**TOWN OF HARWICH**

**Addendum #1**

**February 3, 2022**

The attention of bidders submitting bids for the subject project:

**AMBULANCE BILLING/COLLECTION SERVICE**

**Request for Proposals**

are called to the following addendum*.*

**Bidders shall confirm receipt of Addendum 1 in their bid submission.**

**Bid Questions & Responses and Additional Information/Clarifications:**

1. Number of billable runs from last year.
	1. unknown

1. What were last year’s total charges?
	1. FY 2021 – 4,974,024.37

1. What were last year’s total payments?
	1. FY 2021 – 1,441,968.56

1. What were last year’s total contractual adjustments?
	1. FY 2021 – 3,136,714.13

1. What were last year’s total write-offs?
	1. FY 2021 – 278,898.10

1. What were last year's total payer mix. (i.e. % of Medicare, Medicaid, Commercial Insurance, Self-pay, etc.)?
	1. unknown

1. As described in the RFP, checks and cash for services by the Town of Harwich will be received by the Billing Agency and deposited in an account held by the Town. Is the account with a national bank with regional branches, or is it a local/regional bank?
	1. National bank at this time, local branch convenient to biller.

1. Are credit card payments allowed? If yes, who will be responsible for the credit card transaction fees?
	1. Yes, customer pays the fees

1. Who is the current billing service and what are you currently paying?
2. Coastal Medical we pay 3% of collections

1. Are there current pain points with your current billing vendor and/or processes that are prompting this RFP that we can address? If so, please provide details.
	1. n/a

**\*\*\* END OF ADDENDUM #1 \*\*\***