**TOWN OF HARWICH**

**ADDENDUM NO. 1 TO REQUEST FOR PROPOSALS**

**Harwich Historic Property Inventory**

**Town of Harwich, Massachusetts**

The Request for Proposals (“RFP”) issued by the Town of Harwich on November 13, 2023 for the above-referenced project is hereby clarified and/or modified as reflected in this Addendum No. 1, dated December 5, 2023. Other than as amended herein, the RFP remains unchanged.

 The following is clarification for the RFP related to the Harwich Historic Inventory RFP:

1. **Does the Town wish to have full deed research on every property listed within the RFP?**

Answer:

 The Town is interested in full deed research on each property listed, however proposers are advised to submit a proposal that provides research using local materials available including historical maps, history book references such as Paine and Deyo, Harwich newspapers available online, Historical Society records/pictures, deed lookup if necessary to clarify ownership and other information the researcher has at their disposal.

1. **Should my proposal include documenting all known owners of each property?**

Answer:

Proposers are encouraged to submit two proposals: one that includes in-depth research that includes all ownership, and one that includes a more broad history of the property focusing more on property use rather than ownership.

1. **Is the Town interested in creating more historic districts?**

Answer:

Not at this time.

1. **What is the funding source and budget for this project?**

Answer:

The Community Preservation Act provided $34,500 to fund this project. It is understood that a complete update of the inventory may not be possible with this funding, however the Town is seeking proposals that include an in-depth inventory as well as proposals that are broad and encompass a larger number of properties.

1. **Has the deadline been extended due to this additional information?**

Answer:

 Yes, the deadline for submittals has been extended to January 10, 2024.

**Bidders shall acknowledge addendum #1 in their submittal.**

**END OF ADDENDUM NO. 1**