

TOPIC	PRIORITY	ACTION #	DESCRIPTION	RESPONSIBLE PARTY	COMMENTS/NEXT STEPS Update – November 2011; February 2012
East Harwich	Top Priority	5.1.1	Propose new zoning provisions/design guidelines for East Harwich	PB, EH, CCC	Work sessions/public meetings/hearings
	Top Priority	5.3.1	Propose new zoning provisions that direct growth to the East Harwich village and protect open space in the surrounding area	PB, EH, CCC	IN PROGRESS Extensive meetings and discussion – ongoing.
	Short-term	6.3.1	Encourage village housing through East Harwich zoning revisions	PB	
	Short-term	6.3.3	Adopt stronger cluster development provisions for any development proposed in outlying areas	PB	
	Short-term	5.2.1	Submit East Harwich build-out projections for inclusion in the town's wastewater planning	Plan	On-hold pending further progress on item above. Town Planner has prepared build-out projections.
	Short-term	5.3.2	Prepare a plan depicting open land in and around Hawksnest State Park with trail connections to the village center	PB, ConsCom, Trails, Plan, EH	No progress yet.
	Long-term	5.4.1	Plan carefully for intersections of new village roads with Routes 137 and 39; accommodate pedestrian/bike travel	PW, Traffic, Bike, Plan	Long-term action – no action planned in near future.
Other Zoning and Village Actions	Short-term	5.5.1	Consider applicability of new zoning provisions and design guidelines to Harwich Port, Harwich Center and other villages	PB, Plan	Planning Dept working on concepts now; action awaits further progress on East Harwich zoning.
	Short-term	5.9.1	Pursue local parking, transportation and wastewater treatment options to assist local businesses in Harwich Center	Historic, TA, Eng, Plan	Planning Dept has begun contacts with business owners. Initial meeting scheduled – 2/22/2012
	Short-term	5.10.1	Review potential boundaries of village districts in West Harwich, South Harwich and Saquatucket Harbor	PB	Planning Dept has proposed consideration of new Industrial District SE of Exit 10; no other progress yet.
	Short-term	5.11.1 to 5.13.1	Amend zoning standards as needed to accomplish commercial and industrial siting and design review objectives	PB	
	Long-term	5.9.2	Explore improvements, including traffic calming measures and re-designed or	Traffic, Historic, Eng, Plan	No progress yet. Should be part of discussion at 2/22/2012

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			improved crosswalks, to enhance pedestrian safety		<i>Harwich Center meeting.</i>
	Long-term	6.3.2	Propose higher residential density in village districts to encourage affordable housing projects	PB, WQ	On-hold pending further progress on East Harwich zoning.
Waste-Water	Top Priority		Determine wastewater treatment options and associated costs to aid in growth management decisions	WQ, BoS, PB	Interactive dialogue re growth opportunities and wastewater treatment costs has not taken place yet. East Harwich zoning discussion should spread to other village planning. This overall effort should be a TOP Planning Board priority in the upcoming months. <i>Still a top priority.</i>
	Top Priority	5.8.1	Conduct a cost/benefit analysis of sewerage Harwich Port; include build-out projections and harbor economic development findings	PB, WQ	
	Long-term	6.5.1	Select a wastewater management plan that is technically sound, cost effective and successful in addressing water quality issues	WQ	
	Long-term	6.5.2	Ensure that the wastewater plan supports the future growth needs of the town, with sewers available for village centers	PB, WQ	
	Long-term	5.2.2	Require new private wastewater treatment systems to be designed for easy future connection to a larger public system	BoH, PB	Have begun dialogue with BoH re local regulatory treatment of private wastewater systems.
	Long-term	6.5.3	Anticipate public concerns and ensure that information is provided to address those concerns	Citizens Advisory, BoS	Ask for input from Citizens Advisory Group <i>WQTF is preparing a public presentation, likely for a March meeting.</i>
Econ. Devel.	Top Priority	6.6.1	For economic development, pursue a range of direct and spin-off activities relating to beaches, harbors and the rail trail	BoS, Chamber, PB, Rec, Water, Bike	See related responses – 5.7.1 and 5.6.1. Awaiting response from Chamber re its involvement. <i>New Chamber Executive Director has become actively involved in such activities.</i>
	Short-term	6.6.3	Appoint an ad-hoc committee to pursue economic development that takes advantage of Open Cape infrastructure	BoS, Chamber, PW	BoS has established an Open Cape Strategic Plan Committee under the direction of John Wheeler. <i>Committee has been meeting regularly.</i>
	Long-term	6.6.2	Encourage currently active job sectors,	Chamber	Awaiting response from Chamber re

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	term		such as construction and service, but explore ways to reduce seasonal unemployment		recommendations. <i>Chamber has responded in writing. No further progress.</i>
	Short-term	6.7.1	Pursue “branding” and provide “wayfinding” signage	BoS, Chamber	
Housing	Long-term	6.1.1	Establish an annual procedure for reviewing existing affordable housing priorities and recommending new priorities.	HousC, HousA, BoS	HHC has submitted annual “plans and goals” to BoS, copy to PB. Relating to PB’s 3 LCP priorities, HHC #4 encourages village housing (EHVC). HHC #5 encourages rental. New construction (HHC #1 and #2) is still encouraged more than reuse of existing housing stock.
	Long-term	6.2.1	Identify affordable housing projects, funding sources, and potential environmental and permitting issues	HousC, HousA, Plan	
	Long-term	6.2.2	Encourage public and private provision of workforce housing and other low-cost housing regardless of SHI eligibility	HousC, Others	
Harbors/ Beaches	Top Priority	5.7.2	Pursue acquisition of property adjacent to Saquatucket Harbor	BoS, TA, RE, ConsCom, Plan	No recent progress.
	Short-term	5.7.1	Establish timelines for follow-up on the 2010 harbors report prepared by Cape Cod Commission staff	BoS, Water, Plan, Harbor, Bike	With \$57,500 available funding, design/ engineering study is underway. <i>Initial consultant recommendations are due by the end of February.</i>
	Short-term	6.4.2	Explore opportunities for remote parking lots and shuttle bus service for harbors, beaches and other seasonal sites	PB, Chamber	No progress to date.
Trails	Top Priority	5.6.1	Provide at least one direct route, suitable for pedestrian and bicycle travel, between Harwich Center and Harwich Port; also study an extension of the rail trail, separate from vehicle routes	Plan, CCC, Bike, Trail, Traffic, PW, Rec	Planning Dept has submitted CPC application for funding and has held a neighborhood meeting. Now awaiting completion of in-house survey.
	Short-term	5.6.2	Pursue funding of routes from item 5.6.1	Plan, Bike, CPC, PW	See above item re funding for 1 st project – Bank Street. Other projects awaiting completion of 1 st project.
	Short-term	6.4.1	Pursue funding sources to design and fund bicycle and pedestrian priorities from previous plans	PW, Plan, Bike, Rec	

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	Short-term	6.7.2	Prepare a package of bicycle and pedestrian maps and signage for use by local residents and visitors	Plan, PW, Bike, Chamber, HCT	Check with Bikeways Committee.
High-lighted Services	Top Priority	2.5.1	Prepare a plan of activities, facilities, staffing and funding sources for youth services	School, Rec, Youth, CC, Lib	Youth Counselor has been working with other depts. Report should be available soon.
	Short-term	2.6.1	Establish a subcommittee to review facility needs, costs, and funding sources for senior activities; include a swimming pool.	CC, CoA, Friends of CoA, School	BoS reports that a board member is participating in a Community Center facilities and pool planning committee. A pro-forma capital and P/L plans have been drafted.
Other Town Services	Long-term	2.1.1	Determine baseline services for all municipal departments and prepare annual budgets	TA, Depts	Town Administrator and BoS continue to work on 5-year plan for financial matters. This effort is taking place independent from Planning activities.
	Long-term	2.1.2	Explore options for delivering services more efficiently	TA, Depts, Others	
	Long-term	2.2.1	Prioritize new facilities and services, seek use of revenues not related to property taxes, and consider overrides or exclusions	BoS, FinCom, K Outlay, PB	
	Long-term	2.3.1	Monitor the type and frequency of emergency medical calls and other public safety services; provide regular reports	PD, FD, TA, BoS	
	Top Priority	7.1.1	Employ a webmaster to make organizational and accessibility improvements to the website and to maintain it regularly	TA, BoS	Some website improvements have been made, but webmaster has NOT been named as expected.
Misc. Boards	Short-term	3.1.1	Review parcels to be added to the historic district	Historic, BoS	This item will be addressed after other Historic Commission priorities.
	Short-term	3.2.1	Update the list of historically significant buildings	Historic	No progress to date.
	Short-term	5.9.3	Initiate planning and site preparation for the land adjacent to Brooks Academy; determine suitable historic buildings	Historic, Eng, Plan	Historic Commission has actively been working on restoration of the Crowell shed. Community Preservation Committee has approved funding and Board of Selectmen has accepted building materials.

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	Short-term	3.3.1	Complete and adopt the 5-year Recreation Plan and ensure compatibility with the Open Space and Recreation Plan	Rec, ConsCom	The Recreation Commission recently sent a list of updates to the previous list of needed recreation facilities. Planning Staff initially thought the Commission was preparing a more thorough recreation plan. That apparently is not the case. Recreation also is actively supporting Youth Services efforts for more teen services.
	Short-term	3.4.1	Identify priority land management areas and prepare land management plans	ConsCom, Trails	ConsCom just awarded a contract to complete the Town Wide Land Stewardship Report and Land Management Plans for Bells Neck and Island Pond Conservation Areas.
Other	Short-term	2.4.1	Appoint a committee to study opportunities for reuse of the middle school building	BoS, School	BoS has appointed a committee which has been meeting regularly.
	Short-term	4.1.1	Establish a subcommittee to improve local influence and communication with legislators	BoS, PB	No progress to date.
	Short-term	6.8.1	Work with Cape and Vineyard Electric Cooperative to install a solar power plant on the capped town landfill	BoS, Utility	The Town is actively pursuing a solar array at the landfill. The PB has granted Site Plan Approval.
			Explore means of communication to inform voters of government activity and to convey local opinions/needs to legislators.	BoS	Improved website posting of agendas, minutes and notices including accessibility to sight-impaired people. No other progress to date.
	Long-term	2.7.1	Continue and expand efforts to provide meals, nursing care and other senior services	CoA	Town Planner is unaware of the status of this item.
	Long-term	3.5.1	Establish priorities for new open space acquisitions; determine funding sources, impact on taxes, and other means of protection	BoS, PB, CPC, Plan, ConsCom, Trail, RE	New BoS policy requires more steps before authorizing new public funding for an open space acquisition. REOS is now working on open space acquisition priorities.