town for, and restricted to, use for local programming operations subject and pursuant to MGL c. 44 § 53F ³/₄; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$150,994.00.

Explanation: To be funded from the PEG Access and Cable Related Fund. The Town of Harwich receives funding from Comcast subscriber fees to fund and maintain Public, Education, and Government television stations (PEG access) and which may be used only for such local programming purposes. Under a new cable license agreement with Comcast the Town will allocate funds directly to Cape Cod Community Media Center. The funding was previously paid directly from Comcast to Cape Cod Community Media Center to provide local and regional programming as well as access to equipment, training, use of local channels for the benefit of Harwich residents and the Town. The appropriation sum has been based on FY20 actual revenue paid by Comcast into the fund.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Lease Purchase Agreements

ARTICLE 10: To see if the Town will vote to enter into various lease purchase financing agreements for town equipment included in the operating budget for FY 2022, said leases may be for a term not to exceed the useful life of the equipment as determined by the Board of Selectmen; or to act fully thereon. By request of the Board of Selectmen.

Explanation:

The Municipal Modernization Act of 2016 allows the Town to enter into a tax exempt lease purchase agreement for a period in excess of three years as a means of financing equipment purchases. The statute requires a recommendation by the Town Administrator and a two-thirds vote of Town Meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

To accept and adopt:

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Adopt the Capital Plan

ARTICLE 11: To see if the Town will vote to adopt the Capital Plan for the ensuing five year period as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting, and to act fully thereon. By request of the Board of Selectmen.

CAPITAL PLAN (APPENDIX C)

Explanation: Sections 5 and 6 of Chapter 9 of the Harwich Charter were amended by the voters at the 2020 Annual Town Election. Article 41 of this Town Meeting will codify the intent of Article 36 from the 2019 Annual Town Meeting to establish a Five (5) Year Capital Plan. At the direction of the Town Administrator, the Capital Outlay Committee established a Five (5) Year Plan covering Fiscal Years 2022 through 2026 for adoption at this Town Meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Capital Items Funded From Free Cash – Items under \$50,000

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds or borrow a sufficient sum of money to fund the items in the table below included in the FY 2022 Capital Plan, and to act fully thereon. By request of the Board of Selectmen.
Estimated cost: \$18,000.00

Department	Description	Amount
Police	Digital Fingerprint Machine (regular replacement)	\$18,000.00

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Funds for support of ADA-compliant sidewalks through Harwich Center

ARTICLE 13: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money for the engineering and surveying services necessary for the preparation of plans and bid processes for proposed sidewalks from the Community Center to the Cultural Center; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00

Explanation: This article resumes efforts to develop ADA-compliant sidewalks from Center (Community Center) to Center (Cultural Center) via Harwich Center. The town will pursue a Community Development Block Grant (CDBG) in FY 2022 when the grant program resumes. The funds from this article will support the necessary site plan design and preparations as well as initial bid process costs in anticipation of receiving a CDBG grant. This article builds upon the grant of \$142,021 received on March 3, 2021 from MA DOT Shared Streets Emergency Grant Program.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mark Ameres, Mary Anderson, Jon Chorey, Angelo LaMantia, Dan Tworek

Nays: 2 (two): Dale Kennedy, Brian Weiner

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Sidewalks from Saquatucket Harbor to Harwich Port

ARTICLE 14: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to restore funds for the Walkway Design & Construction Project from Saquatucket Harbor to Harwich Port; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$200,000.00

Explanation: This articles restores most of the \$250,000.00 that was voted at the 2018 Annual Town Meeting and returned to the Town to offset a budget deficit exacerbated by COVID-19. The town recently received approval from the Commonwealth of

Massachusetts' Department of Transportation to proceed with this project. This article supplements a gift to the town in support of this much-needed and oft-delayed project.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Funds for the MS4 Mandated Stormwater Permitting and Management Program

ARTICLE 15: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to support the town's local stormwater permitting and program management; and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$200,000.00.

Explanation: The articles funds the costs necessary for the ongoing stormwater permitting and management program as required by the MassDEP MS4 program.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-8, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 8 (eight): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Tom Sherry, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Brooks Free Library roof replacement

ARTICLE 16: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to repair and/or replace the Brooks Free Library

roof; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$148,500.00.

Explanation: The Brooks Free Library's roof was last updated in 1997 with 20-year shingles. This project was originally submitted for the FY 2020 Capital Plan and was deferred in FY 2021. The estimated costs at that time were \$135,000.00. This request assumes a 10% increase in costs of materials and prevailing wage rates on installation.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Authorize the sale of 5 Bells Neck Road

Article 17: To see if the Town will vote to transfer the care, custody, management and control of the Town-owned property with the building thereon located at 5 Bells Neck Road from the Board of Selectmen for the purpose of leasing to a nonprofit for affordable and market-rate housing and for arts, cultural, educational or other purposes to the Board of Selectmen for the purpose of conveyance, and to authorize the Board of Selectmen to convey said property on such terms and conditions and for such consideration and purposes as the Board deems in the best interest of the Town, which may include reserving or obtaining a historic preservation restriction on said property, and to hereby rescind the terms, conditions and restrictions placed on the disposition of said property by the votes taken under Article 60 of the 2006 Annual Town Meeting and Article 12 of the Special Town Meeting of May, or to act fully thereon. By request of the Board of Selectmen.

Explanation: Previous efforts to lease this property were not successful. This article would allow the Board of Selectmen to seek Requests for Proposals (RFP) for the outright sale of this property in light of recent interest from several local groups to acquire the property.

Requires a two-thirds vote for adoption

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept or adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Public safety radios

ARTICLE 18: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase radios for the Fire Department and Police Department; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$223,204.00.

Explanation: The radios used by both public safety departments need to be upgraded in conformity with state standards. The anticipated cost for the Police Department radios is \$74,165.00 and for the Fire Department is \$149,039.00 for a total radio replacement cost of \$223,204.00. The Fire Department has applied for a grant FY 2022 from the Commonwealth of MA to offset costs related to this mandated upgrade.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Purchase of a combination Pumper/Ladder Fire Truck

ARTICLE 19: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the purchase of combination pumper/ladder fire truck known as a Quint, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such

premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and Capital Outlay Committee. Estimated cost: \$1,138,000.00.

Explanation: The fire department, in an effort to relieve some financial pressure on the capital budget in FY 2020 and 2021, offered the following modification of the Capital plan: Remove the Engine replacement in FY20, accelerate the Ladder replacement in FY24 and purchase a Quint, a vehicle that performs the functions of a ladder and an Engine in FY21. By the time the FY21 budget was being prepared, the estimated cost of the quint had risen to 1.1 million. The manufacturer has indicated that another price increase will happen this month, and the new estimate is \$1,138,500.00. We are working with the representative and reviewing the specifications in the hopes of reducing that number. The passage of a debt exclusion ballot question #1 at the Annual Town Election on Tuesday, May 18, 2021 is also necessary for the purchase of this item.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Fund the FY 2022 Road Maintenance Program

ARTICLE 20: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to fund the Road Maintenance Program, and all costs incidental and related thereto. The appropriation authorized by this vote shall not take effect until the Town votes to exempt from the limitation on total taxes imposed by M.G.L. c.59 § 21c (Proposition 2 ½) the amounts required to pay the principal of and the interest on any borrowing authorized under this article. And further, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$700,000.00.

Explanation: The capital request for road maintenance for FY 2022 is \$700,000.00. The town anticipates receiving a similar amount from Chapter 90 funds from the Commonwealth. The town's Chapter 90 apportionment for FY 2021 is \$676,736.00. There is a debt exclusion ballot question #2 regarding this article on the Annual Town Election ballot to be voted on May 18, 2021.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Purchase and Equip Vehicles for the Department of Public Works

Article 21: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to purchase and equip the vehicles listed in the table below and further to authorize the Board of Selectmen to dispose of the vehicles listed in the table below if determined to be surplus property; and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$460,000.00.

Purchase and Equip Vehicles	
VEHICLE TYPE	ANTICIPATED COST
Front-End Loader or equivalent	\$200,000.00
6 Wheel Dump Truck or equivalent	\$175,000.00
Ford F-150 Pickup Truck or equivalent	\$50,000.00
Ford E-250 Van or equivalent	\$35,000.00
TOTAL COST	\$460,000.00

Vehicles to be disposed of if determined to be surplus
1991 Elgin Premier
1996 L-70C Front End Loader
2005 Ford F-150
2006 Ford E-250 Van

Explanation: The 1999 Sterling Dump Truck is becoming extremely difficult to find parts for due to its age and the parts we do get are extremely expensive. The front end loader has over 30,000 hours of use or the equivalent of 1,200,000 miles on it. It has been a solid piece of

equipment and served the Town well, but it is time to replace it. This is a front line piece of equipment that is used 362 days per year at the Disposal Area and helps generate the \$3.3M in revenue. The average yearly maintenance cost has been \$21,748, indicating that it is time to remove this loader from front line work. The 2005 F-150 is at the end of its useful life and has 191,102 miles on it. The frame on this 16 year old vehicle is rotted through and may not pass State safety inspections any longer. The 2006 Ford E-250 Building Maintenance van floors and body panels are rusted through. It is questionable whether it will pass a safety inspection this year.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Public, Education & Government (PEG) Access and Cable Related Fund for Hearing Room & Studio Improvements

Article 22: To see if the Town will vote to transfer from the PEG Access and Cable Related Fund such sums of money that may be required to purchase and install studio cameras, lighting, video production hardware/software, and network peripherals in multiple Town Hall and other municipal hearing room locations for improved public meeting coverage subject and pursuant to MGL c. 44 § 53F ³/₄; and to act fully thereon. By request of the Board of Selectmen. Estimated Cost: \$99,254.00

Explanation: To be funded from the PEG Access and Cable Related Fund.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus
Nays: 0 (zero): none

Land acquisitions for the protection of well head and water supply

Article 23: To see if the Town will vote to authorize the Water and Wastewater Commission to acquire by purchase, gift, eminent domain, or otherwise, five parcels of land, all with an address of 0 Chatham Road, identified as Assessor's Owners Unknown Parcels 43-E7-0, 43-E9-0, 43-E9-A-0, 43-E10-0, and 43-E12-0, consisting of 7.76 acres more or less, said parcels to be placed under the care, custody, control, and management of the Water and Wastewater Commission and held for well head and water supply protection purposes; and further to appropriate from Certified Retained Earnings of the Water Enterprise Fund the sum of \$175,000 more or less, for said acquisition, including all costs incidental and related thereto; provided however that said appropriation shall be reduced by the amount of any gifts or grants received under the Cape Cod Commission DRI Grant program or any other grant program made available to the Town at the time of said acquisition; and further to authorize the Water and Wastewater Commission to apply for any such grants and to enter into all necessary agreements and to take such actions as may be necessary to carry out the purposes of this Article; or to act in relation thereto. By request of the Water and Wastewater Commission. Estimated Cost: \$175,000.00.

Explanation: The Water Department is seeking funds to support the acquisition of 5 undeveloped parcels off Chatham Road totaling 7.76 acres abutting the Chatham Rd. wellfield. Acquisition of these parcels will further support the department's efforts to protect the water supply by limiting development immediately adjacent to the Chatham Road wellfield. The requested funds will be used to support the necessary title research and property acquisition. Funds used for the property acquisition are eligible for 100% reimbursement through Cape Cod Commission DRI funds.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

New source exploration for town water supply

Article 24: To see if the Town if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money to conduct new source

exploration for the Town's water supply, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$250,000.00.

Explanation: The Water Department is seeking \$250,000 to conduct well exploration in North Harwich. Services rendered through this appropriation will include site review and mapping, installation of 2-inch & 4-inch test wells, well development and pump testing of 4-inch wells, and preparation of Mass DEP Request for Site Examination and Prolonged Test Pumping Proposal. Should a viable production well be identified a future appropriation will be required to install the final well casing and pump house.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Route 28 Water Main Replacement Design

Article 25: To see if the Town if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money for the design and engineering for the replacement of approximately 1.75 miles of water main replacement on Route 28 between Lower County Road and the Herring River Bridge, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$500,000.00.

Explanation: The Water Department is seeking \$500,000 for the purpose of preparing plans and specifications for the replacement of approximately 1.75 miles of water main on Route 28 from Lower County Road to the Herring River Bridge. The existing water was installed in the 1940's and is beyond its useful life and the subject of several water main breaks. This segment of water main also contains very few gate valves which requires as many as 25 valves to be closed to isolate and repair the water main after a break leaving larges sections of town without water during the repair. Should this article be approved a future appropriation will be required to complete the work.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Station 8 Generator

Article 26: To see if the Town will vote to appropriate from Certified Retained Earnings of the Water Enterprise Fund a sum of money to purchase, equip, and install a new generator for Station 8, including all costs incidental and related thereto; and to act fully thereon. By request of the Water and Wastewater Commission. Estimated Cost: \$50,000.00.

Explanation: The Water Department is seeking funds to replace a 2005 Generac generator located at Station 8 which provides back-up power to Well #8 and the corrosion control facility on Bay Road. The generator has been in service for 16 years and can no longer be relied upon for back-up power.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**Appropriate Sums of Money from the FY 2022 Estimated Annual Revenues of the
Community Preservation Act Fund**

Article 27: To see if the Town will vote to appropriate the following sums of money from the FY 2022 estimated annual revenues of the Harwich Community Preservation Act Fund as required by the G.L. Chapter 44B and Chapter 149, §298 of the Acts of 2004 as follows:

- A sum of money for the acquisition, creation and preservation of the open space;

- A sum of money for the acquisition, preservation, restoration and rehabilitation of historic resources;
 - A sum of money for the acquisition, creation, preservation and support of community housing; and
 - A sum of money for the Community Preservation Act Fund FY2022 Undesignated Fund Balance (including Recreation)
- and to act fully thereon. By request of the Community Preservation Committee.

<u>Appropriation</u>	<u>FY 2022</u>
Community Housing Reserve	\$161,171
Open Space Reserve	\$161,171
Historic Preservation Reserve	\$161,171
Undesignated Fund Balance Operating Expenses	\$25,000

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Fund Land Bank Debt Service

Article 28: To see if the Town will vote to appropriate from the Community Preservation Act Funds – \$51,692.06 from the Undesignated Fund Balance and \$181,357.94 from estimated annual revenue for Fiscal Year 2022 for a total of \$233,050 to fund the Land Bank Debt Service. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds – Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Finance Director. Estimated Cost: \$233,050.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Community Preservation Activities under \$50,000

Article 29: To see if the Town will vote to appropriate from the Community Preservation Act Funds a sufficient sum of money to fund the items in the table below consistent with their respective applications, with each item considered a separate appropriation. Any funds left unspent from this Article are to be returned to the Community Preservation Act Fund from which the appropriation is made as specified in the chart below, and further authorize the Board of Selectmen to enter into grant agreements with the Cape & Islands Veterans Outreach Center and Community Development Partnership, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$127,066

Item #	Project	Purpose	Amount	Appropriation Source
1	Old Colony Rail Trail Harwich/Chatham Town Border marker project	To delineate town boundaries along the Old Colony Rail Trail	\$1,000.00	Estimated annual revenue for FY 2022
2	Lower Cape Housing Institute	Ongoing support of the Cape Housing Institute	\$7,500.00	Community Housing Reserve
3	Crossing lights at Depot Road South	Ongoing effort to enhance safety through the Rail Trails	\$15,000.00	Estimated annual revenue for FY 2022
4	Veterans Home – Dennis, MA	Support the Cape & Islands Veterans Outreach Center's effort to creating housing; and to authorize the Board of Selectmen to enter into a	\$15,000.00	Estimated annual revenue for FY 2022

		grant agreement between the Town of Harwich and the Veteran's Outreach Center.		
5	Senior Memorial Field fencing project	Install new fencing at widely used softball field	\$40,181.00	Estimated annual revenue for FY 2022
6	Phase I of II for Veterans Memorial Circle at Evergreen Cemetery	Install flags, lighting and related electrical service	\$48,385.00	Estimated annual revenue for FY 2022
		Total:	\$127,066.00	

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

East Harwich Methodist Church Cemetery Gravestone Project

Article 30: To see if the Town will vote to appropriate from Community Preservation Act Funds- estimated annual revenue for Fiscal Year 2022 \$112,200 to support the East Harwich Methodist Church Cemetery Gravestone Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds - Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Cemetery Commission. Estimated Cost: \$112,200.00.

Explanation: The article funds the cleaning, consolidation, repair and/or resetting of grave markers in the East Harwich Methodist Church Cemetery.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINITELY POSTPONED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To recommend Indefinite Postponement

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Abstain: 1 (one): Don Howell

Brooks Academy Structural Improvement Projects

Article 31: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$485,734.55 from the Historic Reserve, \$664,265.45 from the estimated annual revenue for Fiscal Year 2022, for a total appropriation of \$1,150,000.00, to make structural improvements to Brooks Academy. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Historic Reserve and to act fully thereon. By request of the Community Preservation Committee and the Brooks Academy Museum Commission. Estimated Cost: \$1,150,000.00.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-2

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Jon Chorey, Dan Tworek, Dale Kennedy, Mary Anderson, Mark Ameres

Nays: 2 (2): Angelo LaMantia, Brian Weiner

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Fund a Part-Time Housing Coordinator

Article 32: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$50,000.00 from the estimated annual revenue for Fiscal Year 2022 to fund the Harwich Affordable Housing Trust Housing Coordinator. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Housing Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Affordable Housing Trust. Estimated Cost: \$50,000.00.

Explanation: Annual request to fund a part-time housing coordinator to support the Affordable Housing Trust.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-1

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 4 (number): Jon Chorey, Dan Tworek, Mary Anderson, Brian Weiner

Nays: 1 (one): Angelo LaMantia

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

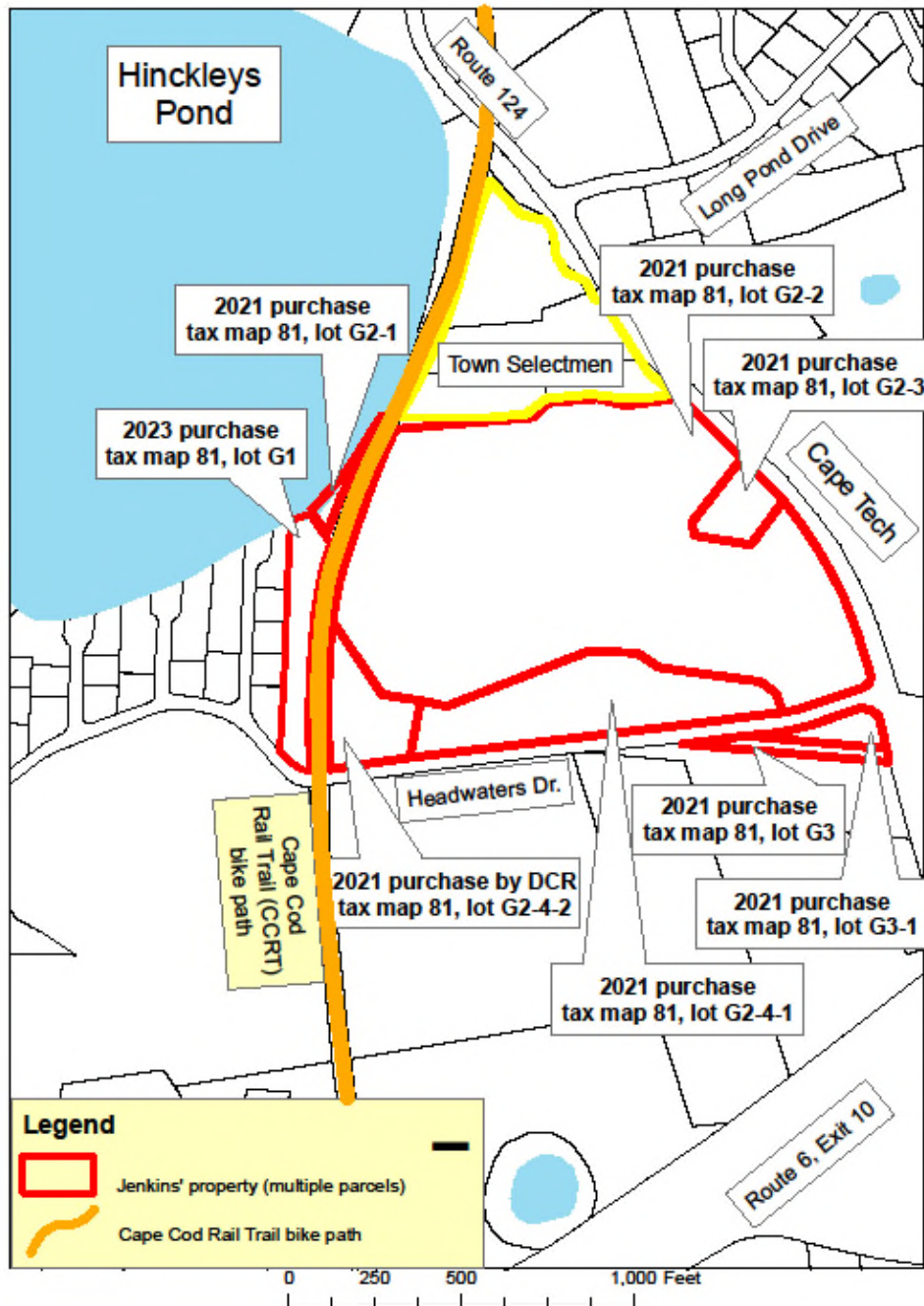
Nays: 0 (zero): none

Hinckleys Pond Watershed Preservation Project

Article 33: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$360,000.00 from the Open Space Reserve to fund the acquisition of a parcel of land located on Headwaters Drive and identified as Assessor's Parcel 81-G1, and costs incidental or related thereto, and to authorize the Board of Selectmen to acquire said parcel for open space and passive recreation purposes by purchase, gift, and/or eminent domain on such terms and conditions as the Board of Selectmen deems in the best interests of the Town, and to grant a conservation restriction thereon to Harwich Conservation Trust and/or any other qualified entity pursuant to G.L. c. 184, §§31-33 and meeting the requirements of G.L. c. 44B, §12(a), with the care, custody and control of said parcel to be held by the Board of Selectmen pursuant to the provisions of G.L. c. 40, §8C, Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Open Space Reserve, and to act fully thereon. By request of the Community Preservation Committee and the Real Estate & Open Space Committee. Estimated Cost: \$360,000.00.

Explanation: The goal of this article is to support a partnership between the Town, State, and nonprofit Harwich Conservation Trust (HCT) that will result in the preservation of approximately 31 acres in the Hinckleys Pond/Herring River Watershed to protect water quality, walking trails, land bordering the Cape Cod Rail Trail bike path, scenic views, and wildlife habitat. The following parcels owned by the Jenkins Nominee Trust (9 deeds) would be purchased by the Town, the Commonwealth of Massachusetts, and the Harwich Conservation Trust: Assessor Map 81, Lot G1: Assessor Map 81, Lot G2-1: Assessor Map 81, Lot G2-2: Assessor Map 81, Lot G2-3: Assessor Map 81, Lot G2-4-1: Assessor Map 81, Lot G2-4-2: Assessor Map 81, Lot G3: Assessor Map 81, Lot G3-1

**Jenkins Project: Installment Purchase Parcel Map
Harwich MA**



FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Harwich Natural Heritage Trail Project

Article 34: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$150,000 from estimated annual revenue for Fiscal Year 2022 to fund the Natural Heritage Trail Project, including the creation of a wheelchair accessible trail loop off Bank Street for open space and recreational purposes, and further to authorize the Board of Selectmen to enter into a grant agreement with the Harwich Conservation Trust, and further to authorize the Board of Selectmen to acquire a permanent restriction on said land. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee. Estimated Cost: \$150,000.00.

Explanation: The Harwich Natural Heritage Trail Project goal is to enhance the recreational and educational experience in Harwich by creating a wheelchair accessible trail loop off Bank Street at HCT's Robert F. Smith Cold Brook Preserve, which is also the site of a HCT/Town ecological restoration partnership. Harwich residents and visitors will be able to enjoy passive recreational opportunities (walking, birdwatching, dog walking, photography, and more) in a scenic and ecologically restored destination between Harwich Center and downtown Harwich Port.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero):

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Brooks Park Lighting Project

Article 35: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$125,000 from estimated annual revenue for Fiscal Year 2022 to fund the Brooks Park Lighting Project. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$125,000.00.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-5, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 5 (five): Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Sand Pond Revitalization Project

Article 36: To see if the Town will vote to appropriate from Community Preservation Act Funds - \$83,500.00 from estimated annual revenue for Fiscal Year 2022 to fund the rehabilitation and restoration of Sand Pond, which is a recreational facility owned by the Town of Harwich. Any funds left unspent from this Article are to be returned to the Community Preservation Act Funds-Undesignated Fund Balance, and to act fully thereon. By request of the Community Preservation Committee and the Recreation & Youth Commission. Estimated Cost: \$83,500.00.

Explanation:

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-4, NO-3

ROLL CALL VOTES:

Finance Committee:

To recommend accept and adopt:

Yeas: 4 (four): Dan Tworek, Mary Anderson, Brian Weiner, Jon Chorey

Nays: 3 (three): Angelo LaMantia, Dale Kennedy, Mark Ameres

Board of Selectmen:

To recommend Indefinite Postponement

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Amend The Code of The Town Of Harwich Charter to Amend Chapter 9, Section 6

Article 37: To see if the Town will vote pursuant to M.G.L. c.43B, §10 to amend Chapter 9, Section 6 of the Town Charter, as set forth below, with strikethrough text to be deleted and bold, underlined text to be inserted:

Section 6. Capital Outlay Plan

9-6-1 The purpose of the ~~7~~ **5**-year capital outlay plan shall be to provide the town with a long-range forecast of the town's major capital improvement needs and to attempt to keep debt borrowing levels as even as possible from year to year.

9-6-2 A "capital outlay" shall mean the acquisition, construction or renovation of buildings, equipment or land having a total cost of \$50,000 **or more** during any budget year and planning funds for any such capital outlay.

9-6-3 The town administrator and the capital outlay committee shall submit a ~~7~~ **5**-year capital outlay plan to a joint public meeting of the board of selectmen and the finance committee during the month of December of each year.

9-6-4 The board of selectmen shall prepare articles to be included in the May annual town meeting warrant seeking adoption of the ~~7~~ **5**-year capital outlay plan and funding of the current year of the plan.

9-6-5 A simple majority vote of the town meeting shall be required to adopt the ~~7~~ **5**-year capital outlay plan as submitted. Any amendment to a previously adopted Capital Plan shall require a two-thirds vote at the Annual Town Meeting.

9-6-6 If any part of the current year of the plan receives funding support at the annual town meeting, but fails at any necessary debt exclusion, capital exclusion or proposition 2 1/2 override ballot votes, the unsupported portion shall be returned to the ~~7~~ **5**-year capital plan in year 1 of the next ~~7~~ **5**-year plan, and to act fully thereon. By the Board of Selectmen.

Explanation: This article seeks to correct defects in Article 36 at the Annual Town Meeting in 2019. The statement under the Finance Committee's recommendation at that time indicated that the article was intended to modify the Capital Outlay Plan from seven (7) years to five (5) years. The article amends 9-6-2 by providing text to qualify that capital outlay items are \$50,000 or greater. These amendments will be subject to approval by the voters at the 2022 Annual Town Election if adopted at this town meeting.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (number): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Grant a permanent easement to Cellco Partnership on Harbor Road

Article 38: To see if the Town will vote to authorize the Board of Selectmen to grant a permanent easement to Cellco Partnership (d/b/a Verizon Wireless), in, on and under a portion of the Town-owned property located on Harbor Road and identified by the Assessors as Parcel 15-U23, which portion is approximately shown as “Approximate Area of Utility Easement” on a sketch plan entitled “Site Name: Harwich SC13 MA”, prepared by Tilson, and on file with the Town Clerk, for the purpose of installing and maintaining lines and cables to serve the communications equipment to be located on a utility pole by Cellco Partnership on such terms and conditions and for such consideration, which may be nominal consideration, as the Board of Selectmen deems appropriate; to take any action relative thereto; and to act fully thereon. By the Board of Selectmen.

Explanation: Verizon intends to install telecommunications equipment on an existing pole, owned by a utility company and located on the Town-owned parcel of land identified as Assessors Map 15, Lot U23. Verizon has requested the Board of Selectmen to grant Verizon an easement on an approximately 10-foot wide strip of the Town parcel for the purpose of installing and maintaining utility lines and cables to serve the equipment.

HARWICH, MA 02645



FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Amend Zoning Article XXIV by adding a new Section - §325-160 Design Guidelines

Article 39: To see if the Town will vote to amend the Code of the Town of Harwich – Zoning Article XXIV West Harwich Special District by adding a new §325-160 as follows:

§325-160 Design Guidelines

For the purpose of this section the Harwich Planning Board, after a public hearing, shall adopt “*West Harwich Special District Site and Architectural Design Guidelines*” which shall constitute rules and regulations guiding historic structures and new construction within the WHSD. And to act fully thereon. By request of the Planning Board

***Explanation:** The new section 325-160 references design guidelines for the West Harwich Special District, which will be created and adopted by the Harwich Planning Board through a separate public hearing process. These guidelines will assist property owners and applicants with the development and redevelopment of properties within the West Harwich Special District (aka the West Harwich DCPC).*

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Funds for roof repairs at 5 Bells Neck Road

ARTICLE 40: To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow a sufficient sum of money to make necessary repairs to the roof of the building at 5 Bells Neck Road; and to act fully thereon. By request of the Board of Selectmen and the Capital Outlay Committee. Estimated cost: \$50,000.00.

Explanation: This article was deferred in FY 2021 due to the impact of COVID-19 on the overall budget process. The town is currently developing a "Request for Proposal (RFP)" for the sale pending the adoption of Article 42 at this Town Meeting which will rescind previous votes to lease and authorizing the Board of Selectmen to sell 5 Bells Neck Road as surplus property.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE INDEFINETLY POSTPONED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Amend the Code of Harwich General Bylaws – Chapter 8 Departmental Revolving Funds
§ 8-1. Funds Established

Article 41: To see if the Town will vote to amend the Departmental Revolving Funds Bylaw, Section 8-1 of the Town Code, (the language to be added is shown in underlined text), or to act fully thereon. By request of the Conservation Commission.

Revolving Fund	Authorize to Spend Fund	Revenue Source	Use of Fund
Wetlands	Conservation Commission	Notice of Intent Filing Fees; <u>as well as in-lieu fees generated as a result of an approval of a Notice of Intent</u>	Consultants and wetland and buffer zone management and restoration projects

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7 NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 1 (one): Don Howell

Annual Departmental Revolving Funds Authorization

Article 42: To see if the Town will vote to set spending limits for various revolving funds that have been authorized pursuant to Section 8.1 of the Town Code: and to act fully thereon. By request of the Finance Director.

<u>Revolving Fund</u>	<u>FY 2022 Spending Limit</u>	<u>Disposition of FY21 Fund balance</u>
Golf Pro Shop and Restaurant Lease Revenue	\$250,000	Available for expenditure
Golf Infrastructure fund	\$140,000	Available for expenditure
Council on Aging	\$125,000	Available for expenditure
Cemetery	\$100,000	Available for expenditure
Community Center	\$100,000	Available for expenditure
Recreation	\$175,000	Available for expenditure
Albro House	\$10,000	Available for expenditure
ADA	\$2,500	Available for expenditure
Wetlands	\$6,000	Available for expenditure
Middle School Cultural Center	\$225,000	Available for expenditure
Sidewalks	\$50,000	Available for expenditure
Tax Title Collection	\$36,000	Available for expenditure

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner
Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Larry Ballantine, Michael MacAskill, Ed McManus

Nays: 1 (one): Don Howell

Stabilization Fund

Article 43: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the Stabilization Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$1,074,171.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

OPEB Trust Fund

Article 44: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the OPEB Trust Fund, and to act fully thereon. By the request of the Board of Selectmen. Estimated cost: \$500,000.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 3 (three): Don Howell, Michael MacAskill, Ed McManus
Nays: 0 (zero): none

Fund Prior Year's Unpaid Bills

Article 45: To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in M.G.L. Ch. 44, Section 64, and to act fully thereon. By request of the Finance Director. Estimated cost: \$21,349.00

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Promote the Town Of Harwich

Article 46: To see if the Town will vote to raise and appropriate and/or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town and its businesses and cultural endeavors to advance economic development initiatives for and with the Town of Harwich. Said monies to be used to manage and fulfill year-round visitor/resident/business information services, to promote and market the Town, to generate and initiate materials and activities that encourage the establishment, growth and sustainability of businesses in Harwich, and to implement economic development objectives and activities in partnership with the Town, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$30,000

Explanation: This is a customary article whereby the Town supports the efforts of the Harwich Chamber of Commerce in promoting the town widely and throughout the year.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner
Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Defray the Expenses of The Chase Library and Harwich Port Library

Article 47: To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$20,000 to help defray the expenses of the Chase Library and the Harwich Port Library; said funds to be expended under the direction of the Chase Library and Harwich Port Library Trustees, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$20,000

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-6, NO-0, ABSTAIN-1

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 6 (number): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Brian Weiner

Nays: 0 (number): none

Abstain: 1 (one): Dan Tworek

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

**Supplement Annual Allocation of Mass Cultural Council For
Local Cultural Council Grants**

Article 48: To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sufficient sum of money to supplement the Massachusetts Cultural Council annual allocation for community grant awards to artists, performers, and interpretive scientists who bring events and programs to local venues which enhance the cultural experience of Harwich citizens of all ages, and to act fully thereon. By request of the Board of Selectmen and the Harwich Cultural Council. Estimated Cost: \$3,600.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Herring Fisheries

Article 49: To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

FINANCE COMMITTEE RECOMMENDS THIS ARTICLE BE ACCEPTED AND ADOPTED. VOTE: YES-7, NO-0

ROLL CALL VOTES:

Finance Committee:

To accept and adopt:

Yeas: 7 (seven): Mark Ameres, Mary Anderson, Jon Chorey, Dale Kennedy, Angelo LaMantia, Dan Tworek, Brian Weiner

Nays: 0 (zero): none

Board of Selectmen:

To accept and adopt:

Yeas: 4 (four): Larry Ballantine, Don Howell, Michael MacAskill, Ed McManus

Nays: 0 (zero): none

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 29th day of March, 2021.

Larry G. Ballantine, Chair

Stephen P. Ford, Vice Chair

Michael D. MacAskill, Clerk

Donald F. Howell

Edward J. McManus

Board of Selectmen
Town of Harwich

A true copy Attest:

Constable

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL ELECTION BALLOT
May 18, 2021**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 18, 2021 then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

To choose on one (1) ballot the following Town Officers and Committees: One (1) Selectmen for three (3) years; One (1) Moderator for three (3) years; One (1) Monomoy Regional School Committee Member for three (3) years; three (3) Library Trustees for three (3) years; two (2) Water Commissioner for three (3) years; One (1) Water Commissioner for two (2) years; one (1) Housing Authority Member for five (5) years.

BALLOT QUESTIONS

1. Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order to fund the Reconstruction of Lower County Road including all costs incidental and related thereto, as requested in the Capital Plan for FY2022?

YES _____ NO _____

2. Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order to fund the Road Maintenance Program, including, but not limited to Lower County Road and other roads on the Program, and all costs incidental and related thereto, as requested in the Capital Plan for FY2022?

YES _____ NO _____

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 29th day of March, 2021.

Larry G. Ballantine, Chair

Stephen P. Ford, Vice Chair

Michael D. MacAskill, Clerk

Donald F. Howell

Edward J. McManus

Board of Selectmen
Town of Harwich

A true copy Attest:

Constable

APPENDIX B - OPERATING BUDGET

TOWN OPERATION BUDGET 2022		Actual FY2018	Actual FY2019	Actual FY2020	Budget FY2021	TA Proposed FY2022	\$ \$ Change	PCT CHANGE
1	MODERATOR S&W	-	-	-	1,000	1,000	-	0.0%
2	SELECTMEN S&W	7,500	12,000	12,000	12,500	12,500	-	0.0%
3	SELECTMEN - EXP	7,077	7,237	5,737	8,750	8,750	-	0.0%
4	Sub-Total	14,577	19,237	17,737	21,250	21,250	-	0.0%
5	FINANCE COMMITTEE S&W	745	229	76	3,000	3,000	-	0.0%
6	FINANCE COMMITTEE - EXP	809	1,516	1,824	2,000	2,000	-	0.0%
7	Sub-Total	1,554	1,744	1,900	5,000	5,000	-	0.0%
8	FINANCE COMMITTEE RESERVE FUND	-	-	-	50,000	50,000	-	0.0%
9	TOWN ACCOUNTANT - SAL	233,658	246,777	258,180	265,485	278,184	12,699	4.8%
10	TOWN ACCOUNTANT - EXP	3,626	2,570	6,990	7,875	8,139	264	3.4%
11	AUDIT - EXP	37,900	40,505	40,000	40,000	40,000	-	0.0%
12	Sub-Total	275,183	289,853	305,170	313,360	326,323	12,963	4.1%
13	ASSESSORS - S&W	153,113	182,201	178,746	204,048	206,287	2,239	1.1%
14	ASSESSORS - EXP	68,266	97,871	85,332	110,520	108,220	(2,300)	-2.1%
15	Sub-Total	221,379	280,071	264,078	314,568	314,507	(61)	0.0%
16	TOWN COLLECTIONS - S&W	12,476	12,837	9,425	16,000	16,000	-	0.0%
17	TOWN COLLECTIONS - EXP	3,154	3,760	3,700	5,500	5,500	-	0.0%
18	Sub-Total	15,631	16,597	13,125	21,500	21,500	-	0.0%
19	POSTAGE	46,452	39,128	47,487	41,500	41,500	-	0.0%
20	Sub-Total	46,452	39,128	47,487	41,500	41,500	-	0.0%
21	TREASURER - S&W	234,025	254,705	276,730	288,776	291,686	2,910	1.0%
22	TREASURER - EXP	102,106	97,616	101,573	95,358	91,550	(3,808)	-4.0%
23	Sub-Total	336,131	352,322	378,303	384,134	383,236	(898)	-0.2%
24	VACATION & SICK LEAVE BUY BACK	-	46,074	84,023	138,728	150,622	11,894	8.6%
25	MEDICARE	217,264	236,704	253,229	242,888	255,008	12,120	5.0%
26	ADMINISTRATION - S&W	418,242	425,860	494,694	469,123	397,945	(71,178)	-15.2%
27	ADMINISTRATION - EXP	75,450	74,692	85,053	96,880	119,879	22,999	23.7%
28	ADMINISTRATION - CAP OUTLAY	4,958	4,801	3,013	5,500	5,500	-	0.0%
29	WEATHER EVENT	-	-	844,876	-	-	-	0.0%
30	Sub-Total	498,651	505,352	1,427,636	571,503	523,324	(48,179)	-8.4%
32	LEGAL SERVICES - EXP	159,374	170,825	140,192	185,000	185,000	-	0.0%
33	CLAIMS & SUITS	-	-	-	500	500	-	0.0%
34	Sub-Total	159,374	170,825	140,192	185,500	185,500	-	0.0%
35	INFORMATION TECHNOLOGY - S&W	99,800	101,439	108,577	111,098	111,098	-	0.0%
36	INFORMATION TECHNOLOGY - EXP	211,708	244,542	202,496	276,250	274,141	(2,109)	-0.8%
37	Sub-Total	311,507	345,981	311,073	387,349	385,240	(2,109)	-0.5%
38	IT CHANNEL 18 - S&W	106,300	117,843	128,625	143,627	149,496	5,869	4.1%
39	IT CHANNEL 18 - EXP	24,790	28,089	15,772	66,480	60,604	(5,876)	-8.8%
40	Sub-Total	131,091	145,933	144,397	210,107	210,100	(7)	0.0%
41	CONSTABLE S & W	356	188	375	708	708	-	0.0%
42	TOWN CLERK - S&W	202,280	229,276	240,754	272,756	240,726	(32,030)	-11.7%
43	TOWN CLERK - EXP	30,684	33,186	51,130	49,300	32,228	(17,072)	-34.6%
44	Sub-Total	232,964	262,462	291,884	322,056	272,954	(49,102)	-15.2%

APPENDIX B – OPERATING BUDGET

45	CONSERVATION - S&W	111,527	138,789	148,974	168,022	165,506	(2,516)	-1.5%
46	CONSERVATION - EXP	6,673	8,198	4,891	7,565	5,915	(1,650)	-21.8%
47	Sub-Total	118,200	146,987	153,865	175,587	171,421	(4,166)	-2.4%
48	TOWN PLANNER - S&W	69,515	87,324	93,093	95,480	95,305	(175)	-0.2%
49	TOWN PLANNER - EXP	1,928	3,580	3,428	4,531	4,531	-	0.0%
50	Sub-Total	71,443	90,904	96,520	100,011	99,836	(175)	-0.2%
51	BOARD OF APPEALS - S&W	-	-	-	-	-	-	0.0%
52	BOARD OF APPEALS - EXP	594	15	124	735	735	-	0.0%
53	Sub-Total	594	15	124	735	735	-	0.0%
54	ALBRO HOUSE - EXP	3,148	2,928	2,177	6,355	6,355	-	0.0%
55	OLD RECR BUILDING - EXP	5,321	4,123	5,001	7,627	7,627	-	0.0%
56	W. HARWICH SCHOOL - EXP	408	404	365	1,424	1,424	-	0.0%
57	Sub-Total	8,876	7,455	7,543	15,405	15,405	-	0.0%
58	COMMUNITY DEVELOPMENT - S&W	218,879	225,761	211,842	242,945	235,150	(7,795)	-3.2%
59	COMMUNITY DEVELOPMENT - EXP	10,834	9,207	6,596	13,113	13,113	-	0.0%
60	Sub-Total	229,713	234,968	218,438	256,058	248,263	(7,795)	-3.0%
61	PUBLIC BUILDINGS REPAIRS	-	-	-	2,133	2,133	-	0.0%
62	TOWN/FIN COM REPORTS	7,658	7,766	5,961	10,000	10,000	-	0.0%
63	ADVERTISING	21,671	22,229	4,788	22,750	22,750	-	0.0%
64	POLICE - S&W	3,384,205	3,716,952	3,554,438	4,041,890	4,267,392	225,502	5.6%
65	POLICE - EXP	544,305	484,541	375,889	506,643	493,737	(12,906)	-2.5%
66	POLICE - CAP OUTLAY	121,482	131,100	85,811	60,000	-	(60,000)	0.0%
67	Sub-Total	4,049,992	4,332,593	4,016,139	4,608,533	4,761,130	152,596	3.3%
68	FIRE - S&W	3,353,682	3,872,857	3,744,052	4,129,052	4,209,768	80,716	2.0%
69	FIRE - EXP	394,875	362,291	356,867	406,192	551,329	145,137	35.7%
71	Sub-Total	3,748,556	4,235,148	4,100,920	4,535,244	4,761,097	225,852	5.0%
72	AMBULANCE - S&W	112,767	137,969	86,233	131,607	Merged w/Fire	(131,607)	-100.0%
73	EMS - EXP	136,314	118,467	122,332	124,095	Merged w/Fire	(124,095)	-100.0%
74	Sub-Total	249,081	256,436	208,565	255,702	-	(255,702)	-100.0%
75	BUILDING - S&W	246,408	291,192	283,536	337,190	336,170	(1,020)	-0.3%
76	BUILDING - EXP	11,349	13,822	10,568	24,976	26,475	1,499	6.0%
77	Sub-Total	257,757	305,013	294,104	362,166	362,645	479	0.1%
78	EMERG. MGMT - S&W	2,444	1,032	2,300	5,355	5,355	-	0.0%
79	EMERG. MGMT - EXP	3,317	4,562	7,075	8,500	8,500	-	0.0%
80	Sub-Total	5,761	5,593	9,375	13,855	13,855	-	0.0%
81	NATURAL RESOURCES - S&W	96,343	102,223	110,546	113,631	114,714	1,083	1.0%
82	NATURAL RESOURCES - EXP	26,998	27,835	21,525	28,200	27,100	(1,100)	-3.9%
83	Sub-Total	123,341	130,058	132,071	141,831	141,814	(17)	0.0%
84	PLEASANT BAY ALLIANCE	17,343	20,160	23,760	23,760	23,760	-	0.0%
85	TOWN ENGINEER - S&W	174,256	131,618	115,709	114,549	114,549	-	0.0%
86	TOWN ENGINEER - EXP	9,831	22,695	28,677	80,310	30,310	(50,000)	-62.3%
87	Sub-Total	184,088	154,313	144,386	194,859	144,859	(50,000)	-25.7%
88	HIGHWAY - S&W	2,495,639	2,623,322	2,578,958	2,848,196	2,771,009	(77,186)	-2.7%
89	HIGHWAY - EXP	2,501,442	2,805,897	2,690,057	3,226,579	3,303,765	77,186	2.4%
90	Sub-Total	4,997,081	5,429,219	5,269,015	6,074,775	6,074,775	(0)	0.0%

APPENDIX B – OPERATING BUDGET

91	SNOW/ICE - S&W	104,576	81,499	25,914	40,000	40,000	-	0.0%
92	SNOW/ICE - EXP	<u>260,924</u>	<u>190,965</u>	<u>66,955</u>	<u>95,000</u>	<u>95,000</u>	-	<u>0.0%</u>
93	Sub-Total	365,500	272,463	92,870	135,000	135,000	-	0.0%
94	STREET LIGHTS	31,372	22,731	30,356	35,000	31,000	(4,000)	-11.4%
95	INTERGOVERNMENTAL TRANS - WW		70,000	125,000	200,000	515,331	315,331	157.7%
96	COUNTY WW SUPPORT FUND			100,000	-	-	-	0.0%
97	CEMETERY ADMIN - S&W	63,203	65,070	70,040	71,434	71,434	-	0.0%
98	CEMETERY ADMIN - EXP	<u>3,164</u>	<u>4,546</u>	<u>4,670</u>	<u>5,075</u>	<u>5,108</u>	<u>33</u>	<u>0.6%</u>
99	Sub-Total	66,367	69,617	74,710	76,509	76,542	33	0.0%
100	BOARD OF HEALTH - S&W	139,795	163,782	183,249	203,881	193,196	(10,685)	-5.2%
101	BOARD OF HEALTH - EXP	<u>16,209</u>	<u>13,241</u>	<u>8,331</u>	<u>16,390</u>	<u>12,560</u>	<u>(3,830)</u>	<u>-23.4%</u>
102	Sub-Total	156,004	177,023	191,579	220,272	205,756	(14,515)	-6.6%
103	COMMUNITY CENTER S&W	165,498	176,286	185,474	193,389	196,876	3,487	1.8%
104	COMMUNITY CENTER EXP	<u>131,306</u>	<u>117,063</u>	<u>109,175</u>	<u>125,354</u>	<u>121,190</u>	<u>(4,164)</u>	<u>-3.3%</u>
105	Sub-Total	296,804	293,349	294,649	318,743	318,066	(678)	-0.2%
106	COUNCIL ON AGING - S&W	370,042	352,597	361,824	396,169	393,012	(3,157)	-0.8%
107	COUNCIL ON AGING - EXP	<u>63,690</u>	<u>63,932</u>	<u>55,274</u>	<u>79,232</u>	<u>82,326</u>	<u>3,094</u>	<u>3.9%</u>
108	Sub-Total	433,732	416,529	417,099	475,401	475,338	(63)	0.0%
109	YOUTH COUNSELOR - S&W	81,511	85,203	93,443	96,255	96,855	600	0.6%
110	YOUTH COUNSELOR - EXP	<u>4,017</u>	<u>4,604</u>	<u>4,221</u>	<u>3,485</u>	<u>3,485</u>	<u>-</u>	<u>0.0%</u>
111	Sub-Total	85,528	89,807	97,663	99,740	100,340	600	0.6%
112	VETERANS EXPENSE/BENEFITS	99,997	97,461	133,899	128,058	144,277	16,219	12.7%
113	DISABILTY RIGHT - EXP	-	300	-	500	500	-	0.0%
114	HUMAN SERVICES	72,605	78,690	79,450	83,250	83,250	-	0.0%
115	LIBRARY - S&W	630,719	665,422	696,848	730,885	737,977	7,092	1.0%
116	LIBRARY - EXP	<u>269,410</u>	<u>267,370</u>	<u>248,848</u>	<u>274,820</u>	<u>274,820</u>	<u>-</u>	<u>0.0%</u>
117	Sub-Total	900,128	932,792	945,695	1,005,705	1,012,797	7,092	0.7%
118	RECREATION - SEASONAL - S&W	174,725	216,097	208,379	218,026	213,213	(4,813)	-2.2%
119	RECREATION - S&W	228,268	245,726	253,706	272,618	274,076	1,457	0.5%
120	RECREATION - EXP	41,735	46,281	52,966	45,575	45,575	-	0.0%
121	RECREATION - CAP OUTLAY	<u>-</u>	<u>9,029</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
122	Sub-Total	444,728	517,133	515,051	536,219	532,864	(3,356)	-0.6%
123	HARBORMASTER -S&W	289,490	311,293	324,299	343,404	342,729	(675)	-0.2%
124	HARBORMASTER - EXP	<u>171,596</u>	<u>203,466</u>	<u>107,197</u>	<u>252,580</u>	<u>253,230</u>	<u>650</u>	<u>0.3%</u>
125	Sub-Total	461,086	514,759	431,496	595,984	595,959	(25)	0.0%
126	BROOKS ACAD MUSEUM COMMISSION	10,754	9,440	7,842	12,894	12,894	-	0.0%
127	HISTORICAL COMMISSION	540	-	-	-	-	-	0.0%
128	HISTORICAL COMMISSION	<u>-</u>	<u>198</u>	<u>-</u>	<u>350</u>	<u>350</u>	<u>-</u>	<u>0.0%</u>
129	Sub-Total	540	198	-	350	350	-	0.0%
130	CELEBRATIONS	1,299	992	-	1,600	1,600	-	0.0%
131	GOLF - S&W	798,628	865,827	795,295	919,180	937,540	18,360	2.0%
132	GOLF - EXP	<u>621,381</u>	<u>614,144</u>	<u>535,217</u>	<u>665,271</u>	<u>639,223</u>	<u>(26,048)</u>	<u>-3.9%</u>
133	GOLF CAP OUTLAY	<u>66,277</u>	<u>66,199</u>	<u>13,829</u>	<u>68,000</u>	<u>68,000</u>	<u>-</u>	<u>0.0%</u>
134	Sub-Total	1,486,286	1,546,170	1,344,341	1,652,451	1,644,763	(7,688)	-0.5%

APPENDIX B – OPERATING BUDGET

135	GOLF IMA MRSD	-	82,000	82,000	83,538	83,538	-	0.0%
136	ELECTRICITY - CVEC	66,254	68,140	71,705	73,900	75,750	1,850	2.5%
137	INTERFUND TRANSFERS			100,558	-		-	0.0%
138	Total Departmental Budgets	21,532,254	23,350,924	23,502,145	25,739,671	26,048,163	308,492	1.2%
139	Total Debt Service (Prin & Int)	2,494,459	4,710,046	4,920,069	4,617,408	4,146,161	(471,247)	-10.2%
140	STATE ASSESSMENTS	261,135	269,883	285,138	300,901	308,390	7,489	2.5%
141	BARNSTABLE CTY RETIREMENT	2,681,194	2,763,836	3,024,763	3,144,894	3,242,673	97,779	3.1%
142	CAPE COD COMMISSION ASSESSMENT	217,944	223,393	234,056	240,570	253,720	13,150	5.5%
143	BARNSTABLE COUNTY ASSESSMENT	203,280	208,362	218,307	223,101	236,649	13,548	6.1%
144	UNEMPLOYMENT COMPENSATION	5,087	32,401	16,281	20,000	20,000	-	0.0%
145	GROUP HEALTH INSURANCE	4,296,270	4,514,731	4,551,199	4,833,551	4,938,071	104,520	2.2%
146	OPEB	100,000	125,000	150,000	-	250,000	250,000	100.0%
147	GENERAL INSURANCE	656,366	726,142	805,793	854,470	877,726	23,256	2.7%
148	GENERAL INSURANCE DEDUCTIBLE	4,603	7,018	3,696	20,000	20,000	-	0.0%
149	TOTAL TOWN	32,452,592	36,931,737	37,711,447	39,994,565	40,341,553	346,988	0.9%
150	OVERLAY (Abatements/Exemptions)	413,262	450,000	437,775	400,000	450,000	50,000	12.5%
151	C C REGIONAL TECH HIGH	1,487,362	1,581,236	2,317,475	1,737,789	1,536,309	(201,480)	-11.6%
152	MONOMOY REG. SCH. DISTRICT							
153	TOTAL MRSD ASSESMENT	24,759,749	25,609,390	26,643,415	26,820,046	27,361,048	541,002	2.0%
154	TOTAL	59,112,965	64,572,363	67,110,112	68,952,400	69,688,911	736,511	1.1%

APPENDIX B – OPERATING BUDGET

FISCAL YEAR 2022 CAPITAL BUDGET

Art. #	Project	Funding	Amount
12	Digital fingerprint machine	Free Cash	\$18,000
13	ADA-compliant sidewalks	Free Cash	\$50,000
14	Sidewalks – Harbor to Harwich Port	Free Cash	\$200,000
15	MS4 Permitting & Management Program	Free Cash	\$200,000
16	Brooks Free Library roof repair	Free Cash	\$148,500
18	Public safety radios	Free Cash	\$223,204
19	Pumper/Ladder Fire Truck	Debt Exclusion	\$1,138,000
20	FY 2022 Road Maintenance Program	Debt Exclusion	\$700,000
21	Purchase & Equip DPW vehicles	Free Cash	\$460,000
22	Hearing Room & Studio Improvements	PEG Access Funds	\$99,254
23	Land acquisition for well head protection	Retained Earnings	\$175,000
24	New source exploration for water supply	Retained Earnings	\$250,000
25	Route 28 Water Main Replacement Design	Retained Earnings	\$500,000
26	Station 8 Generator	Retained Earnings	\$50,000
40	Repair 5 Bells Neck Road roof	Free Cash	\$50,000

FULL CAPITAL OUTLAY PLAN FOR FISCAL YEARS 2022 THROUGH 2026									
Department	Project	Funding Source	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026		
Admin	Harwich Center ADA Sidewalk Project	ADMINISTRATION FC	\$ 50,000						
Admin	Harwich Center ADA Sidewalk Pro. ADA/CDBG Grant (\$1 Million)	Grant	\$ 1,000,000						
Admin	Walkway Design & Construction Rte 28 SAQ to Harwichport	FC	\$ 200,000						
Admin	Walkway Design & Construction Rte 28 Project - Supplemental Funding	Grant	\$ 400,000						
Admin	Green/Fuel Efficient Fleet Replacement Schedule (Need Revisions)			\$ 30,000	\$ 32,000	\$ 35,000	\$ 35,000	\$ 35,000	
Admin	Walkway Reconstruction Bank Street Harwich Center to Rte 28		\$ 450,000						
Brooks Academy Museum Comm. (BAMC)	Brooks Academy Structural Improvements Project	CPC - HP4	\$ 1,150,000						
Real Estate & Open Space (REOS) Committee	Hinckleys Pond Watershed Preservation Project	CPC - OS8	\$ 360,000						
Bikeways Committee	Bikeways crossing lights at Depot Road South project	CPC - R11	\$ 15,000						
Bikeways Committee	Old Colony Rail Trail Harwich/Chatham Town Border marker project	CPC - R12	\$ 1,000						
ADMIN SUB-TOTAL			\$ 2,175,000	\$ 1,480,000	\$ 32,000	\$ 35,000	\$ 35,000	\$ 35,000	
AFFORDABLE HOUSING TRUST (AHT)									
AHT	AHT Funding for Housing and Part Time Coordinator (\$50K PT) [CH7]	CPC Housing	\$ 50,000						
AHT SUB-TOTAL			\$ 50,000						
CEMETERY									
Cemetery Department	East Harwich Methodist Cemetery Gravestone Project	CPC Historic	\$ 112,000						
Cemetery Department	Restoration of fence posts & rails at East Harwich Methodist Cemetery	CPC - HP2							
Cemetery Department	Flag Poles project at Veterans Memorial Circle at Evergreen Cemetery	CPC - HP3	\$ 48,385						
Cemetery	Island Pond Arboretum Implementation of Master Plan (Construction)	Grant				\$ 100,000			
Cemetery	Island Pond Arboretum Master Plan (Study)	Grant		43000					
Cemetery SUB-TOTAL			\$ 160,385	\$ 43,000	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -
CHANNEL 18									
Channel 18	Main Control (playback, servers)							\$ 17,650	
Channel 18	Field Production Equipment				\$ 4,388			\$ 4,388	
Channel 18	Edit Computers							\$ -	\$ 2,859
Channel 18	Production Studio: Cameras/Lighting	PEG Grant	\$ 32,784						
Channel 18	Meeting Rooms (5 - various locations)	PEG Grant	\$ 66,470	\$ 66,470		\$ 47,863		\$ 47,863	
Channel 18 SUB-TOTAL			\$ 99,254	\$ 66,470	\$ 4,388	\$ 47,863	\$ 47,863	\$ 47,863	\$ 24,897
COMMUNITY CENTER									
COMMUNITY CENTER SUB-TOTAL			\$ -						
CONSERVATION									
Conservation	Harwich Artificial Reef (Additional Project)	GRANT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CONSERVATION SUB-TOTAL			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENGINEERING									
Engineering	IMS4 Municipal Surface Drainage Plan and Improvements [Per Permit]	FC	\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 100,000
ENGINEERING SUB-TOTAL			\$ 200,000	\$ 100,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 100,000

APPENDIX C – CAPITAL PLAN

Facility Main.-DPW									
Facility Main.-DPW	Brooks Library Roof		\$	148,500					
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements	FC			\$	86,840			
Facility Main.-DPW	Implement Facilities Wide ADA Compliance Plan Improvements (MOD Grant)	GRANT			\$	350,000			
Facility Main.-DPW	5 Bells Neck Roof Repair		\$	50,000					
Facility Main.-DPW	Cultural Center Systems Generator				\$	70,000			
Facility Main.-DPW	Cultural Center - Boiler Replacement				\$	160,000			
Facility Main.-DPW	Remove and Replace Privacy Fence	FC			\$	55,000			
Facility Main.-DPW	Cultural Center - Window Replacement Sash Windows that Failed						\$	200,000	\$ 200,000
Facility Main.-DPW	Community Center Roof Replacement						\$	240,000	\$ -
Facility Main.-DPW	Community Center Boiler Replacement							\$	120,000
Facility Main.-DPW	Community Center Systems Generator							\$	115,000
Facility Main.-DPW	DPW Facilities and Mechanic Shop							\$	1,200,000
FACILITY MAINTENANCE SUB-TOTAL			\$	198,500	\$	721,840	\$	240,000	\$ 1,400,000
FIRE									
Fire	Phased Police and Fire Radio System	FC	\$	223,204					
Fire	Air Pack Replacement Program - (Town Funded Portion)	FC			\$	386,636	\$	405,969	\$ -
Fire	Ambulance Replacement Program								
Fire	Air Pack Replacement Program - (Town Funded Portion)				\$	-			
Fire	Air Pack Replacement Program - (Federal/State Grant Funded Portion)								
Fire	Staff Car								
Fire	Pumper and Ladder Request converted to Pumper/Ladder called Quint	DE	\$	1,138,000					
FIRE SUB-TOTAL			\$	1,361,204	\$	386,636	\$	405,969	\$ -
GOLF									
Golf	Tree Work Front 9 (Final year of 6 Year Project)								
Golf	Design and Feasibility of 3 hole Practice and Putting Course								
Golf	Renovate Cart Path (Following Mungeam Plan) Hole 10 FY21 & Hole 1 FY 22				\$	87,050	\$	87,050	\$ 87,050
Golf	Various Mowing Equipment per Lease				\$	34,800			
Golf	Improvements to Nets at Driving Range (Back FY 22 & Main FY 23)				\$	-	\$		\$ 149,000
Golf	New Tee Box Improvements - Mungeam Plan (Two Year Project)				\$	75,000	\$	75,000	\$ 75,000
Golf	Golf Course Irrigation Update		\$	-	\$	196,850	\$	162,050	\$ 311,050
GOLF SUB-TOTAL			\$	-	\$	196,850	\$	162,050	\$ 224,000
HARBORMASTER									
Harbormaster	Allen Harbor Jetty Reconstruction (Construction)						\$		\$ 2,000,000
Harbormaster	Round Cove Bulkhead Replacement (Study, Design and Construction)				\$	42,000	\$	42,000	
Harbormaster	Herring River Ramp Replacement (Study, Design and Construction)						\$	21,000	\$ 210,000
Harbormaster	SAQ Harbor North & East Bulkhead (Ofloading Area) Reconstruction								\$ 157,500
Harbormaster	Harbormaster Truck Replacement								\$ 42,000
HARBORMASTER SUB-TOTAL			\$	-	\$	42,000	\$	63,000	\$ 2,409,500
LIBRARY									
Library	Library Interior Modifications/Renovations						\$	40,000	\$ 150,000
LIBRARY SUB-TOTAL			\$	-	\$	-	\$	40,000	\$ 150,000
NATURAL RESOURCES									
NATURAL RESOURCES SUB-TOTAL									
PLANNING									
PLANNING SUB-TOTAL									

APPENDIX C – CAPITAL PLAN

POLICE									
Police	Digital Fingerprint Machine (Normal Replacemnt)	\$	18,000						
Police	Taser Replacement (5 year Program - 3 of 3 years to Pay)			\$	-	\$	37,000	\$	15,000
Police	Replacement of Bullet Resistant Vests (Town Portion (Project 60%))			\$	24,000	\$	-	\$	-
Police	Replacement of Bullet Resistant Vests (Federal 40% State ? Has been 40%)			\$	16,000	\$	-	\$	-
Police	Ballistic Helmets			\$	-	\$	-	\$	20,000
	Electronic Sign Board					\$	24,000		
POLICE SUB-TOTAL		\$	18,000	\$	40,000	\$	61,000	\$	35,000
PUBLIC WORKS									
Public Works	5 Year Road Maintenance Plan (Traditionally funded by DE & Chapter 90)			\$	700,000	\$	700,000	\$	700,000
	Harwich portion of State Gas Tax Allocation			\$	678,322	\$	700,000	\$	700,000
Public Works	Route 39/Pleasant Bay Road Roundabout (If Needed)								
Public Works	West Harwich Route 28 Design(\$125K in FY 20 & Construction via Fed Funds)						\$	50,000	
Public Works	West Harwich Route 28 Design(Construction via Fed Funds)						\$	5,600,000	
Public Works	6 Wheel Dump Truck #7	FC		\$	175,000				
Public Works	Ford E-250 Van #28	FC		\$	35,000				
Public Works	Volvo	FC		\$	200,000				
	Ford F-150 Pick Up			\$	50,000				
Public Works	Vehicle Listing [FY 22 to 26] Summary			\$		\$	315,000	\$	355,000
PUBLIC WORKS SUB-TOTAL		\$	1,838,322	\$	1,720,000	\$	7,365,000	\$	1,755,000
RECREATION & YOUTH									
Recreation Department	Brooks Park Lighting Project, Phase 5, Part 2	CPC - R13		\$	125,000				
Recreation Department	Sand Pond Revitalization Project, Phase 2	CPC - R14		\$	83,500				
Recreation Department	Senior Memorial Field fencing project	CPC - R15		\$	40,181				
Recreation Department	Whitehouse Field Lighting project, Phase 2	CPC - R16							
Recreation Department	Cahoon Road Beach Restroom					\$	125,000		
RECREATION AND YOUTH SUB-TOTAL				\$	248,681	\$	-	\$	-
TOWN CLERK									
Town Clerk	Voting Machines - Updates & Enhancements			\$	-	\$	32,500		
TOWN CLERK SUB-TOTAL				\$	-	\$	32,500	\$	-
WASTEWATER									
Wastewater	Evaluate Phosphorus Issues in Seymour Pond & Restoration					\$	75,000		\$
Wastewater	DHY Community Partnership - CWMP Revisions								350,000
Wastewater	DHY - CWMP Revisions Phase 3 Harwich Share of Treatment					\$	17,400,000		
Wastewater	DHY - CWMP Phase 1 Sewers (planning, engineering and legal costs)						\$	11,200,000	
Wastewater	CWMP Phase 2 Contract 3 Pleasant Bay South								
WASTEWATER SUB-TOTAL				\$	-	\$	17,475,000	\$	350,000
WATER									
Water	Hydration stations for outdoor recreational facilities								
Water	Acquisition of parcels adjacent to town wellfields	CPC - R10							
Water	New Source Exploration (Planning 2021/Development 2023)	Retained Earnings		\$	175,000				
Water	Route 28 Water Main Replacement Design [Construction FY 2023 (bond)]	Retained Earnings		\$	250,000				
Water	Station 8 Generator	Retained Earnings		\$	500,000	\$	7,500,000		
WATER SUB-TOTAL				\$	975,000	\$	7,500,000	\$	-
TOTALS OF CAPITAL REQUESTS									
		\$	7,325,346	\$	29,729,796	\$	19,675,407	\$	3,203,913
									\$ 3,573,897

APPENDIX C – CAPITAL PLAN

NOTES