

## SELECTMEN'S MEETING AGENDA\*

Griffin Room, Town Hall  
732 Main Street, Harwich, MA  
Regular Meeting 6:30 P.M.  
Monday, August 21, 2017

*As required by Open Meeting Law, you are hereby informed that the Town will be video and audio taping as well as live broadcasting this public meeting. In addition, anyone in the audience who plans to video or audio tape this meeting must notify the Chairman prior to the start of the meeting.*

I. **CALL TO ORDER**

II. **PLEDGE OF ALLEGIANCE**

III. **WEEKLY BRIEFING**

IV. **PUBLIC COMMENT/ANNOUNCEMENTS**

V. **CONSENT AGENDA**

- A. Approve Minutes – Monday, July 3, 2017 Regular Session
- B. Approve proclamation request from the Samaritans on Cape Cod and the Islands and authorize the Chair to sign for the Board
- C. Approve the proposed VNA Contract for FY 2018 and authorize the Chair to sign
- D. Approve and authorize Chair to sign contract with Rise Engineering for Condensing Boilers for Fire Station
- E. Confirm the appointment of Carlene Jones as Administrative Assistant for the Assessing Department effective on or before September 1, 2017
- F. Confirm the appointment of Meggan Eldredge as Health Director effective September 1, 2017
- G. Approve and authorize the Chair to sign the representation letter regarding the audit of financial statements of the Town of Harwich
- H. Approve the Chamber of Commerce request to have fireworks during the Cranberry Festival to be held on September 16, 2017
  - I. Approve request by National MS Society for Charity Walk on September 8, 2017
  - J. Approve and authorize the Chair to sign the Local Update of Census Addresses Operation (LUCA)
  - K. Approve the recommendation of Chief Guillemette to offer Charles Brooks a conditional offer of employment as a Full-time Police Officer for the Harwich Police Department
  - L. Accept the resignation of Franco Previd as a full member of the Zoning Board of Appeals
  - M. Accept the resignation of Paul Doane as a member of the Cemetery Commission
  - N. Accept the resignation of Peter DeBakker as a member of the Planning Board
  - O. Appoint Kathryn Gaudet as an assistant Registrar per request of the Town Clerk
  - P. Appoint Elaine Dickinson as an additional Election Officer per the request of the Democratic Town Committee
  - Q. Approve the amended term of Peggy Rose from June 30, 2018 to June 30, 2019 as a member of the Voter Information Committee to create staggered terms
  - R. Approve the following new full member appointments:

<b><u>Applicant</u></b>	<b><u>Appointment</u></b>	<b><u>Terms</u></b>
Linda Cebula	Traffic Safety Committee	6/30/19
Matt Hart	Disability Rights	6/30/20
Karin Larson	Disability Rights	6/30/19
Taylor Mills	Disability Rights	6/30/19
Gary Miller	Disability Rights	6/30/20
Debora Miller	Brooks Academy Museum Commission	6/30/20
David Spitz	Brooks Academy Museum Commission	6/30/19
Mark Coleman	Agricultural Commission	6/30/20
Barry Worth	Utility & Energy Committee	6/30/20
Steven Connor	Cemetery Commission	6/30/20
Heather Bolinder	Treasure Chest Committee	6/30/19
Leo Cakounes	Constable	6/30/20
Ann Howe	Wastewater Implementation	6/30/20

Committee Appointments continued:

<u>Applicant</u>	<u>Appointment</u>	<u>Terms</u>
Mary Maslowski	Planning Board	6/30/18
	Housing Committee	6/30/20

VI. **PUBLIC HEARINGS/PRESENTATIONS** *(Not earlier than 6:30 P.M.)*

- A. **Presentation** – Update on the Cape Cod Tech School Building project – Bob Sanborn
- B. **Presentation** – Hazardous Mitigation Plan – Martha Hevenor  
(Plan is accessible on website: <http://www.harwich-ma.gov/home/news/draft-harwich-hazard-mitigation-plan> )

VII. **OLD BUSINESS**

- A. Harwich Cultural Center – general discussion on policy and operation
- B. Status of the Brooks Library exterior preservation project
- C. Municipal Revenue and Economic Development Committee Charge

VIII. **NEW BUSINESS**

- A. Joint Meeting between the Selectmen and Planning Board to discuss priorities
- B. Recommendation for award of contract to BTT Marine Construction for the Saquatucket Marina Project
- C. Committees/Boards/Commissions – discussion
- D. Approval of schedule for Annual Committee Meetings with the Board of Selectmen

IX. **TOWN ADMINISTRATOR’S REPORT**

- A. Budget/Warrant Timeline Draft
- B. Departmental Weekly Reports – August 7-11 and August 14-18

X. **SELECTMEN’S REPORT**

XI. **ADJOURNMENT**

*\*Per the Attorney General’s Office: The Board of Selectmen may hold an open session for topics not reasonably anticipated by the Chair 48 hours in advance of the meeting following “New Business.” If you are deaf or hard of hearing or a person with a disability who requires an accommodation contact the Selectmen’s Office at 508-430-7513.*

Authorized Posting Officer:

Posted by: \_\_\_\_\_  
Town Clerk

\_\_\_\_\_  
Sandra Robinson, Admin. Secretary

Date: \_\_\_\_\_  
August 17, 2017