

Meeting Minutes  
Pleasant Bay Alliance  
Steering Committee  
September 24, 2020, 1:15 pm via Webex

Participating: Dolly Howell, Fran McClennen, Chris Miller, Ryan Bennett, Walter North, DeeDee Holt, Carole Ridley

Fran McClennen called the meeting to order at 1:24 pm.

Minutes of September 8, 2020 were approved with the following correction: the referenced walkway is on the mainland across from Sipson's Island and not on Sipson's Island. A motion was made by Walter North and seconded by DeeDee Holt. The vote was 5-0-0 in favor. (Dolly Howell had not yet arrived)

Coordinator's report:

1. The SNEP 2020 watershed grant budget was modified as follows:

- Reference to consultant for modeling was removed and indicated as "to be determined."
- \$30,000 match from SMAST was removed from the budget
- Alliance Coordinator time to be committed as match is valued at \$16,250 (250 hours at \$65/hour)
- Staff time contributed by the towns as match also was increased.
- Cash match from the Alliance is reinstated as follows: \$2,500 for travel, \$1,000 for communications and outreach, \$2,000 for task 2 and \$2,000 for technical support for tasks 1 and 2.
- Wright Pierce is contributing a \$1,000 match
- The total grant award is \$132,178. Total match is \$53,370, or 40% of the award amount.

Mr. North moved approval of the revised budget and authorization for the Coordinator to submit the contract to Chatham for signature and then submit the contract and proposal to Restore America's Estuaries. Chris Miller seconded the motion.

The tasks under the grant have not changed from previous discussions. Further discussion noted that the contract for task 1 modeling would be issued pending results of modeling work under the SNEP WG18 grant, and pending receipt of the requested model files.

The motion was approved 6-0-0.

Mr. North moved adjournment at 2:10. Ms. Howell seconded the motion and the meeting adjourned.

Signed  Dated 10/13/20