

HARWICH RECREATION & YOUTH COMMISSION MINUTES

<u>MEETING DATE, TIME, & PLACE:</u>	May 29 th , 2018 - 5:30 PM - Recreation Office, 100 Oak St., Harwich, MA 02645
<u>COMMISSION MEMBERS PRESENT:</u>	John Mahan, Frank Crowley, David Nixon, Lee Culver, Vahan Khachadoorian, Jan Bowers and Michael Hurley.
<u>RECREATION STAFF PRESENT:</u>	Eric Beebe, Lee Ames
<u>OTHERS PRESENT:</u>	None
<u>PUBLIC PRESENTATIONS:</u>	None

RECREATION AND MAINTENANCE MATTERS

- ◆ Approval of Commission meeting minutes from 4/25/18.

A motion was made by Vahan Khachadoorian to accept the minutes from 4/25/18 as written; the motion was seconded by Lee Culver. Vote is unanimous, 6 in favor, 0 against.

Director's Report- Commission Meeting 5-29-18

- ◆ **Brooks Park Playground** - The expansion of the Brooks park playground is currently underway and should be done in the next week or so.
- ◆ **Town Meeting** - All three of our Recreation related articles were passed at Town Meeting with no discussion: \$35,000 for a new Recreation van, \$80,000 for the paving of the Bank Street Beach parking lot, and \$333,500 for the Brooks Park Phase 5 Comprehensive Lighting Project. I have reached out to Musco lighting already to start getting specs together for the future RFP.
- ◆ **NCAA Tournament** - The NCAA tournament began on Wednesday May 16 and will run through Monday May 21 at Whitehouse Field. They are also using Crowell Field for batting practice.
- ◆ **Early Summer Registrations** - We are taking early registrations for all summer programs, except swimming lessons, we started on May 1st and it has been very busy thus far. We will also take registrations the night of our Summer Kick Off event on June 21st and have our normal registration day on June 29th.
- ◆ **Summer Staff** - We have completed the hiring of our summer staff with 61 out of 70 being returnees from last season including all but one of our previous supervisors.
- ◆ **Spring Wrap up** - The majority of our Spring Youth Programs finish up this week with the exception of Farm League T-ball which runs through mid June. We had well over 200 participants this Spring.
- ◆ **Beach Restrooms** - I have arranged with the Harwich Police Department for their officers to lock up beach restrooms around midnight each night through the summer. We heard from the people that clean the restrooms over the summer that it seemed people were using the restrooms in the middle of the night for some potential drug activity etc. I spoke with Lieutenant Considine and I got him keys for all the night patrol vehicles.
- ◆ *The Brooks Park Playground expansion and revitalization is done.*
- ◆ *Restroom RFP for Brooks Park will be done next week.*
- ◆ *New radios on the Town-wide system are coming in this week.*
- ◆ **Property Maintenance Report** - *A current report was given to Commission members. The following topics from the report were discussed*
 - ❖ All locks on beach sheds have been updated.
 - ❖ Frank fixed the locks on the gates at the tennis courts as the locks had been cut and the chains were gone.
 - ❖ David Nixon asked that DPW please have a look at the trees at Cahoons Road Beach, they are leaning over and could fall on the patrons.
- ◆ **Budget Report** - *A current budget report was given to Commission members.*
- ◆ **Chairman's Report** -
 - ❖ John said the Depot Dog cart is already at Red River. They are going to use the same location as last year. They have decided not to use the other side of the parking lot because of the sand issue.

- ❖ The Chamber of Commerce has gone to the Town Administrator requesting that the trees be removed from north end of schoolhouse parking lot for more parking. John does not think they realize they need to go to thru planning.

◆ **Liaison Reports**

- **Community Preservation Committee - David Nixon**
 - ❖ All went well at Town Meeting.
- **Facilities Committee - Lee Culver**
 - ❖ Vince Gulotta, a former Recreation Department employee has past away. Services will be in Orleans on June 2nd.
 - ❖ The gym floor re-surfacing project is now in progress and should finish on June 7th as projected.

MISC CORRESPONDENCE

- ◆ Planning Board Notice - abutter of Exchange Park.

OLD BUSINESS

- ◆ Red River Bulkhead - This project is on the capital plan. Frank Crowley suggested we check with the Harbormaster about State or Federal Grants for this. Eric thinks this should take precedence over the Pleasant Road Beach parking lot resurfacing.
- ◆ Brooks Park Gate for Court 2 - quote was \$1200 the Brooks Phase 2 article currently has about \$3400 left in it.

A motion was made by Vahan Khachadoorian to use available funds left in the Brooks Park Phase 2 article to install a gate in court 2 area; the motion was seconded by Michael Hurley. Vote is in favor, 6 in favor, 0 against. 1 abstains.

- ◆ Whitehouse Field Needed Improvements - Potential CPC Articles for WHF for next year. Bleachers need to be replaced \$130k. The ones there now do not prevent children from falling through and they are not ADA accessible. Dugout floors and stairs are rotting out and need to be replaced. Sean Libby thinks they need French drains outside the dugouts. Netting continued down the first and third base lines. Scoreboard replacement. Eric's priorities are the netting and bleachers.

NEW BUSINESS

- ◆ CPC Liaison, Discussion, re-appointment and vote.

A motion was made by Vahan Khachadoorian to re-appoint David Nixon as the Recreation Commission liaison to the Community Preservation Committee for another term; the motion was seconded by Michael Hurley. Vote is unanimous, 5 in favor, 0 against, 1 abstain.

- ◆ Next regular meeting to be posted for Tuesday, June 26th, 2018.

OPEN SESSION*

- ◆ Vahan Khachadoorian asked Eric to put together a plan for upgrading Sand Pond for the June meeting.

ADJOURN MEETING

A motion to adjourn was made by Lee Culver at 7:00 pm; the motion was seconded by Jan Bowers. Vote is unanimous, 6 in favor, 0 against.

Submitted by:

Lee Ames, Executive Assistant
Harwich Recreation & Youth
Secretary to the Commission