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**WORKING GROUP MINUTES
SELECT BOARD
DONN B. GRIFFIN ROOM, TOWN HALL
732 MAIN STREET, HARWICH, MA
WORKING GROUP SESSION 6:00 PM
TUESDAY, JUNE 20, 2023**

MEMBERS PARTICIPATING: Mary Anderson ,Chair, Julie Kavanagh, Vice Chair, Jeff Handler, Clerk, Michael MacAskill and Don Howell

ALSO PARTICIPATING: Joseph F. Powers, Town Administrator

CALL TO ORDER: Mary Anderson, Chair, called the meeting of the Harwich Select Board to order at 6:00 p.m. on Tuesday, June 20, 2023.

TOPICS:

1. Discussion on roles of the Town Administrator, Select Board and Committees. Further discussions on goals and agenda items.
2. Discussion on proposed topics for future working sessions and discussion on future dates.

NO VOTES WILL BE TAKEN

Work session began at 6:00 pm. Discussion began with Mary Anderson asking “what topics are of importance to the rest of the Select Board?” The work group agreed that the roll of the Committees, Town Administrator, Liaisons, and Regulatory Boards needs more clarity. The work group agreed that hiring a consultant to begin the process of reviewing the Charter should be a priority.

Michael MacAskill stated that an evaluation of all Committees should take place to determine both need and charge. The full board agreed.

Mary Anderson asked the group for future topics for the next working session. The group agreed that a full evaluation of the committees would be a good start and that other topics of interest would be emailed to Mary Anderson.

ADJOURNMENT: Motion made at 8:00 pm by Michael MacAskill and seconded by Don Howell.

Respectfully submitted,

Jeffrey Handler
Clerk
Harwich Select Board

June 20, 2023