

Local Planning Committee Meeting Minutes  
July 10, 2023 Harwich Town Hall

In attendance: Joyce McIntyre, David Spitz, Jim Knickman, Ed McManus, Brian Scheld, Margo Fenn, Barbara Nickerson. Guests Sharon Rooney and Karen Sunnarborg.

- I. Meeting was called to order by chair Joyce McIntyre at 5pm.
- II. A. The minutes were approved with a motion by Ed McManus and a second by David Spitz.
- II. B. Karen Sunnarborg—housing production plan
  - was involved with 2009, 2016 plans
  - discussion of her major tasks. Currently initial meeting. Housing trust is producing the big A plan (affordable). Needs to be included in our plan. We don't want to duplicate info/ data or effort from other committees/boards. Our plan needs to address all of the housing needs in Harwich, not just affordable. She is preparing the housing needs assessment-due 11/23. Include challenges, strategies, data collection. Final report is due 4/24.
- II. C. Pop up cards should be ready by the end of the week.
- II. D. Outreach and visioning process—Sharon and LPC
  - send survey in September/ October timeframe. Have visioning meeting after that. Only sending out one survey. Discussion on one or two surveys followed, do we have a high level vs regular survey. Need to make sure LPC is more visible to community before visioning meeting so people will come.
  - June 5 email has list of surveys from other towns. Topics for survey include education, quality of life, culture, housing, climate, business, historic, arts.
- III. Adjournment—Meeting was adjourned at 6:52pm with a motion by Margo Fenn and a second by Jim Knickman. Vote to adjourn was unanimous.